

PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.

PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.

AGENDA

Faculty Council Meeting

Tuesday, September 3, 2019 – 4:00 p.m. – Clark Building – A201

I. FACULTY COUNCIL AGENDA – SEPTEMBER 3, 2019

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – October 1, 2019 – Clark Building Room A201 – 4:00 p.m.
2. President's Fall Address and University Picnic – September 19, 2019 – CSU Oval – 11:30 a.m.
3. Executive Committee Meeting Minutes located on the FC website – April 23, 2019 and May 14, 2019
(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)
4. Schedule of 2019-2020 Faculty Council Meeting Dates (p. 3)
5. Faculty Council Membership for 2019-2020 (pp. 4-7)
6. Faculty Council Standing/Advisory Committees Membership for 2019-2020 (pp. 8-12)
7. University Committees (pp.13-16)
8. Parliamentary Motions – Quick Reference (p. 17)
9. Parliamentary Motions – What They Mean (p. 18)
10. UCC Minutes - April 26, 2019; May 3 and 10, 2019 UCC meeting minutes were approved by Executive Committee on behalf of Faculty Council at the May 14, 2019 Executive Committee meeting (pp. 19-29)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – May 7, 2019 (pp. 30-64)

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. President – Joyce McConnell
2. Provost/Executive Vice President – Rick Miranda

3. Faculty Council Chair – Tim Gallagher
4. Board of Governors Faculty Representative – Stephanie Clemons
5. Faculty Council Standing Committee 2018-19 Annual Reports
 - a. Faculty Council Report to the Board of Governors (pp. 65-71)
 - b. Committee on Faculty Governance (pending)
 - c. Committee on Intercollegiate Athletics (pp. 72-75)
 - d. Committee on Libraries (pending)
 - e. Committee on Non-Tenure Track Faculty (pp. 76-79)
 - f. Committee on Responsibilities and Standing of Academic Faculty (pp. 80-81)
 - g. Committee on Scholarship, Research, and Graduate Education (p. 82)
 - h. Committee on Scholastic Standards (pp. 83-86)
 - i. Committee on Strategic and Financial Planning (pp. 87-90)
 - j. Committee on Teaching and Learning (pp.91-94)
 - k. Committee on University Programs (pp. 95-98)
 - l. University Curriculum Committee (pp. 99-106)
6. University Benefits Committee (pp. 107-108)

E. CONSENT AGENDA

1. Confirmation of Faculty Council Secretary (p. 109)
2. Confirmation of Faculty Council Professional Registered Parliamentarian (p. 110)

F. ACTION ITEMS

1. New CIOSU: Institute for Research in the Social Sciences (IRISS) - CUP (pp. 111-114)
2. New Degree: Master of Public Policy and Administration, Plan C, be established *effective Fall 2020* - in the College of Liberal Arts - UCC (pp. 115-126)

G. DISCUSSION

Secretary's Note: Please detach at this line, print your name, and leave in attendance box at the Faculty Council Meeting. If you must be absent, you are encouraged to send a substitute representative of academic faculty status in order to provide proper representation at the meeting. Substitutes should turn in the attendance slip at the meeting and indicate on the slip whom they are representing. Members will find it helpful to have copies of the Faculty Council, University Curriculum Committee and Executive Committee minutes available for reference at the meeting.

**Faculty Council/Executive Committee
Meeting Dates - 2019-2020**

FACULTY COUNCIL/4:00 p.m.

**EXECUTIVE COMMITTEE/3:00p.m.
(106 Administration)**

	August 20, 2019 August 27, 2019
September 3, 2019 – Clark A201	September 10, 2019 September 17, 2019 September 24, 2019
October 1, 2019 – Clark A201	October 8, 2019 October 15, 2019 October 22, 2019 October 29, 2019
November 5, 2019 – Clark A201	November 12, 2019 November 19, 2019
December 3, 2019 – Clark A201	December 10, 2019 December 17, 2019
January – No FC meetings	January 7, 2020 January 14, 2020 January 21, 2020 January 28, 2020
February 4, 2020 – TBD	February 11, 2020 February 18, 2020 February 25, 2020
March 3, 2020 - TBD	March 10, 2020 March 24, 2020 March 31, 2020
April 7, 2020 – TBD	April 14, 2020 April 21, 2020 April 28, 2020
May 5, 2020 – TBD	May 12, 2020

**MEMBERSHIP OF THE FACULTY COUNCIL
2019-2020**

Chair: Timothy Gallagher

Vice-Chair: Sue Doe

Executive Assistant: Rita Knoll

BOG Representative: Stephanie Clemons

Professional Registered Parliamentarian: Lola Fehr

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2022
Jason Bruemmer	Animal Sciences	2021
Cynthia (Cini) Brown	Bioagricultural Sciences & Pest Management	2021
Kelly Curl	Horticulture & Landscape Architecture	2022
Thomas Borch	Soil and Crop Sciences	2020
Bradley Goetz	College-at-Large	2022
Ruth Hufbauer	College-at-Large	2020
TBD	College-at-Large	2022
Health and Human Sciences		
Nancy Miller	Design and Merchandising	2021
Raoul Reiser	Health and Exercise Science	2022
David Sampson	Food Science and Human Nutrition	2022
Karen Barrett	Human Development and Family Studies	2020
Bolivar Senior	Construction Management	2020
Matt Malcolm	Occupational Therapy	2020
Thomas Chermack	School of Education	2021
Shannon Hughes	School of Social Work	2022
Business		
Larry Johnson	Accounting	2022
Stephen Hayne	Computer Information Systems	2021
John Elder	Finance and Real Estate	2022
Dawn DeTienne	Management	2021
Kathleen Kelly	Marketing	2021
Engineering		
Kristen Rasmussen	Atmospheric Science	2021
Margarita Herrera-Alonso	Chemical and Biological Engineering	2022
Peter Nelson	Civil and Environmental Engineering	2021
Siddharth Suryanarayanan	Electrical and Computer Engineering	2022
Shantanu Jathar	Mechanical Engineering	2020
Susan James	College-at-Large	2022
Steven Reising	College-at-Large	2022
Jason Quinn	College-at-Large	2021
J. Rockey Luo	College-at-Large	2022

Liberal Arts

Michael Pante	Anthropology	2020
TBD	Art	2022
Ziyu Long	Communication Studies	2022
Ramaa Vasudevan	Economics	2020
Doug Cloud	English	2020
Albert Bimper	Ethnic Studies	2022
Maria Del Mar Lopez-Cabrales	Languages, Literatures and Cultures	2022
Thaddeus Sunseri	History	2020
Michael Humphrey	Journalism and Technical Communication	2020
Wes Kenney	Music, Theater, and Dance	2022
Moti Gorin	Philosophy	2022
Peter Harris	Political Science	2021
Tara Opsal	Sociology	2022

Steve Shulman	College-at-Large	2020
Allison Prash	College-at-Large	2020
Lisa Langstraat	College-at-Large	2020
Marcela Velasco	College-at-Large	2021
Del Harrow	College-at-Large	2021
Maura Velazquez-Castillo	College-at-Large	2021

Natural Resources

Monique Rocca	Ecosystem Science and Sustainability	2020
David Koons	Fish, Wildlife, & Conservation Biology	2021
Chad Hoffman	Forest and Rangeland Stewardship	2020
Bill Sanford	Geosciences	2020
Tara Teel	HDNR in Warner College	2020

Natural Sciences

Jennifer Nyborg	Biochemistry and Molecular Biology	2022
Melinda Smith	Biology	2021
George Barisas	Chemistry	2020
Ross McConnell	Computer Science	2022
Yongcheng Zhou	Mathematics	2020
Dylan Yost	Physics	2021
Silvia Canetto	Psychology	2022
Mary Meyer	Statistics	2022
Chuck Anderson	College-at-Large	2020
Anton Betten	College-at-Large	2022
TBD	College-at-Large	2022
Brad Conner	College-at-Large	2021
Alan Van Orden	College-at-Large	2020

Veterinary Medicine & Biomedical Sciences

TBD	Biomedical Sciences	2022
Kevin Haussler	Clinical Sciences	2022
Elizabeth Ryan	Environmental & Radiological Health Sciences	2020
Tony Schountz	Microbiology, Immunology and Pathology	2021
Noreen Reist	College-at-Large	2020
Jennifer Peel	College-at-Large	2020
William Black	College-at-Large	2020
Marie Legare	College-at-Large	2022
Adam Chicco	College-at-Large	2022
Christianne Magee	College-at-Large	2022
Gerrit (Jerry) Bouma	College-at-Large	2021

University Libraries

Linda Meyer	Libraries	2022
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Ex Officio Voting Members

Timothy Gallagher	Chair, Faculty Council/Executive Committee	2020
Sue Doe	Vice Chair, Faculty Council	2020
Stephanie Clemons	BOG Faculty Representative	2020
Steve Reising, Chair	Committee on Faculty Governance	2020
Todd Donovan, Chair	Committee on Intercollegiate Athletics	2020
Jerry Magloughlin	Committee on Libraries	2020
Jenny Morse, Chair	Committee on Non-Tenure Track Faculty	2020
Marie Legare, Chair	Committee on Responsibilities & Standing of Academic Faculty	2020
Donald Samelson, Chair	Committee on Scholarship Research and Graduate Education	2020
Karen Barrett, Chair	Committee on Scholastic Standards	2020
Joseph DiVerdi, Chair	Committee on Strategic and Financial Planning	2020
Matt Hickey, Chair	Committee on Teaching and Learning	2020
Mo Salman, Chair	Committee on University Programs	2020
Bradley Goetz, Chair	University Curriculum Committee	2020
Susan (Suellen) Melzer	Committee on Non-Tenure Track Faculty	2021
Denise Apodaca	Committee on Non-Tenure Track Faculty	2021
Christine Pawliuk	Committee on Non-Tenure Track Faculty	2022
Ashley Harvey	Committee on Non-Tenure Track Faculty	2022
Daniel Baker	Committee on Non-Tenure Track Faculty	2020
Leslie Stone-Roy	Committee on Non-Tenure Track Faculty	2022
Mary Van Buren	Committee on Non-Tenure Track Faculty	2020
Steve Benoit	Committee on Non-Tenure Track Faculty	2022
Natalie Ooi	Committee on Non-Tenure Track Faculty	2022

Ex-Officio Non-Voting Members

Joyce McConnell	President
Rick Miranda	Provost/Executive Vice President
Brett Anderson	Special Advisor to the President
Kim Tobin	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Louis Swanson	Vice Provost for Engagement/Director of Extension
Leslie Taylor	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Pam Jackson	Interim Vice President for External Relations
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Mary Stromberger	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Shannon Wagner	Chair, Administrative Professional Council

FACULTY COUNCIL STANDING /ADVISORY COMMITTEES

July 1, 2019 - June 30, 2020

(three-year terms unless otherwise indicated)

Executive Committee (one-year terms)

Chair	Timothy Gallagher	2020
Vice-Chair	Sue Doe	2020
Faculty Representative to BOG	Stephanie Clemons	2020
Agricultural Sciences	Jason Bruemmer	2020
Health and Human Sciences	Thomas Chermack	2020
Business	Kathleen Kelly	2020
Engineering	Susan James	2020
Liberal Arts	Antonio Pedros-Gascon	2020
Natural Resources	David Koons	2020
Natural Sciences	Melinda Smith	2020
Veterinary Medicine and Biomedical Sciences	Jennifer Peel	2020
University Libraries	Linda Meyer	2020
Office of the Provost (<i>ex officio</i> *)	Rick Miranda, Provost/Executive Vice President	
Staff Support	Rita Knoll, Executive Assistant	

Committee on Faculty Governance

Agricultural Sciences	Ruth Hufbauer, Co-Chair	2020
Health and Human Sciences	Scott Shuler	2020
Business	Leo Vijayasaraty	2022
Engineering	Steve Reising, Chair	2022
Liberal Arts	Emily Moore	2021
Natural Resources	Troy Ocheltree	2022
Natural Sciences	Don Estep	2021
Veterinary Medicine and Biomedical Sciences	Quinton Winger	2021
University Libraries	Allison Level	2021
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Intercollegiate Athletics

Agricultural Sciences	Michael Wilkins	2022
Health and Human Sciences	Karen Hyllegard	2022
Business	Todd Donavan, Chair	2020
Engineering	Christian Puttlitz	2020
Liberal Arts	Steve Shulman	2021
Natural Resources	Kevin Crooks	2022
Natural Sciences	Shane Kanatous	2020
Veterinary Medicine and Biomedical Sciences	Craig Webb	2021
University Libraries	Heidi Zuniga	2020
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Faculty Representative to Athletics (<i>ex officio</i>)	James Francis	
Director of Intercollegiate Athletics (<i>ex officio</i>)	Joe Parker	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Faculty Council Standing/Advisory Committee Members 2019-20
Page 2

Committee on Libraries

Agricultural Sciences	Kellie Enns	2020
Health and Human Sciences	Mehmet Ozbek	2020
Business	Laurence Johnson	2021
Engineering	Jianguo Zhao	2022
Liberal Arts	Hye Seung Chung	2020
Natural Resources	Jerry Magloughlin	2022
Natural Sciences	James Wilson	2022
Veterinary Medicine and Biomedical Sciences	Noreen Reist	2021
University Libraries	Patricia Rettig	2022
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Dean, Libraries (<i>ex officio</i>)	Patrick Burns	
Vice President for Research (<i>ex officio</i>)	David Paterson	
Staff Support - Assistant to the Dean of Libraries	Becky Tamlin	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Responsibilities and Standing of Academic Faculty

Agricultural Sciences	Jennifer Martin	2021
Health and Human Sciences	Svetlana Olbina	2020
Business	Hong Miao	2020
Engineering	Chris Weinberger	2022
Liberal Arts	Dave Mushinski	2021
Natural Resources	Lise Aubrey	2022
Natural Sciences	Richard Eykholt	2020
Veterinary Medicine and Biomedical Sciences	Marie Legare	2020
University Libraries	Mark Shelstad	2021
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Scholarship, Research, and Graduate Education

Agricultural Sciences	Gregory D. Graff	2022
Health and Human Sciences	Juyeon Park	2020
Business	Donald Samelson	2021
Engineering	Matt Kipper	2022
Liberal Arts	Murray Oliver	2021
Natural Resources	William Sanford	2020
Natural Sciences	Melinda Smith, Chair	2021
Veterinary Medicine and Biomedical Sciences	Seonil Kim	2021
University Libraries	Michelle Wilde	2022
Student Representative (Graduate)	TBD	2020
Dean - Graduate School (<i>ex officio</i>)	Mary Stromberger	
Office Vice President for Research (<i>ex officio</i>)	Ellen Fisher, Assistant VP for Strategic Initiatives	
Associate VP for Finance	Angela Nielsen (representing Lynn Johnson)	

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2019-20
Page 3

Staff Support - Assistant to Dean of Graduate School Ludy Avalos
Faculty Council Chair (*ex officio*) Timothy Gallagher

Committee on Scholastic Standards

Agricultural Sciences	Zachary Johnson	2022
Health and Human Sciences	Karen Barrett	2022
Business	Michael Gross	2022
Engineering	Steve Simske	2021
Liberal Arts	Jason Frazier	2020
Natural Resources	Sally Sutton	2022
Natural Sciences	Alan Kennan	2021
Veterinary Medicine and Biomedical Sciences	Kristy Dowers	2020
University Libraries	Kristy Nowak	2022
Office of the Provost (<i>ex officio</i>)	Becky Villalpando - Director of CASA	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Non-Tenure Track Faculty

Health and Human Sciences	Ashley Harvey	2022
Ag Sciences	Susan (Suellen) Melzer	2021
Business	Jenny Morse, Chair	2020
Engineering	Dan Baker	2020
Liberal Arts	Denise Apodaca	2021
Libraries	Christine Pawliuk	2022
Natural Resources	Natalie Ooi	2022
Natural Sciences	Steven Benoit	2022
Veterinary Medicine and Biomedical Sciences	Leslie Stone-Roy	2022
Tenure Stream Faculty	Steve Shulman	2022
Tenure Stream Faculty	Jamie Neilson	2022
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

Committee on Strategic and Financial Planning

Agricultural Sciences	Gregory Perry	2021
Health and Human Sciences	Michelle Foster	2022
Business	Rob Schwebach	2021
Engineering	Chuck Shackelford	2020
Liberal Arts	Martin Shields	2021
Natural Resources	TBD	2022
Natural Sciences	George Barisas	2021
Veterinary Medicine and Biomedical Sciences	Matthew Johnston	2022
University Libraries	Yongli Zhou	2020
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Office of the Provost (<i>ex officio</i>)	Laura Jensen, Associate Provost	
College Dean Representative (<i>ex officio</i>)	John Hayes, WCNR	
Non-Tenure Track Faculty Representative	Joseph DiVerdi, Chair (<i>Ex officio</i> voting)	

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2019-20
Page 4

Administrative Professional Council Chair
Classified Personnel Chair (*ex officio*)
Associate Vice President for Finance
Faculty Council Chair (*ex officio*)

Shannon Wagner (*Ex officio* voting)
Megan Skeehan
Angela Nielsen (representing Lynn Johnson)
Timothy Gallagher

Committee on Teaching and Learning

Agricultural Sciences
Health and Human Sciences
Business
Engineering
Liberal Arts
Natural Resources
Natural Sciences
Veterinary Medicine and Biomedical Sciences
University Libraries
Student Representative (Undergraduate)
Student Representative (Graduate)
VP for Student Affairs Office (*ex officio*)
Office of the Provost/ The Institute for
Learning and Teaching
Registrar's Office (*ex officio*)
Faculty Council Chair (*ex officio*)

Shawn Archibeque 2022
Matt Hickey 2022
Lumina Albert 2021
Karan Venayagamoorthy 2022
Tony Becker 2021
Courtney Schultz 2022
Benjamin Clegg 2022
Jennifer McLean 2020
Rena Watson 2022
TBD 2020
TBD 2020
Jody Donovan, Assoc. Dean for Students
Dan Bush, Vice Provost for Faculty Affairs
and Gwen Gorzelsky, Director, TILT
D. Tobiassen Baitinger, Associate Registrar
Timothy Gallagher

Committee on University Programs

Agricultural Sciences
Health and Human Sciences
Business
Engineering
Liberal Arts
Natural Resources
Natural Sciences
Veterinary Medicine and Biomedical Sciences
University Libraries
Student Representative (Undergraduate)
Student Representative (Graduate)
Office Vice President for Research (*ex officio*)

Staff Support

Faculty Council Chair (*ex officio*)

Tanja Hess 2021
Laurie Carlson 2021
Tian Wang 2021
Eric Maloney 2021
Jose Luis Suarez-Garcia 2020
Stuart Cottrell 2021
Anireddy Reddy 2020
Mo Salman, Chair 2020
Jocelyn Boice 2022
TBD 2020
TBD 2020
Ellen Fisher, Assistant VP for Strategic
Initiatives
Linda Foster - Office of the VPR- CIOU
Record Keeping
Timothy Gallagher

University Curriculum Committee

Agricultural Sciences
Health and Human Sciences
Business

Bradley Goetz, Chair 2020
Ruoh-Non (Terry) Yan 2021
Donald Samelson 2021

* *ex officio* members are non-voting unless stated.

Faculty Council Standing/Advisory Committee Members 2019-20
Page 5

Engineering	Brad Reisfeld	2021
Liberal Arts	Diane Margolf	2020
Natural Resources	Sally Sutton	2020
Natural Sciences	Martin Gelfand	2022
Veterinary Medicine and Biomedical Sciences	Doreene Hyatt	2020
University Libraries	Beth Oehlerts	2021
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Office of the Provost (<i>ex officio</i>)	Kelly Long, Vice Provost Undergraduate Affairs	
Staff Support - Curriculum and Catalog	Shelly Ellerby	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

APPENDIX A
APPOINTED ACADEMIC FACULTY REPRESENTATIVES
UNIVERSITY COMMITTEES
(3 years if not specified by Committee)

Committee	Contact Person	Appointee/Representative	Term
Administrative Professional Council	Shannon Wagner, Chair	Tim Gallagher, Chair, FC	2020
Advisory Committee on Academic Affairs (ACUA)	Kelly Long, Vice Provost Undergraduate Affairs	Sue Doe, Vice Chair, FC	2020
Advisory Committee on Enrollments	Kelly Long, Vice Provost Undergraduate Affairs	Sue Doe, Vice Chair, FC	2020
Benefits Committee (4 year terms)	Lynn Borngrebe, Chair Linn Barrett - Secretary Janet Meine – Advancement Tanya Buchan –TILT	Academic Faculty Members: TBD	2021
		Kim Henry	2020
		Hong Miao	2020
		John Elder	2020
		Bolivar Senior	2020
Board of Governors Award for Excellence in Undergraduate Education	Kelly Long, Vice Provost Undergraduate Affairs	Tim Gallagher, Chair, FC Rep - CoTL	2020
Cabinet	Joyce McConnell, President	Tim Gallagher, Chair, FC	2020
Campus Safety Advisory Committee	Mark Gill, Chief of Staff ASCSU President	Tim Gallagher, Chair, FC	2020
Classified Personal Council	Megan Skeeahan, Chair	Tim Gallagher, Chair, FC	2020
Classified Personal Council Outstanding Achievement Award	Megan Skeeahan,, Chair	Tim Gallagher, Chair, FC	2020
Commitment to Campus Advisory Committee	Robert Schur, Director, Office of of Policy and Compliance	Tim Gallagher, Chair, FC	2020
Committee on College Articulation and Agreements	Kelly Long, Vice Provost Undergraduate Affairs	Sue Doe, Vice Chair, FC	2020
Controlled Enrollments Subcommittee	Kelly Long, Vice Provost Undergraduate Affairs	Appointment by University Curriculum Committee	2020
Council of Deans	Rick Miranda - Provost/ Executive Vice President	Tim Gallagher, Chair, FC (voting member) Chair, CoSFP (non-voting)	2020

Discipline Panel	Melissa Emerson, Director Student Resolution Center	Academic Faculty Members: Candace Tsai Iuliana Oprea Brett Johnson Jennifer Nyborg Bradley T. Conner Katie L. Gibson	2021 2021 2021 2021 2020 2020
Employee Appreciation Board	Colleen Timothy	Faculty rep TBD	
Grievance Panel	Richard Eykholt, UGO Sharon Anderson, UM Paul Bell, UM Peter Jacobs, UM James McCambridge, UM	Academic Faculty Members: Matthew Johnston Richard Slayden Ross McConnell Rosa Martey Rebecca Phillips Ellie Moseman Susan Tsunoda Bill Hanneman Antonio Pedros-Gascon Jennifer Nyborg Mary Van Buren Frank Peairs Michael Gross Gina Mohr Elizabeth Pilon-Smits Elizabeth Hobbs Joshua Berning Jerry Johnson Noa Roman-Muniz Marciela DeMirijyn	2022 2022 2022 2021 2021 2021 2021 2020 2020 2020 2020 2020 2020 2020 2020 2020 2020 2020 2020 2020
Honorary Degree Committee	Brett Anderson, VP University Advancement Tim Gallagher, Chair FC	UDTS UDS CoSRGE rep Mary Stromberger Dan Bush Dean rep	2020 2020 2020 2020 2020 2020
Information Technology Executive Committee	Patrick Burns, Vice President for Information Technology	Louis Bjostad	2020
Joan Gaynor Kuder Scholarship	Karen Rewinkle	Sue Doe, Vice Chair, FC	2020
Osher Re-Entry Scholarship	Tim Weddington	Tim Gallagher, Chair FC	2020
Parking Services Committee - 2 yr terms	David Bradford, Director Parking and Transportation Services	Faculty rep Faculty rep	TBD TBD

Physical Development Committee	Thomas Satterly, Assoc. Vice President for Facilities Management		
President's Commission on Diversity and Inclusion	Mary Ontiveros, Vice President for Diversity	Tim Gallagher, Chair, FC Donnyale Ambrosine Tori Anderson Shannon Archibeque-Engle Miguel Banuelos-Garcia Tom Biedscheid Anita Bundy Melissa Burt Dan Bush Martin Carcasson Laurie Dean Linzhi Douglass Dora Frias Rudy Garcia John Henderson Roze Hentschell Blanche Hughes Pam Jackson Mike Jaramillo Gilbert John Linda Krier Kelly Long Tiara Marshall Rosa Martey Kim Mbadinga-Nzamba Teresa McClure Arlene Nededog Carlos Olivo-Delgado Lisa Pappas Lisa Pejchar Diana Prieto James Pritchett Carmen Rivera Jimena Sagas Connie Schimmels	2020
President's Commission On Women & Gender Equity	Mary Ontiveros, VP for Diversity	Jimena Sagas, Co-Chair Cory Wong, Co-Chair Abigail Shupe Kelly Curl Debbie Crans Monique Rocca Ruth Hufbauer Kelly Hixon (CPC representative) Devan Durand Allyce Lobdell Caitlin Kotnik (APC representative) Karla Perez-Velez Amy Swan Tracy Hutton (Ex Officio) Jennifer Mayhew (Ex Officio)	

Becca Wren 2020

Rep. - Committee on Strategic and Financial Planning 2020
Rep. - Committee on Scholarship, Research and Graduate EducationDora

Parliamentary Motions—Quick Reference

These are the thirteen ranking motions. When any motion on the list is pending, no motion of a lower rank is in order. Main motions are the lowest in order and may be made only when no other business is pending.

The five motions at the top of the chart are *Privileged Motions* that do not relate to pending business, but relate to special matters of immediate and overriding importance and are allowed to interrupt the consideration of anything else.

Motions below the blank line are *Subsidiary Motions* and assist the assembly in treating or disposing of a main motion.

Name of Motion	Requires Second	Debatable	Amendable	Vote Required for Adoption
Fix the Time to Which to Adjourn	Yes	No	Yes	Majority
Adjourn	Yes	No	No	Majority
Recess	Yes	No	Yes	Majority
Raise a Question of Privilege	No	No	No	Chair Decides
Call for Orders of the Day	No	No	No	Chair Decides
Lay on the Table	Yes	No	No	Majority
Previous Question	Yes	No	No	Two-thirds
Limit or Extend Limits of Debate	Yes	No	Yes	Two-thirds
Postpone to a Certain Time	Yes	Yes	Yes	Majority
Commit (Refer to another group)	Yes	Yes	Yes	Majority
Amend	Yes	Yes	Yes	Majority
Postpone Indefinitely	Yes	Yes	No	Majority
Main Motion	Yes	Yes	Yes	Majority

Interrupting Incidental Motions

These motions require immediate recognition by the Chair, who interrupts a speaker, if necessary.

- Request for Information
- Parliamentary Inquiry
- Point of Order
- Division of the Assembly
- Appeal from a Decision of the Chair

Non-interrupting Incidental Motions

- Division of a Question
- Suspend the Rules

Motions Bringing a Question Again Before the Assembly

- Take from the Table
- Rescind/amend Something Previously Adopted
- Discharge a Committee
- Reconsider

PARLIAMENTARY MOTIONS - WHAT THEY MEAN

1. Fix the Time to adjourn - purpose is to set the time (and /or place) for another meeting to continue business of the session. It has no effect on when the present meeting will adjourn.
2. Adjourn - means to close the meeting. A privileged motion to adjourn is to close the meeting immediately. It is not a privileged motion if qualified in any way, as to adjourn at, or to, a future time.
3. Suspend the Rules - generally used to permit the assembly to do something which would violate its general rules (except bylaws) such as changing agenda order or considering an item not on the agenda.
4. Lay on the Table - enables the assembly to lay the pending question aside temporarily when something more urgent has arisen. Its effect is to halt consideration of a question immediately, without debate.
5. Previous Question - the motion used to bring the assembly to an immediate vote on one or more pending questions. It is used to immediately close debate and prevents the making of subsidiary motions except to lay on the table.
6. Limit or Extend Debate - one of two motions the assembly can use to exercise special control over debate on a pending question. It can be used to reduce the number or length of speeches, or to require an end to debate at a particular time. It can also be used to increase the time available to speakers or to the deliberation on the question.
7. Postpone to a Certain Time (definitely) - a motion to defer discussion of a pending question to a definite day, meeting, hour, or until after a certain event. This motion can be used regardless of how much debate there has been on the motion it proposes to postpone.
8. Commit or Refer to Committee - this is generally used to send a pending question to a committee so that the question may be investigated, providing the assembly with more information or a recommendation, or to put the motion into better form (in clearer or better wording) for the assembly to consider.
9. Amend - a motion to modify the wording--and to some extent the meaning -- of a pending question before the assembly. A pending motion may be modified by adding or deleting words and phrases, or by a combination of these--i.e., to strike out some words and insert others. It can also be used to substitute one paragraph or the entire text of a resolution or main motion. Amendments must be germane to the main motion.
10. Postpone Indefinitely - a motion which means the assembly declines to take a position on the main question. Its adoption kills the main motion and avoids a direct vote on the question.
11. Main motion - the motion which brings any general matter of business before the assembly. Any formal proposal.
12. Reconsider - enables a majority in an assembly to bring back for further consideration a motion which has already been voted on. Complex rules.
13. Rescind or Amend - motions which enable an assembly to change and action previously taken. An entire motion or any part of it may be rescinded or amended.

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A regular meeting of the University Curriculum Committee was held on **April 26, 2019** at 2:00 p.m.

The meeting adjourned at 3:25 p.m.

Minutes

The minutes of April 19, 2019 were electronically approved on April 22, 2019.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is approved to the “Curriculum Liaison Specialist - hold for FC approval” queue in the CIM workflow, the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Miscellaneous Memo Request – Subject Code Change of Department/Unit Number	
Request	Notes
ECOL Subject Code - Changing Department/Unit Number	The ECOL courses should have moved from 1001-Provost to 1021-GDPE when the SAU was approved in 2014. This request is to have the 11 current ECOL courses administratively updated to be assigned to 1021 rather than 1001.

Miscellaneous Memo Request – New Subject Code	
Request	Notes
AB: Agricultural Biology	<p>We wish to request a new subject code (AB) for courses being proposed as core courses of a new undergraduate major titled Agricultural Biology. This change will:</p> <ul style="list-style-type: none"> • Better align the subject code with the name of the major and the proposed new name for the department, Agricultural Biology, compared to the current subject code (BSPM) • Increase visibility of the proposed core courses in the Agricultural Biology major to current and prospective students • Facilitate advising by explicit identification of courses that meet program requirements <p>The new subject code has full support of the BSPM faculty.</p>

New Courses			
Course #	Course Title	Notes	Effective Term
HORT 451	Vegetable Crop Management	Offered as Distance/Online and Face-to-face. This course is replacing HORT 450A and HORT 450B (<i>See Course Deactivations below</i>)	Fall 2019

Major Changes to Courses			
Course #	Course Title	Notes	Effective Term
POLS 665/PPA 665	Public Policy Analysis	<p>Addition of dual-listing with PPA; addition of Distance/Online offering. Proposed as a required course in the Master of Public Policy and Administration, Public Policy Specialization, Plan C</p> <p>Due to timing, dual-listing would be updated administratively on the following:</p> <ul style="list-style-type: none"> • PPA 555 prerequisite (<i>effective Fall 2020</i>) • ALCM-MLCM: Master in Arts Leadership and Cultural Management, Plan C (<i>effective Spring 2020</i>) 	Spring 2020

Guaranteed Transfer (GT) Pathways Course Resubmissions (<i>GT-AH3</i>)			
Course #	Course Title	GTP Category/Notes	Effective Term
PHIL 100	Appreciation of Philosophy	Existing AUCC Cat 3B ; addition of Distance/Online offering.	Spring 2020
PHIL 103	Moral and Social Problems	Existing AUCC Cat 3B	Spring 2020
PHIL 110	Logic and Critical Thinking	Existing AUCC Cat 3B ; edit to offering term.	Spring 2020
PHIL 120	History and Philosophy of Scientific Thought	Existing AUCC Cat 3B ; edits to course description and offering term.	Spring 2020
PHIL 170	World Philosophies	Existing AUCC Cat 3E ; edits to course description and offering term.	Spring 2020

Major Changes to Existing Programs		
Program Title	Notes	Effective Term
CMIS-MCIS: Master of Computer Information Systems, Plan C (M.C.I.S.)	Students must now complete 5 core courses plus 6 elective courses. One of the core courses will be a selection between 2 courses (CIS 605 and CIS 611). If desired, students may choose both, and use the second one as an elective.	Fall 2019
HORT-FLOZ-BS: Major in Horticulture, Floriculture Concentration		Fall 2019
HORT-HFCZ-BS: Major in Horticulture, Horticultural Food Crops Concentration, Production Option		Fall 2019
HORT-HFCZ-BS: Major in Horticulture, Horticultural Food Crops Concentration, Seed Science Option		Fall 2019
HORT-HOSZ-BS: Major in Horticulture, Horticultural Science Concentration		Fall 2019
HORT-HTHZ-BS: Major in Horticulture, Horticultural Therapy Concentration		Fall 2019
HORT-VTEZ-BS : Major in Horticulture, Viticulture and Enology Concentration		Fall 2019
HORQ: Minor in Horticulture	Replacing HORT 450A (or HORT 450B-D) with HORT 451 and HORT 453.	Fall 2019
IFSQ: Interdisciplinary Minor in Food Science and Safety	Adding new dual-listing of FTEC 447/ANEQ 447 in a 'Select from' list; updates to elective list (including addition of new course HORT 451).	Fall 2019

Course Deactivations			
Course #	Course Title	Notes	Effective Term
HORT 450A	Horticulture Food Crops: Cool Season Vegetable Production	New course HORT 451 (<i>see above under New Courses</i>) is replacing HORT 450A and HORT 450B.	Summer 2019
HORT 450B	Horticulture Food Crops: Warm Season Vegetable Production		

CONSENT AGENDA

Experimental Courses – 1 st Offering			
Course #	Course Title	Notes	Effective Term
MIP 480A3/ CBE 480A3	Interdisciplinary Synthetic Biology Lab	4 cr.; written consent of instructor required.	Summer 2019
VM 781A6	Spanish for Rural Veterinary Practice II	1 cr.; partial semester; Distance/Online only.	Fall 2019

Minor Changes to Courses			
Course #	Course Title	Notes	Effective Term
CBE 524	Bioremediation	Edit to offering term: As Needed Fall	Spring 2020
CBE 613	Advanced Transport Phenomena	Edit to offering term: As Needed Fall	Spring 2020
CBE 660	System and Parameter Identification	Edit to offering term: As Needed Spring	Spring 2020
CIVE 442	Air Quality Engineering	Edit to offering term: Spring Fall	Spring 2020
ECE 456	Computer Networks	Edit to prerequisites: CS 163 with a minimum grade of C or CS 164 with a minimum grade of C or (CS 155 with a minimum grade of C; CS 156 with a minimum grade of C; CS 157 with a minimum grade of C); ECE 251 with a minimum grade of C; ECE 303 with a minimum grade of C or STAT 303 with a minimum grade of C; ECE 311 with a minimum grade of C	Spring 2020
MIP 335	Food Microbiology Laboratory	Edit to offering term: Spring Fall	Spring 2020

Update/Correction to 2/9/18 Minutes			
Course #	Course Title	Notes	Effective Term
ESS 130	Intro to Systems Theory for Sustainability	Administratively added 'may be taken concurrently' to the prerequisite. ESS 129 and ESS 130 are both partial term courses being offered in Fall 2019. Since ESS 129 is a prereq for ESS 130, students are not currently able to register without an override.	Fall 2019

Minutes approved by the University Curriculum Committee on 5/3/19.

Brad Goetz, Chair
 Shelly Ellerby and Susan Horan, Curriculum & Catalog

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A regular meeting of the University Curriculum Committee was held on **May 3, 2019** at 2:00 p.m.

The meeting adjourned at 3:20 p.m.

Minutes

The minutes of April 26, 2019 were approved.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is approved to the “Curriculum Liaison Specialist - hold for FC approval” queue in the CIM workflow, the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Study Abroad Courses – 1 st Offering			
Course #	Course Title	Notes/Changes	Effective Term
LI 382A	Study Abroad—Mexico: Empowerment and Cultural Literacy	1st offering; 1 credit. Travel dates: 1/5/20-1/16/20 (12 days)	Spring 2020

Study Abroad Courses – 2 nd Offering			
Course #	Course Title	Notes/Changes	Effective Term
BUS 482B	Study Abroad-Ecuador: Community and Cultural Engagement	2nd offering; 3 credits. 1st offering: Spring 2019 (11 students) Travel dates: 1/2/20-1/17/20 (16 days)	Spring 2020

Study Abroad Courses – 3 rd Offering			
Course #	Course Title	Notes/Changes	Effective Term
BZ 482B	Study Abroad: Field Course in Dolphin Behavior & Physiology	3rd offering; 2 credits. 1st offering: Spring 2018 (11 students) 2nd offering: Spring 2019 (14 students) Travel dates: 12/29/19-1/5/20 (8 days)	Spring 2020

New Degree		
Program Title	Notes	Effective Term
Master of Public Policy and Administration, Plan C (Placeholder proposal)	Offered Main Campus Face-to-Face and Online. <i>Included in here for informational purposes only. A Special Action memo will be sent from UCC to Faculty Council.</i>	Fall 2020
Master of Public Policy and Administration, International Policy and Management Specialization, Plan C		
Master of Public Policy and Administration, Public Management Specialization, Plan C		
Master of Public Policy and Administration, Public Policy Specialization, Plan C		

Major Changes to Existing Programs		
Program Title	Notes	Effective Term
GEOG-BS: Major in Geography	<ul style="list-style-type: none"> Addition of GR 220 as a required course in Sophomore year. Updates to 'Select from' lists. 	Fall 2019
BMSC-RPTZ-MS: Master of Science in Biomedical Sciences, Reproductive Technology Specialization, Plan B	<ul style="list-style-type: none"> Moved the following from 'Selected Courses' list to 'Core Courses' list: BMS 500, BMS 501, BMS 521, BMS 640. Added the following to Core Courses: BMS 540, BMS 541, BMS 610A or GRAD 544. Selected Courses credit changed from 20-21 to 6-8; program total credits set to 30. Removed footnote #1; edited footnote #3 (now #2). 	Fall 2019

Other Business

- Brad Goetz was approved as the 2019-20 UCC Chair.
- The UCC Curriculum Deadlines for Fall 2019-Spring 2020 were approved – see document after the Consent Agenda.
- Reviewed draft of the 2018-19 UCC Annual Report (to be submitted to Faculty Council this summer).

CONSENT AGENDA

Course Deactivations			
Course #	Course Title	Notes	Effective Term
HIST 343	Early U.S. Republic	Administratively removed from AUCC Cat 4A lists in HIST-GENZ-BA; HIST-LNGZ-BA; HIST-SBSZ-BA; HIST-SSTZ-BA.	Fall 2019
MECH 526	Fundamentals of Vehicle Dynamics	<ul style="list-style-type: none"> Administratively removed from CBEG-BMEC and CBEG-BS elective lists Corrected erroneous dual-list in ENGR-BMEZ Prerequisite in <i>deactivated</i> courses only 	Fall 2019
RS 651	Primary Production and Decomposition	Administratively removed from NRST-GZ-MNRS, ECSU-MS, ECSU-PHD	Fall 2019
SPCM 415	Rhetoric and Civility	Will be administratively removed from a 'Select from' list in IPCQ: Interdisciplinary Minor in Political Communication.	Fall 2019

Update/Correction to 4/5/19 Minutes

Course #	Course Title	Notes	Effective Term
MATH 580A3	Linear Algebra for Data Science: Geometric Techniques for Data Reduction	Update to effective term: Summer 2019 Fall 2019	Summer 2019

Minutes approved by the University Curriculum Committee on 5/10/19.

Brad Goetz, Chair
 Shelly Ellerby and Susan Horan, Curriculum & Catalog

FOR SUBMITTING COURSE AND PROGRAM PROPOSALS 2019-2020

- Login to [ARIESweb](#), and click on the Curriculum Management (CIM)-Courses link or Curriculum Management (CIM)-Programs link to submit the appropriate form. CIM help documents are available on [ARIESweb](#).
- Address questions related to your course and program proposals to your [University Curriculum Committee \(UCC\) college representative](#).
- Please allow **several weeks** for proposals to be reviewed by affected departments and the college **prior** to the deadlines below. Proposals must be approved in CIM by the department and college curriculum committees, all affected departments, the UCC college representative, and the college Dean's office prior to UCC consideration.
- Incomplete or inadequately prepared submissions will be returned for completion/resubmission and may not meet the submission deadline.
- The UCC generally meets every Friday during the Spring and Fall terms with the exception of Fall break, Spring break, and finals week. Curriculum proposals may not be reviewed at every UCC meeting; one meeting each month may be reserved to discuss issues or policies relevant to curriculum.
- The Special Course Fee and Differential Tuition request processes are separate from the curricular approval process and the deadlines may be earlier than those listed below. See the [Office of the Provost website](#) for deadlines and policies for Special Course Fees and the [Graduate School website](#) for Differential Tuition requests.

Completed proposals must be out of the College or SAU workflow in CIM by the dates shown.

	Effective Spring 2020	Effective Summer 2020	Effective Fall 2020	Effective Spring 2021	Effective Summer 2021	Effective Fall 2021
Courses (all levels)						
Changing or deactivating existing courses	5/31/19	10/11/19	12/13/19	5/15/20	10/9/20	12/11/20
New courses (If new course will be listed in a program proposal, refer to program deadlines below)	5/31/19	12/13/19	2/1/20	5/15/20	12/11/20	1/29/21
Experimental courses	11/15/19	4/10/20	7/17/20	11/13/20	4/9/21	7/16/21
Study Abroad courses (1st offerings)	2/1/20	9/13/19	9/13/19	1/31/20	9/11/20	9/11/20
Subsequent offerings [Both provisional (-82) offerings and permanent course proposals]	(3/1/20)	(10/11/19)	(10/11/19)	(2/28/20)	(10/9/20)	(10/9/20)
Undergraduate Programs						
<i>All changes to a program should be submitted at the same time on ONE CIM proposal form once a year</i>						
New Majors* (CPP must be attached to CIM proposal and approved by CoSFP by dates shown)	1/11/19	N/A	9/13/19	1/10/20	N/A	9/11/20
Changes to existing program requirements	N/A	N/A	1/31/20	N/A	N/A	1/29/21
<ul style="list-style-type: none"> • Adding or deactivating Concentrations, Minors, Interdisciplinary Minors, or UG Certificates[†] • Deactivating Majors[†] • Changes to program titles or components thereof[†] (As you begin your proposal, contact your UCC Representative or Curriculum & Catalog with questions. Generally requires a NEW proposal and a 	9/13/19	N/A	12/13/19	9/11/20	N/A	12/11/20

DEACTIVATION proposal; both proposals should be submitted to CIM workflow at the same time.)						
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Graduate Programs

- All changes to a program should be submitted at the same time on **ONE** CIM proposal form once a year.
- CoSRGE reviews graduate programs prior to UCC. CoSRGE generally meets the 1st Thursday of the month (September-December and February-May).
- If a program proposal includes new courses, the course proposals must first be approved by UCC in order for CoSRGE to review the program proposal. **Submit new course proposals the term prior to the program deadlines below** (excluding Summer term).

Completed proposals must be out of the College or SAU workflow in CIM by the dates shown.

	Effective Spring 2020	Effective Summer 2020	Effective Fall 2020	Effective Spring 2021	Effective Summer 2021	Effective Fall 2021
<ul style="list-style-type: none"> • New Master's degrees & Doctoral degrees* (CPP must be attached to CIM proposal and approved by CoSFP & CoSRGE by dates shown) 	1/11/19	N/A	9/13/19	1/10/20	N/A	9/11/20
<ul style="list-style-type: none"> • New Graduate Certificates 						
<ul style="list-style-type: none"> • Changes to existing program requirements 	N/A	N/A	1/10/20	N/A	N/A	1/8/21
<ul style="list-style-type: none"> • Adding Specializations or GISPs[†] (Graduate Interdisciplinary Studies Programs) • Deactivating Degrees, Specializations, GISPs, or Graduate Certificates[†] • Changes to program titles or components thereof[†] (As you begin your proposal, contact your UCC Representative or Curriculum & Catalog with questions. Generally requires a NEW proposal and a DEACTIVATION proposal; both proposals should be submitted to CIM workflow at the same time.) 	9/13/19	N/A	12/13/19	9/11/20	N/A	12/11/20

*See documents listed under the 'New Degree Proposal Process' heading on the Provost's website for instructions on developing and submitting the Preliminary Program Proposal (PPP) and Comprehensive Program Proposal (CPP) documents for new programs: <http://provost.colostate.edu/faculty-administrative-professionals/> (scroll toward bottom of the page).

†The deadlines for these proposals reflect the additional time required to update program coding and titles in multiple systems and documents.

New degrees and graduate certificates require approval by the Board of Governors and CCHE. **Colleges and departments are strongly encouraged to submit programs proposals as early in the year as possible, to ensure timely consideration by all entities.**

All actions of the UCC are subject to approval by Faculty Council, either through approval of the UCC minutes on their consent agenda or by special action.

Dates approved by University Curriculum Committee 5/3/2019.

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A regular meeting of the University Curriculum Committee was held on **May 10, 2019** at 2:00 p.m.

The meeting adjourned at 3:55 p.m.

Minutes

The minutes of May 3, 2019 were approved.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is approved to the “Curriculum Liaison Specialist - hold for FC approval” queue in the CIM workflow, the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

New Special Academic Unit (SAU)	
Request	Notes
New Special Academic Unit: Cell and Molecular Biology Program Note: New SAUs require Special Action from Faculty Council. UCC approval is noted here for informational purposes. This proposal will be approved forward in CIM to CoSFP and CoFG.	Rationale: CMB was officially designated as an interdisciplinary graduate program in 1995; however, the program currently functions as an SAU (without the designation). Moving the status from an interdisciplinary graduate program to a SAU will bring the program into compliance with the Academic Faculty and Administrative Professional Manual (AFAPM) SAU policy. CMB meets the criteria of a SAU as defined in the AFAPM. In addition, AFAPM policy drives the composition of CMB’s Academic Oversight Committee (AOC). The CMB-SAU will be housed in the Graduate School, with the Dean of the Graduate School having budgetary oversight and authority.

Department Name Change	
Request	Notes
Agricultural Biology Note: Department name change requests require Special Action from Faculty Council. UCC approval is noted here for informational purposes. This proposal will be approved forward in CIM to CoSFP and CoFG.	Rationale: The current Department of Bioagricultural Sciences and Pest Management would like to change its name to Agricultural Biology. This new name is more descriptive of what we do, easier to understand, and will facilitate attracting students, staff and faculty. The members of our faculty are all biologists, and most of them work within agriculture, thus the name Agricultural Biology is both succinct and descriptive. The name is also easy to remember, and we think that it will resonate better with the citizens of Colorado and the world. A department with similar expertise to ours, at New Mexico State, uses this name for their major and this is a common name for agriculture courses at high school, so clearly the name has some appeal to undergraduates. In addition, we have several online courses, and we think that this name will also be more understandable and appealing to distance students.

Major Changes to Existing Programs		
Program Title	Notes	Effective Term
ANTH-BA: Major in Anthropology	<ul style="list-style-type: none"> Adding ANTH 101 as required course Requiring ANTH 100 rather than choice between 100 and 200; adjusted '3E or 3C' requirement Sophomore year; removed footnotes 1 and 2 Removing Additional Humanities (6 credits), Additional Natural Sciences (7 credits), and Additional Social Sciences (9 credits) requirements and corresponding footnotes ANTH electives (Soph 3; Junior change from 6 to 9; Senior year change from 3 to 9) Add GR elective 3 credits Junior year Adding/dropping courses from 'select from' lists Added 4A designation to all courses in Junior year that have been approved/listed as 4A in Senior year. 	Fall 2019
ANTH-ARCZ-BA: Major in Anthropology, Archaeology Concentration	Dual-listing of ANTH 400/GR 400 in Junior year; updates to elective lists.	Fall 2019
ANTH-BIOZ-BA: Major in Anthropology, Biological Anthropology Concentration	Addition of ANTH 101 and ANTH 274 as required courses; removal of ANTH 200 as an AUCC 3E option in Freshman year (see footnote #1); dual-listing of ANTH 400/GR 400; updates to elective lists. Adding two Options: <ul style="list-style-type: none"> General Biological Anthropology Option Forensic Anthropology Option 	Fall 2019
ANTH-CLTZ-BA: Major in Anthropology, Cultural Anthropology Concentration	Addition of ANTH 101 as a required course; moving ANTH 200 to Sophomore year; dual-listing of ANTH 400/GR 400; updates to elective lists. Adding five Options: <ul style="list-style-type: none"> General Cultural Anthropology Option Art, Performance and Expressive Culture Option Environment and Sustainability Option Globalization and Development Option Health and Well-Being Option 	Fall 2019
APCT-CPTZ-BS: Major in Applied Computing Technology, Computing Technology Concentration	Replacing required course CT 320 with 'CS 370 or CT 320' in Senior year; update to Electives List. Department is phasing out CT 320.	Spring 2020
HORT-HBMZ-BS: Major in Horticulture, Horticultural Business Management Concentration	Removal of HORT/SOCR 460 from 'select from' list in Senior year to resolve a 'hidden prerequisite' issue.	Fall 2019
IIDQ: Interdisciplinary Minor in International Development	1. Edits to Program Description; 2. Addition of IE 478 in a 'Select from' group; 3. Removal of requirement that students must attend two on-campus events.	Fall 2019
SOWK-MSW: Master of Social Work	Addition of Advanced Standing requirements for publication in the catalog.	Fall 2019

Program Deactivations			
Program Title	Notes	Last term to admit	Last term to complete
BUSA-ECZ-MBA: Master of Business Administration, Early Career Track Specialization	The College has determined that the program is not a good strategic fit for our graduate programs and will be redeploying resources to programs that are more aligned to our long-term plans.	Fall 2018	Fall 2019
MATH-MTOZ-BS: Major in Mathematics, Mathematics of Information Concentration	Department voted to deactivate last Spring. There are no students in the concentration.	Fall 2018	Summer 2019

New Courses – Spring 2020			
Course #	Course Title	Notes	Effective Term
AM 346	Apparel Line Concept Development and Planning	Proposed as required in APAM-ADAZ-BS: Major in Apparel and Merchandising, Apparel Design and Production Concentration (<i>program changes not started in CIM yet</i>).	Spring 2020
ANEQ 205	Equine Assessment, Evaluation and Retraining	Written consent required. Previously offered as experimental course ANEQ 280A2 (Spring 2019: 8 students; Summer 2019: no enrollment yet)	Spring 2020
CIVE 339	Environmental Engineering Concepts	Proposed as required in ENVE-BS: Major in Environmental Engineering (<i>program changes saved but not submitted in CIM</i>)	Spring 2020
CS 522	Foundations of Cyber-Physical Systems	Offered as Distance/Online and Face-to-face. Previously offered as experimental course CS 581A4 (Spring 2018: 1 student; Spring 2019: 4 students).	Spring 2020
EDRM 663	Autoethnography & Reflective Practice I	Offered as Distance/Online and Face-to-face. Proposed as required in the Master of Science in Student Affairs in Higher Education (<i>program changes in CIM workflow</i>).	Spring 2020
EDRM 665	Qualitative Methods in Student Affairs	Offered as Distance/Online and Face-to-face. Proposed as required in the Master of Science in Student Affairs in Higher Education (<i>program changes in CIM workflow</i>).	Spring 2020
HIST 371	Civil Rights in America	Proposed as an elective in all four HIST-BA concentrations (<i>program changes not started in CIM yet</i>)	Spring 2020
LB 360	Mock Trial	Proposed as an elective in LGSQ: Interdisciplinary Minor in Legal Studies (<i>program changes in UCC Prep-Programs with eff. term Spring 2021</i>)	Spring 2020
MATH 569A	Linear Algebra for Data Science: Matrices and Vectors Spaces	Offered as Distance/Online only; excludes all graduate students in Mathematics.	Spring 2020
PBHL 534	Public Health Data Management Using SAS	Proposed as required in the Master of Public Health, Epidemiology Concentration (<i>Offered through the Colorado School of Public Health</i>)	Spring 2020
POLS 486C/SPCM 486C	Practicum: Civic Engagement	Proposed as an elective in POLS-BA; POLS-EPAZ-BA; POLS-GPPZ-BA; POLS-ULPZ-BA (<i>program changes not started in CIM yet</i>)	Spring 2020
SOCR 311	Seed Quality--Seed Production and Genetics	Offered Distance/Online only. Previously offered as experimental course SOCR 380A2 (Spring 2019: 8 students; Summer 2019: no enrollment yet; approved for a third experimental offering Fall 2019: 5 students).	Spring 2020
SPCM 386	Research Practicum	Written consent of instructor required. Proposed as an elective in CMST-BA: Major in Communication Studies (<i>program changes in CIM workflow</i>)	Spring 2020

CONSENT AGENDA

Experimental Courses – 1st Offering			
Course #	Course Title	Notes/Changes	Effective Term
CHEM 780A1	Physical Chemistry-- Literature Seminar Prep	S/U only.	Fall 2019
GES 281A1	Microbiome Roles in a Sustainable Earth		Fall 2019
HDFS 180A1	Mentoring for First- Year Success	HDFS majors and Freshman only; S/U only; written consent required.	Fall 2019
HDFS 381A1	Leadership Through Peer Mentoring	HDFS majors only; S/U only; Junior standing and written consent required. May be repeated up to two times for credit.	Fall 2019
STAT 681A1	Special Problems in Applied Statistics	Independent/Directed Study; written consent required.	Fall 2019

Minor Changes to Courses			
Course #	Course Title	Notes	Effective Term
CBE 621	Advanced Process Control	Edit to offering term: <u>As Needed</u> Fall	Spring 2020
CHEM 474	Physical Chemistry I	Edit to prerequisites: CHEM 113 and (<u>MATH 261 or MATH 272</u>) and PH 142. <i>Submitted in CIM as a 'Major Change'</i>	Spring 2020
CHEM 493	Seminar	Edit to prerequisites: <u>CHEM 371 or</u> CHEM 473 or CHEM 474.	Spring 2020
HORT 515/ AGRI 515	Urban Horticulture	Edit to prerequisites: HORT <u>451 450A-</u> or HORT <u>453 450B-</u> or HORT 450C or HORT 450D	Spring 2020

Administrative Updates to Existing Programs		
Program Title	Notes	Effective Term
IOAQ: Interdisciplinary Minor in Organic Agriculture	<ul style="list-style-type: none"> Replace instructions to "Select two courses from the following" (2 credits) with "Select one course from the following" (3 credits) Replaced HORT 450A/B/C/D (1 cr. each) with HORT 451 (3 credits) and HORT 453 (3 credits) Removed HORT 452 (1 cr.) from the list. 	Fall 2019
SOCR-APMZ-BS: Major in Soil and Crop Sciences, Agronomic Production Management Concentration	Department Electives list: Removing deactivated courses BZ 402 and SOCR 411; replacing HORT 450A with HORT 451.	Fall 2019
SOCR-PBGZ-BS: Major in Soil and Crop Sciences, Plant Biotechnology, Genetics, and Breeding Concentration	Removing deactivated courses BZ 402 and SOCR 411; replacing HORT 450A/B/C/D with HORT 451 and HORT 453 in Junior year.	Fall 2019

Minutes electronically approved by the University Curriculum Committee on 5/13/19.

Brad Goetz, Chair
Shelly Ellerby and Susan Horan, Curriculum & Catalog

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Rita Knoll, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
Faculty Council Meeting
May 7, 2019 – 4:00 p.m. – Plant Sciences – Room C101

CALL TO ORDER

The Faculty Council meeting was called to order at 4:03 p.m. by Tim Gallagher, Chair.

ANNOUNCEMENTS

1. Next Faculty Council Meeting – September 3, 2019– Clark Building – Room A201 – 4:00 p.m.

Gallagher announced that the last Faculty Council meeting of the semester would be held on September 3, 2019 at 4:00 p.m. – Clark Building, Room A201. Gallagher hopes President McConnell can attend, per his request with her assistant.

2. Executive Committee Meeting Minutes located on FC website – March 12 and 26, 2019; April 9 and 16, 2019
(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

Gallagher announced that the Executive Committee Meeting Minutes are posted on the FC website.

3. Graduate Student Council Advising Awards – presented by Ryan Czarny, President of Graduate Student Council Advising.

Czarny said there were over 100 nominations. The certificates will be given to the award winners soon.

Award winner:

- Kristen Rasmussen – Department of Atmospheric Science

Runner-Up:

- Edwin Chong – Electrical and Computer Engineering

Honorable Mention:

- Andrew Bliss – College of Liberal Arts
- Heather Leach – College of Health and Human Sciences
- Steve Fonte – College of Agricultural Sciences

4. Faculty Council Harry Rosenberg Distinguished Service Award – Announcement of winner

Gallagher explained the history and criteria of the award.

David Greene, College of Health and Human Sciences, is the recipient of the 2019 Faculty Council Harry Rosenberg Distinguished Service Award. He was nominated by Jenny Morse, Chair, CoNTTF. David influenced innumerable policies—including leave policies, smoking policies, grievance policies, academic integrity, tuition scholarships, promotions, and was involved in every other part of Faculty Council, including serving on CoRSAF, CoNTTF, and the Discipline Panel.

We are very pleased that David is here today to receive this award. Gallagher presented the award to David Greene with applause from Faculty Council members.

MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – March 5, 2019 and April 2, 2019

Gallagher asked if there were any amendments to the March or April Faculty Council meeting minutes.

Antonio Pedros-Gascon (CLA At-Large): 1) Pages 24 and 30 – repeated information; delete one of these; 2) Page 52 –the response from the Provost appears as a response by Pedros-Gascon. The response should be identified as from the Provost.

Gallagher: With Antonio’s changes as amended, please say aye to approve these minutes.

The amended minutes were unanimously approved.

UNFINISHED BUSINESS

1. None.

CONSENT AGENDA

1. UCC meeting minutes – March 29, 2019; April 5, 12, and 19, 2019

Brad Goetz moved for approval of the Consent Agenda.

Gallagher: Unless anyone wishes to have any of these items removed for a separate action, we will vote on the whole consent agenda. All vote to approve?

The Consent Agenda was unanimously approved.

ACTION ITEMS

1. Election – Faculty Council Standing Committee nominees – Committee on Faculty Governance

Steven Reising, CoFG, moved that the following Faculty Council Standing Committee nominees be approved.

Gallagher: Are there any additional nominations from the floor?
There were no nominations.

The following nominees were unanimously approved:

BALLOT

Academic Faculty Nominations to Faculty Council Standing Committees May 7, 2019

COMMITTEE ON FACULTY GOVERNANCE

Term Expires

<u>LEO VIJAYASARATHY</u>	CoB	2022
(Nominated by Committee on Faculty Governance)		

<u>BENJAMIN CLEGG</u>	CNS	2022
(Nominated by Committee on Faculty Governance) (listed under CoTL)		

<u>TROY OCHELTREE</u>	WCNR	2022
(Nominated by Committee on Faculty Governance)		

<u>STEVEN REISING (Carry-In)</u>	CoE	2022
(Nominated by Committee on Faculty Governance)		

COMMITTEE ON INTERCOLLEGIATE ATHLETICS

<u>KEVIN CROOKS</u>	WCNR	2022
(Nominated by Committee on Faculty Governance)		

<u>KAREN HYLLEGARD</u>	CHHS	2022
(Nominated by Committee on Faculty Governance)		

<u>MICHAEL WILKINS (Carry-in)</u>	CAS	2022
(Nominated by Committee on Faculty Governance)		

COMMITTEE ON LIBRARIES

<u>JAMES WILSON</u> (Nominated by Committee on Faculty Governance)	CNS	2022
<u>PATRICIA RETTIG</u> (Nominated by Committee on Faculty Governance)	Libraries	2022
<u>JERRY MAGLOUGHLIN</u> (Nominated by Committee on Faculty Governance)	WCNR	2022
<u>JIANGUO ZHAO (Carry-in)</u> (Nominated by Committee on Faculty Governance)	CoE	2022

COMMITTEE ON NON-TENURE TRACK FACULTY

<u>STEVEN BENOIT</u> (Nominated by Committee on Faculty Governance)	CNS	2022
<u>LESLIE STONE-ROY</u> (Nominated by Committee on Faculty Governance)	CVMBS	2022
<u>CHRISTINE PAWLIUK</u> (Nominated by Committee on Faculty Governance)	Libraries	2022
<u>NATALIE OOI</u> (Nominated by Committee on Faculty Governance)	WCNR	2022

COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY

<u>CHRIS WEINBERGER (Carry-in)</u> (Nominated by Committee on Faculty Governance)	CoE	2022
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COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION

<u>MICHELLE WILDE</u> (Nominated by Committee on Faculty Governance)	Libraries	2022
<u>MATT KIPPER (Carry-in)</u> (Nominated by Committee on Faculty Governance)	CoE	2022
<u>GREG GRAFF (Carry-in)</u> (Nominated by Committee on Faculty Governance)	CAS	2022

COMMITTEE ON SCHOLASTIC STANDARDS

<u>KAREN BARRETT</u> (Nominated by Committee on Faculty Governance)	CHHS	2022
<u>ZACHARY JOHNSON</u> (Nominated by Committee on Faculty Governance)	CAS	2022
<u>MICHAEL GROSS</u> (Nominated by Committee on Faculty Governance)	COB	2022

COMMITTEE ON STRATEGIC AND FINANCIAL PLANNING

<u>YONGLI ZHOU</u> (Nominated by Committee on Faculty Governance)	Libraries	2022
<u>MATTHEW JOHNSTON</u> (Nominated by Committee on Faculty Governance)	CVMBS	2022
<u>MICHELLE FOSTER</u> (Nominated by Committee on Faculty Governance)	CHHS	2022

COMMITTEE ON TEACHING AND LEARNING

<u>BENJAMIN CLEGG</u> (Nominated by Committee on Faculty Governance)	CNS	2022
<u>KARAN VENAYAGAMOORTHY</u> (Nominated by Committee on Faculty Governance)	CoE	2022
<u>MATT HICKEY</u> (Nominated by Committee on Faculty Governance)	CHHS	2022
<u>COURTNEY SCHULTZ</u> (Nominated by Committee on Faculty Governance)	WCNR	2022

COMMITTEE ON UNIVERSITY PROGRAMS

<u>JOCELYN BOICE</u> (Nominated by Committee on Faculty Governance)	Libraries	2022
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UNIVERSITY CURRICULUM COMMITTEE

<u>MARTIN GELFAND</u> (Nominated by Committee on Faculty Governance)	CNS	2022
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2. Proposed revisions to Section C.2.1.9.5 of the *Academic Faculty and Administrative Professional Manual* – CoFG

Gallagher asked Faculty Council members for permission to change the order of Action Items #2 and #3 in today's agenda packet, and consider Action Item #3 - Section D.2 first, then consider Action Item #2 – Section C.2.1.9.5.

Faculty Council had no objections, so Section D.2 will be addressed first

Don Estep, Chair, CoFG spoke to the motion – Section C.2.1.9.5.

Estep stated that this is pretty straightforward and explains that this implements putting this committee into the Code.

Gallagher: This proposal is now on the floor for discussion. Gallagher also stated that because this is a Section C motion, it requires approval of at least 2/3 of the votes cast to pass.

Gallagher: All in favor, please say aye.

The motion was unanimously approved.

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

C.2.1.9.5 Standing Committees: Membership and Function

a. Executive Committee (*last revised January xx, 2017*)

The Executive Committee shall consist of the Chairperson of Faculty Council as Chairperson, the Vice Chairperson of Faculty Council as Vice Chairperson, the immediate past Chairperson of Faculty Council (ex officio), the Provost (ex officio), the faculty representative to the Board, and one (1) elected Faculty Council representative from each college and the Libraries. The continuing and newly-elected Faculty Council members from each college shall choose their representative from among themselves in April for a one (1) year term beginning July 1. The immediate past Chairperson of Faculty Council shall be a member of the Executive Committee for one (1) year immediately following the expiration of his or her term as Chairperson of Faculty Council.

The duties of the Executive Committee shall be:

1. To receive, review, and evaluate all recommendations from the various standing committees, and to report them to the Faculty Council.
2. To refer matters to standing committees of the Faculty Council.
3. To act for the Faculty Council between meetings of that body.
4. To execute those duties as may from time to time be given it by the Faculty Council or by the Board.

Page 7 - Faculty Council Meeting Minutes

May 7, 2019

5. To receive petitions for calling additional meetings of the Faculty Council (see Section C.2.1.10, Article I, Section I).
6. To prepare the agenda for Faculty Council meetings.
7. To participate in the evaluation of University officers.
8. To recommend policies pertaining to the University calendar.
9. When appropriate, to establish priorities when assigning issues to Faculty Council standing committees.
10. To meet periodically with the faculty representatives to the Benefits Committee in order to ensure timely Faculty Council input and dialogue concerning University benefits programs.
11. To meet periodically with the faculty representatives to the University Policy Review Committee in order to ensure timely Faculty Council input and dialogue concerning development of proposed new University policies and review of major revisions of existing University policies.

b. Committee on Faculty Governance (*last revised December xx, 2017*)

The Committee on Faculty Governance shall consist of one (1) faculty member from each college and the Libraries. The duties of this standing committee shall be:

1. To recommend to the Faculty Council amendments to the University Code, including revisions to update it.
2. To periodically review practices and procedures of the Faculty Council and its standing committees to assure compliance with the University Code.
3. To apportion annually the elected representatives of the colleges and University Libraries to the Faculty Council.
4. To provide interpretations of the University Code.
5. To establish uniform procedures for electing Faculty Council officers and members of its standing committees and to supervise the election of representatives to the Faculty Council.
6. To make and forward nominations for standing committees of the Faculty Council and faculty members of Benefits Committee (see Section D.2.1), University Policy Review Committee (See Section D2.2), Grievance Panel (see Section K.15.1), Sexual Harassment Panel (see Appendix 1.III.B.2), and the University Discipline Panel (see Section I.7.3.2), and submit names of nominees for the offices of Faculty Council Chairperson, Vice Chairperson, and Representative to the Board and for other positions as requested by the Faculty Council.

Rationale:

University policies have significant impact on the university community. The process for developing new policies and revising existing policies is coordinated and managed by the Office of Policy and Compliance (OPC). OPC helps identify stakeholders, gathers input from stakeholders and subject matter experts, helps the policy proponent assess the impacts of a proposed policy on groups and individuals of the University, and presents policies to the

President's Cabinet for approval. However, there is no representative body for the employee councils and student government to interact in an organized way with OPC, receive input from the community, bring forward questions and concerns about policies, and make recommendations to the Administration. As a consequence, employee and student feedback is received in an ad hoc fashion that can hinder a systematic review.

The proposed committee will extend shared governance to the development and implementation of policies that direct day-to-day operations of the university. It will also provide a point of contact for the Administration when contemplating new policies and policy changes and when they receive employee or student complaints about policy.

The Committee on Responsibilities and Standing of Academic Faculty endorses this motion.

3. Proposed revisions to Section D.2 of the *Academic Faculty and Administrative Professional Manual* – CoFG

Gallagher asked Faculty Council to change the order of the Action Items in today's packet and consider D.2 first, then vote on Action Item #2 (C.2.1.9.5). Faculty Council had no objections, so D.2 will be addressed first.

Don Estep, Chair, CoFG spoke to this motion.

Estep and Gallagher felt it would be useful to hear some history on this proposal. It has been over three years in construction for a new committee, after being contacted by Mary Stromberger (former Chair of Faculty Council) and Dan Turk (former Chair, CoRSAF). Stromberger was concerned to state a faculty opinion on major policies. Both the Faculty Council Chair and CoRSAF Chair were being asked to state such opinions. In the past, when this happened, CoRSAF was asked and had to give opinions on nothing with their sphere of responsibility. They also resented being asked as it was very time consuming. Estep said they talked a lot between Stromberger and CoRSAF, and thought it would be good idea to form a new committee.

The previous proposal was quite different than what is proposed here today. The proposal was handed to Estep to shepherd, so "we" (CoFG) could write the proposal. It went to President Frank and Provost Miranda. In Estep's experience as Chair of CoFG, he had trouble getting campus-wide opinions, and he was criticized for doing so. Tony Frank added another dimension, as he had concerns about the first proposal and wanted to see a University Committee, not just a Faculty Council committee. Frank wanted to reformulate the proposal and bring in different "stakeholders". We had an ad hoc committee with Mary Stromberger, Robert Schur, and CoRSAF. So, now you have this proposal in front of you. I wrote a short rationale. The purpose is to gather opinions on campus on major policies, policy changes, or if conflicts develop because of a policy. This committee has no conflict of interest. The same with administration, if administration affects faculty, this committee will organize, gather, summarize,

and present the results. Estep does not believe that faculty voices are fully represented on this campus. He seeks to get opinions of faculty on major Code changes.

Gallagher: The CoFG has made this motion. The floor is now open for discussion.

Antonio Pedros-Gascon (CLA At-Large): The idea is to make this a brainstorm committee, so are we are asking Faculty Council to surrender any kind of power we have now?

Estep does not perceive any such danger. When there is conflict on policy, it is better to have a group whose sole responsibility is to collect opinions individually and summarize the opinions. This way, someone can't claim that only two people were notified, etc.

Michael Pante (Anthropology): It sounds like it will give faculty a voice before proposals come to Faculty Council. I would speak in favor of this proposal.

Estep confirms.

Jenny Morse (Chair, CoNTTF): Would NTTF be eligible to serve?

Estep: If you are at risk, then yes.

Gallagher: NTTF are faculty.

Cini Brown (BSPM): Can you give us an example of a policy that would have benefited from this committee?

Estep: The original Bullying Policy, graduate student training, and currently a request to edit a Word document to collect comprehensive opinions on an issue. I don't think sending out a broadcast Word document is a good way to get vast opinions.

Karen Barrett (HDFS; Chair, CoSS): I was wondering if there was any timetable included in this? This would be great if it occurs before the policy is implemented, but I don't see anything that would indicate that. Did I miss a timeline involved?

Estep: You're right. It doesn't state a timetable, but we are hoping that this happens sort of organically where the committee precedes committee decision.

Steve Shulman (CLA): Does this mean that every proposal being considered would be routed through this committee? Who determines what proposal goes through this committee first?

Estep: The Chair of Faculty Council, or committees could do so. It's supposed to be open to anyone for access. This could be revisited regarding a timeline, but we don't want this to slow things down, but it would apply to major policy questions.

Dan Baker (CoNTTF): Could this committee be used to negotiate differences between a department code and the *Manual*?

Estep: That kind of question is for the Provost. If there was a systematic disagreement over the entire campus, then it would be the right place to go.

Gallagher: Are we ready to vote? All in favor of the D.2 proposal say Aye.

The motion was unanimously approved.

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

D.2 University Committees of Faculty and Administrative Professionals

D.2.2 University Policy Review Committee (last revised September xx, 2017)

The University Policy Review Committee (UPRC) advises the University community regarding University policy.

A University policy is a set of governing principles formally approved to provide assistance in the conduct of university affairs. University policies apply across the university and have impact on a substantial segment of the campus population. University policies authorize or constrain actions to enhance the university mission and operational efficiency; mitigate and manage institutional risk; and, in some cases, ensure compliance with federal, state and local laws and regulations.

The UPRC consists of two (2) faculty members, two (2) administrative professional members, two (2) state classified personnel members, one (1) graduate student, one (1) undergraduate student, and the Executive Director of the Department of Policy, Risk & Environmental Programs (*ex officio* non-voting). Each faculty, administrative professional, and classified personnel representative on the UPRC shall serve a three (3) year term, with terms beginning July 1, and are the ones eligible to chair this committee. Graduate and undergraduate student representatives shall serve 1-year terms, effective immediately following elections at the October Faculty Council meeting. The committee shall annually elect a Chair from its eligible members.

Faculty members shall be nominated by the Faculty Council Committee on Faculty Governance who shall provide nominees for election by the Faculty Council. The administrative professional and classified personnel members shall be appointed by their respective Councils. Nominations of the graduate student member shall be made by the University Graduate Student Council. Graduate student nominations shall be forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the election ballot for voting by Faculty Council. Nominations of undergraduate students shall be made by the ASCSU Director of Academics with the advice and consultation of

Page 11 - Faculty Council Meeting Minutes

May 7, 2019

the President and the Vice President of ASCSU. All such nominees shall be recommended to the ASCSU Senate and shall have majority approval of the ASCSU Senate before the nominations are forwarded to the Faculty Council Committee on Faculty Governance for inclusion on the election ballot for voting by Faculty Council.

The duties of the UPRC shall be:

1. To facilitate the review of the (potential) impact of proposed new university policies and to facilitate the review of the (potential) impact of current policies when they are significantly revised or when questions arise about their interpretation, effectiveness or impacts, and to gather and collate input from the bodies represented on the committee.
2. To solicit and facilitate input on (potential) conflicts between university administrative policies and the Academic Faculty and Administrative Professional Manual and the HR Manual.
3. To help identify parts of the university community that may be affected by university policy for consideration in a review of the impact of university policy.
4. To solicit and facilitate relevant and appropriate dialog within the university community for consideration in a review of the impact of a proposed new university policy or significant revision being carried out by the Office of Policy & Compliance.
5. To recommend evaluation of the impact of proposed university policies and their implementation by the appropriate, impacted groups or units, and of existing university policies when questions or concerns arise.

The UPRC shall consider requests for review of university policy from the university community. It shall transmit the results of reviews and recommendations to the Administration, the Faculty Council, the Administrative Professional Council, Classified Personnel Council, ASCSU, and the University Graduate Student Council.

The UPRC shall develop a set of operating procedures, which shall be made available to all members of the University community. The Chair of the UPRC shall submit copies of committee minutes and present an annual report to Faculty Council, the Administrative Professional Council, Classified Personnel Council, ASCSU, the University Graduate Student Council, and the Executive Director of the Department of Policy, Risk & Environmental Programs.

Rationale:

University policies have significant impact on the university community. The process for developing new policies and revising existing policies is coordinated and managed by the Office of Policy and Compliance (OPC). OPC helps identify stakeholders, gathers input from stakeholders and subject matter experts, helps the policy proponent assess the impacts of a proposed policy on groups and individuals of the University, and presents policies to the President's Cabinet for approval. However, there is no representative body for the employee councils and student government to interact in an organized way with OPC, receive input from the community, bring forward questions and concerns about policies, and make recommendations to the Administration. As a consequence, employee and student feedback is received in an ad hoc fashion that can hinder a systematic review.

Page 12 - Faculty Council Meeting Minutes

May 7, 2019

The proposed committee will extend shared governance to the development and implementation of policies that direct day-to-day operations of the university. It will also provide a point of contact for the Administration when contemplating new policies and policy changes and when they receive employee or student complaints about policy.

The Committee on Responsibilities and Standing of Academic Faculty endorses this motion.

4. Request for New Department: Systems Engineering, in the Walter Scott, Jr. College of Engineering - Section C.2.3.1.d
Colleges and Academic Departments of the *Academic Faculty and Administrative Professional Manual*

Don Estep, Chair, CoFG spoke to the motion and offered to take questions on this motion to create a new Department - Systems Engineering.

Gallagher: This motion is now on the floor for discussion.

There was no discussion

Gallagher: All in favor of approving the motion to create a new Department of Systems Engineering, please say aye.

The motion was unanimously approved.

MOVED, THAT SECTIONS C.2.1.3.1 of the ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

C.2.3.1 Colleges and Academic Departments

The colleges, each organized under their respective academic dean, have general charge over their respective undergraduate and/or professional degree programs. These are:

a. College of Agricultural Sciences

Comprising the Departments of Agricultural and Resource Economics; Animal Sciences; Bioagricultural Sciences and Pest Management; Horticulture and Landscape Architecture; and Soil and Crop Sciences.

b. College of Health and Human Sciences (*last revised February 6, 2013*)

Comprising the Departments of Construction Management; Design and Merchandising; Health and Exercise Science; Food Science and Human Nutrition; Human Development and Family Studies; Occupational Therapy; the School of Education; and the School of Social Work.

c. College of Business

Comprising the Departments of Accounting; Computer Information Systems; Finance and Real Estate; Management; and Marketing.

Page 13 - Faculty Council Meeting Minutes

May 7, 2019

d. College of Engineering (*last revised January 27, 2006*)

Comprising the Departments of Atmospheric Science; Chemical and Biological Engineering; Civil and Environmental Engineering; Electrical and Computer Engineering; ~~and~~ Mechanical Engineering; and Systems Engineering.

e. College of Liberal Arts (*last revised March 31, 2019*)

Comprising the Departments of Anthropology; Art and Art History; Communication Studies; Economics; English; Ethnic Studies; History; Journalism and Media Communication; Languages, Literatures and Cultures; Philosophy; Political Science; Sociology; and School of Music, Theatre, and Dance.

f. College of Natural Resources (*last revised June 21, 2011*)

Comprising the Departments of Ecosystem Science and Sustainability; Fish, Wildlife, and Conservation Biology; Forest and Rangeland Stewardship; Geosciences; and Human Dimensions of Natural Resources

g. College of Natural Sciences

Comprising the Departments of Biochemistry and Molecular Biology; Biology; Chemistry; Computer Science; Mathematics; Physics; Psychology; and Statistics.

h. College of Veterinary Medicine and Biomedical Sciences

Comprising the Departments of Biomedical Sciences; Clinical Sciences; Environmental and Radiological Health Sciences; and Microbiology, Immunology and Pathology.

Rationalization: The Systems Engineering Program in the College of Engineering was created in 2008 to offer graduate degrees and certificates in Systems Engineering for both resident and online students. The courses are offered under the general ENGR designation. Since its creation, it has granted 143 certificates, 102 Master's degrees and 11 Ph.D. degrees. The College of Engineering proposes to create a Department of Systems Engineering to become the home of the program. The reasons this is a timely move include:

- Systems Engineering is well recognized discipline with associated departments in over 45 universities in the United States. For 2019, the CSU Ph.D. in Systems Engineering was ranked #1 for Engineering Ph.D. programs available online (<https://www.online-phd-programs.org/best-online-engineering-doctoral-programs/>).
- The number of students has increased steadily so that currently more than 200 students are enrolled.
- Establishing a separate code (SYSE) for courses in a Department of Systems Engineering will provide students in the program with transcripts that clearly identify their systems-engineering specific coursework, make systems-engineering coursework more identifiable to students on campus, and provide a stronger basis for recruiting students to the program.
- There are currently 5 tenure track faculty associated with Systems Engineering that have their tenure home in Engineering Departments. The College of Engineering will hire 2 more tenure track faculty in Systems Engineering. All of these faculty have been or will be hired with the agreement that their tenure home would be transferred to a Department

May 7, 2019

of Systems Engineering when it is created. A Department of Systems Engineering will strengthen the ability of the systems-engineering faculty to coordinate educational activities and pursue research opportunities and funding.

Notes

- One faculty member in Systems Engineering teaches an undergraduate course in Intellectual Property and we are exploring the possibilities for a minor in Systems Engineering and potential “4+1” options with some of the currently existing undergraduate degree programs.
- Staff and non-tenure track faculty with assignments to support Systems Engineering will be transferred to the new Department. It is not anticipated that additional resources, beyond the normal sharing of tuition from online enrollments, will be needed going forward.

This proposal has been endorsed by:

- The faculty to be associated with the new Department have been hired under the agreement to move to the Department when it is established.
 - The Dean and Department Chairs of the College of Engineering have voted to support the motion.
 - The University Curriculum Committee has voted to approve the motion.
 - The Committee on Strategic and Financial Planning has voted to approve the motion.
 - The Committee on Scholarship, Research, and Graduate Education has voted to approve the motion.
 - The Council of Deans and the Provost’s Office has voted to support the motion.
 - The Registrar’s office is aware of the change and prepared to make the necessary adjustments.
 - CSU Distance is aware of the change and are prepared to change communications accordingly.
 - The Committee on Faculty Governance has voted to support the motion.
5. Request for Department name change in the College of Liberal Arts – Change Department of Anthropology to Department of Anthropology and Geography - Section C.2.3.1.e Colleges and Academic Departments of the *Academic Faculty and Administrative Professional Manual* – CoFG

Don Estep, Chair, CoFG spoke to the motion.

Gallagher: This name change is from the College of Liberal Arts.

Gallagher: This is now on the floor for discussion.

There was no discussion.

Gallagher: All in favor of this name change, please say aye.

Page 15 - Faculty Council Meeting Minutes
May 7, 2019

Unanimously approved by Faculty Council.

The Committee on Faculty Governance submits the following amendment:

MOVED, THAT SECTIONS C.2.1.3.1.e of the ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

C.2.3.1 Colleges and Academic Departments

The colleges, each organized under their respective academic dean, have general charge over their respective undergraduate and/or professional degree programs. These are:

a. College of Agricultural Sciences

Comprising the Departments of Agricultural and Resource Economics; Animal Sciences; Bioagricultural Sciences and Pest Management; Horticulture and Landscape Architecture; and Soil and Crop Sciences.

b. College of Health and Human Sciences (*last revised February 6, 2013*)

Comprising the Departments of Construction Management; Design and Merchandising; Health and Exercise Science; Food Science and Human Nutrition; Human Development and Family Studies; Occupational Therapy; the School of Education; and the School of Social Work.

c. College of Business

Comprising the Departments of Accounting; Computer Information Systems; Finance and Real Estate; Management; and Marketing.

d. College of Engineering (*last revised January 27, 2006*)

Comprising the Departments of Atmospheric Science; Chemical and Biological Engineering; Civil and Environmental Engineering; Electrical and Computer Engineering; and Mechanical Engineering.

e. College of Liberal Arts (*last revised March 31, 2019*)

Comprising the Departments of Anthropology and Geography.; Art and Art History; Communication Studies; Economics; English; Ethnic Studies; History; Journalism and Media Communication; Languages, Literatures and Cultures; Philosophy; Political Science; Sociology; and School of Music, Theatre, and Dance.

f. College of Natural Resources (*last revised June 21, 2011*)

Comprising the Departments of Ecosystem Science and Sustainability; Fish, Wildlife, and Conservation Biology; Forest and Rangeland Stewardship; Geosciences; and Human Dimensions of Natural Resources

May 7, 2019

g. College of Natural Sciences

Comprising the Departments of Biochemistry and Molecular Biology; Biology; Chemistry; Computer Science; Mathematics; Physics; Psychology; and Statistics.

h. College of Veterinary Medicine and Biomedical Sciences

Comprising the Departments of Biomedical Sciences; Clinical Sciences; Environmental and Radiological Health Sciences; and Microbiology, Immunology and Pathology.

Rationalization

Rationale:

- 1) The name change will more accurately reflect the role of geography in the existing department. The new B.S. in Geography now has in excess of 35 majors. The new Ph.D. in Anthropology has emphases on space, place, and adaptation. Space and place figure prominently in geographical thinking, and these geographical insights will complement the work done by Anthropology Ph.D. students. The name change will provide a foundation for expansion of the geography program to the graduate level by giving prior institutional visibility to the importance of geography in the larger university curriculum. As of this year, one-third of the department's faculty consists of geographers.
- 2) The name change will help with both student and faculty recruitment in geography, as the more inclusive department name will give recruiting prospects an immediate sense of the curricular breadth of the department. We are especially optimistic about the impact on the recruitment of majors.
- 3) The name change will align with departments elsewhere that offer a combination of geography and anthropology programs. Louisiana State University, for example, a CSU "peer" university, has a Department of Geography and Anthropology.
- 4) The name change should enhance the research mission of the department, especially in terms of successful grant production, by communicating to funding agencies the growing importance of the geographical component in the overall research profile of the University.

This proposal has been endorsed by:

- The faculty in the Department of Anthropology have voted in favor of the change.
- The Dean and Department Chairs of the College of Liberal Arts have voted to support the motion.
- The University Curriculum Committee has voted to approve the motion.
- The Council of Deans and the Provost's Office supports the motion.
- The Committee on Faculty Governance has voted to support the motion.
- CSU Distance is aware of the change and are prepared to change communications accordingly.

6. Proposed revisions to Section I.11 Students Called to Active Duty of the *Academic Faculty and Administrative Professional Manual* – CoTL

Page 17 - Faculty Council Meeting Minutes
May 7, 2019

Matt Hickey, Chair, CoTL spoke to the motion. This is a simple amendment to reflect changes in the *General Catalog*.

Gallagher: This is now on the floor for discussion.

Gallagher: Hearing none. All in favor of approving the Section I.11 motion, please say aye.

The motion was approved.

Deletions ~~Overscored~~ Additions Underlined

I.11 Students Called to Active Duty (~~last revised May 5, 2005~~)

In response to military action declared by the President of the United States or Congress in which United States forces are being called into active duty, the University shall apply this policy for the duration of such actions, ~~and the Center for Advising and Student Achievement (CASA) shall execute it.~~ As a primary point of contact, students are encouraged to work with Adult Learner and Veteran Services (ALVS) in order to review all options prior to leaving CSU. Depending on when in the semester the student is called to duty, different options may be available including University withdrawal, late withdrawals, or incompletes. Additional information can be found in the General Catalog.

~~Any student called to active military duty may, upon presentation of a copy of his or her orders to CASA. ALVS, be given a grade of Incomplete in courses for which she/he is registered. The student or his or her designate may make this request in person, by letter, or by telephone. However, the request will not be processed by CASA. ALVS until a copy of the orders are received. The CASA advisors. ALVS staff will counsel with the student or his or her designate and the student's instructors to select the option (either withdrawal from the University, cancellation of courses, or taking of an Incomplete) that is most appropriate to that student's situation. (Note: The CASA. ALVS cannot disclose personally identifiable educational information with a third party, even a spouse or other designee, without a signed FERPA Release Form. The FERPA Release Form authorizes CASA. ALVS to disclose the student's educational information to his or her designee. (See Section I.2.)~~

~~If the student chooses to withdraw from the University as a result of an undetermined amount of time required away from his or her studies during military service, the tuition paid for the semester will be refunded. If the student opts for a grade of Incomplete for the course, tuition will not be refunded. The grade of Incomplete shall remain on the student's record for a period not to exceed one year following the end of the semester in which the student re-enrolls at Colorado State University. By this date, the grade will be changed by the instructor or department head of record, or it will convert to a grade of "F." It will be the responsibility of CASA personnel to track these students and to keep the Office of the Registrar notified of the status of these students, since the time period for which the grade of Incomplete may remain on the record may vary from the normal University time limits for resolution of grades of Incomplete.~~

Rationale:

The proposed changes seek to make the manual language consistent with revised language in the General Catalog approved by Faculty Council in December 2016. The faculty manual revisions were

May 7, 2019

brought to the attention of CoTL by our Registrar's Office representative and the proposed changes shared here have been reviewed by the Registrar's office. Adult Learner and Veteran Services (ALVS) is the primary point of contact for CSU students who are called to active duty service. While the name may be taken to imply services only to retired military veterans, ALVS in fact serves a number of non-traditional student groups in addition to veterans and those students who are called to active duty service. ALVS works closely with the Registrar's Office and other groups on campus to ensure the needs of students who are called to active duty service are met. As such, this motion represents the operational steps already in place for students who are called to active duty service.

7. Proposed revisions to Section E.9.2 Individual Faculty Workload of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

Marie Legare, Chair, CoRSAF spoke to the motion.

Legare: With the ever-adapting and changing roles of faculty within the university system, additional clarification is given for activities considered under workload assignments that should be credited to the faculty during evaluations. Additionally, changes were made to conform to amendments passed on the floor of Faculty Council in the previous year.

Gallagher: This is now on the floor for discussion.

There was no discussion.

The motion is approved.

The Committee on Responsibilities and Standing of Academic Faculty submits the following:

MOVED, THAT SECTIONS E.9.2 OF THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL, BE AMENDED AS FOLLOWS:

Deletions ~~Overseered~~ Additions Underlined

E.9.2 Individual Faculty Workload (*last revised ~~February 14, 2014~~xxx*)

Individual workloads for each area of responsibility may vary over time in accordance with the needs and missions of the different academic departments and shall be negotiated between the faculty member and the department head subject to the provisions of Section C.2.6.2.e. Factors for which workload ~~can~~ should be adjusted include, but are not limited to, course credits, class size, course level, method of course delivery, type of course (lecture, laboratory, independent study, internship, supervised student research, thesis/dissertation, clinical, practicum), service as a course coordinator or facilitator, advising/mentoring load, off-campus assignments, number of course preparations, new course preparations, contact hours, and teaching assistants. For research and scholarly activity factors may include the size and activity of the research program or other creative activity, recognition of the research or creative activity in the form of shows, exhibits, presentations, awards, grants, publications and patents. Additionally, and service,

May 7, 2019

outreach and engagement should be included in the faculty evaluation. Department codes shall make it clear how workload percentages are determined and set expectations accordingly.

8. Proposed revisions to Section E.12 Performance Expectations for Tenure, Promotion, and Merit Salary Increases of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

Marie Legare, Chair, CoRSAF spoke to the motion.

Legare: There is a greater push to advising and mentoring, and those roles have expanded, so these changes reflect those changes to make the *Manual* align more fully with reality

Gallagher: The motion is now on the floor for your consideration.

Karen Barrett (HDFS and Chair, CoSS): Redundancy on page 90, the part that is just before the added section?

Legare: There are a lot of people that do things totally separate and that is why it is written this way. They are separate concerns.

There was no more discussion.

Gallagher: Please vote to approve by saying aye.

The motion is approved.

Deletions ~~Overseored~~ Additions Underlined

E.12 Performance Expectations for Tenure, Promotion, and Merit Salary Increases (last revised ~~June 21, 2011~~xxx)

All faculty members being considered for tenure and/or promotion must demonstrate a level of excellence appropriate to the rank under consideration and consistent with the standards of their discipline, their unit's institutional mission, and the faculty member's individual effort distribution in teaching and advising/mentoring, research and other creative activity, and service. Outreach and engagement efforts (as described in Section E/12/4) should be integrated into the faculty member's teaching, research, and/or service responsibilities, as appropriate.

Annual and periodic comprehensive reviews of a faculty member's performance are addressed in Sections C.2.5, E.12, and E.14, and the expectations articulated in this section are applicable to those reviews. The basis for annual and periodic comprehensive reviews shall be the set of criteria in place at the beginning of the review

May 7, 2019

period. A faculty member shall provide evidence, consistent with their stated effort distribution, of teaching and advising/mentoring competence, and/or sustained research and other creative activity, and/or service (see Section E.9.1) for annual and periodic comprehensive reviews, as well as for tenure and promotion. The department code shall establish clearly articulated criteria and standards for evaluation in these areas. Performance expectations may take into consideration the current rank and base salary of the faculty member.

E.12.1 Teaching, and Advising and Mentoring *(last revised ~~December 1, 2017~~xxx)*

As part of its mission, the University is dedicated to undergraduate, graduate, professional, and continuing education locally, nationally, and internationally. Toward that end teachers engage learners, transfer knowledge, develop skills, create opportunities for learning, advise, and facilitate students' transfer of knowledge across contexts and their academic and professional development.

Teaching includes, but is not limited to, classroom and/or laboratory instruction; on-line instruction; individual tutoring; supervision and instruction of student researchers; clinical teaching; field work supervision and training; preparation and supervision of teaching assistants; supervision of field trips; teaching abroad; service learning; outreach/engagement; organization, coordination, marketing, and promotion of official university educational activities; and other activities that organize and disseminate knowledge. Faculty members' supervision or guidance of students in recognized academic pursuits that do not confer any University credit also is considered teaching and should be included in portfolio materials and be considered as part of the evidence of teaching effectiveness. Associated teaching activities include class preparation; grading; laboratory or equipment maintenance; preparation and funding of proposals to improve instruction; attendance at workshops on teaching improvement; and planning of curricula and courses of study; and mentoring colleagues in any of these activities. Outreach and engagement activities as specified by the department/unit, are important to CSU as a land-grant institution and should be integrated into teaching efforts, as appropriate (see Section E.12.4). This includes teaching efforts of faculty members with Extension appointments. Examples of engaged teaching include service-learning and conducting workshops, seminars and consultations, and the preparation of educational materials for those purposes. Other examples can be found in the "Continuum of Engaged Scholarship".

Excellent teachers are characterized by their command of subject matter; logical organization and presentation of course material; ability to help students recognize relationships among fields of knowledge; energy and enthusiasm; availability to help students outside of class; encouragement of curiosity, creativity, and critical thought; engagement of students in the learning process; understanding of how students learn and encouragement of effective learning strategies; use of clear grading criteria; and respectful responses to student questions and ideas.

May 7, 2019

Departments shall foster a culture that values and recognizes excellent teaching and encourages reflective self-assessment. To that end, departmental codes must, within the context of their disciplines, (1) define effective teaching and (2) describe the process and criteria for evaluating teaching effectiveness. Department codes shall make it clear what is needed for a faculty member to meet teaching expectations and what is needed to exceed expectations. Evaluation of teaching should be designed to highlight strengths, identify deficiencies, and improve overall teaching and learning.

Evaluation criteria of teaching can include, but are not limited to, quality of curriculum design; quality of instructional materials; achievement of student learning outcomes; and effectiveness at presenting information, managing class sessions, encouraging student engagement and critical thinking, and responding to student work. Evaluation of teaching must involve substantive review of multiple sources of information such as course syllabi; signed peer evaluations; examples of course improvements; development of new courses and teaching techniques; integration of service learning; summaries of how the instructor used information from student feedback to improve course design or instructional delivery, as well as any evidence of the outcomes of such improvements; letters, electronic mail messages, and/or other forms of written comments from current and/or former students; and evidence of the use of active and/or experiential learning, student learning achievement, professional development related to teaching and learning, and assessments from conference/workshop attendees.

Importantly, student perceptions of the learning environment are, by definition, *not* evaluations of teaching effectiveness and cannot be taken as such; they are simply the student perspectives on their experience in a learning environment. Departments must not use student survey responses as a direct or comparative measure of teaching effectiveness nor use student responses or attendant metrics derived from student responses independent of multiple sources of evidence of teaching effectiveness. The use of student survey responses is appropriate only in the context of multifactorial reviews of multiple resources oriented toward an instructor's continuous improvement in fulfilling our teaching mission. Given this, reflection on, and use of, student perceptions can be one part of instructors' formative development because these perceptions can offer insights into the learning environment that only the students can provide. As such, results from student course surveys should be shared with department heads and promotion and tenure committees and considered only *in context* of a multifactorial review for the purpose of mentoring and evaluating teaching that includes information on courses taught, patterns in student survey responses, and instructors' reflections on such patterns in teaching portfolios that document their accounts of how they have used this and other feedback. Anonymous letters or comments shall not be used to evaluate teaching, except with the consent of the instructor or as authorized in a department's code. Evaluation of teaching effectiveness should take into account the physical and curricular context in which teaching occurs (e.g., lecture, practicum, lab courses, independent and group study courses; face-to-face and online settings; lower-division, upper-division, and graduate courses), established content standards and expectations, and the faculty member's teaching assignments, in the context of the type and level of courses taught. The University provides resources to support the evaluation of teaching

May 7, 2019

effectiveness, such as systems to create and assess teaching portfolios, access to exemplary teaching portfolios, and professional development programs focusing on teaching and learning.

Effective advising and mentoring of students, at both the undergraduate and graduate levels, is a vital part of the teaching/learning process. Advising/mentoring activities include, but are not limited to, meeting with students to explain graduation requirements; giving academic advice; giving career advice or referring the student to the appropriate person for that advice; ~~and supervision of or assistance with graduate student theses/dissertations/projects~~ advising/mentoring students for official university activities and advising student organizations. Advising/mentoring of graduate students includes, but is not limited to, supervision of and/or assistance with thesis, dissertations, publications, presentations and project-related products. In particular, the advising/mentoring commitments are different for non-thesis masters students, thesis masters students, doctoral students, and postdoctoral fellows.

Advising and mentoring is characterized by being available to students, keeping appointments, providing accurate and appropriate advice, and providing knowledgeable guidance. Evaluation of advising/mentoring effectiveness can be based upon signed evaluations from current and/or former students, faculty members, and professional peers. Evaluation of advising/mentoring should take into account the quality of the advising/mentoring and the time spent on advising/mentoring activities. Department codes ~~The faculty in each academic unit shall specify criteria and standards for evaluation and methods for evaluating teaching and advising/mentoring effectiveness and shall evaluate advising/mentoring as part of annual and periodic comprehensive reviews. These criteria, standards, and methods shall be incorporated into departmental codes.~~

Rationale:

1. As teaching, advising and mentoring duties have expanded among faculty, an updated version incorporating some of these examples has been submitted for consideration.
2. As there is a greater push to have mentoring defined and recognized as a significant work load effort for some faculty, this was added to E.12.1.
9. Proposed revisions to Section E.12.3 Service of the
Academic Faculty and Administrative Professional Manual
– CoRSAF

Marie Legare, Chair, CoRSAF spoke to the motion.

Legare explained that Engagement needed to be clarified. This went through Faculty Council a couple months ago, but clarification was requested from the Provost's Council on Engagement.

Page 23 - Faculty Council Meeting Minutes
May 7, 2019

Gallagher: This is now on the floor for discussion.

Antonio Pedros-Gascon (CLA At-Large): Can you clarify what is meant by consulting? Does that include paid consulting?

Legare: We were keeping this as broad as possible. If paid, then it seems like contract work. But, if you think it needs to be amended to say “unpaid consulting” we could do that.

Antonio Pedros-Gascon moves to add the word “unpaid” prior to the word “consulting.”

Provost Miranda: I would speak against this myself. There are quite a few paid consultants that are valuable to the university, so I don’t think it’s appropriate to exclude those activities just because they are compensated. One may not reward with the same compensation mechanisms, but to forbid supervisors to take this into account at all I don’t think is right.

Legare provides an example re: Toxicology lab, which provides an enormous service to the county and so perhaps we ought not to exclude.

Richard Eykholt (UGO and CoRSAF member): There are many duties that are paid through the university, such as Supplemental Pay.

Antonio Pedros-Gascon (CLA At-Large): What I’m concerned about is when paid service substitutes for unpaid service that is needed but then not done.

Doug Cloud (English): I also want to speak against this amendment. Honorariums may not compensate the full cost of participation.

Gallagher calls for a vote on the amendment.

The amendment is not approved.

Gallagher now calls for a vote on the main motion.

The main motion was unanimously approved.

Subject: Faculty Manual E.12.3

The Committee on Responsibilities and Standing of Academic Faculty submits the following:

MOVED, THAT SECTIONS E.12.3 OF THE ACADEMIC FACULTY AND
ADMINISTRATIVE PROFESSIONAL MANUAL, BE AMENDED AS FOLLOWS:

Deletions ~~Overseered~~ Additions Underlined

May 7, 2019

E.12.3.4 Service with External Partners and Communities (*new section xxx*). As a land-grant institution, the University is committed to engagement efforts that work with external partners to serve current and future needs of local, state, national and international communities (see Section E.12.4). Therefore, departments and units should encourage and support faculty efforts that are focused on such engagement. Examples of engaged service include technical assistance, consulting, and policy analysis. Other examples can be found in the “Continuum of Engaged Scholarship”.

E.12.3.45 Extension Service. Extension is dedicated to serving current and future needs of the population within the state, as well as nationally and internationally, through educational information and programs to address important and emerging community issues using dynamic, science-based educational resources. CSU Extension is highly valued for inclusive, impactful community engagement in support of our land-grant university mission.

Rationale:

1. The Provost’s Council for Engagement, a faculty-driven initiative with representation from all eight colleges and Libraries, helped to clarify and strengthen existing manual language regarding outreach and engagement, defined as a particular approach to teaching, research and service and extension in support of the university’s land-grant mission. The addition of E.12.3.4, further defining Service with External Partners and Communities is a helpful addition to the Faculty and Administrative Manual.

10. Proposed revisions to Section E.17 Renewal of Tenure-Track Faculty Appointments of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

Marie Legare, Chair, CoRSAF spoke to the motion.

Legare explains that TTF are technically not at-will employees, so renewal should require more due process than the *Manual* correctly provides. Legare would like to defer this particular motion to Richard Eykholt, who has worked with the Office of General Counsel on this.

Eykholt: Two meetings ago, we put an appeals process in for the termination of TTF, but since they have to be renewed every year, a Chair could just not renew the person. So, this addresses that loophole and potential problem if the Department Chair does not allow faculty to get tenure.

Gallagher: This motion is now on the floor for discussion.

There was no discussion.

Gallagher: All in favor of approving the Section E.17 motion, indicate by saying aye.

The motion is approved.

E.17 Renewal of Tenure-Track Faculty Appointments

Tenure-track faculty appointments are for a specified period of time and must be renewed periodically. Prior to the expiration of such an appointment, the Tenure and Promotion Committee within the Department shall meet and discuss the performance of the faculty member. This committee shall then prepare a report regarding the progress of the faculty member toward tenure and promotion. This report shall be submitted to the Department Head along with a recommendation whether or not to renew the tenure-track appointment. The Department Head shall then decide whether or not to renew the appointment.

If the Tenure and Promotion Committee within the Department recommends the renewal of a tenure-track faculty appointment, but the Department Head decides not to renew the appointment, then the Department Head shall notify the Tenure and Promotion Committee of this decision. The Tenure and Promotion Committee shall then reconsider their recommendation for renewal. If the Committee still believes that renewal is appropriate, then it shall prepare a document (hereinafter referred to as the Recommendation) explaining the reasons for recommending renewal, and this Recommendation shall be sent to the Department Head. If the Department Head still decides not to renew the appointment, then the Department Head shall prepare a document (hereinafter referred to as the Decision) explaining their reasons for this decision. The Recommendation and the Decision shall then be provided to the faculty member.

In this case, the faculty member may appeal the nonrenewal decision by the Department Head. This section of the Manual sets forth the procedures for such an appeal. The University Grievance Officer (UGO) shall be charged with overseeing this appeal process. At the discretion of the UGO, any of the time limits in this section may be extended for reasonable periods. Such extensions shall be reported immediately to all parties concerned.

E.17.1. Initiating the Appeal Process

When the faculty member is provided with a copy of the Recommendation and the Decision, the Department Head shall notify the faculty member of their right to appeal the nonrenewal decision and refer them to Section E.17 of the Manual. The faculty member then has ten (10) working days to submit to the UGO an Appeal in writing of the nonrenewal decision, along with the Recommendation and the Decision. If an Appeal is submitted within this time frame, then the UGO shall notify the Provost within three (3) working days.

If the faculty member fails to submit an Appeal within this time frame, then they shall forfeit the right to appeal the nonrenewal decision (unless the UGO decides that extenuating circumstances justify an extension of this deadline). If the Provost has not been notified by the UGO of an Appeal within twenty (20) working days of receiving the Recommendation from the Recommender, then the Provost may assume that no Appeal will be filed.

May 7, 2019

The Appeal should provide all of the information that the Appeal Committee (see Section E.17.2) will need in order to make its decision whether to support or oppose the nonrenewal decision. This may include relevant documentation and persons that the Appeal Committee may contact for additional supporting information. The relevance of each person should be stated in the Appeal. The Appeal Committee is not required to contact all of the persons listed in the Appeal. The UGO will review the Appeal to make sure that the information included is relevant to the issue of nonrenewal. In some cases, it may be necessary for the UGO to return the Appeal to the Appellant for editing before it is acceptable.

Within three (3) working days of receiving an acceptable Appeal from the Appellant, the UGO shall forward the Appeal to the Department Head and to the members of the Appeal Committee. The Department Head shall then have ten (10) working days to provide a Response. This Response should provide all of the information that the Appeal Committee will need in order to make its decision whether to support or oppose the nonrenewal decision. This may include relevant documentation and persons that the Appeal Committee may contact for additional supporting information. The relevance of each person should be stated in the Response. The Appeal Committee is not required to contact all of the persons listed in the Response. The UGO will review the Response to make sure that the information included is relevant to the issue of nonrenewal. In some cases, it may be necessary for the UGO to return the Response to the Recommender for editing before it is acceptable.

Within three (3) working days of receiving an acceptable Response from the Recommender, the UGO shall forward the Response to the Appellant and to the members of the Appeal Committee.

E.17.2 Appeal Committee

The Appeal Committee shall consist of the Vice Provost for Faculty Affairs, the Chair of Faculty Council, and the College Dean. The Chair of Faculty Council shall serve as the Chair of the Appeal Committee. After receiving both the Appeal and the Response from the UGO, the members of the Appeals Committee shall begin their consideration of the Appeal. As part of this consideration, they shall meet with the Department Head, the Appellant, the Chair of the Tenure and Promotion Committee, and any other persons that they consider relevant to their consideration of the Appeal. All three members of the Appeal Committee must be present at each of these meetings. At their discretion, the members of the Appeal Committee may request additional information from the Department Head and/or the Appellant, and they may choose to meet more than once with some persons.

E.17.3 Report of the Appeal Committee

After the completion of the process described in Section E.17.2, the three members of the Appeal Committee shall meet to discuss the case and to reach a final decision by majority vote whether to support or oppose the nonrenewal of the Appellant.

May 7, 2019

After the conclusion of this meeting, the Chair of the Appeal Committee shall prepare a final Report. This Report shall include the overall vote of the Appeal Committee and the reasons supporting its decision. If the vote was not unanimous, then the Report shall also summarize the reasons given by the dissenting member. The Report shall be submitted to the UGO within twenty (20) working days of the receipt from the UGO of both the Appeal and the Response by the members of the Appeal Committee.

E.17.4 Final Decision by the President

Within three (3) working days of receiving the Report from the Chair of the Appeal Committee, the UGO shall send the Report to the President, along with the Recommendation, the Decision, the Appeal, and the Response. Within twenty (20) working days of receiving these materials from the UGO, the President shall make a final decision regarding the termination of the Appellant and send it in writing to the UGO. This written decision shall include the reasoning that supports the decision. The UGO shall forward this decision by the President to the Appellant, the Department Head, and the Provost. This decision by the President is final.

Rationale:

1. We are proposing to insert this new section into the Manual. Currently, the decision whether or not to renew the appointment of a tenure-track faculty member rests solely with the department head. However, faculty on tenure-track appointments are not at-will employees, so the nonrenewal of such an appointment should require more due process than just a decision by the department head. This new section creates such due process.?

12. Proposed revisions to the *Graduate and Professional Bulletin* – Admissions Requirements and Procedures, Application: International Students – CoSRGE

Sid Suryanarayanan, Chair, CoSRGE spoke to the motion.

Suryanarayanan indicates that this revision is intended to keep up with the times and offers to take questions from the FC members.

Antonio Pedros-Gascon (CLA At-Large): Can you speak to the price of doing one exam or the other?

Suryanarayanan: No, I cannot speak to that but the paper-based exam use has fallen off.

Antonio Pedros-Gascon (CLA At-Large): Concerned that internet-based exams will be too expensive for some international students.

Page 28 - Faculty Council Meeting Minutes
May 7, 2019

Suryanarayanan explains that one does not preclude the other. When a paper exam shows up, it is up to the department and the Graduate School to determine the application.

Gallagher: All in favor of approving the proposed revisions to the *Graduate and Professional Bulletin*, please say aye.

The motion was approved.

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORE~~

Application: International Students

CSU requires that proficiency in English language be demonstrated either by the TOEFL, IELTS, or PTE Academic tests prior to admissions. The minimum TOEFL score for admission without condition is ~~550 (paper-based)~~, or 80 for the (internet-based exam). Contact the Graduate School for guidance on interpreting paper-based exam scores. The minimum IELTS score for admission without condition is 6.5. The minimum PTE Academic Score for admission without condition is 58. Official scores, taken within two years prior to admission, must be submitted directly from the testing agency.

To be considered for conditional admission, a student must have a minimum TOEFL score of ~~475 on the paper-based test~~ or 50 on the internet based test, a or minimum IELTS score of 5.5 or PTE scores from 40-57. After receiving conditional admission, the student must satisfactorily complete the INTO CSU Academic English Program. Enrollment in regular CSU academic courses is at the discretion of the INTO CSU Academic English Program. Approval of both the department and the Dean of the Graduate School is necessary for such conditional admission.

Rationale:

1. ETS has discontinued its old paper-based test so the current Bulletin language regarding paper-based test scores is irrelevant.
2. There is a new revised paper-delivered TOEFL exam, but ETS does not report a total score for this exam. The reason is because the new paper-based exam consists of only three sections (Reading, Listening, and Writing) and does not include the 4th section (Speaking) that is part of the internet-based exam. ETS recommends that admissions decisions be partly based on scores in each of the three sections of the new paper-based test.
3. Because so few applicants submit scores from the paper-based TOEFL exam (only 1-2 over the last few years), CoSRGE recommends that admissions committees consider the scores of individual sections on paper-based tests on a case-by-case basis by the admitting department

May 7, 2019

and graduate school. If the number of applicants submitting paper-based test scores increases, CoSRGE will consider a University-wide policy regarding minimum scores on each section of the paper-based test.

REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

The university budget, for next year, was approved by the Finance Committee of the Board this morning. It has not changed, other than we did lose another third of a million dollars in State appropriations in the last couple of weeks. It's not a huge blow--just a lot of volatility going on. The requirements of the fairly significant State increase of about 12% is that we keep undergraduate tuition flat. We have agreed to that.

The Provost's Council on Engagement has openings and invites membership interest. People will begin to rotate off of that council. Miranda mentioned the changes to the *Manual* that CoRSAF just recommended as reflective of Engagement's importance to our campus.

Our relationship with Semester at Sea is going well, and they have occupied the building on Centre Avenue, which was named Crabtree Hall, for the former President of Semester at Sea operation--Loren Crabtree, who was very instrumental to Semester at Sea. Development people have moved into the lower floors of Crabtree Hall and have therefore freed up space on Howes Street where they were formerly. This space is being held by the VP for University Operations for swing space for upcoming renovations.

If you haven't been to the Veterinary School to see the new Translational Medicine Institute—it's fantastic! The Board is meeting there, as we speak, and the Board will continue with their meeting tomorrow morning.

Gallagher: Any questions of the Provost?

There were no questions.

Miranda's report was received.

2. Faculty Council Chair – Tim Gallagher

Gallagher reported on the following:

The President's Council on Culture will host a listening session regarding NTTF on Friday, May 10 from 10-11 a.m. in LSC 328-330. The panelists will be

Provost Miranda; Dan Bush, Vice Provost for Faculty Affairs; and Jenny Morse, Chair, CoNTTF. It is an opportunity for NTTF, TTF, and anyone else who would like to express their views. Gallagher has been in a number of conversations relating to NTTF. Gallagher mentions one example in a meeting with Jenny Morse and the Provost regarding the standard offer letter to a NTTF faculty, and the contract language that states the stipulations, which includes reference to sufficient financial resources. Gallagher put the letter on the overhead for Faculty Council members to see. Gallagher highlighted the area that caused concern. This highlighted area could be interpreted as meaning the university could break the contract if the department had inadequate resources. The Provost indicated that this was never the intention and the financial resources at the university level are what should come into play here. The Provost will look at this over the summer and work on the letter to ensure that the intent is made clear. The plain meaning of the words do not provide the level of protection that they should.

Marie Legare (Chair, CoRSAF): I am appreciative of this but wonder if anything is going to be done for the faculty that are affected by renewals. Someone who possibly recently signed this letter, how might that be handled?

Provost Miranda: We might tear up the old contracts and give a new one, or be more passive and wait in case someone's contract is terminated due to a financial resources problem, although it is pretty rare this would happen. The contract should be honored. The intent was that financial resource problem is at a much higher level as in financial exigency that applies to a whole college, or the university as a whole. We will work on this over the summer to try to clarify and correct this. Not intended to be a local fiscal difficulty. If we are talking about grant money, that is different.

Silvia Canetto (Psychology): I was looking at the composition of the listening session on Friday and it seems to me that there should be more representation from faculty to expand the voices represented there. Could there be one or two more faculty?

Gallagher stated that he will be at the listening session. Gallagher invited all FC members, and beyond, to attend and express their opinion on the NTTF issues.

Dawn DeTienne (CoB): Wishes to announce the meeting to her faculty and requests to take a picture of the slide information advertising the event on the overhead.

Gallagher's report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Page 31 - Faculty Council Meeting Minutes
May 7, 2019

Gallagher: Lenk is in attendance at the Board meeting today, as we speak, so there is no BOG Faculty Representative report today.

4. Dawn DeTienne and Jennifer Welding, Sesquicentennial Committee

Jennifer Welding speaks to her job of executing the Sesquicentennial. The university will be celebrating from September 2019 through June 2020. Welding explains how the committee has worked, including their objectives. Has divided the year into sections and explains the parts and how tied to teaching, research and service as the university mission. There will be things prior to President McConnell's official launch. There will be celebratory packets to distribute. Athletics will have the insignia as well as the CSU marching band. Activities are explained as planned. Brought handouts to distribute and offers her contact information and Dropbox location that includes the work plan and current events as well as assets and brand-marking that will be used. If you would like access to anything, she can be contacted, or will distribute via Tim Gallagher.

5. Task Force on the Ethics of Learning Analytics (written report) – CoTL

Gallagher asked if there were any questions of Hickey's report.

There were no questions.

Marie Legare (Chair, CoRSAF): I do have a question, but it is not specific to your report. It's regarding looking into football games, etc., as discussed a couple months ago.

Hickey has no progress to report.

Provost Miranda: We do have four Friday games, but none of them are on campus, except the day after Thanksgiving.

DISCUSSION

1. None.

Gallagher adjourned the meeting at 5:11 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant to Faculty Council

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2019
Jason Bruemmer	Animal Sciences	2021
Cynthia (Cini) Brown	Bioagricultural Sciences & Pest Management	2021
Adam Heuberger	Horticulture & Landscape Architecture	2019
<u>Thomas Borch</u>	Soil and Crop Sciences	2020
<u>Jane Choi</u>	College-at-Large	2019
<u>Ruth Hufbauer</u>	College-at-Large	2020
Bradley Goetz	College-at-Large	2019
Health and Human Sciences		
<u>Stephanie Clemons</u> (substituting for Nancy Miller sabbatical Spring '19)	Design and Merchandising	2021
Raoul Reiser	Health and Exercise Science	2021
David Sampson	Food Science and Human Nutrition	2019
Karen Barrett	Human Development and Family Studies	2020
Bolivar Senior	Construction Management	2020
<u>Matt Malcolm</u>	Occupational Therapy	2020
<u>Thomas Chermack</u>	School of Education	2021
<u>Anne Williford</u>	School of Social Work	2019
Business		
<u>Bill Rankin</u>	Accounting	2019
Stephen Hayne	Computer Information Systems	2021
Tianyang Wang	Finance and Real Estate	2019
Dawn DeTienne	Management	2021
Kathleen Kelly	Marketing	2021
Joe Cannon	College-at-Large	2019
John Hoxmeier	College-at-Large	2019
Engineering		
<u>Kristen Rasmussen</u>	Atmospheric Science	2021
<u>Travis Bailey</u>	Chemical and Biological Engineering	2019
Peter Nelson	Civil and Environmental Engineering	2021
Siddharth Suryanarayanan	Electrical and Computer Engineering	2019
<u>Shantanu Jathar</u>	Mechanical Engineering	2020
<u>J. Rockey Luo</u>	College-at-Large	2019
Steven Reising	College-at-Large	2019
<u>Jason Quinn</u>	College-at-Large	2021

Page 33 - Faculty Council Meeting Minutes
May 7, 2019

Liberal Arts

Michael Pante	Anthropology	2020
<u>Marius Lehene</u>	Art	2019
<u>Julia Khrebtan-Horhager</u>	Communication Studies	2019
<u>Ramaa Vasudevan</u>	Economics	2020
Doug Cloud	English	2020
Albert Bimper	Ethnic Studies	2019
Jonathan Carlyon	Languages, Literatures and Cultures	2019
Thaddeus Sunseri	History	2020
Michael Humphrey	Journalism and Technical Communication	2020
<u>Wesley Ferreira</u>	Music, Theater, and Dance	2019
Moti Gorin	Philosophy	2019
<u>Peter Harris</u>	Political Science	2021
Tara Opsal	Sociology	2019
Antonio Pedros-Gascon	College-at-Large	2019
Steve Shulman	College-at-Large	2020
<u>Allison Prasch</u>	College-at-Large	2020
<u>Lisa Langstraat</u>	College-at-Large	2020
Marcela Velasco	College-at-Large	2021
<u>Del Harrow</u>	College-at-Large	2021
<u>Maura Velazquez-Castillo</u>	College-at-Large	2021

Natural Resources

Monique Rocca	Ecosystem Science and Sustainability	2020
<u>David Koons</u>	Fish, Wildlife, & Conservation Biology	2021
Chad Hoffman	Forest and Rangeland Stewardship	2020
Bill Sanford	Geosciences	2020
Tara Teel	HDNR in Warner College	2020

Natural Sciences

<u>Jennifer Nyborg</u>	Biochemistry and Molecular Biology	2019
Melinda Smith	Biology	2021
<u>George Barisas</u>	Chemistry	2020
<u>Ross McConnell</u>	Computer Science	2019
<u>Yongcheng Zhou</u>	Mathematics	2020
Dylan Yost	Physics	2021
Silvia Canetto	Psychology	2019
<u>Mary Meyer</u>	Statistics	2019
<u>Chuck Anderson</u>	College-at-Large	2020
Anton Betten	College-at-Large	2019
TBD	College-at-Large	2018
<u>Brad Conner</u>	College-at-Large	2021
Alan Van Orden	College-at-Large	2020

Page 34 - Faculty Council Meeting Minutes
May 7, 2019

Veterinary Medicine & Biomedical Sciences

<u>DN Rao Veeramachaneni</u>	Biomedical Sciences	2019	
<u>Dean Hendrickson</u>	Clinical Sciences	2019	
Elizabeth Ryan	Environmental & Radiological Health Sciences	2020	
Tony Schountz	Microbiology, Immunology and Pathology	2021	
<u>Noreen Reist</u>	College-at-Large	2020	
<u>Jennifer Peel</u>	College-at-Large	2020	
<u>William Black</u>	College-at-Large	2020	
Marie Legare	College-at-Large	2019	
<u>Anne Avery</u>	College-at-Large	2019	
<u>Tod Clapp</u>	College-at-Large	2019	
Dawn Duval	College-at-Large	2019	
TBD	College-at-Large	2018	
<u>Gerrit (Jerry) Bouma</u>	College-at-Large	2021	

University Libraries

Linda Meyer	Libraries	2019	
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Ex Officio Voting Members

Timothy Gallagher	Chair, Faculty Council/Executive Committee	2018	
Sue Doe	Vice Chair, Faculty Council	2018	
<u>Margarita Lenk</u> (excused)	BOG Faculty Representative	2018	
Don Estep, Chair	Committee on Faculty Governance	2019	
Todd Donavan, Chair	Committee on Intercollegiate Athletics	2017	
Jerry Magloughlin, Chair	Committee on Libraries	2019	
Jenny Morse, Chair	Committee on Non-Tenure Track Faculty	2020	
Marie Legare, Chair	Committee on Responsibilities & Standing of Academic Faculty	2018	
Sid Suryanarayanan, Chair	Committee on Scholarship Research and Graduate Education	2019	
Karen Barrett, Chair	Committee on Scholastic Standards	2019	
Joseph DiVerdi, Chair	Committee on Strategic and Financial Planning	2019	
Matt Hickey, Chair	Committee on Teaching and Learning	2019	
Mo Salman, Chair	Committee on University Programs	2018	
Bradley Goetz, Chair	University Curriculum Committee	2018	
<u>Susan (Suellen) Melzer</u>	Committee on Non-Tenure Track Faculty	2021	
<u>Denise Apodaca</u>	Committee on Non-Tenure Track Faculty	2021	
Christine Pawliuk	Committee on Non-Tenure Track Faculty	2019	
Ashley Harvey (substituting for Patty Stutz-Tanenbaum)	Committee on Non-Tenure Track Faculty	2019	
Daniel Baker	Committee on Non-Tenure Track Faculty	2020	
<u>Leslie Stone-Roy</u>	Committee on Non-Tenure Track Faculty	2019	
<u>Mary Van Buren</u>	Committee on Non-Tenure Track Faculty	2020	
Steve Benoit	Committee on Non-Tenure Track Faculty	2019	
<u>Natalie Ooi</u>	Committee on Non-Tenure Track Faculty	2019	

Page 35 - Faculty Council Meeting Minutes
May 7, 2019

Ex-Officio Non-Voting Members

Anthony Frank	President
Rick Miranda	Provost/Executive Vice President
Brett Anderson	Special Advisor to the President
Kim Tobin	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Louis Swanson	Vice Provost for Engagement/Director of Extension
Leslie Taylor	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Pam Jackson	Interim Vice President for External Relations
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Mary Stromberger	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Shannon Wagner	Chair, Administrative Professional Council

**COLORADO STATE UNIVERSITY
FACULTY COUNCIL ANNUAL REPORT
TO THE BOARD OF GOVERNORS
July 2018 - May 2019**

Current Faculty Council Officers:

Timothy Gallagher, Chair
Sue Doe, Vice Chair
Margarita Lenk, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Rita Knoll, Executive Assistant

Incoming Faculty Council Officers for 2019-2020:

Timothy Gallagher, Chair
Sue Doe, Vice Chair
Stephanie Clemons, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Rita Knoll, Executive Assistant

Faculty Council acts as a representative body for the academic faculty and performs duties delegated to the faculty by acts of the legislature. The Faculty Council, subject to statutes of the State and regulations and policies of the Board of Governors (BOG), has jurisdiction over the general educational policies of the University and passes all rules and regulations necessary to University government. Faculty Council membership consists of one elected representative from each academic department and the Libraries, and a proportionate representation from each college as voting members. Upper-level administrators are *ex officio* non-voting members. The 2018-19 membership for the Faculty Council is attached. Below is a list of Faculty Council business during the 2018-19 academic year.

Action Items Requiring BOG Approval – 2018-19 Academic Year:

Academic Faculty and Administrative Professional Manual Revisions 2018-19:

Section C.2.1.9.3 – C.2.1.9.6 Membership and Organization

Preface and Section H

Section E.13 Advancement in Rank (Promotion)

Section E.11.1 Appeal of Early Termination of Contract Faculty Appointments

Appendix 7 – Bullying in the Workplace

Section E.12 Performance Expectations for Tenure, Promotion, and Merit Salary
Increases

Section E.16 Appeal of Early Termination of Tenure-Track Faculty Appointments

Section E.6 General Policies Relating to Appointment and Employment of Faculty

Section E.12.1 Teaching and Advising

Section I.8 Student Course Survey

Section C.2.1.9.5 Standing Committees: Membership and Function

Section D.2 University Committees of Faculty and Administrative Professionals

Section C.2.3.1.d New department: Systems Engineering, in the Walter Scott, Jr. College
of Engineering

Section C.2.3.1.e Department name change in the College of Liberal Arts – Change
Department of Anthropology to Department of Anthropology and Geography

Section I.11 Students Called to Active Duty
 Section E.9.2 Individual Faculty Workload
 Section E.12.2 Service
 Section E.17 Renewal of Tenure-Track Faculty Appointments

Candidates for Degrees:

Fall Candidates 2018
 Spring Candidates 2019
 Summer Candidates 2019

New Degree Programs:

Master of Agribusiness Innovation Management, Plan C, Warner College of Natural Resources - effective Fall 2019
 Master of Conservation Leadership, Plan C, Warner College of Natural Resources – effective Spring 2019
 New Professional Doctorate: Doctor of Systems Engineering, Walter Scott, Jr. College of Engineering, Walter Scott, Jr. College of Engineering – effective Spring 2019
 Professional Science Master's in Biomanufacturing and Biotechnology – effective Fall 2019

New Graduate Certificates:

- Graduate Certificate in Advanced Silviculture for the Practicing Forester – Department of Forest & Rangeland Stewardship (*CSU Online only*)
- Graduate Certificate in Business Management – College of Business (*CSU Online only*)
- Graduate Certificate in Carbon Management – Department of Ecosystem Science & Sustainability
- Graduate Certificate in Radiological and Nuclear Safety – Department of Environmental & Radiological Health
- Graduate Certificate in Water Resources – Department of Ecosystem Science and Sustainability (*CSU Online only*)

2018-19 General Catalog Revisions (BOG Approval Not Required)

2018-19 Curricular Policies and Procedures Handbook

No change

2018-19 Graduate & Professional Bulletin Revisions (BOG Approval Not Required)

Application: U.S. Citizens or Permanent Residents
 The Advisory System
 Admissions Requirements and Procedures, Application: International Students

New Centers, Institutes and Other Special Units

The Colorado Center for Cyber Security
 Geospatial Centroid at CSU

Routine Action Items for Faculty Council Approval (BOG Approval Not Required)

Confirmation of Faculty Council Secretary and Parliamentarian

Elections:

Faculty Council Officers

Faculty Council Standing Committee Members

Graduate and Undergraduate Student Representatives on Faculty Council

Standing Committees

Grievance Panel

Discipline Panel

University Benefits Committee

Approval of Appeal Chair nominees for Student Conduct Services

Lory Student Center as Polling Site for Midterm Elections

All-University Core Curriculum (AUCC) language and requirements

Annual Reports (2018-19):

Faculty Council Standing Committees

University Benefits Committee

University Grievance Officer Annual Report

Changes in Curriculum – 2018-19

Recommendations for Continuance or Discontinuance of Centers, Institutes, and
Other Special Units

Faculty Council Discussion Items 2018-19:

None.

Faculty Council Special Reports 2018-19:

September 4, 2018 – Suicide Prevention program “Notice & Respond” – Jody Donovan
and Janelle Patrias

October 2, 2018 – Neighbor to Neighbor – Deborah Mayer, Housing Solutions
Coordinator; Emma Chavez, CARE Program Coordinator

February 5, 2019 – Draft budget for Board of Governors – Provost Miranda
PUMAS: Pathways to Understanding and MAstery of Statistics: A new program in
STAT 100 Course Description and Goals – Statistics Department – Mary Meyer,
Statistics and Don Estep, Chair, Statistics

Progress of approved *Manual* changes for NTTF – Jenny Morse, Chair, CoNTTF

May 7, 2019 – Task Force on the Ethics of Learning Analytics – Matt Hickey, Chair,
CoTL

Faculty Council Campus Issues 2018-19:

2018-2019 Budget Planning Issues

Non-Tenure Track Faculty

Bullying in the Workplace Policy

Faculty Salaries and Compensation

MEMBERSHIP OF THE FACULTY COUNCIL 2018-2019

OFFICERS

Chair: Timothy Gallagher
Executive Assistant: Rita Knoll
Professional Registered Parliamentarian: Lola Fehr

Vice-Chair: Sue Doe
BOG Representative: Margarita Lenk

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2019
Jason Bruemmer	Animal Sciences	2021
Cynthia (Cini) Brown	Bioagricultural Sciences & Pest Management	2021
Adam Heuberger	Horticulture & Landscape Architecture	2019
Thomas Borch	Soil and Crop Sciences	2020
Jane Choi	College-at-Large	2019
Ruth Hufbauer	College-at-Large	2020
Bradley Goetz	College-at-Large	2019
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Stephanie Clemons (substituting for Nancy Miller sabbatical Spring '19)	Design and Merchandising	2021
Raoul Reiser	Health and Exercise Science	2021
David Sampson	Food Science and Human Nutrition	2019
Karen Barrett	Human Development and Family Studies	2020
Bolivar Senior	Construction Management	2020
Matt Malcolm	Occupational Therapy	2020
Thomas Chermack	School of Education	2021
Anne Williford	School of Social Work	2019
Business		
Bill Rankin	Accounting	2019
Stephen Hayne	Computer Information Systems	2021
Tianyang Wang	Finance and Real Estate	2019
Dawn DeTienne	Management	2021
Kathleen Kelly	Marketing	2021
Joe Cannon	College-at-Large	2019
John Hoxmeier	College-at-Large	2019
Engineering		
Kristen Rasmussen	Atmospheric Science	2021
Travis Bailey	Chemical and Biological Engineering	2019
Peter Nelson	Civil and Environmental Engineering	2021
Siddharth Suryanarayanan	Electrical and Computer Engineering	2019
Shantanu Jathar	Mechanical Engineering	2020
J. Rockety Luo	College-at-Large	2019

Page 2 – Faculty Council Membership 2018-19

Steven Reising	College-at-Large	2019
Jason Quinn	College-at-Large	2021

Liberal Arts

Michael Pante	Anthropology	2020
Marius Lehene	Art	2019
Julia Khrebtan-Horhager	Communication Studies	2019
Ramaa Vasudevan	Economics	2020
Doug Cloud	English	2020
Albert Bimper	Ethnic Studies	2019
Jonathan Carlyon	Languages, Literatures and Cultures	2019
Thaddeus Sunseri	History	2020
Michael Humphrey	Journalism and Technical Communication	2020
Wesley Ferreira	Music, Theater, and Dance	2019
Moti Gorin	Philosophy	2019
Peter Harris	Political Science	2021
Tara Opsal	Sociology	2019
Antonio Pedros-Gascon	College-at-Large	2019
Steve Shulman	College-at-Large	2020
Allison Prasch	College-at-Large	2020
Lisa Langstraat	College-at-Large	2020
Marcela Velasco	College-at-Large	2021
Del Harrow	College-at-Large	2021
Maura Velazquez-Castillo	College-at-Large	2021

Natural Resources

Monique Rocca	Ecosystem Science and Sustainability	2020
David Koons	Fish, Wildlife, & Conservation Biology	2021
Chad Hoffman	Forest and Rangeland Stewardship	2020
Bill Sanford	Geosciences	2020
Tara Teel	HDNR in Warner College	2020

Natural Sciences

Jennifer Nyborg	Biochemistry and Molecular Biology	2019
Melinda Smith	Biology	2021
George Barisas	Chemistry	2020
Ross McConnell	Computer Science	2019
Yongcheng Zhou	Mathematics	2020
Dylan Yost	Physics	2021
Silvia Canetto	Psychology	2019
Mary Meyer	Statistics	2019
Chuck Anderson	College-at-Large	2020
Anton Betten	College-at-Large	2019
TBD	College-at-Large	2018
Brad Conner	College-at-Large	2021
Alan Van Orden	College-at-Large	2020

Veterinary Medicine & Biomedical Sciences

DN Rao Veeramachaneni	Biomedical Sciences	2019
Dean Hendrickson	Clinical Sciences	2019
Elizabeth Ryan	Environmental & Radiological Health Sciences	2020
Tony Schountz	Microbiology, Immunology and Pathology	2021
Noreen Reist	College-at-Large	2020
Jennifer Peel	College-at-Large	2020
William Black	College-at-Large	2020
Marie Legare	College-at-Large	2019
Anne Avery	College-at-Large	2019
Tod Clapp	College-at-Large	2019
Dawn Duval	College-at-Large	2019
TBD	College-at-Large	2018
Gerrit (Jerry) Bouma	College-at-Large	2021

University Libraries

Linda Meyer	Libraries	2019
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***Ex Officio* Voting Members**

Timothy Gallagher	Chair, Faculty Council/Executive Committee	2019
Sue Doe	Vice Chair, Faculty Council	2019
Margarita Lenk	BOG Faculty Representative	2019
Don Estep, Chair	Committee on Faculty Governance	2019
Todd Donavan, Chair	Committee on Intercollegiate Athletics	2019
Jerry Magloughlin	Committee on Libraries	2019
Jenny Morse, Chair	Committee on Non-Tenure Track Faculty	2020
Marie Legare, Chair	Committee on Responsibilities & Standing of Academic Faculty	2020
Donald Samelson, Chair (Fall '18)	Committee on Scholarship Research and	
Sid Suryanarayanan Chair (Spring '19)	Graduate Education	2019
Karen Barrett, Chair	Committee on Scholastic Standards	2019
Joseph DiVerdi, Chair	Committee on Strategic and Financial Planning	2019
Matt Hickey, Chair	Committee on Teaching and Learning	2019
Mo Salman, Chair	Committee on University Programs	2019
Bradley Goetz, Chair	University Curriculum Committee	2019
Susan (Suellen) Melzer	Committee on Non-Tenure Track Faculty	2021
Denise Apodaca	Committee on Non-Tenure Track Faculty	2021
Christine Pawliuk	Committee on Non-Tenure Track Faculty	2019
Patty Stutz-Tanenbaum	Committee on Non-Tenure Track Faculty	2019
Daniel Baker	Committee on Non-Tenure Track Faculty	2020
Leslie Stone-Roy	Committee on Non-Tenure Track Faculty	2019
Mary Van Buren	Committee on Non-Tenure Track Faculty	2020
Steve Benoit	Committee on Non-Tenure Track Faculty	2019
Natalie Ooi	Committee on Non-Tenure Track Faculty	2021

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Kim Tobin	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Louis Swanson	Vice Provost for Engagement/Director of Extension
Leslie Taylor	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Pam Jackson	Interim Vice President for External Relations
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Mary Stromberger	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Shannon Wagner	Chair, Administrative Professional Council

Faculty Council Committee on Intercollegiate Athletics
Annual Report – From September 2018 to May 2019

Member	College	Role / Title	# of meetings attended out of 8
Andrew Seidl	Agricultural Sciences	Member	2
Karen Hyllegard	Health & Human Sciences	Member	5
Todd Donavan	Business	Chair	8
Christian Puttlitz	Engineering (Mechanical)	Member	3
Steve Shulman	Liberal Arts (Political Science)	Member	0
Kevin Crooks	Natural Resources (Forestry Rangeland)	Member	1
Shane Kanatous	Natural Sciences (Biology)	Member	4
Craig Webb	Veterinary Medicine & Biomedical Sciences	Member	2
Heidi Zuniga	University Libraries	Member	7
Liam Aubrey	Student Representative (Undergraduate)	Undergrad Student Rep.	1
We were unable to identity a student to fulfill this role	Student Representative (Graduate)	Graduate Student	n/a
Kyle Saunders	Faculty Representative to Athletics (ex officio)	Ex-Officio	5

Dates of Meetings:

September 18, 2018
October 8, 2018 with SAAC Students
November 13, 2018
December 11, 2018
March 4, 2019
April 8, 2019
April 16, 2019 with SAAC Students
May 6, 2019

FCCIA met during the school year 2018-2019 six times, in addition we met in October and April with SAAC to discuss the previous year's exit surveys. The meeting with SAAC is the best means for FCCIA to understand how the students feel about their student-athlete experience here at CSU. The results of that meeting are reproduced here.

Four members of FCCIA met with SAAC on October 8th, and three met with SAAC on April 16th in the 3rd floor conference room of McGraw. We assured the group that what is said in the meeting will be kept in confidence and that we are charged with looking out for their welfare as student athletes. Traditionally, we use the athletic survey to guide our questioning of SAAC. However, a version of the survey results was

not available for our review. (We have since volunteer to create a survey for future use). Therefore, we used our experience with issues affecting student athletes to guide our questions.

Academic Center

- They are having some difficulty with equipment such as the printers not working. They suggested adding a scanner next to the printers and adding some more study rooms that can be reserved for small groups studying a specific topic.

Tutors

- They would appreciate more sessions being offered for tutoring as well as just more tutors. The help they are receiving in the upper-division courses remains an issue.

Fueling Station

- The FS hours may be an issue. They said it closed from 10-3 without any forewarning. These students need fuel prior to practice.
- There are often days when food is low in stock. The station needs to do a better job ordering and maintaining supplies.
- The order process may need to be adjusted. The screen does not reflect what is in stock.
- They recommended the FS be changed to more of a grocery store setting. In such a case, each item would be worth a set number of points and they are given X number of points to spend each day.
- It may be good to increase the variety of the menu. They suggested adding new things and removing some older items.
- Overall, the FS experience is positive.

Classes

- We asked about how instructors are treating student-athletes regarding university approved absences. There are still some issues here. For instance, in a public speaking class, the instructor states, “three absences and you fail, regardless of excuse.” Perhaps we need to have the provost resend out a message to remind instructors of the rules.
- Other examples of instructors not complying with directions from provost are as follows:
In a Spanish class – extra credit is given only on Friday nights. However, that is when the soccer games are held. So, anyone on the soccer team is left out of this opportunity.

In an I-Clicker class, the students could drop their lowest quizzes. However, the instructor was not excusing athletes.

Gear

- Expected to wear Under Armour gear during practice, but the athletes don't have enough UA gear to wear each day.
- Still having some issues with order fulfillment for uniforms. Track /CC ordered gear in June and it still has not arrived.
- Soccer cleats not in yet.
- Inconsistency of products – three pairs of softball pants all the same size but each fit differently.
- Need more than two shirts – track.
- Basketball shoes are a year behind.

On the Positive Side

- Track students are happy with the new track.
- These track students are a little confused as to how security (getting into the track) will work.
- Basketball players are happy with new basketball coach.
- The group praised the trainers and recommended that the trainers be treated better. Trainers may go all day long without even a lunch break.

Three members of FCCIA met with SAAC for our spring meeting with the group. The primary reason for meeting with SAAC this spring was to reinforce the need for student/athletes to follow up with authorities if any faculty members do not give them fair treatment. This issue first came about in our Fall 2018 meeting as a few students mentioned faculty may be treating them in an incorrect manner. Over the past several months, Kyle Saunders (Faculty Rep to athletics) and Todd Donovan have further discussed this issue. Kyle investigated and found that only one formal complaint was filed in the past year. Consequently, if student/ athletes are being mistreated in the classroom, they are not letting us know.

During this meeting Todd Donovan reiterated three times to the group that they must let us know when unfair treatment occurs, otherwise there is little anyone can do. They were encouraged to share this information with the respective teams. We encourage athletics to reiterate this information to the full body of student/athletes in the Fall compliance meeting.

The following are the notes from our meeting.

The first issue discussed was how faculty members treat student/athletes regarding making up quizzes, exams, extra credit, when the student/athlete must miss class due to competition. It appears that some faculty may be treating "extra credit" opportunities in an unfair manner. In one case, an extra credit opportunity was on a Friday night when an athlete was representing CSU in competition. The professor did not offer a make-up time for the athlete.

Another example of unfair treatment revolved around quizzes. In at least one case, a professor allows students to drop two semester quizzes and counts the remaining quizzes in their final grade. A student/athlete had to miss three quizzes due to traveling with the team. The professor counted those missed quizzes as "dropped" quizzes. From our perspective, the professor should allow the student to make up the quizzes due to the university activity.

In further discussion of this issue, it appears some professor are not offering “alternative” extra credit opportunities when the student/athlete must miss the initial opportunity. This discussion lasted for approximately 20 minutes. In that time, extra credit was the primary area of classroom treatment that was mentioned. We encouraged the group to let us know if unfair treatment was occurring around exams, but nothing regarding this issue came up.

It was suggested that students/athletes could benefit from a refresher on the process of asking faculty for an alternative test time. This message should also be relayed to faculty as well.

Class Schedules

Many of the upper division classes are only taught in the afternoon, when student/athletes are in practice. The student/athletes asked if anything can be done to encourage the various colleges to offer at least one section in the mornings.

Fueling Station

It appears the fueling station is a “replacement meal” for some sports other than football. Some suggest the costs of buying a meal on their own rather than using the FS was the cause.

The hours of the FS may be a problem.

Football players, who are over in the tutoring center would like access to FS near tutoring rather than going to the stadium.

Study Area / Tutoring

One student/ athlete asked if they can print from other locations.

There is an issue with the computers not being compatible with printers. (paper cut software).

It might be good to check the grade in the specific class of the tutors. Some tutors earned a “C” and consequently may not be the best tutor for the class.

Trainers

Good!

Gear

Equipment room could do a better job of tracking gear. (150 shirts were left for a year before being distributed).

Sizes are now good.

Under Armour gear for 6’6” women’s basketball player did not fit, but it fits a man.

Can Red Shirts get more gear?

COLORADO STATE UNIVERSITY COMMITTEE ON NON-TENURE TRACK FACULTY

Annual Report for August 2018 to May 2019

MEMBERSHIP 2018-2019

Agricultural Sciences	Sue Ellen Melzer
Health and Human Sciences	Patty Stutz-Tanenbaum/Leann Kaiser/Ashley Harvey
Business	Jenny Morse, Chair
Engineering	Dan Baker
Liberal Arts	Denise Apodaca
Natural Resources	Natalie Ooi
Natural Sciences	Steve Benoit, Vice Chair
Veterinary Medicine and Biomedical Sciences	Leslie Stone-Roy
Libraries	Tobin Magle/Christine Pawliuk
Tenured Faculty	Mary Van Buren
Tenured Faculty	--
At-large member	Joseph DiVerdi

I. Meetings

The Committee on Non-Tenure Track Faculty (CoNTTF) met 16 times during the 2018-2019 academic year. All 16 meetings focused on moving forward with our proposals and recommendations to improve the circumstances of non-tenure track faculty (NTTF) at CSU.

Additionally, all non-tenure track members of CoNTTF are now voting members of Faculty Council and on top of serving on CoNTTF must also attend the monthly Faculty Council meetings, which were held 8 times during 2018-2019.

08/21/18	Reviewed committee policies and documents from The Institute of Teaching and Learning (TILT) on Teaching Effectiveness, and discussed plans for the year
9/4/18	More discussion of committee policies and plans for the year
9/18/18	Reviewed E12 Service from Committee on Responsibilities and Standing of Academic Faculty (CoRSAF), proposed changes to section C of the Faculty Manual from Committee on Faculty Governance (CoFG), College of Natural Sciences (CNS) proposed policy changes, HR policies, and discussed website
10/2/18	Reviewed proposed changes to C. 2. 1. 9. 6 from CoFG, proposed changes to E13 from CoRSAF, worked on tasks for the year
10/16/18	Worked on website, concerns with Extension faculty, concerns with INTO faculty, concerns with contract language
10/30/18	Reviewed proposed changes to E11 and E13 from CoRSAF
11/13/18	Reviewed E11, discussed concerns about Extension, INTO, and College of Business Instructional Coordinators, worked on collecting data from Institutional Research and revising contracts, discussed website

11/27/18	Discussed NTTF Reception, worked on Institutional Research (IR) data and website plans
1/22/19	Planned report to FC for Feb 5, worked on letters to American Association of University Professors (AAUP) and Faculty Council (FC) about contracts
2/5/19	Worked on report to FC for that day's meeting
2/19/19	Discussed guests invited to meetings, announcement about salaries in Boulder, IR data, website, contracts
3/5/19	Marie Legare from CoRSAF attended to discuss their agenda items including E12.1, E2.1.4.g, and others
3/26/19	Dan Bush attended meeting to discuss how Faculty Manual changes were being implemented; Ashley Stokes of Extension attended to discuss conversion to faculty
4/9/19	Discussed website, next year's officers, INTO; Dan Stephen attended to ask about petition
4/23/19	Dan Stephen attended to discuss petition; INTO ongoing concern, website
5/7/19	Elected next year's officers; Dan Stephen attended to discuss petition; Ben Withers attended to discuss how changes are rolling out in CLA

II. Additional Meetings and Presentations Prepared by CoNTTF members

8/27/18	Chair met Provost, Vice Provost, and Faculty Council chair about Fall Forum
9/6/18	Chair presented at the Fall Forum
9/7/18	Chair met with Tim Gallagher
9/18/18	Chair met with Dan Bush
9/27/18	Chair met with Joseph DiVerdi
10/8/18	Chair met with Tim Gallagher and Marie Legare, Chair of CoRSAF
10/31/18	Chair met with a concerned NTTF about her appointment
11/26/18	NTTF Reception
1/4/19	Chair attended President's Council on Culture
1/7/19	Dan Baker met with Laura Jensen and Ana Silva of Institutional Research
1/17/19	Leslie Stone-Roy met with temporary BMS committee to discuss and establish NTTF criteria for placement and promotion
2/4/19	Chair met with Tim Gallagher
2/7/19	Dan Baker met with Mechanical Engineering NTTF and department head to help plan Mechanical Engineering departmental code changes
2/15/19	Steve Benoit met with Electrical and Computer Engineering Department
2/21/19	Chair met with Sue James, Co-chair of PCC
2/26/19	Dan Baker met with Civil and Mechanical Engineering NTTF and department head to help plan Civil and Mechanical Engineering departmental code changes
2/27/19	Steve Benoit met with Sue Doe and the Languages, Literatures, and Cultures department to discuss the code changes
2/28/19	Leslie Stone-Roy met with temporary BMS committee to discuss and establish NTTF criteria for placement and promotion
3/5/19	Chair met with Joseph DiVerdi
3/8/19	Chair attended President's Council on Culture
3/12/19	Chair met with Tim Gallagher
3/12/19	Chair met with Executive Committee

3/12/19	Leslie Stone-Roy gave presentation at BMS Faculty Forum about proposed NTTF promotion guidelines
3/15/19	Chair met with Denise Apodaca
3/15/19	Chair met with Richard Eykholt
3/25/19	Chair met with Matt Hickey
4/1/19	Chair attended President's Council on Culture
4/4/19	Leslie Stone-Roy met with temporary BMS committee to finalize proposed BMS NTTF criteria for placement and promotion
4/8/19	Chair met with ASCSU President
4/10/19	Chair attended President's Council on Culture
4/15/19	Chair met with Tim Gallagher
4/23/19	Chair, Leann Kaiser, and Christine Apodaca met with CSU IT group about website
4/23/19	Chair met with President, Dean Withers, Dean Walker, Tim Gallagher, Rick Miranda, Dan Bush, Richard Eykholt, and General Counsel
4/26/19	Chair attended meeting with New Faculty Majority leader, Maria Maisto
4/29/19	Chair attended President's Council on Culture
4/29/19	Chair met with graduate student about representation
5/10/19	Chair participated in NTTF Listening Session
5/13/19	Chair accompanied delivery of petition
5/22/19	Chair attended President's Council on Culture

III. Proposal Documents and Committee Process

Fall 2018	Fall Forum Presentation Summarized process, defined terminology, identified tasks to be completed at the department and college levels.
Spring 2019	Letter to AAUP and CSU leadership requesting revisions to Contract language

IV. Other Committee Business

Leadership and Committee Composition

- Jenny Morse served as Chair for 2018-19 and has been reelected for 2019-2020.
- Steve Benoit served as Vice Chair for 2018-2019 and has been reelected for 2018-2019.
- A Website Manager will be elected (and the position created in the committee procedures) in the fall.
- Steve Benoit, CNS; Christine Pawliuk, Libraries; Natalie Ooi, Warner College; and Leslie Stone-Roy, CVMBS have all been re-elected to CoNTTF with terms ending spring 2022.
- Ashley Harvey will be the CHHS nominee put forward in the fall.
- Committee has connected with ASCSU and expects to have an undergraduate participating regularly next year.
- **Need to identify** a tenure-line faculty to replace CW Miller and a graduate student.
- **Anticipate** needing to replace Mary van Buren who will be on sabbatical next year with her CoNTTF term ending Spring 2020.

Business

Reporting: For the upcoming 2019-2020 Academic Year, CoNTTF primarily expects to provide reports on how departments and college are accommodating changes to the manual regarding NTTF and to work with Institutional Research to prepare data-driven reports on what the state of NTTF looks like as the changes settle.

Identifying NTTF: Recent data indicates a discrepancy between the number of NTTF reported in Institutional Research (775) and IPEDS (1162). CoNTTF will continue to look into this difference to better understand where NTTF are working, how they are (or aren't) being represented in Faculty Governance, and where we can offer better support.

Website: We plan to update our website in order to build a better location for finding information relevant to and about NTTF as well as working to connect more NTTF with faculty governance other support mechanisms.

Pay: We also plan to capitalize on momentum around efforts for better pay to drive not only better base pay but efforts to reduce salary compression and increase salary equity.

Further areas for work include

- Creating a record of grievances & issues brought to the CoNTTF and their outcomes
- Encouraging NTTF voting representatives on all remaining Faculty Council Standing Committees:
 - Committee on Faculty Governance
 - Committee on Libraries
 - Committee on Responsibilities and Standing of Academic Faculty
 - Committee on Scholarship, Research, & Graduate Education
 - Committee on University Programs
 - University Curriculum Committee
- Identifying and report on voting rights for NTTF in departments and colleges
- Ask for an audit of the budget, particularly to investigate how NTTF are being paid

2018-2019 ANNUAL REPORT

Committee on Responsibilities and Standing of Academic Faculty

Membership 2018-2019:

Agricultural Sciences - Jennifer Martin
 Health and Human Sciences - Svetlana Olbina
 Business - Hong Miao
 Engineering – No representative
 Liberal Arts – David Mushinski
 Natural Resources – Lise Aubry
 Natural Sciences - Richard Eykholt
 Veterinary Medicine and Biomedical Sciences - Marie Legare [*Chair*]
 Libraries – Mark Shelstad
 Chair of Faculty Council – Tim Gallagher

The following is a summary of activities for CoRSAF for the 2018-2019 Academic Year:

<u>Date</u>	<u>Submitted Items</u>
Aug 24 2018	Section E.2.1.4 Continuing Faculty Appointments CoRSAF Operating Procedures 2018-2019 Section F.3.13 Leave Without Pay Section H. Changes to the Academic Faculty and Administrative Professional Manual <i>CoRSAF Minutes Apr 27 2018</i>
Aug 31 2018	<i>CoRSAF Minutes Aug 24 2018</i>
Sept 7 2018	E.13 Advancement in Rank (Promotion) <i>CoRSAF Minutes Aug 31 2018</i>
Sept 14 2018	<i>CoRSAF Minutes Sept 7 2018</i>
Sept 21 2018	Revision to E.13 Advancement in Rank (Promotion) <i>CoRSAF Minutes Sept 14 2018</i>
Sept 28 2018	<i>CoRSAF Minutes Sept 21 2018</i>
Oct 5 2018	<i>CoRSAF Minutes Sept 28 2018</i>
Oct 12 2018	Amendments to Bullying Policy, Appendix 7 Amendments to Bullying Policy, Appendix 7 , guidelines and procedures E.12 Performance Expectations for Tenure, Promotion and Merit Salary Increases <i>CoRSAF Minutes Oct 5 2018</i>

Oct 19 2018 **E.11** Appeal of Early Termination of Contract Faculty Appointments
Resubmission of **Bullying Policy, Appendix 7**
CoRSAF Minutes Oct 12 2018

Nov 16 2018 *CoRSAF Minutes Oct 19 2018*

Nov 30, 2018 *CoRSAF Minutes Nov 16 2018*

Date *Submitted Items*

Dec 6 2018 **E.12** Performance Expectations for Tenure, Promotion and Merit Salary Increases
(with Engagement and Outreach)
CoRSAF Minutes Nov 30 2018

Jan 25 2019 **E.17** Renewal of Tenure-Track Faculty Appointments
E.16 Appeal of Early Termination of Tenure-Track Faculty Appointments
E.12 Performance Expectations for Tenure, Promotion and Merit Salary Increases
E.11 Appeal of Early Termination of Contract Faculty Appointments
E.6 General Policies Relating to Appointments and Employment of Faculty
Appendix 7, 2019 edits
CoRSAF Minutes Dec 6 2019

Feb 1 2019 **E.12** Performance Expectations for Tenure, Promotion and Merit Salary Increases
CoRSAF Minutes Jan 25 2019

Feb 8 2019 *CoRSAF Minutes Feb 1 2019*

Feb 15 2019 *CoRSAF Minutes Feb 8 2019*

Mar 1 2019 *CoRSAF Minutes Feb 15 2019*

Mar 8 2019 *CoRSAF Minutes for Mar 1 2019*

Mar 29 2019 *CoRSAF Minutes for Mar 8 2019*

Apr 5 2019 Amendments to **E.17** Renewal of Tenure-Track Faculty Appointments
Amendments to **E.12** Performance Expectations for Tenure, Promotion and Merit
Salary Increase
E.9.2 Individual Faculty Workload
CoRSAF Minutes Mar 29 2019

Apr 10 2019 **E.12.3** Performance Expectations for Tenure, Promotion and Merit Salary
Increase – Service

May 10 2019 *CoRSAF Minutes Apr 5 2019*

Colorado State University

Committee on Scholarship, Research, and Graduate Education

Report, 2018-2019 academic year

Activities for the year:

Approved 36 new academic degrees or changes to existing degrees

Approved 9 new graduate certificates or changes to existing certificates

Approved changes to the Graduate Bulletin regarding: advisory system, applications process,
readmission procedures

Approved creation of a new Department of Systems Engineering

Approved creation of a new SAU: Cell and Molecular Biology Graduate Program

Submitted by Don Samelson (chair, fall semester) and Sid Suryanarayanan (chair, spring semester)

Members: Greg Graff, Juyeon Park, David Mushinski, Allison Level, Michelle Wilde, Bill Sanford,
Melinda Smith, Seonil Kim, Dean Mary Stromberger (ex-officio), Mohammad Reza Ameri
(graduate student)

COLORADO STATE UNIVERSITY COMMITTEE ON SCHOLASTIC STANDARDS
Annual Report for September 2018 to June 2019

COLLEGE MEMBERSHIP 2018-2019

Agricultural Sciences	none
Health and Human Sciences	Karen Barrett
Business	Yolanda Sarason (SP19)/John Macdonald (FA18)
Engineering	Steve Simske
Liberal Arts	Jason Frazier
Natural Resources	Sally Sutton
Natural Sciences	Alan Kennan
Veterinary Medicine and Biomedical Sciences	Kristy Dowers
Libraries	Kristy Nowak
Office of the Provost (ex officio)	Rebecca Villalpando, Director, Student Achievement

I. MEETINGS & ATTENDANCE

The Committee on Scholastic Standards met 9 times during the 2018-2019 academic year. Of these 9 meetings, 2 also included review of academic dismissal appeals.

Note: While not optimal, committee members reviewed appeal requests online before the committee meetings when they were unable to attend the actual meetings due to short-term or extended travel.

10/04/18	Review of retroactive withdrawal requests
11/01/18	Review of retroactive withdrawal requests
12/06/18	Review of retroactive withdrawal requests
	Excused absences: Kristy Dowers, Jason Frazier
01/08/19	Review of academic dismissal appeals and retroactive withdrawals
	Excused absences: Kristy Dowers
02/07/19	Review of retroactive withdrawals
	Excused absences: Kristy Dowers, Jason Frazier
03/07/19	Review of retroactive withdrawal requests
	Excused absences: Kristy Dowers, Jason Frazier
04/04/19	Review of retroactive withdrawal requests
	Excused absences: Kristy Dowers, Jason Frazier
05/02/19	Review of retroactive withdrawal requests
	Excused absences: Jason Frazier
06/06/19	Review of academic dismissal appeals and retroactive withdrawals
	Excused absences: Kristy Dowers, Yolanda Sarason

II. Retroactive Withdrawal Requests 2018-2019 compared to previous years:

Outcomes	2018-19 (total ###)	%	2017-18 (total 154)	%	2016-17 (total 121)	%	2015-16 (total 144)	%	2014-15 (total 113)	%
Denied	9	5.8	8	5.1	2	1.6	12	8.3	19	16.8
Granted	109	71.2	121	77.1	93	74.4	103	71.0	78	69.0
Not Yet Decided (Incomplete)	3	2.0	2	1.3	1	0.8	1	0.7	1	0.9
Partially Granted & Denied	2	1.3	0	0	0	0.0	1	0.7	2	1.8
Partially Granted – Denied & Tabled	0	0	3	1.9	5	4.0	12	8.3	1	0.9
Tabled	30*	19.6*	23	14.7	24	19.2	16	11.0	12	10.6

*Tabled requests may be evaluated in future terms and numbers will be corrected on future reports.

III. Academic Dismissal Appeal Decisions

	2018-19 (total 188)	%	2017-18 (total 151)	%	2016-17 (total 148)	%	2015-16 (total 133)	%	2014-15 (total 118)	%
Denied	81	43.1	57	37.7	60	40.5	55	41.4	51	43.2
Granted	107	56.9	94	62.3	88	59.5	78	58.6	67	56.8

A. Fall 2018

Original Appeals:

- 143 total appeals (vs. 112 in Fall 2017 and 122 in Fall 2016)
- 9 not eligible and not reviewed
- 7 earned a cumulative GPA of 2.0 or higher (did not need to be reviewed)

Of the 127 reviewed:

- 84 granted with an average 9.5 QPD (vs. 63 granted 2017 with average 8.44 QPD)
 - 32 received information about investigating a potential retroactive withdrawal
 - This continues the trend to granting appeals for higher levels of Quality Point Deficiency and increasing numbers of students who should consider a retroactive withdrawal.
- 43 denied with an average 25.3 QPD (vs. 36 denied 2017 with average 25.5 QPD)
 - 9 received information about investigating a potential retroactive withdrawal

B. Spring 2019

Original Appeals:

- 72 total appeals (vs. 60 in Spring 2018 and 50 in Spring 2017)
- 7 not eligible and not reviewed
- 4 earned a cumulative GPA of 2.0 or higher (did not need to be reviewed)

Of the 61 reviewed:

- 23 granted with an average 6.1 QPD (vs. 31 in 2018 with average 10.3 QPD)
 - 6 received information about investigating a potential retroactive withdrawal
- 38 were denied with an average 24.2 QPD (vs. 21 in 2018 with average 25.6 QPD)
 - 24 received information about investigating a potential retroactive withdrawal

Leadership and Committee Composition

- Karen Barrett continued to serve as Chair for 2018 – 2019.
- Four new committee members joined in fall 2018 – Steve Simske (Engineering), Sally Sutton (Natural Resources), Alan Kennan (Natural Sciences), John Macdonald (Business). John Macdonald served in fall 2018 to cover for Yolanda Sarason who was participating in Semester at Sea during that semester
- Paul Ode (Agricultural Sciences), Ketul Popat (Engineering), and Liba Pejchar Goldstein (Natural Resources) stepped off the committee at the end of spring 2018
- Yolanda Sarason resumed her position on the Committee in spring 2019, at that time John Macdonald stepped off the committee.
- Madlyn D’Andrea’s position on the Committee was replaced by Rebecca Villalpando for 2018-2019

Business

- During the March 2019 meeting, the Committee expressed an interest in learning more about how Student Case Management and the Office of International Programs help to support students who may be struggling academically due to extenuating circumstances. These students often submit requests for retroactive withdrawals so it was helpful to learn more about the ways in which these offices assist students, under what circumstances their offices encourage students to apply for retroactive withdrawals and/or dismissal appeals, and the types of situations in which their offices are able to provide support letters for students. Representatives from both of those offices attend the April 2019 meeting and shared helpful information about their offices with the Committee
- During the April 2019 meeting, the Committee reviewed and approved an out-of-cycle request for a dismissal appeal for the spring 2019 semester due to extenuating circumstances that the student experienced in spring 2019.

Policies

- During the fall 2018 semester, the Committee reviewed and updated the CoSS Operating Procedures, mainly to update names of offices that had undergone name changes, but also to clarify that graduate, GUEST, and online students who wish to request retroactive withdrawals should submit such requests to CoSS. In addition, changes were made to clarify language regarding the definition of “immediate family” for the purposes of retroactive withdrawals. Rather than creating a definition of family that is rigorous and narrow, the Committee recommended focusing on the nature of the relationship to the student and having a student provide third party evidence of this relationship. These changes were submitted to Tim Gallagher on 3/6/19.



**Committee on Strategic and Financial Planning
Annual Report, AY 2018-2019**

COMMITTEE MEMBERSHIP:

George Barisas (College of Natural Sciences)
 Joseph DiVerdi (*Chair*, Non-Tenure-Track Faculty, *ex-officio, voting*)
 Louise Feldman^{fall}/Yongli Zhou^{spring} (Libraries)
 Tim Gallagher (Faculty Council, *ex-officio, non-voting*)
 Laura Jensen (Office of the Provost, *ex-officio, non-voting*)
 Matthew Malcolm^{fall}/Thomas Chermack^{spring} (College of Health & Human Sciences)
 Jeff McCubbin (Council of Deans, *ex-officio, non-voting*)
 Angela Nielsen (Office of the Associate VP for Finance, *ex-officio, non-voting*)
 Arnold Paacklar (Graduate Student Body)
 Gregory Perry (College of Agricultural Sciences)
 John Ridley (College of Natural Resources)
 Lyndsie Roper (Undergraduate Student Body)
 Charles Shackelford (College of Engineering)
 Martin Shields (College of Liberal arts)
 Megan Skeehan (Classified Professional Council, *ex-officio, voting*)
 Robert Schwebach^{fall}/John Elder^{spring} (College of Business)
 Shannon Wagner (Administrative Professional Council, *ex-officio, voting*)
 Jeffery Wilusz (College of Vet Medicine & Biomedical Science)

MEETINGS & PARTICIPATION: The Committee on Strategic & Financial Planning (CoSFP) held meetings during the academic year regularly on the 2nd and 4th Mondays of the month at 2:00-3:30 pm in room 106 of the Administration Building with some exceptions for conflicts with university holidays and related matters. Details on meeting attendance are documented in meeting minutes and the attached attendance records.

No changes to CoSFP Operating Procedures were made during this Academic Year.

REPRESENTATION ON UNIVERSITY COMMITTEES: The Chair participated and represented CoSFP interests at the Council of Deans and at Faculty Council meetings, schedule permitting.

CHANGES TO PROPOSAL REVIEW PROCESS: During this year the Chair accepted an invitation from the Registrar's office for greater Committee involvement with the Catalog and Curriculum Management System specifically permitting all of the Committee membership (not only the Committee Chair) to access Proposed Program documents and receive electronic invitations to be informed when such items are available. The Committee plans to revisit this increased notification and access during the fall semester of 2019 to judge whether to continue with this enhancement.

PROPOSED PROGRAM REVIEWS: The Committee reviewed documents from the following Proposed Programs and received presentations from the Program Proposers. All Programs were approved by the Committee with varying degrees of advice and recommendation. The reviewed, advised and approved Programs are:

- **MASTER OF BUSINESS ADMINISTRATION (REVISED)**
- **MASTER OF PARK AND PROTECTED AREA MANAGEMENT**
- **MASTER OF PUBLIC POLICY AND ADMINISTRATION**
- **PROFESSIONAL MASTER IN BIOLOGICAL DATA ANALYTICS**
- **PROFESSIONAL SCIENCE MASTER IN MICROSCOPE IMAGING TECHNOLOGY**
- **PROFESSIONAL SCIENCE MASTER IN BIOMANUFACTURING & BIOTECHNOLOGY**
- **DEPARTMENT OF SYSTEMS ENGINEERING**

COMMITTEE ISSUES:

The determination of the optimal position for CoSFP review in the Proposed Program process continues to be an incompletely resolved issue. To be clear, this is not an insurmountable problem; Committee work on vetting new Programs has continued and can continue yet there is room for improvement. One driver for CoSFP review late in the process is to permit a deep dive into a well-developed Proposal, especially with regard to the budget plan. In earlier years the Committee struggled to add value to the process because of the “preliminary” nature of the Proposals arriving for review. This weakness has been very well remedied in recent years with the revisions made to the entire Process. More recently a recurring comment made by applicants has been of the nature that the Proposal under review had just been approved by the Council of Deans (COD) and now some (lesser?) Faculty Council committee is in the critical path (to approval by the Board of Governors (BOG)). The origin of the thought leading to these comments is likely to be the result of several factors including incomplete understanding of the steps of the Process by the applicants. Perhaps more significantly the thinking that approval of the “higher” authority (the COD) ought to be followed immediately by Faculty Council and then on to the BOG. Either a slightly earlier review by CoSFP or more clear instruction (of both) may facilitate the Process and improve understanding.

ACTIVITIES & ACCOMPLISHMENTS: The Committee continues to be a voice for mindfulness and oversight to Administration concerning the integration of strategic planning and budgeting initiatives especially for new programs through its critical and independent review.

The Committee expanded its examination of recently (over the past several years) installed Programs to review the actual performance (recruitment, enrollment, etc. plus overall financial) of these Programs with an eye to providing a tool to both future applicants and the Administration.

At its 5 May 2019 meeting the Committee unanimously voted to re-elect Joseph DiVerdi as CoSFP Chair for the next year (AY 2019-220) and represent the CoSFP on the Council of Deans.

University Unit	Attending Representative	Representing	Term Ending	Voting Status	27 Aug	10 Sep	24 Sep	08 Oct	22 Oct	05 Nov	26 Nov	17 Dec
University Libraries	Louise Feldman	-	2021	voting	y	n	n	y	y	y	-	-
College of Agricultural Sciences	Gregory Perry	-	2021	voting	y	n	n	n	n	y	-	-
College of Liberal Arts	Martin Shields	-	2021	voting	n	y	y	n	y	n	-	-
College of Natural Resources	John Ridley	-	2019	voting	n	y	n	n	y	y	-	-
College of Natural Sciences	George Barisas	-	2021	voting	y	n	n	y	y	y	-	-
College of Veterinary Medicine & Biomedical Science	Jeff Wilusz	-	2019	voting	y	n	y	y	y	n	-	-
College of Business	Rob Schwebach	-	2021	voting	y	y	y	y	y	y	-	-
College of Engineering	Chuck Shackelford	-	2020	voting	n	y	n	y	y	n	-	-
College of Health and Human Sciences	Matthew Malcolm	-	2021	voting	n	n	n	y	n	y	-	-
Student, Undergraduate	Nick Bohn	-	2019	voting	n	n	y	n	n	y	-	-
Student, Graduate	Arnold Paecklar	-	2019	voting	y	y	y	n	y	y	-	-
Chair, Classified Personnel Council	Megan Skeeahan	-	ex officio	voting	y	y	y	y	y	y	-	-
Chair, Non-Tenure Track Faculty	Joseph DiVerdi	Jenny Morse	ex officio	voting	y	y	y	y	y	y	-	-
Chair, Administrative Professional Council	Shannon Wagner	-	ex officio	voting	y	y	y	y	y	y	-	-
Chair, Faculty Council	Timothy Gallagher	-	ex officio	non-voting	n	n	n	n	n	y	-	-
Office of the Provost	Laura Jensen	-	ex officio	non-voting	y	n	y	n	n	y	-	-
Associate VP for Finance	Angela Nielsen	Lynn Johnson	ex officio	non-voting	y	y	y	y	y	y	-	-
College Dean	Jeff McCubbin	-	ex officio	non-voting	n	y	y	y	y	y	-	-

University Unit	Attending Representative	Representing	Term Ending	Voting Status	28 Jan	11 Feb	25 Feb	11 Mar	25 Mar	08 Apr	22 Apr	13 May
College of Natural Sciences	Barisas, George	-	2021	voting	n	y	n	n	y	n	n	y
College of Health and Human Sciences	Chermack, Thomas	-	2021	voting	n	y	y	y	y	y	y	n
Chair, Non-Tenure Track Faculty	DiVerdi, Joseph	Jenny Morse	ex officio	voting	y	y	y	y	y	y	y	y
College of Business	Elder, John	-	2021	voting	y	y	y	y	y	n	y	n
Chair, Faculty Council	Gallagher, Timothy	-	ex officio	non-voting	y	n	y	y	y	y	n	y
Office of the Provost	Jensen, Laura	-	ex officio	non-voting	n	y	n	n	y	n	n	n
College Dean	McCubbin, Jeff	-	ex officio	non-voting	y	y	y	y	y	y	y	y
Associate VP for Finance	Nielsen, Angela	Lynn Johnson	ex officio	non-voting	n	y	n	y	y	y	y	y
Student, Graduate	Paecklar, Arnold	-	2019	voting	y	y	y	y	y	y	y	y
College of Agricultural Sciences	Perry, Gregory	-	2021	voting	y	y	y	y	y	y	n	y
College of Natural Resources	Ridley, John	-	2019	voting	y	y	y	y	y	y	y	y
Student, Undergraduate	Roper, Lysie	-	2019	voting	y	y	n	y	n	y	y	n
College of Engineering	Shackelford, Chuck	-	2020	voting	y	y	n	y	n	y	n	n
College of Liberal Arts	Shields, Martin	-	2021	voting	n	y	y	y	y	y	y	n
Chair, Classified Personnel Council	Skeehan, Megan	-	ex officio	voting	y	y	y	y	n	y	y	n
Chair, Administrative Professional Council	Wagner, Shannon	-	ex officio	voting	y	y	y	y	y	y	y	y
College of Veterinary Medicine & Biomedical Science	Wilusz, Jeff	-	2019	voting	n	y	y	y	n	y	y	y
University Libraries	Zhou, Yongli	-	2021	voting	y	y	y	n	n	n	n	n

**Committee on Teaching and Learning
Annual Report
2018-2019 Academic year**

Committee Membership

Lumina Albert (COB), Shawn Archibeque (Vice-chair, COAS), Tony Becker (CLA-Spring 2019), Randall Boone (Secretary, WCNR), Dan Bush (VPFA, *ex officio*), Ben Clegg (CNS), Jody Donovan (Dean of Students, *ex officio*), Tim Gallagher (Chair, Faculty Council, *ex officio*), Aparna Gollapudi (CLA-Fall 2018), Gwen Gorzelsky (Director, TILT, *ex officio*), Matt Hickey (Chair, CHHS), Kelly Long (VPUA, *ex officio*), Jenny McLean (CVMBS), Brian Mitchell (Graduate Student Council), Jenny Morse (Chair, Committee on Non-tenure Track Faculty), Rick Schleusener (ASCSU), D. Tobiassen Baitinger (Registrar's Office, *ex officio*), Zachary Vaishampayan (ASCSU), Karan Venayagamoorthy (COE), Renae Watson (CSU Libraries).

Major CoTL Activities:

1. **Student Course Survey Redesign:** Faculty Council formally adopted the revised student course survey in the March 2019 meeting. Additional changes in the AFAPM in sections I.8 and E.12.1 were also adopted at the March meeting.
2. **Summary of CoTL Rationale for revised course Survey**
 - a. **Do we need a new Course Survey Instrument?**
 - The consensus seems to be a clear yes. This effort redesigns the course survey in a number of ways, including moving away from the "rate my professor" platform to a focus on the student's experience in the learning environment.
 - There is no "How do you rate this professor" question.
 - No item means are to be reported or to be compared with the means of other faculty.
 - CoTL is acutely aware of the evidence that traditional SET have serious issues with bias (female faculty, faculty of color, non-native English speakers, and older faculty all are impacted by this). Having revised the new course survey a few times based on multiple sources of input, we do not (yet) have data on whether this new version suffers from the same problems as traditional student evaluation of teaching (SET) tools.
 - Drawing conclusions about the bias evident in the OLD SET tools and approaches, and imputing these evident problems to the revised course survey is inappropriate; it certainly MAY be the case that the new survey has the same issues, but we simply do not have evidence of that at this stage. I remind all of us that Dr. Zinta Byrne's work on the LENS expressly sought to minimize the potential for bias responses in its design; however, in the event that the new course survey is adopted, we certainly must gather data on the bias issue and respond accordingly *when we have evidence*.
 - We must note that the evidence in the extant literature that reports bias is predominantly based on either single-item or composite means derived from the SET that have been studied, and generally on some form of an omnibus "teaching

effectiveness” question(s) posed to students where female faculty, faculty of color, non-native English speakers, and older faculty tend to be rated lower on such “scores”. **No such questions exist in the revised course survey adopted in March 2019.**

b. How does the E.12.1 motion change the way course survey feedback is used?

- The proposed language in E.12.1 mandates that academic units define teaching effectiveness, and the mentoring and evaluation criteria to be used within their codes.
- The language frames the evaluation of teaching effectiveness in units *with respect to the department code* so that faculty are mentored and evaluated in accord with clearly stated expectations, and not on the basis of inappropriate comparisons to each other.
- The language makes clear that student feedback does not constitute an *evaluation* of teaching effectiveness, but rather represents student reflections/perceptions on their experiences in the learning environment in question, as the revised course survey tool is designed to capture.
- The language reinforces that we will no longer have or use student “scores” as the sole or primary basis of the evaluation of teaching effectiveness.
- The language frames the place of student feedback in the mentoring and evaluation of teaching effectiveness. Faculty reflections upon student feedback and relevant adjustments made to one’s approach to teaching are certainly germane as part of the reflective professional development in the classroom, and are fundamental to the ongoing mentoring and evaluation of teaching. Given this, student feedback must be accessible as part of the mentoring and evaluation process, serving as one of several valuable components of a teaching portfolio or dossier.
- The language in I.8 links to the more robust discussion in E.12.1.
- All of these changes seek to attend to the bias issues reported in the literature on SETs and encourage a mentoring and evaluation environment for our teaching mission that ATTEMPTS to be open, equitable, and balanced.

c. Do the CoTL motions reflect input from campus leaders on assessing teaching effectiveness?

- Yes; the motions from CoTL are entirely consistent with the 2015 TILT/UDTS Task Force Report on Teaching Effectiveness.

d. What are other institutions doing in this area?

- CoTL has discussed this a number of times. Because the issue has been featured in both The Chronicle and Inside Higher Ed (among other venues), there are some common misperceptions to which we must attend. The most common (by far) is that institution after institution is either stopping course evaluations completely or not including them in any way in the evaluation process. **These are both mistaken assumptions.**

- We must be honest that we cannot claim to know what EVERY university is doing.
 - Those institutions we have studied (and in most cases spoken directly with) include a number featured in news reports, and include: USC, UC Berkeley, Stanford, Oregon State, University of Washington, Washington State, the Ivy league schools, and Ryerson University in Toronto. All we have investigated or with whom we have spoken, thus far, have plans quite similar to ours; revise the course survey tool, move away from omnibus “teaching evaluation” questions for students, stop reporting means, and retain and properly place student feedback in the overall evaluation of teaching effectiveness by making it one component in a multifactorial review, with faculty reflections on the feedback they have received and how they have used it given a place of prominence (as opposed to simply placing crude “scores” with no contextualization into dossiers and review files).
3. **CoTL is collaborating with TILT on the development of tools to help provide tools/resources/options to both faculty and unit heads on both the appropriate use of the LENS data and on the mentoring and evaluation of teaching effectiveness.** This effort is grounded in the TILT/UDTS Task Force on teaching Effectiveness report (2015). The tools were discussed at the May 2019 TILT summer conference.
4. **CoTL Task Forces:**
- The Ethics of Learning Analytics:** CoTL charged a Task Force in Fall 2017 to meet and develop principles that can inform the institutional approach to the application of Learning Analytics. The Task Force report was submitted to CoTL in December 2017 and formally endorsed in February 2018. The report was being circulated to stakeholders (VPRIT, ACSN, CSU Online, IRB, etc.) for feedback. The final report was submitted to Faculty Council at the May 2019 meeting.

Institutional Learning Objectives (ILO): CoTL charged a Task Force in Fall 2017 to meet and propose ILO for consideration to frame the curricular development process at CSU. The Task Force submitted a preliminary report in March 2018. CoTL endorsed the preliminary report and the attendant recommendations to seek wide stakeholder input and consider revisions before presenting a final report to Faculty Council. The report was circulated to stakeholders, and the Task Force reconvened in the Fall 2018 term to discuss the feedback and integrate as indicated into a final report. The final report was endorsed by COTL in the Spring 2019 term. It has been shared with the UCC, and the aim is to have the report to Faculty Council early in the Fall 2019 term.

UDTS and BOG Excellence in Undergraduate Teaching Award Task Force: CoTL has charged a Task Force (composed primarily of UDTS) to meet to discuss and consider revisions to the call for nominations for the UDTS and to the UDTS selection process. In addition, the same task force will discuss (and as relevant, propose) revisions to the call and selections process for the BOG Excellence in Undergraduate Teaching Award. Any proposed changes will be shared with faculty Council for consideration.

5. Other CoTL Activities:

- a. CoTL hosted Dr. Pat Burns, VPIT, and discussed a request from INTO, Athletics, and CSU-Online that advisors be able to review any Canvas course materials to which they need access. Insofar as the present system would provide access to ALL students in a given course via this mechanism (not merely the specific INTO student athlete, or CSU Online student), CoTL recommended denying the request. Concerns about faculty academic freedom and student privacy form the basis of this recommendation.
- b. At the request of Dr. Dave Johnson, Director of Research and Analytics for CSU Online, CoTL discussed concerns about online course development. The higher quality of online offerings by faculty who work with online course design experts is evident, compared to those who do not have such assistance. A question has been raised whether or not training be mandatory for offering an online course. No formal decisions were made at this time.
- c. **Unizin:** CoTL has been represented at national UNIZIN meetings by Dr. Gwen Gorzelsky, the Executive Director of TILT, and an *ex officio* member of CoTL. An aim of CoTL for the 2019-2020 AY is to nominate a representative from CoTL membership as a faculty representative to Unizin.
- d. **PASS and ACUA Committees:** Matt Hickey represented CoTL on these committees during AY18-19.
- d. **Ethics Colloquium Series (Provost's Office):** CoTL is represented on the planning committee for the Ethics Colloquium Series (Lumina Albert, Gwen Gorzelsky, Matt Hickey). The initial "featured speaker" for this event was hosted in November 2017 (Professor Martha Nussbaum, University of Chicago), and the 2nd event took place in November 2018 (Professor Alexander Capron, USC, Scott H. Bice Chair in healthcare law, Policy, and Ethics, Gould School of Law).
- e. CoTL is represented on the selection committees for the Board of Governors Excellence in Undergraduate Teaching Award and the University Distinguished Teaching Scholar designation.

Committee on University Programs

Date: August 9, 2019

To: Tim Gallagher, Chair of Faculty Council

From: Mo Salman, Chair of the Committee on University Programs

Re: Committee on University Programs Report – 2018-2019

The Committee on University Programs is responsible for reviewing new applications and for oversight of all Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief report of its activities and accomplishments. Copies of all biennial reports are kept in the Office of the Vice President for Research, who is responsible for maintaining the updated list of all CIOSUs. Committee business was primarily conducted online by email and document exchange throughout the year.

Below is the list of the CUP committee members with their terms:

Composition of CUP (July 2019)

Agricultural Sciences	Tanja Hess	2021
Health and Human Sciences	Laurie Carlson	2021
Business	Tian Wang	2021
Engineering	Eric Maloney	2021
Liberal Arts	Jose Luis Suarez-Garcia	2020
Natural Resources	Stuart Cottrell	2021
Natural Sciences	Anireddy Reddy	2020
Veterinary Medicine and Biomedical Sciences	Mo Salman, Chair	2020
University Libraries	Jocelyn Boice	2022
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Office Vice President for Research (<i>ex officio</i>)	Ellen Fisher, Assistant VP for Strategic Initiatives	
Staff Support	Linda Foster - Office of the VPR- CIOSU	
	Record Keeping	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher	

During the academic year of 2018-2019 the following activities were accomplished by this Committee.

1. Review renewal application of 40 CIOSU:

Below is a table of the summary of outcomes and recommendations from the evaluation process of the submitted CIOSU applications for 2018. The evaluation process includes the use of a standardized assessment scoring form that was used by at least two committee members, without conflict of interest, for each application.

Committee on University Programs

The CUP recommendations to Faculty Council are to approve as follows:

The following CIOSUs have been reviewed through the biennial review process and are being recommended for continuance by the Committee on University Programs:

	College of Business
COB_CMSI	Center for Marketing and Social Issues
	Division of Continuing Education
DCE_OLLI (Continuation with some suggestions)	Osher Lifelong Learning Institute at CSU Adequate information in the report but could operate in a different structure rather than as a CIOSU or inclusion of research and outreach activities beyond the Division of Continuing Education. The current structure does not fit within the definition of CIOSU (Section B.2.6.1)
COE_CSITS (Continuation with some suggestions)	Center for Sustainable & Intelligent Transportation Systems - Bare minimum reporting; they should detail grant spending if it was the Center that got the grants rather than individual faculty. Plans indicate reorganization and ramping up activity.
COE_SBDC	Sustainable Bioenergy Development Center
COE_ESMEI (Continuation with some suggestions)	Earth System Modeling and Education Institute (ESMEI) - They are bringing in huge amounts of grants and have sufficient accomplishments and/or plans, however, report could have used more detail.
	College of Health and Human Sciences
CHHS_ATRC	Assistive Technology Resource Center
CHHS_CCP	Center for Community Partnerships
CHHS_ECC	Early Childhood Center
CHHS_HABIC	Human Animal Bond in Colorado
	College of Liberal Arts
CLA_CFAT (Continuation with some suggestions)	Center for Fair and Alternative Trade - The budget is not clear on expenditures
CLA_CLP	Center for Literary Publishing
CLA_CPD (Continuation with some suggestions)	Center for Public Deliberation - Complete report, and plenty of activity. However, appears that this CIOSU operates entirely within the Department of Communication Studies. Thus, it does not need to be classified as a CIOSU and could continue operations under a different structure or further elaborations on activities beyond the Department of Communication Studies.
CLA_RED@CSU	Regional Economic Development Institute at CSU
	College of Natural Sciences
CNS_CSUMAP	Center for Sustainable Monomers and Polymers
CNS_CIF	Central Instrument Facility
CNS_CEN	College of Natural Sciences Education and Outreach Center
CNS_FMIAC	Florescence Microscopy/Image Analysis Center
CNS_GRAYBILL	Franklin A. Graybill Statistical Laboratory

Committee on University Programs

CNS_MMAML	Magnetic Materials and Applied Magnetics Laboratory
CNS_TEC	Tri-Ethnic for Prevention Research
	College of Veterinary Medicine and Biomedical Sciences
CVMBS_ARBL	Animal Reproduction and Biotechnology Laboratory
CVMBS_AIDL	Arthropod-Borne and Infectious Diseases Laboratory
CVMBS_ORC	Orthopaedic Research Center
CVMBS_PRC (Continuation with some suggestions)	Prion Research Center <ul style="list-style-type: none"> - Arrange the academic activities for future reporting. - In general, the report seems unorganized; lacking detail.
	Warner College of Natural Resources
WCNR_AIRIE	Applied Isotope Research for Industry and the Environment
WCNR_CEMML	Center for Environmental Management of Military Lands
WCNR_CPAMT	Center for Protected Area Management and Training
WCNR_CRU	Colorado Cooperative Fish and Wildlife Research Unit
WCNR_CFRI (Continuation with some suggestions)	Colorado Forest Restoration Institute <ul style="list-style-type: none"> • Complete report, and plenty of activity. However, appears that this CIOSU operates entirely within one department. Thus, it does not need to be classified as a CIOSU and could continue operations under a different structure or further elaborations on activities beyond one department.
WCNR_CNHP (Continuation with some suggestions)	Colorado Natural Heritage Program <ul style="list-style-type: none"> - Budget section should be consolidated in future reports.
WCNR_ELC (Continuation with some suggestions)	Environmental Learning Center <ul style="list-style-type: none"> - Goals for the next two years are provided but plans on how the goals will be accomplished should be included in future reports.
WCNR_LFL	Larval Fish Laboratory
WCNR_NREL	Natural Resource Ecology Laboratory
	Office of Engagement - Extension
VPE_CWI	Colorado Water Resources Research Institute
	Office of the Provost and Executive Vice President
Provost_GDPE	Graduate Degree Program in Ecology
Provost_SOGES	School of Global Environmental Sustainability

The following CIOSUs have been reviewed through the biennial review process and are **not recommended for continuation** by Committee on University Programs:

	College of Business
COB_CASE	Center for Advancement of Sustainable Enterprise <ul style="list-style-type: none"> - Center inactive for two years without presented budget
COB_CPDBR	Center for Professional Development and Business Research

Committee on University Programs

	<ul style="list-style-type: none"> - Not recommended for continuation since this CIOU is fully contained in one department of the College of Business and does not fit within the existing definition of CIOU. - Reporting on the past two years seems incomplete and plans for next two years could use more detail. Really seems like they are providing a service more than doing collaborative research. Might make more sense to cease being CIOU and continue their work under another structure.
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The following CIOUs have been deferred to the next reporting cycle:

Reviewed and determined additional information is needed:	
	College of Natural Sciences
CNS_TEC	Software Assurance Laboratory <ul style="list-style-type: none"> - Requires elaborations to show multi-disciplinary and team activities prior to consideration of the Center's qualifications. - Find out what activities and external projects the PIs are conducting that would only be possible through the existence of this center; rather than simply PIs doing individual research.
Accommodating reorganization/staffing plans:	
CLA_CDRA	College of Liberal Arts- Center for Disaster Risk Analysis
COB_BBI	College of Business- Beverage Business Institute

2. Review of the existing criteria for evaluation of CIOU:

The Committee proposed a construction of criteria for initiating and renewal of a university wide CIOU that can support future applications as well as the evaluation process. In conjunction with the VPR office, the committee initiated a set of questions about the expectation of CIOUs that can be used to survey certain CSU population who have an interest in this issue. The survey was administrated to selected involved faculty and administrators at the end of 2017. No follow up was done with the aim to draft criteria for initiating and renewal of CISOUs. The CUP committee is willing to pursue this task if there is the interest and benefit from this exercise.

3. New CIOU applications

Three new applications were reviewed and evaluated during 2018-2019: Colorado Center for Cyber Security, Colorado State University Open Press, and Institute for Research in the Social Sciences (IRISS). Both Colorado Center for Cyber Security and IRISS were recommended for the approval, The application of the Colorado State University Open Press was found to be insufficient for the approval as a new CIOU.

On behalf of the Committee I thank the Faculty Council for their trust in assessment through their approval of our recommendations.

UNIVERSITY CURRICULUM COMMITTEE

Annual Report for 2018-2019

(July 1, 2018 through June 30, 2019)

1) Transmitted to the Faculty Council as special action items:

AUCC Guidelines

- Revisions to the All-University Core Curriculum (first approved 9/14/2018; additional revisions approved 9/21/2018, 10/12/2018, and 10/19/2018)

New Degrees

- Master of Agribusiness and Food Innovation Management, Plan C – Department of Agricultural and Resource Economics (9/21/2018)
- Master of Conservation Leadership, Plan C – Department of Human Dimensions of Natural Resources (9/14/2018)
- Master of Public Policy and Administration, Plan C – College of Liberal Arts (5/3/2019) – *pending approvals by Faculty Council, Board of Governors, and CCHE*
 - Master of Public Policy and Administration, International Policy and Management Specialization, Plan C
 - Master of Public Policy and Administration, Public Management Specialization, Plan C
 - Master of Public Policy and Administration, Public Policy Specialization, Plan C
- Professional Science Master's in Biomanufacturing and Biotechnology – Department of Chemical and Biological Engineering (2/22/2019)

2) Other major actions submitted to Faculty Council through the minutes:

New Department

- Department of Systems Engineering – Walter Scott, Jr. College of Engineering (3/15/2019) – *Effective July 1, 2019*

Department Name Changes

- Department of Anthropology *to* Department of Anthropology and Geography – College of Liberal Arts (2/15/2019) – *Effective July 1, 2019*
- Department of Bioagricultural Sciences and Pest Management *to* Department of Agricultural Biology – College of Agricultural Sciences (5/10/2019) – *anticipated eff. July 1, 2020 pending approvals by Faculty Council and Board of Governors*

New Special Academic Unit

- Cell and Molecular Biology Program (to be housed in the Graduate School) – Intra-University (5/10/2019) – *anticipated eff. July 1, 2020 pending approvals by Faculty Council and Board of Governors*

New Specializations

- Master of Arts in English, Plan A and Plan B, English Education Specialization – Department of English (3/15/2019)
- Master of Business Administration, Impact Specialization, Plan C – College of Business (3/29/2019)
- Professional Science Master's in Natural Science, Biological Data Analytics Specialization - Department of Biochemistry and Molecular Biology (2/22/2019)
- Professional Science Master's in Natural Science, Microscopic Imaging Technology Specialization – Department of Biochemistry and Molecular Biology (2/22/2019)

New Concentration

- Major in Social Work, Addictions Counseling Concentration – School of Social Work (11/9/2018)

New ‘Second’ Concentration

- Major in Business Administration, International Business Concentration – College of Business (4/12/2019)

Can only be declared/completed by students admitted to one of the existing ‘primary’ concentrations under the Major in Business Administration:

- Accounting Concentration with International Business Concentration
- Finance Concentration, Corporate Finance Option with International Business Concentration
- Finance Concentration, Investment Analysis Option with International Business Concentration
- Finance Concentration, Real Estate Finance Option with International Business Concentration
- Financial Planning Concentration with International Business Concentration
- Human Resource Management Concentration with International Business Concentration
- Information Systems Concentration with International Business Concentration
- Marketing Concentration with International Business Concentration
- Organizational and Innovation Management Concentration with International Business Concentration
- Real Estate Concentration with International Business Concentration
- Supply Chain Management Concentration with International Business Concentration

New Graduate Certificates

- Graduate Certificate in Advanced Silviculture for the Practicing Forester – Department of Forest and Rangeland Stewardship (11/9/2018) – *pending approvals by Board of Governors and CCHE*
- Graduate Certificate in Business Management – College of Business (10/19/2018)
- Graduate Certificate in Carbon Management – Department of Ecosystem Science and Sustainability (3/8/2019) – *pending authorization/approvals from the Higher Learning Commission, Board of Governors, and CCHE*
- Graduate Certificate in Radiological and Nuclear Safety – Department of Environmental and Radiological Health (1/25/2019) – *pending authorization/approvals from the Higher Learning Commission, Board of Governors, and CCHE*
- Graduate Certificate in Water Resources – Department of Ecosystem Science and Sustainability (9/21/2018)

Changes to Program Titles and Components Thereof

- **Moving** the Art Education Concentration from the Major in Art (BA) **to** the Major in Art (BFA) – Department of Art and Art History (9/21/2018)
 - New program title:
 - Major in Art (BFA), Art Education Concentration
 - Deactivated program title:
 - Major in Art (BA), Art Education Concentration
- **Renaming** the Major in Biochemistry, General Biochemistry Concentration, **to** Major in Biochemistry, ASBMB Concentration – Department of Biochemistry and Molecular Biology (3/15/2019)
 - New program title:
 - Major in Biochemistry, ASBMB Concentration
 - Deactivated program title:
 - Major in Biochemistry, General Biochemistry Concentration

- Restructuring the existing undergraduate majors in the College of Veterinary Medicine and Biomedical Sciences (Biomedical Sciences, Environmental Health, Microbiology) into one undergraduate major (Biomedical Sciences) with concentrations under it (Anatomy and Physiology, Environmental Public Health, Microbiology and Infectious Disease). (4/5/2019)
 - **Restructuring/renaming** the standalone Major in Biomedical Sciences *to* Major in Biomedical Sciences, Anatomy and Physiology Concentration – Department of Biomedical Sciences
 - New program title:
 - Major in Biomedical Sciences, Anatomy and Physiology Concentration
 - Program title that will need to be deactivated next year:
 - Major in Biomedical Sciences (*the major will remain active, but will no longer be a 'standalone' major; concentrations will need to be declared*)
 - **Restructuring/renaming** the Major in Environmental Health *to* Major in Biomedical Sciences, Environmental Public Health Concentration – Department of Environmental and Radiological Health
 - New program title:
 - Major in Biomedical Sciences, Environmental Public Health Concentration
 - Program title that will need to be deactivated next year:
 - Major in Environmental Health
 - **Restructuring/renaming** the Major in Microbiology *to* Major in Biomedical Sciences, Microbiology and Infectious Disease Concentration – Department of Microbiology, Immunology and Pathology
 - New program title:
 - Major in Biomedical Sciences, Microbiology and Infectious Disease Concentration
 - Program title that will need to be deactivated next year:
 - Major in Microbiology
- **Renaming** the M.S. in Conservation Leadership, Plan A and Plan B, *to* M.S. in Environmental Leadership, Plan A and Plan B – Department of Human Dimensions of Natural Resources (9/14/2018)
 - New program title:
 - M.S. in Environmental Leadership, Plan A and Plan B
 - Deactivated program titles:
 - M.S. in Conservation Leadership, Plan A and Plan B
 - M.S. in Conservation Leadership, Global Specialization, Plan A and Plan B
(Deactivated)
- **Renaming** the Ph.D. and M.S. in Environmental Health, Ergonomics Specialization, *to* Ph.D. and M.S. in Environmental Health, Occupational Ergonomics and Safety Specialization – Department of Environmental and Radiological Health (3/8/2019)
 - New program titles:
 - Ph.D. in Environmental Health, Occupational Ergonomics and Safety Specialization
 - M.S. in Environmental Health, Occupational Ergonomics and Safety Specialization, Plan A
 - Deactivated program titles:
 - Ph.D. in Environmental Health, Ergonomics Specialization
 - M.S. Environmental Health, Ergonomics Specialization

- **Renaming and changing the department/unit number** of the Minor in Spatial Information Management *to* Minor in Geospatial Information Science for Natural Resources (2/22/2019)
 - New program title and new administrative unit:
 - Minor in Geospatial Information Science for Natural Resources – Warner College of Natural Resources
 - Deactivated program title and previous administrative unit:
 - Minor in Spatial Information Management – Department of Forest and Rangeland Stewardship

Previously Unpublished Graduate Programs – Approved Program Requirements added to the Catalog

- M.S. in Cell and Molecular Biology, Plan A and Plan B (3/29/2019)
- M.S. in Geosciences, Plan A – Department of Geosciences (10/19/2018)

Deactivated Programs

- MBA, Early Career Track Specialization – College of Business (5/10/2019)
- M.S. in Business Administration, Plan A and Plan B, Computer Information Systems Specialization – Department of Computer Information Systems (9/21/2018)
- M.S. in Business Administration, Financial Risk Management Specialization – Department of Finance and Real Estate (9/21/2018)
- Ph.D. in Ecology, Ecological Risk Assessment and Management Specialization – Intra-University Graduate Degree Program in Ecology SAU (2/1/2019)
- M.S. in Ecology, Ecological Risk Assessment and Management Specialization – Intra-University Graduate Degree Program in Ecology SAU (2/1/2019)
- M.S. in Ecology, Human-Environment Interactions Specialization – Intra-University Graduate Degree Program in Ecology SAU (2/1/2019)
- M.A. in English, Creative Nonfiction Specialization – Department of English (9/21/2018)
- Ph.D. in Environmental Health, Toxicology Specialization (8/24/2018) – Department of Environmental and Radiological Health
 - Replaced by the Ph.D. in Toxicology (Spring 2014)
- M.S. in Environmental Health, Toxicology Specialization, Plan A and Plan B (8/24/2018) – Department of Environmental and Radiological Health
 - Replaced by the MS in Toxicology, Plan A and Plan B (Spring 2014)
- M.S. in Health and Exercise Science, Plan B – Department of Health and Exercise Science (10/12/2018)
- Major in Mathematics, Mathematics of Information Concentration – Department of Mathematics (5/10/2019)

Pre-Major Code

- Pre-Dance Program Code – School of Music, Theatre, and Dance (10/5/2018)

Division of Continuing Education – New Online/Distance Degree Program Codes

- Major in Business Administration, Accounting Concentration – Department of Accounting (1/25/2019)
- Major in Computer Science, Computer Science Concentration – Department of Computer Science (1/25/2019)

New Subject Codes

- Add “AB – Agricultural Biology” – College of Agricultural Sciences (4/26/2019)
- Add “SPMT – Sport Management” – College of Liberal Arts (9/7/2018)
- Add “SYSE – Systems Engineering” – Walter Scott, Jr. College of Engineering (3/1/2019)
- Add “VMBS – Veterinary Medicine and Biomedical Sciences” – College of Veterinary Medicine and Biomedical Sciences (2/22/2019)

Newly Designated AUCC Courses

- Category 3B: Arts and Humanities
 - **CS 150:** Culture and Coding (4/5/2019)
- Category 3E: Social and Behavioral Sciences
 - **GR 102:** Geography of Europe and the Americas (1/25/2019)

Removed from AUCC

- Category 3D: Historical Perspectives
 - **NR 320:** Natural Resources History and Policy (2/15/2019)

Guaranteed Transfer (GT) Pathways Courses – Resubmissions reviewed by UCC to verify compliance with mandated CDHE content criteria and competencies.

- Written Communication – Advanced Writing (GT-CO3)
 - **BUS 300:** Business Writing and Communication (9/21/2018)
- Natural and Physical Sciences w/ Lab (GT-SC1)
 - **CHEM 104:** Chemistry in Context Laboratory (9/14/2018)
 - **CHEM 108:** Fundamentals of Chemistry Laboratory (9/14/2018)
 - **CHEM 112:** General Chemistry Lab I (9/14/2018)
 - **LIFE 102:** Attributes of Living Systems (8/24/2018)
- Natural and Physical Sciences Lecture Only (GT-SC2)
 - **CHEM 103:** Chemistry in Context (9/14/2018)
 - **CHEM 107:** Fundamentals of Chemistry (9/14/2018)
 - **CHEM 111:** General Chemistry I (9/14/2018)
 - **GEOL 124:** Geology of Natural Resources (1/25/2019)
- Literature and Humanities (GT-AH2)
 - **ETST 240:** Native American Cultural Experience (8/24/2018)
- Ways of Thinking (GT-AH3)
 - **BUS 220:** Ethics in Contemporary Organizations (8/24/2018)
 - **CS 150:** Culture and Coding (4/5/2019)
 - **PHIL 100:** Appreciation of Philosophy (4/26/2019)
 - **PHIL 103:** Moral and Social Problems (4/26/2019)
 - **PHIL 110:** Logic and Critical Thinking (4/26/2019)
 - **PHIL 120:** History and Philosophy of Scientific Thought (4/26/2019)
 - **PHIL 170:** World Philosophies (4/26/2019)
- World Languages (GT-AH4)
 - **LSPA 200:** Second-Year Spanish I (2/8/2019)
- Geography (GT-SS2)
 - **GR 102:** Geography of Europe and the Americas (1/25/2019)

3) Processed CIM course proposals:

College	New	Major Change	Minor Change	Deactivation	Study Abroad	Experimental – 1 st offering	Experimental – 2 nd offering FYIs	Total	Change from 17-18
Agricultural Sciences	9	3	10	11	1	10	4	48	-24
Business	6	19	4	1	5	0	0	35	-21
Engineering	25	17	26	13	2	14	15	112	-6
Health and Human Sciences	26	40	32	1	3	7	4	113	-46
Intra-university	5	10	1	1	6	5	2	30	+5
Liberal Arts	81	41	7	6	19	19	0	173	-13
Natural Resources	21	8	9	29	3	5	5	80	-11
Natural Sciences	17	26	27	7	2	15	2	96	-36
Vet Med and Biomedical Sciences	21	12	5	0	0	16	4	58	+15
Total	211	176	121	69	41	91	36	745	-137
Change from 2017-18	+9	-87	-16	-49	+12	+2	-8	-137	

Note: Dual-listed courses are counted under both subject codes.

‘Experimental’ category: Exceptions for 3rd experimental offerings have moved from this Course table to the ‘Miscellaneous Request’ table below and the numbers have been adjusted from last year accordingly.

‘Study Abroad’ category: Includes all provisional (-82) and permanent Study Abroad course proposals.

4) Processed CIM program proposals:

College	New	New UG Cert	New Grad Cert	Major Change	Deactivation	Title Change -New	Title Change-Deactivation	Minor Change	Total	Change from 17-18
Agricultural Sciences	1	0	0	9	0	0	0	0	10	+5
Business	12*	0	1	10	4	0	0	2	29	+12
Engineering	1	0	0	9	0	0	0	3	13	-3
Health and Human Sciences	1	0	0	22	1	0	0	0	24	-8
Intra-university	0	0	0	8	3	0	0	0	11	+3
Liberal Arts	6	0	0	15	1	1	1	1	25	-17
Natural Resources	1	0	3	17	2	3	3	1	30	n/a
Natural Sciences	2	0	0	7	1	1	1	0	12	-27
Vet Med and Biomedical Sciences	0	0	1	3	3	6	2	0	15	+11
Total	24	0	5	100	15	11[†]	7[†]	7	169	-24
Change from 2017-18	-2	-4	+2	+26	+4	-6	-11	-33	-24	

* Includes 11 separate proposals for the International Business ‘Second’ Concentration

† Discrepancy between the Title Change-New and Title Change-Deactivation category totals is due to pending deactivations for the standalone Majors in Biomedical Sciences, Environmental Health, and Microbiology.

‘New’ category: Includes new degrees, specializations, concentrations, and minors.

‘Major Change’ category: Includes 2 proposals to add Online/Distance degree codes to existing programs and 3 previously unpublished graduate programs, which submitted their program requirements for inclusion in the General Catalog.

5) Processed CIM Miscellaneous Request proposals:

College	New Special Academic Unit	New Subject Code	Department/ Unit Name Change	Pre-Major code	Third Experimental Request	Other	Total	Change from 17-18
Agricultural Sciences	0	1	1	0	3	0	5	+5
Business	0	0	0	0	0	0	0	n/a
Engineering	0	1	0	0	0	1	2	n/a
Health and Human Sciences	0	0	0	0	0	0	0	-3
Intra-university	1	0	0	0	2	3	6	+4
Liberal Arts	0	1	1	1	0	0	3	-2
Natural Resources	0	0	0	0	0	0	0	-3
Natural Sciences	0	0	0	0	1	1	2	n/a
Vet Med and Biomedical Sciences	0	1	0	0	1	0	2	-1
Total	1	4	2	1	7	5	20	n/a
Change from 2017-18	+1	+1	+2	+1	-3	-2	n/a	

'Other' category: Includes a new department, revisions to the AUCC guidelines, revisions to the Study Abroad section in the Curricular Policies and Procedures Handbook, course reactivations, and changing the administrative unit for a subject code.

6) Administrative Updates processed by the Curriculum & Catalog Unit on behalf of UCC:

College of the change that necessitated Admin. Updates	Credit Not Allowed Statement	Course Deactivation	New Dual-list	Course # or Subject Code Changes	Administrative Unit Move	Updates/ Corrections	Total
Agricultural Sciences	4	5	2	0	0	6	17
Business	0	0	0	0	0	0	0
Engineering	0	4	0	0	8	8	20
Health and Human Sciences	1	5	0	0	0	28	34
Intra-university	0	0	0	0	11	2	13
Liberal Arts	7	6	2	2	0	10	27
Natural Resources	0	6	13	0	0	5	24
Natural Sciences	3	11	0	0	0	4	18
Vet Med and Biomedical Sciences	0	0	6	0	0	0	6
Total	15	37	23	2	19	63	159

'Credit Not Allowed Statement' category: Added CNA statements to affected courses when UCC approved adding statement to corresponding course.

'Course Deactivation' category: Removed deactivated courses from program requirements (37 program updates processed for 15 course deactivations).

'New Dual-list' category: Added dual-listed course to course and program requirements (20 programs updated for 6 new dual-listed courses; 3 course prerequisites updated for 3 new dual-listed courses). Assigned to the college of the new dual-listed course only.

'Updates/Corrections' category: Administratively updated/corrected programs and courses for course credit changes, course repeatability statements, withdrawn/reversed proposals, effective terms, titles, prerequisite/registration information, etc.

7) Other Business:

- Updated AUCC Category 1B title from 'Mathematics' to 'Quantitative Reasoning' and AUCC Category 3E title from 'Global and Cultural Awareness' to 'Diversity and Global Awareness' on all undergraduate Programs of Study (POS) and Major Completion Maps (MCM) in the 2019-2020 Catalog.
- Approved Curriculum Deadlines for 2019-2020 for actions effective Spring 2020-Fall 2021.

8) Attendance, meeting dates, and minutes:

UCC Representatives	Present	Substitute/Excused
Brad Goetz, Agricultural Sciences (<i>Chair</i>)	27	3
Don Samelson, Business	26	4
Brad Reisfeld, Engineering	27	3
Carole Makela, Health and Human Sciences	30	0
Diane Margolf, Liberal Arts	30	0
Sally Sutton, Natural Resources	29	1
Martin Gelfand, Natural Sciences	29	1
Doreene Hyatt, Veterinary Medicine and Biomedical Sciences	26	4
Beth Oehlerts, University Libraries	28	2
Kevin Jablonski, Graduate Representative (8/24/18 - 1/29/19)	9	7
Chris Whitehead, Graduate Representative (2/1/19 - 5/10/19)	12	2
Alissa Huber, Undergraduate Representative (8/24/18 - 9/21/18)	4	1
Hank Stowers, Undergraduate Representative (9/28/18 - 5/10/19)	8	17
Kelly Long, Vice Provost for Undergraduate Affairs (<i>ex officio, non-voting</i>)	23	7
Administrative Support and Regular Guests	Present	Substitute/Excused
Shelly Ellerby, Curriculum Liaison Specialist	29	1
Susan Horan, Curriculum and Catalog Assistant	30	0
Office of the Registrar Guests	30	0
Division of Continuing Education (CSU Online) Guests	25	5

The UCC held scheduled meetings on the dates below and acted on items, as reflected in the minutes (<https://curriculum.colostate.edu/ucc-agendas-minutes/archives-agendas-minutes/>).

[August 24, 2018](#)
[August 31, 2018](#)
[September 7, 2018](#)
[September 14, 2018](#)
[September 21, 2018](#)
[September 28, 2018](#)
[October 5, 2018](#)
[October 12, 2018](#)
[October 19, 2018](#)
[November 2, 2018](#)

[November 9, 2018](#)
[November 16, 2018](#)
[November 30, 2018](#)
[December 7, 2018](#)
[January 18, 2019](#)
[January 25, 2019](#)
[February 1, 2019](#)
[February 8, 2019](#)
[February 15, 2019](#)
[February 22, 2019](#)

[March 1, 2019](#)
[March 8, 2019](#)
[March 15, 2019](#)
[March 29, 2019](#)
[April 5, 2019](#)
[April 12, 2019](#)
[April 19, 2019](#)
[April 26, 2019](#)
[May 3, 2019](#)
[May 10, 2019](#)

UNIVERSITY BENEFITS COMMITTEE
Annual Report - for August 1, 2018 to – May 31, 2019

TO: Lynn Johnson, Vice President of University Operations
 Diana Prieto, Executive Director Human Resource Services
 Tim Gallagher, Chair Faculty Council
 Shannon Wagner, Chair APC

From UBC Members:

Administrative Professionals:

- Lynn Borngrebe – (Chair), Office of International Programs
- Linn Barrett – (Secretary) Cooperative Institute for Research in the Atmosphere (CIRA)
- Cathi Cropp – Health Network, **Resigned mid-year**
- Janet Meine – Advancement
- Tanya Buchan –TILT

Faculty:

- Patricia Stutz-Tanenbaum – Department of Occupational Therapy, **Retired December 2018**
- Gamze Cavdar – Political Science, **Resigned beginning of FY19**
- John Elder – Department of Finance and Real Estate
- Kimberly Henry – Department of Psychology
- Bolivar Senior – Department of Construction Management
- Vacant position

Retiree:

- Oren Anderson – Emeritus Professor and Emeritus Chair, Department of Chemistry

Meetings were held on the 2nd Thursday of the month.

2018-2019 Substantive Matters

1. Promote medical plan saving through Education
 - a. Devoted Benefits booth to drawing the attention to health care options: Live Health Online, 24-hour Nurse Line, etc.
 - b. Had Alex laptop available and assisted with getting folks to use it to determine best outcomes.
2. Website
 - a. Little progress was made on the website due to limited time and training was at a cost.
 - b. Plans to address budgetary issues in this year's discussion
 - c. Answered 4-5 direct questions from constituents submitted through the website and resolved issues as appropriate.
3. Retirement
 - a. The recommendation to administration to add an analysis to the next accrual study regarding the actual cost of the proposed change to the medical premium benefit for

eligible DCP employees was tabled until the new President is on board. We will revisit this in the FY20 year.

4. There was concerned voiced around ERISA rules and how our DCP plan is managed. We engaged in a robust education campaign to help members understand these concerns. This included a special meeting with Fidelity Reps to help answer questions. It was understood that ERISA does not apply to our DCP plan, but that the administration of our plan is working toward mirror ERISA guidelines as best practice.
 - a. We had to postpone additional educational engagement with Bill Liley to the new FY20 year.

2019-2020 Agenda Items

1. Review committee structure and processes along with Bylaws to ensure are in line with other university policies.
2. Continue education regarding the DCP and ERISA
3. Continue support the implementation of the change in the Medical Retirement Benefit for DCP employees, through actuarial study.
4. Determine the appropriate use and need of the website and how it will be paid for.
5. Determination of having a specific NTT representative on the committee.

2019-2020 Officers:

Chair - TBD

Vice Chair - TBD

Secretary - TBD

MEMORANDUM

DATE: September 3, 2019

TO: Faculty Council Voting Members

FROM: Tim Gallagher, Chair, Faculty Council

SUBJECT: Confirmation of the Appointment of Faculty Council Secretary – Rita Knoll

Tim Gallagher, Chair, Faculty Council, MOVES THAT FACULTY COUNCIL CONFIRM THE APPOINTMENT OF RITA KNOLL AS THE FACULTY COUNCIL SECRETARY BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.

Rationale:

According to the *Academic Faculty and Administrative Professional Manual*, Section C.2.1.3.4 Appointed Positions, the Faculty Council secretary's appointment is to be confirmed by the Faculty Council at the first meeting of each Fall semester.

MEMORANDUM

DATE: September 3, 2019

TO: Faculty Council Voting Members

FROM: Tim Gallagher, Chair, Faculty Council

SUBJECT: Confirmation of the Appointment of Faculty Council
Registered Professional Parliamentarian – Lola Fehr

Tim Gallagher, Chair, Faculty Council, MOVES THAT FACULTY COUNCIL CONFIRM THE APPOINTMENT OF LOLA FEHR AS THE FACULTY COUNCIL REGISTERED PROFESSIONAL PARLIAMENTARIAN BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020.

Rationale:

According to the *Academic Faculty and Administrative Professional Manual*, Section C.2.1.3.4 Appointed Positions, the Faculty Council parliamentarian's appointment is to be confirmed by the Faculty Council at the first meeting of each Fall semester.

☐ Existing CIOSU☒ New CIOSU

Application/Registration

Colorado State University Centers, Institutes and Other Special Units

Name of individual completing this application: Jeni Cross, Ph.D.


Telephone Number: 970-491-0483

Date: November 5, 2018

Requested Start Date for this Center/Institute/Laboratory: FY20

1. Name of proposed Center or Institute or Other Special Unit (CIOSU):
Institute for Research in the Social Sciences (IRISS)

2. Name, Title, telephone number, and signature of administrative director(s) of proposed CIOSU (See Academic Faculty/Administrative Professional Manual, Section B.2.6.5, last paragraph).

Jeni Cross	Director, IRISS	970-491-0483	
Name	Title	Tel #	Signature

CSU Department of Sociology	jeni.cross@colostate.edu
Address	E-mail Address

Name	Title	Tel #	Signature

Address	E-mail Address

Overseeing Administrator: (responsible for making initial recommendation to continue, consolidate, or terminate a CIOSU during the biennial reporting process)

Ben Withers	Dean	970-491-5421	
Name	Title	Tel #	Signature

College of Liberal Arts	ben.withers@colostate.edu
College/Address	E-mail Address

How administrative director was selected: Jeni Cross, Associate Professor, Department of Sociology, was selected as the administrative director in spring of 2017, when an Emerging Core Facility Proposal was submitted to the CSU Office of the Vice President for Research by the College of Liberal Arts. Kyle Saunders, Professor, Department of Political Science, was selected as a Cross's co-director. Both directorships were approved by Ben Withers, Dean, College of Liberal Arts. In May of 2017 a CSU Emerging Core Facility Proposal was developed to create what was then named the Social Science Research and Data Center (SSRDC) which was funded for two years in August of 2017. Subsequently, the Center was renamed to the Institute for Research in the Social Science (IRISS).

3. Mission of proposed unit and how this mission relates to the mission and strategic goals of Colorado State University. (Concise summary of 100 words or less)

IRISS's Mission: *To foster, enhance, and promote social science research that addresses critical and complex societal problems. We connect scientists from diverse disciplines, provide consulting to all scientists on campus, bring together external partners with teams of scientists, and provide training in social science methods and analysis.*

This mission is related to CSU's mission and supports "... setting the standard for public research universities in teaching, research, and service and extension...." as well as CSU's Strategic Goal 4: Research and Discovery—*Foster and disseminate research, creative artistry and scholarly accomplishments. Nurture and sustain research infrastructure and supports growth of research.*

4. Statement of goals and/or objectives of the proposed unit.

IRISS was developed in response to an extensive needs assessment conducted during the spring of 2017. This needs assessment was funded by Ben Withers, Dean of the College of Liberal Arts. Several key needs were identified in the assessment and have been articulated as five objectives of the institute:

- Objective 1: Enhance Social Science Research Capacity
- Objective 2: Improve Grant Competitiveness University Wide
- Objective 3: Promote Interdisciplinary Research Networking Opportunities
- Objective 4: Enhance Research Methods Training
- Objective 5: Invest in Social Science Facilities

To meet these objectives and to support the CSU Mission and Strategic Goal 4, IRISS offers the following services for staff, students, faculty, other institutions, and external partners/clients:

1. Research and evaluation design for federal and other grants
2. Survey development, deployment, analyses, and reporting support
3. Interdisciplinary and collaborative team development, training, and support
4. External funding sourcing and post-award support for social science and program evaluation research
5. Data management, data warehousing, and consulting for trans-disciplinary projects
6. Software selection and access support
7. Research methodology training and support
8. Facilitation of scientific teams

5. The purpose/mission of this CIOSU does not overlap/duplicate that of other existing CIOSUs.

True ☒ False ☐

(If it does, please attach a separate page describing/explaining the duplication and how the proposed CIOSU will be coordinated with other CIOSUs with similar or complementary functions.)


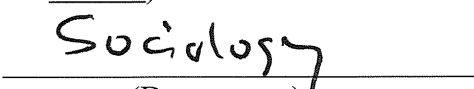
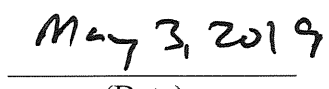
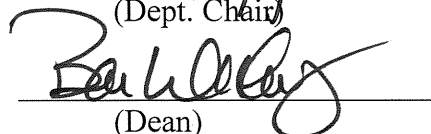
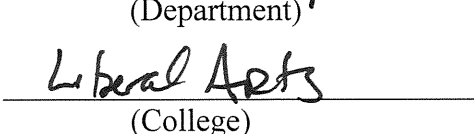
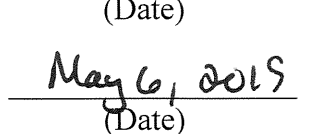
The services offered do not overlap substantially with any existing CIOSU. The Greybill Statistical Laboratory has expressed concern that our center overlaps with their mission. Their mission is to ***provide statistical expertise for the benefit of advancing the quality of scientific research at Colorado State University and beyond while educating the next generation of applied statisticians.*** In contrast, our clients are in search of expertise in how to conduct social science research involving human subjects and focused primarily on a broad range of research methods and modes of analysis. The Greybill Statistical Laboratory offers no services in social science data collection methods or any of the broad array of data analysis methods beyond statistics. Our mission to bring together diverse groups of faculty and outside partners, strengthen training for social research methods, and expand resources for social science on campus is not overlapping with their mission to provide statistical data analysis expertise.

6. Name(s) of Colorado State University unit(s) [Department(s)/College(s)] with which this CIOSU will be affiliated.

Office of the Vice President for Research
College of Liberal Arts
Department of Sociology, College of Liberal Arts
Department of Political Science, College of Liberal Arts

7. On a separate single sheet, using both front and back if needed, please provide a description of (a) the organizational and administrative structure and responsibilities, (b) the personal involved, (c) how the CIOSU will be internally governed, and (d) a summary budget showing funding sources and amounts, and expenses such as space, personnel salaries, equipment and other resources required. The budget should include sufficient detail to indicate program viability for a period of at least five years. If funding sources have not been secured, the applicant should indicate potential sources, amounts and an approximate time-frame for securing such funds.
8. CSU Business and Financial Services is available to provide CIOSUs guidance in implementing proper controls over the sales of goods and services. Does the proposed CIOSU plan to charge a fee for the sale of goods and/or services: ☒ Yes ☐ No

Signatures (See Section B.2.6.3 of the Manual)

		
(Dept. Chair)	(Department)	(Date)
		
(Dean)	(College)	(Date)

(Dept. Chair) (Department) (Date)

(Dean) (College) (Date)

Date Received: [Click here to enter text.](#) Month/Year for start of CIOUSU: [Click here to enter text.](#)

Anticipated month/year for formal evaluation: [Click here to enter text.](#)

Signatures: _____
(Chair, Faculty Council) (Date of FC/Committee Action)

(Provost or Vice President for Research) (Date of Approval)

Responsible Administrator: ☐ Provost ☐ VP for Research ☐ Other: _____

Applicant: Forward this application to the Office of Faculty Council, which will forward a copy to the Provost. The Provost shall act as or assign the Responsible Administrator for the proposed CIOUSU based on its primary mission (See Section B.2.6.3 of the Manual).

**If approved, the CIOUSU will be subject to periodic evaluations.
(See Section B.2.6.6 of the Manual).**

(Revised 1/14)

August 13, 2019

TO: Timothy Gallagher, Chair
Executive Committee and Faculty Council

FROM: Brad Goetz, Chair
University Curriculum Committee

SUBJECT: New Degree: Master of Public Policy and Administration, Plan C

The University Curriculum Committee moves Faculty Council adopt the following:

A new Master of Public Policy and Administration, Plan C, be established effective Fall 2020 in the College of Liberal Arts.

According to the request submitted:

Description:

The Master of Public Policy and Administration (MPPA) program provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Program Catalog Copy:

Graduates of the MPPA program become mid-to-high level public servants in local, state, and federal government positions as well as mid-to-high level leaders in domestic and global public service organizations. The public policy specialization provides a mixture of academic and applied education in public policy, policy analysis, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Rationale:

The proposed MPPA program aligns with CSU's land-grant mission and the University's strategic plan. This program leverages the world class reputation of CSU and the City of Fort Collins to provide professional education in public policy, public administration, and public service. This program provides a path by which graduates can contribute to problem solving in the public sector. This program will increase graduate student enrollment at CSU by attracting students interested in serving the public sector.

The request was reviewed and approved by the Committee on Scholarship, Research and Graduate Education on 4/4/19 and by the University Curriculum Committee on 5/3/19.

Attachment



Colorado State University
PROGRAM MANAGEMENT

NEW PROGRAM PROPOSAL

Date Submitted: 01/22/19 11:05 am

VIEWING: PBPA-MPPA: MASTER OF PUBLIC POLICY AND ADMINISTRATION, PLAN C

LAST EDIT: 05/24/19 11:00 AM

Proposal Contact(s)

Name	Title	Phone	E-mail
Susan Opp	Tenure Track Faculty	1-2936	susan.opp@colostate.edu

APPROVAL PATH

1. 01/22/19 12:21 pm Roze Hentschell (roze.hentschell): Approved for 1701 College Curriculum Committee Representative
2. 01/22/19 1:33 pm Susan Horan (susan.horan): Approved for CLS Initial Review
3. 01/24/19 6:33 pm Andrea Duffy (andrea.duffy): Approved for 1701 Chair
4. 01/25/19 3:37 pm Michele Betsill (m.betsill): Approved for 1782 Chair
5. 02/18/19 3:27 pm Diane Margolf (diane.margolf): Approved for LA University Curriculum Committee Rep
6. 02/18/19 3:45 pm Roze Hentschell (roze.hentschell): Approved for LA Associate Dean
7. 03/22/19 7:42 am Carrie Middleton (carrie.middleton): Approved for CoSRGE prep
8. 04/16/19 4:11 pm Ludy Avalos (ludy.avalos): Approved for CoSRGE Chair
9. 04/23/19 9:27 am Joseph DiVerdi (joseph.DiVerdi): Approved for CoSFP Chair
10. 04/24/19 8:26 am Carrie Middleton (carrie.middleton): Approved for RO Banner - prep
11. 05/03/19 2:46 pm Susan Horan (susan.horan): Approved for UCC Prep-Programs
12. 05/05/19 10:30 pm Bradley Goetz (bradley.goetz): Approved for University Curriculum Committee Chair
13. 05/06/19 12:08 am Mary Stromberger (mary.stromberger): Approved for Dean Graduate School
14. 05/06/19 8:12 am Kathy Duquoin (Kathy.Duquoin): Approved for Council of Deans
15. 05/15/19 3:26 pm Susan Horan (susan.horan): Approved for Curriculum Liaison Specialist - hold for FC approval
16. 05/17/19 8:58 am Carrie Middleton (carrie.middleton): Approved for RO Banner - Approved
17. 05/24/19 11:00 am Marianna Walsh (marianna.walsh): Approved for Program Code

Program available to students: Fall 2020

College: Liberal Arts

Department/Unit: 1701 - College of Liberal Arts

Academic Level: Graduate

Program Type: Degree

Degree Type: MAST - Master Degree Unspecified

Program Code: PBPA-MPPA

Program Title: Master of Public Policy and Administration, Plan C

Program Description:

The Master of Public Policy and Administration (MPPA) program provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Program Catalog Copy:

Graduates of the MPPA program become mid-to-high level public servants in local, state, and federal government positions as well as mid-to-high level leaders in domestic and global public service organizations.

Offered as: Main Campus Face-to-Face, Online/DCE

Justification for Request:

The proposed MPPA program aligns with CSU's land-grant mission and the University's strategic plan. This program leverages the world class reputation of CSU and the City of Fort Collins to provide professional education in public policy, public administration, and public service. This program provides a path by which graduates can contribute to problem solving in the public sector. This program will increase graduate student enrollment at CSU by attracting students interested in serving the public sector.

Program Level Learning Objectives:

1. Explain, articulate, and exemplify the ethics, values, responsibilities, obligations and social roles of a member of the public service profession.
2. Identify and apply economic, legal, political, social, and ethical theories and frameworks to the practice of public service leadership, management and policy.
3. Identify and apply organizational theories and frameworks to the practice of public service leadership, management, and policy.
4. Respond to and engage collaboratively with diverse stakeholders and communities to address challenges in the public interest.
5. Understand the complexities of public policy design, implementation, and assessment.
6. Employ appropriate methodologies and techniques to investigate, monitor and manage human, fiscal, technological, information, physical, and other resource use.
7. Conceptualize, analyze, and develop creative and collaborative solutions to challenges in public policy, leadership and management.
8. Assess challenges and explore solutions to advance cross-sectoral and inter jurisdictional cooperation in public programs and services.
9. Develop and demonstrate verbal and written communication skills as a professional and through interpersonal interactions in groups and in society.
10. Reflect critically about emerging issues concerning public service management and policy.

Program Requirements:

This is a 'placeholder' proposal for this Plan C master's degree. A specialization must be selected to complete this degree.

Additional Information:

This program should be a Masters of Public Policy and Administration (MPPA) not a MA.

UCC Minutes Approval Date: 05/03/2019



Colorado State University
PROGRAM MANAGEMENT

NEW PROGRAM PROPOSAL

Date Submitted: 01/22/19 11:05 am

VIEWING: PBPA-IZ-MPPA: MASTER OF PUBLIC POLICY AND ADMINISTRATION, PLAN C, INTERNATIONAL POLICY AND MANAGEMENT SPECIALIZATION

LAST EDIT: 05/24/19 11:00 AM

Proposal Contact(s)

Name	Title	Phone	E-mail
Susan Opp	Tenure Track Faculty	1-2936	susan.opp@colostate.edu

APPROVAL PATH

- 01/22/19 12:21 pm Roze Hentschell (roze.hentschell): Approved for 1701 College Curriculum Committee Representative
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- 05/24/19 11:00 am Marianna Walsh (marianna.walsh): Approved for Program Code

Program available to students: Fall 2020

College: Liberal Arts

Department/Unit: 1701 - College of Liberal Arts

Academic Level: Graduate

Program Type: Degree

Degree Type: MAST - Master Degree Unspecified

Program Code: PBPA-IZ-MPPA

Program Title: Master of Public Policy and Administration, Plan C, International Policy and Management Specialization

Program Description:

The Master of Public Policy and Administration (MPPA) program provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Program Catalog Copy:

Graduates of the MPPA program become mid-to-high level public servants in local, state, and federal government positions as well as mid-to-high level leaders in domestic and global public service organizations. The international policy and management specialization provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. This specialization has a focus on international organizations and international policy. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Offered as: Main Campus Face-to-Face, Online/DCE

Justification for Request:

The proposed MPPA program aligns with CSU's land-grant mission and the University's strategic plan. This program leverages the world class reputation of CSU and the City of Fort Collins to provide professional education in public policy, public administration, and public service. This program provides a path by which graduates can contribute to problem solving in the public sector. This program will increase graduate student enrollment at CSU by attracting students interested in serving the public sector.

Program Level Learning Objectives:

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5. Understand the complexities of public policy design, implementation, and assessment.
6. Employ appropriate methodologies and techniques to investigate, monitor and manage human, fiscal, technological, information, physical, and other resource use.
7. Conceptualize, analyze, and develop creative and collaborative solutions to challenges in public policy, leadership and management.
8. Assess challenges and explore solutions to advance cross-sectoral and inter jurisdictional cooperation in public programs and services.
9. Develop and demonstrate verbal and written communication skills as a professional and through interpersonal interactions in groups and in society.
10. Reflect critically about emerging issues concerning public service management and policy.

Program Requirements:**Effective Fall 2020**

Code	Title	Credits
Core Courses		
<u>PPA 500</u>	Research Methods for Public Policy and Admin	3
<u>PPA 501</u>	Program Evaluation and Quantitative Methods	3
<u>PPA 530</u>	Civic Engagement	3
<u>POLS 552A</u>	Topics in Public Administration, Personnel	3
<u>POLS 552B</u>	Topics in Public Administration, Budgeting and Finance	3
<u>PPA 587</u>	Internship	3
<u>POLS 652</u>	Public Organization Theory	3
<u>POLS 660</u>	Theories of the Policy Process	3
<u>PPA 670</u>	Capstone in Public Policy and Administration	3
International Policy and Management Specialization		
<u>PPA 540</u>	International Policy Toolkit	3
<u>PPA 541</u>	Principles & Processes of International Mgmt	3
<u>PPA 542</u>	Policy Accountability--Non-Democratic Regimes	3
<u>PPA 544</u>	Ethics and Efficacy--Global Policymaking	3
Program Total Credits:		39

A minimum of 39 credits are required to complete this program.

Additional Information:

This is one of three specializations for the proposed Master of Public Policy and Administration (MPPA) program. Given the unique approach of this specialization, all courses in specialization are required.

This program should be a Masters of Public Policy and Administration (MPPA) not a MA.

UCC Minutes Approval Date: 05/03/2019

Supporting Documents:

[Course of Study International.docx](#)

[Associate Provost Certification.pdf](#)

[Master of Public Policy Comprehensive Program Proposal RevisionDec v6.docx](#)

[MPPA budget Sheet December 2018.xlsx](#)

[Larimer County Support Letter.docx](#)

[f-PPA-SubjectCode-NEW.pdf](#)

[0424 MPPA Curriculum Letter Signed.pdf](#)

[PPA prefix POLS.docx](#)

[MPPA_LibraryReview.docx](#)

[Gulf Letter.pdf](#)

[POLS Chair Letter of Support MPPA-V2.pdf](#)

[MPPA-CoD CPP approval.pdf](#)



Colorado State University

PROGRAM MANAGEMENT

NEW PROGRAM PROPOSAL

Date Submitted: 01/22/19 10:57 am

VIEWING: [PBPA-MZ-MPPA: MASTER OF PUBLIC POLICY AND ADMINISTRATION, PLAN C, PUBLIC MANAGEMENT SPECIALIZATION](#)

LAST EDIT: 08/13/19 11:10 AM

Proposal Contact(s)

Name	Title	Phone	E-mail
Susan Opp	Tenure Track Faculty	1-2936	susan.opp@colostate.edu

Program available to students: Fall 2020

College: Liberal Arts

Department/Unit: 1701 - College of Liberal Arts

Academic Level: Graduate

Program Type: Degree

Degree Type: MAST - Master Degree Unspecified

Program Code: PBPA-MZ-MPPA

Program Title: Master of Public Policy and Administration, Plan C, Public Management Specialization

APPROVAL PATH

- 01/22/19 12:21 pm Roze Hentschell (roze.hentschell): Approved for 1701 College Curriculum Committee Representative
- 01/22/19 1:33 pm Susan Horan (susan.horan): Approved for CLS Initial Review
- 01/22/19 1:42 pm Charles Shackelford (charles.shackelford): Approved for 1372 Chair
- 02/08/19 9:43 am Kevin Foskin (kevin.foskin): Approved for 1701 Chair
- 02/08/19 1:34 pm Michele Betsill (m.betsill): Approved for 1782 Chair
- 02/18/19 3:27 pm Diane Margolf (diane.margolf): Approved for LA University Curriculum Committee Rep
- 02/18/19 3:45 pm Roze Hentschell (roze.hentschell): Approved for LA Associate Dean
- 03/22/19 7:42 am Carrie Middleton (carrie.middleton): Approved for CoSRGE prep
- 04/16/19 4:11 pm Ludy Avalos (ludy.avalos): Approved for CoSRGE Chair
- 04/23/19 9:27 am Joseph DiVerdi (joseph.DiVerdi): Approved for CoSFP Chair
- 04/24/19 8:26 am Carrie Middleton (carrie.middleton): Approved for RO Banner - prep
- 05/03/19 2:48 pm Susan Horan (susan.horan): Approved for UCC Prep-Programs
- 05/05/19 10:30 pm Bradley Goetz (bradley.goetz): Approved for University Curriculum Committee Chair
- 05/06/19 12:09 am Mary Stromberger (mary.stromberger): Approved for Dean Graduate School
- 05/06/19 8:12 am Kathy Duquoin (Kathy.Duquoin): Approved for Council of Deans
- 05/15/19 3:26 pm Susan Horan (susan.horan): Approved for Curriculum Liaison Specialist - hold for FC approval
- 05/17/19 8:58 am Carrie Middleton (carrie.middleton): Approved for RO Banner - Approved
- 05/24/19 10:57 am Marianna Walsh (marianna.walsh): Approved for Program Code

Program Description:

The Master of Public Policy and Administration (MPPA) program provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Program Catalog Copy:

Graduates of the MPPA program become mid-to-high level public servants in local, state, and federal government positions as well as mid-to-high level leaders in domestic and global public service organizations. The public management specialization provides a mixture of academic and applied education in public leadership, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Offered as: Main Campus Face-to-Face, Main Campus Face-to-Face and Online

Justification for Request:

The proposed MPPA program aligns with CSU's land-grant mission and the University's strategic plan. This program leverages the world class reputation of CSU and the City of Fort Collins to provide professional education in public policy, public administration, and public service. This program provides a path by which graduates can contribute to problem solving in the public sector. This program will increase graduate student enrollment at CSU by attracting students interested in serving the public sector.

Program Level Learning Objectives:

1. Explain, articulate, and exemplify the ethics, values, responsibilities, obligations and social roles of a member of the public service profession.
2. Identify and apply economic, legal, political, social, and ethical theories and frameworks to the practice of public service leadership, management and policy.
3. Identify and apply organizational theories and frameworks to the practice of public service leadership, management, and policy.
4. Respond to and engage collaboratively with diverse stakeholders and communities to address challenges in the public interest.
5. Understand the complexities of public policy design, implementation, and assessment.
6. Employ appropriate methodologies and techniques to investigate, monitor and manage human, fiscal, technological, information, physical, and other resource use.
7. Conceptualize, analyze, and develop creative and collaborative solutions to challenges in public policy, leadership and management.
8. Assess challenges and explore solutions to advance cross-sectoral and inter jurisdictional cooperation in public programs and services.
9. Develop and demonstrate verbal and written communication skills as a professional and through interpersonal interactions in groups and in society.
10. Reflect critically about emerging issues concerning public service management and policy.

Program Requirements:**Effective Fall 2020**

Code	Title	Credits
Core Courses		
<u>PPA 500</u>	Research Methods for Public Policy and Admin	3
<u>PPA 501</u>	Program Evaluation and Quantitative Methods	3
<u>PPA 530</u>	Civic Engagement	3
<u>POLS 552A</u>	Topics in Public Administration, Personnel	3
<u>POLS 552B</u>	Topics in Public Administration, Budgeting and Finance	3
<u>PPA 587</u>	Internship	3

Code	Title	Credits
<u>POLS 652</u>	Public Organization Theory	3
<u>POLS 660</u>	Theories of the Policy Process	3
<u>PPA 670</u>	Capstone in Public Policy and Administration	3
Public Policy Specialization		
<u>POLS 665/PPA 665</u>	Public Policy Analysis	3
Select 9 Credits from the following:		9
<u>CIVE 578</u>	Infrastructure and Utility Management	
<u>LEAP 600</u>	Arts Policy and Advocacy	
<u>POLS 463</u>	Urban Policy and Management	
<u>PPA 543</u>	Evidence-Based Decision Making	
<u>PPA 555</u>	Environmental Law and Policy	
<u>PPA 592</u>	Special Topics in Public Policy and Admin	
Program Total Credits:		39

A minimum of 39 credits are required to complete this program.

Additional Information:

Public Management is the "generalist" specializations for the newly proposed Master of Public Policy and Administration (MPPA) program.

This program should be a Masters of Public Policy and Administration (MPPA) not a MA.

UCC Minutes Approval Date: 05/03/2019

Affected Departments:

Department Name(s)
1372 - Civil and Environmental Engr

Supporting Documents:

[MPPA_LibraryReview.docx](#)

[f-PPA-SubjectCode-NEW.pdf](#)

[0424 MPPA Curriculum Letter Signed.pdf](#)

[Larimer County Support Letter.docx](#)

[naspaa-accreditation-standards \(5\).pdf](#)

[Associate Provost Certification.pdf](#)

[MPPA budget Sheet December 2018.xlsx](#)

[Course of Study PUBLIC MANAGEMENT.docx](#)

[Master of Public Policy Comprehensive Program Proposal RevisionDec v6.docx](#)

[POLS Chair Letter of Support MPPA-V2.pdf](#)

[MPPA-CoD CPP approval.pdf](#)



Colorado State University

PROGRAM MANAGEMENT

NEW PROGRAM PROPOSAL

Date Submitted: 01/22/19 11:06 am

VIEWING: [PBPA-PZ-MPPA: MASTER OF PUBLIC POLICY AND ADMINISTRATION, PLAN C, PUBLIC POLICY SPECIALIZATION](#)

LAST EDIT: 08/13/19 11:10 AM

Proposal Contact(s)

Name	Title	Phone	E-mail
Susan Opp	Tenure Track Faculty	1-2936	susan.opp@colostate.edu

APPROVAL PATH

- 01/22/19 12:21 pm Roze Hentschell (roze.hentschell): Approved for 1701 College Curriculum Committee Representative
- 01/22/19 1:33 pm Susan Horan (susan.horan): Approved for CLS Initial Review
- 01/22/19 10:52 pm Michelle Stanley (michelle.stanley): Approved for 1725 Chair
- 01/28/19 10:26 am Charles Shackelford (charles.shackelford): Approved for 1372 Chair
- 02/08/19 9:43 am Kevin Foskin (kevin.foskin): Approved for 1701 Chair
- 02/08/19 1:35 pm Michele Betsill (m.betsill): Approved for 1782 Chair
- 02/18/19 3:27 pm Diane Margolf (diane.margolf): Approved for LA University Curriculum Committee Rep
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- 05/03/19 2:49 pm Susan Horan (susan.horan): Approved for UCC Prep-Programs
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- 05/06/19 8:12 am Kathy Duquoin (Kathy.Duquoin): Approved for Council of Deans
- 05/15/19 3:26 pm Susan Horan (susan.horan): Approved for Curriculum Liaison Specialist - hold for FC approval
- 05/17/19 8:59 am Carrie Middleton (carrie.middleton): Approved for RO Banner - Approved
- 05/24/19 10:56 am Marianna Walsh (marianna.walsh): Approved for Program Code

Program available to students: Fall 2020

College: Liberal Arts

Department/Unit: 1701 - College of Liberal Arts

Academic Level: Graduate

Program Type: Degree

Degree Type: MAST - Master Degree Unspecified

Program Code: PBPA-PZ-MPPA

Program Title: Master of Public Policy and Administration, Plan C, Public Policy Specialization

Program Description:

The Master of Public Policy and Administration (MPPA) program provides a mixture of academic and applied education in areas such as public leadership, public policy, public administration, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Program Catalog Copy:

Graduates of the MPPA program become mid-to-high level public servants in local, state, and federal government positions as well as mid-to-high level leaders in domestic and global public service organizations. The public policy specialization provides a mixture of academic and applied education in public policy, policy analysis, and program evaluation. All curriculum of the program is geared towards providing students with the necessary skills and knowledge to become successful public service leaders.

Offered as: Main Campus Face-to-Face, Main Campus Face-to-Face and Online

Justification for Request:

The proposed MPPA program aligns with CSU's land-grant mission and the University's strategic plan. This program leverages the world class reputation of CSU and the City of Fort Collins to provide professional education in public policy, public administration, and public service. This program provides a path by which graduates can contribute to problem solving in the public sector. This program will increase graduate student enrollment at CSU by attracting students interested in serving the public sector.

Program Level Learning Objectives:

1. Explain, articulate, and exemplify the ethics, values, responsibilities, obligations and social roles of a member of the public service profession.
2. Identify and apply economic, legal, political, social, and ethical theories and frameworks to the practice of public service leadership, management and policy.
3. Identify and apply organizational theories and frameworks to the practice of public service leadership, management, and policy.
4. Respond to and engage collaboratively with diverse stakeholders and communities to address challenges in the public interest.
5. Understand the complexities of public policy design, implementation, and assessment.
6. Employ appropriate methodologies and techniques to investigate, monitor and manage human, fiscal, technological, information, physical, and other resource use.
7. Conceptualize, analyze, and develop creative and collaborative solutions to challenges in public policy, leadership and management.
8. Assess challenges and explore solutions to advance cross-sectoral and inter jurisdictional cooperation in public programs and services.
9. Develop and demonstrate verbal and written communication skills as a professional and through interpersonal interactions in groups and in society.
10. Reflect critically about emerging issues concerning public service management and policy.

Program Requirements:**Effective Fall 2020**

Code	Title	Credits
Core Courses		
<u>PPA 500</u>	Research Methods for Public Policy and Admin	3
<u>PPA 501</u>	Program Evaluation and Quantitative Methods	3
<u>PPA 530</u>	Civic Engagement	3
<u>POLS 552A</u>	Topics in Public Administration, Personnel	3
<u>POLS 552B</u>	Topics in Public Administration, Budgeting and Finance	3
<u>PPA 587</u>	Internship	3

Code	Title	Credits
<u>POLS 652</u>	Public Organization Theory	3
<u>POLS 660</u>	Theories of the Policy Process	3
<u>PPA 670</u>	Capstone in Public Policy and Administration	3
Public Policy Specialization		
<u>POLS 665/PPA 665</u>	Public Policy Analysis	3
Select 9 Credits from the following:		9
<u>CIVE 578</u>	Infrastructure and Utility Management	
<u>LEAP 600</u>	Arts Policy and Advocacy	
<u>POLS 463</u>	Urban Policy and Management	
<u>PPA 543</u>	Evidence-Based Decision Making	
<u>PPA 555</u>	Environmental Law and Policy	
<u>PPA 592</u>	Special Topics in Public Policy and Admin	
Program Total Credits:		39

A minimum of 39 credits are required to complete this program.

Additional Information:

This is one of three specializations for the proposed Master of Public Policy and Administration (MPPA) program. The nine "select from" courses will be determined with an advisor to ensure students specialize in a specific area of public policy.

This program should be a Masters of Public Policy and Administration (MPPA) not a MA.

UCC Minutes Approval Date: 05/03/2019

Affected Departments:

Department Name(s)
1725 - LEAP Institute for Arts SAU
1372 - Civil and Environmental Engr

Supporting Documents:

[Course of Study PUBLIC POLICY.docx](#)

[Master of Public Policy Comprehensive Program Proposal RevisionDec v6.docx](#)

[Associate Provost Certification.pdf](#)

[f-PPA-SubjectCode-NEW.pdf](#)

[MPPA_LibraryReview.docx](#)

[Larimer County Support Letter.docx](#)

[0424 MPPA Curriculum Letter Signed.pdf](#)

[MPPA budget Sheet December 2018.xlsx](#)

[Memo Prefix.pdf](#)

[PPA prefix POLS.docx](#)

[POLS Chair Letter of Support MPPA-V2.pdf](#)

[MPPA-CoD CPP approval.pdf](#)