MINUTES
Executive Committee
Tuesday, November 28, 2017
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Scott Nissen, Agriculture; Stephen Hayne, Business; J. (Rockey) Luo substituting for Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Steven Shulman, Liberal Arts; Nancy Hunter, Libraries; William Sanford, Natural Resources; Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Marie Legare, Chair, CoRSAF

Absent: Steven Reising, Engineering (excused); Mary Stromberger, Immediate Past Chair (excused); George Barisas, Natural Sciences (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

December 5, 2017 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – December 5, 2017 –Clark A201– 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – February 6, 2018 – Clark A207 – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – October 17 and 24, 2017

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher

3. Board of Governors Faculty Representative – Margarita Lenk

E. CONSENT AGENDA

1. UCC Minutes – October 27, 2017 and November 3, 2017

F. ACTION ITEMS

1. Proposed revisions to the *Graduate and Professional Bulletin* – The Advisory System – CoSRGE

2. Proposed revisions to the *Graduate and Professional Bulletin* – Scholastic Standards - CoSRGE

3. Proposed revisions to the Academic Faculty and Administrative Professional Manual – Appendix 7: Bullying in the Workplace Policy - CoRSAF

G. DISCUSSION

1. 
November 28, 2017 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Meeting Minutes

1. November 14, 2017

Executive Committee unanimously approved placing the November 14, 2017 Executive meeting minutes on the Faculty Council website.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: December 12, 2017 - 3:00 p.m. – Room 106 - Administration

Gallagher announced that the next Executive Committee meeting would be held on December 12, 2017

B. Action Items

1. UCC Minutes – November 10 and 17, 2017

Hunter moved (Sanford 2nd) to place the UCC meeting minutes on the December 5, 2017 FC meeting consent agenda.

Hunter’s motion was approved.

2. New Degree: BS, Major in Geography be established effective Fall 2018 in the Department of Anthropology, College of Liberal Arts – UCC

Makela moved (Hayne 2nd) to approve placing the New Degree: BS, Major in Geography be established effective Fall 2018 in the Department of Anthropology, College of Liberal Arts on the December 5, 2017 FC meeting agenda.

Makela’s motion was approved.
C. Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported the following:

- Martha Nussbaum delivered two lectures on her visit to CSU on November 10. Her visit was part of the Provost’s Ethics Colloquium Series. We are looking forward to having one big event each year (and this was it for this fall). We continue to co-sponsor departmental/college ethics colloquia throughout the year.

- Since last EC meeting, APLU had meetings in Washington, D.C. on November 12, 2017. CSU was up for an award and received a plaque: 2017 Project Degree Completion Award Finalist. Paul Thayer was also recognized and spoke at the event.

- Board of Governors meeting starts on Thursday, November 30-December 1, 2017.

Miranda’s report was received.

3. Faculty Council Chair – Tim Gallagher

Gallagher reported the following:

- Attended CoTL meeting. About halfway through visiting with every Standing Committee. Gallagher was impressed by their work. Matt Hickey, Chair, does a great job with the group. They are currently working on new wording for student course survey and working with Zinta Byrne.

- Approached Don Estep, Chair, CoFG last week re: CoNTTF issues. Don has told Tim he is planning to step down as Chair of CoFG immediately. After more thought, Don will wait until a suitable person can take his place before stepping down. Gallagher meeting with Don this Thursday.

- Gallagher knows EC members are aware of issues with the Preface change in 2016 re: APC veto power. President Frank is meeting with the AP Council on February 12 to discuss how APC and FC can reach an agreement on this
change to the Preface. Gallagher has been asked by President Frank to be involved in the process with Richard Eykholt.

- Parliamentarian meeting scheduled on Monday, December 4 @ 11:30 in the Faculty Council office. All three officers will be present as well as the Chairs of the Standing Committees presenting to Faculty Council. Lola Fehr, Parliamentarian, will also attend.

Gallagher’s report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported the following:

- BOG meeting this week, starting November 30-December 1, 2017.

- Faculty from all colleges had dinner with Global representatives for the first time. Faculty learned about their student outreach effort. Lenk and others left with a lot more information with what is happening with Global. Programs, in part, because they experienced it firsthand and learned how they are addressing a different population and creating different outcomes.

Lenk’s report was received.

D. Discussion Items

1. Ongoing discussion of proposed policy changes related to NTTF – Marie Legare, Chair, CoRSAF

Legare: Progress has been made to date on the CoNTTF proposals and “no college is immune to this.”

Legare gave an overview of items of importance to CoNTTF that CoRSAF can address:

1. Appointments and rank
   - Promotion
   - Renewal of appointment
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- Hiring process—already in the manual and needs to be addressed by administration
2. Annual Evaluation—already in the manual but not currently adhered to
3. Grievance Process

Renewal of Appointment
- Contract, if not renewed, a justification must be given
- 1 year notice for renewal or termination

Continuing/Open-Ended
- 1 year notice of termination
- Available for a specified time and then must be rolled over into contract

Grievance Process
1. Quicker process needed
2. Expedited appeal process
3. Grievance panel: three members
   - Faculty council rep
   - CNTTF rep
   - VP faculty affairs

Legare: CoRSAF is taking things one step at a time and carefully looking at wording. They have put in a lot of work. They also welcoming of additional information and movement.

Doe: Would you be able to characterize any important differences with CoRSAF undertaking re: Section E.

Legare: Originally got a document from CoNTTF and it was very difficult to read w/new wording. We highlighted certain articles and started working on them. A lot of knowledge on CoNTTF end and our end, but needed a starting point with areas of controversy.

Hayne: Suggested sending “use cases” to Legare for CoRSAF to look at and discuss. Legare would like to present to Faculty Council as a joint committee effort.

EC members had an in-depth discussion on best ways to reach out to members of our constituencies to obtain use case scenarios for CoRSAF. More discussions will follow before presenting to floor of Faculty Council.
Executive Committee adjourned at 4:50 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant