

***PLEASE NOTE: Members, in the Microsoft Teams environment, should indicate their wish to speak by expressing their desire to speak “for” or “against” a motion, or to request clarification, in the chat feature. Guests should contact the Faculty Council Office by email prior to the meeting to discuss any contributions they have.***

***PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 315 Administration or by email, at least 24 hours before this meeting.***

**AGENDA  
Faculty Council Meeting  
March 5, 2024 – 4:00pm – Microsoft Teams**

**FACULTY COUNCIL AGENDA ITEMS:**

**I. FACULTY COUNCIL AGENDA – March 5, 2024**

**A. ANNOUNCEMENTS**

- a. Next Faculty Council Meeting – April 2, 2024 – Microsoft Teams – 4:00pm
- b. Next Faculty Council Meet and Greet will be on Thursday, March 21<sup>st</sup>, from 3:30 p.m. to 5:00 p.m. in Lory Student Center Room 322
- c. Harry Rosenberg Award – Nominations due on March 29, 2024 – [Harry Rosenberg Award | Faculty Council | Colorado State University \(colostate.edu\)](https://colostate.edu/harry-rosenberg-award)
- d. AAUP Panel on New Budget Model for CSU – March 7, 2024 at 4:00 p.m. via Zoom

**B. MINUTES TO BE APPROVED**

- a. Faculty Council Meeting – February 6, 2024 (pp. 3-25)

**C. UNFINISHED BUSINESS**

**D. CONSENT AGENDA**

- 1. UCC Minutes – December 1, 2023 & January 26, February 2, 9, 16 & 23, 2024 (pp. 26-49)

**E. ACTION ITEMS**

- 1. Election – Faculty Council Chair – Committee on Faculty Governance – Steve Reising, Chair
  - a. Candidate Statement – Melinda Smith (p. 50)

2. Election – Faculty Council Vice Chair – Committee on Faculty Governance – Steve Reising, Chair
  - a. Candidate Statement – Joseph DiVerdi (pp. 51-53)
3. Election – Faculty Council Representative to the Board of Governors – Committee on Faculty Governance – Steve Reising, Chair
  - a. Candidate Statement – Jennifer Martin (pp. 54-55)
4. Election – Faculty Representatives to Faculty Council Standing Committees—Committee on Faculty Governance – Steve Reising, Chair (p. 56)
5. Proposed Revisions to CSU Undergraduate Certificate Definition – University Curriculum Committee – Brad Goetz, Chair (pp. 57-59)
6. Proposed Revisions to Section E.2.2.7.1 of the Academic Faculty and Administrative Professional Manual – Committee on Teaching and Learning – Lumina Albert, Chair (p. 60)

#### **F. PRESIDENT’S REPORT – President Amy Parsons**

#### **G. PROVOST/EXECUTIVE VICE PRESIDENT REPORT – Provost Marion Underwood**

#### **H. REPORTS TO BE RECEIVED**

1. Faculty Council Chair Report – Melinda Smith
2. Board of Governors Report – Andrew Norton
3. Budget Model Redesign Update – Susan James, Vice Provost for Faculty Affairs

#### **I. DISCUSSION**

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, e-mail immediately to Amy Barkley.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

**MINUTES**  
**Faculty Council Meeting**  
**February 6, 2024 – 4:00pm – Microsoft Teams**

**CALL TO ORDER**

Chair Melinda Smith called the meeting to order at 4:02 p.m.

Chair Smith reminded Faculty Council members that Faculty Council meetings are public and recorded for purposes of the minutes. Those minutes will be posted to the Faculty Council website. Asked that members keep their cameras and microphones off unless speaking. We ask that you raise your virtual hand to ask a question and do not use the chat. We ask that speakers limit themselves to one question per agenda item until everyone has had a chance to ask questions and that comments be limited to two (2) minutes. This allows everyone to have the chance to participate in the discussion. We ask that members refrain from interrupting or talking over others and avoid the use of acronyms. As always, personal attacks are not tolerated in this venue. Requested members introduce their college before speaking.

**FACULTY COUNCIL AGENDA ITEMS:**

**I. FACULTY COUNCIL AGENDA – February 6, 2024**

**A. ANNOUNCEMENTS**

1. Next Faculty Council Meeting – March 5, 2024 – Microsoft Teams – 4:00pm
2. Harry Rosenberg Award – Nominations due on March 29, 2024 – [Harry Rosenberg Award | Faculty Council | Colorado State University \(colostate.edu\)](https://colostate.edu/faculty-council/harry-rosenberg-award)

Chair Smith: The Harry Rosenberg Award was established in 2016 by Dr. Sue Davis Pendell. This award is in honor of Dr. Harry Rosenberg, the first elected chair of Faculty Council. This award is given annually to one faculty member who has made significant contributions to Faculty Council. Asked that any nominations be sent to Vice Chair Joseph DiVerdi. Nominations are due by March 29<sup>th</sup>.

3. Faculty representative needed for Employee Appreciation Board
  - a. Contact EAB Chair, Erin Mercurio, if interested in serving: [erin.mercurio@colostate.edu](mailto:erin.mercurio@colostate.edu)
4. Faculty Council Officer Elections to be held on March 5, 2024

- a. Elections will be conducted by the Committee on Faculty Governance. Eligibility for candidacy is specific in Section C.2.1.3.3 of the Manual.

Call for Nominations:

- Faculty Council Chair
- Faculty Council Vice Chair
- Board of Governors Faculty Representative

Please email nominations, including a 1-2 page statement of intent, to [Steven.Reising@colostate.edu](mailto:Steven.Reising@colostate.edu)

**Nominations are due by Tuesday, February 20, 2024.**

Chair Smith: The Faculty Council Officer elections will be held at the March Faculty Council meeting. If you have a nomination, either from the community or a self-nomination, those 1–2-page statements of intent should be emailed to Steve Reising. Those nominations are due on February 20<sup>th</sup>.

- 5. Presidential Evaluation Survey
- 6. University Grievance Officer Survey

Chair Smith: The Presidential Evaluation survey and University Grievance Officer survey are administered by Faculty Council. These are important surveys, and they provide feedback to both the President and the University Grievance Officer, who serves Faculty Council and the broader community. Both surveys will open on February 7<sup>th</sup> and close on February 19<sup>th</sup>. Encouraged members to participate in those surveys.

- 7. Faculty Council Meet and Greet – February 14 from 3:30pm-5:00pm in Lory Student Center Rooms 308-310
  - a. Please RSVP here: [RSVP for Faculty Council Meet & Greets \(office.com\)](https://www.colostate.edu/office/office/RSVPforFacultyCouncilMeetandGreet.aspx)

Chair Smith: We will have the first Faculty Council meet and greet on February 14<sup>th</sup> from 3:30 p.m. to 5:00 p.m. in the Lory Student Center, rooms 308-310. Provost Marion Underwood will be in attendance. Encouraged members to attend and to meet Faculty Council members and Faculty Council officers, as well as talk informally with Provost Underwood. The RSVP is not required to attend, but we are asking for RSVPs for planning purposes. There will be several more meet and greets this semester.

## **B. MINUTES TO BE APPROVED**

- 1. Faculty Council Meeting – December 5, 2023

Chair Smith: We have minutes from the Faculty Council meeting on December 5, 2023. Asked if there were any edits to these minutes.

Hearing none, Faculty Council minutes approved as submitted.

**C. UNFINISHED BUSINESS**

**D. CONSENT AGENDA**

1. UCC Minutes – December 8, 2023 & January 19, 2024

Chair Smith: Asked if there was anything to be pulled from the University Curriculum Committee minutes for further consideration.

Hearing none, University Curriculum Committee minutes approved as submitted.

**E. ACTION ITEMS**

1. Election – Student Representative to the Committee on Intercollegiate Athletics – Committee on Faculty Governance – Steve Reising, Chair

Steve Reising: On behalf of the Committee on Faculty Governance, move the election of Jessica Laffey as the undergraduate student representative to the Committee on Intercollegiate Athletics.

Chair Smith: Asked if there were any comments with respect to this motion.

Reising: Thanked Amy Barkley for helping interface with the Associated Students of CSU and the Graduate Student Council.

Chair Smith: Thanked Reising. Hearing no other comments or questions, requested a vote in the chat using Microsoft Forms.

Motion approved.

2. Proposed Revisions to Section E.3.1 of the Academic Faculty and Administrative Professional Manual – Committee on Responsibilities and Standing of Academic Faculty – Jennifer Martin, Chair

Jennifer Martin: On behalf of the Committee on Responsibilities and Standing of Academic Faculty, we would like to propose a revision to Section E.3.1 of the Academic Faculty and Administrative Professional Manual as reflected in the agenda packet. This revision would add a gender-neutral term, “emerit,” for the section regarding emeritus and emerita status.

Chair Smith: Asked if there were any questions regarding this motion. Hearing none, requested a vote in the chat using Microsoft Forms.

Motion approved. Will be sent to the Office of General Counsel for review.

3. Proposed Revisions to Section E.12.1 of the Academic Faculty and Administrative Professional Manual – Committee on Responsibilities and Standing of Academic Faculty – Jennifer Martin, Chair

Martin: The Committee on Responsibilities and Standing of Academic Faculty proposes a revision to Section E.12.1 of the Academic Faculty and Administrative Professional Manual. This change reflects the inclusion of librarianship as a form of scholarship. Expressed appreciation to Mark Shelstad from the Libraries for getting this amendment to us.

Chair Smith: Thanked Martin. Asked if there were any questions regarding this motion. Hearing none, requested a vote in the chat using Microsoft Forms.

Motion approved. Will be sent to the Office of General Counsel for review.

4. Resolution in Support of Libraries Licensing Priorities – Karen Estlund, Dean of Libraries and Amy Hoseth, Associate Dean

Chair Smith: The final action item is a resolution in support of libraries licensing priorities. This is presented by both Dean Karen Estlund of the Libraries, and Amy Hoseth, Associate Dean of Libraries. This will require a motion and second. Requested a motion.

Andrew Norton: Moved.

Joseph DiVerdi: Seconded.

Chair Smith: Asked if Dean Estlund or Associate Dean Hoseth could speak to this resolution.

Associate Dean Amy Hoseth: Indicated that Dean Estlund is away on travel, so will be explaining this resolution. This is a resolution to support libraries licensing priorities as we negotiate with vendors ranging from Elsevier to the many other academic research vendors that we work with on a regular basis. Both Wyoming and University of Colorado Boulder have both had their faculty support similar resolutions. We are hoping we can get CSU faculty to support our work in this area as well. This resolution is not specific to any one vendor but would help support general licensing priorities for the Libraries going forward.

Associate Dean Hoseth: We presented this to Faculty Council Executive Committee in December 2023, and we had support from several members of Faculty Council Executive Committee who contributed feedback and input. This is similar to resolutions introduced at places like Wyoming and Boulder. Expressed appreciation for the opportunity to thank Faculty Council Executive Committee and those individuals for their support in getting this cleaned up and ready to present to Faculty Council.

Chair Smith: Thanked Associate Dean Hoseth. Asked if there were any questions or comments.

Antonio Pedros-Gascon: Would like to speak in favor of this resolution. Believe this is important for the financial sustainability of the entire institution and also for the importance of research.

Vice Provost Susan James: Not a member of Faculty Council but am support of this. Want to point out its connection to the open scholarship initiative that we are all going down in academia. It is required by federal mandates for places that have federal funding and would help fight the control that the for-profit industry has over scholarship and enable more sharing. We will be talking about open scholarship as a University for several years to come as we get ready to comply with these federal mandates.

Reising: Expressed support for this motion as well. Had a question about the third “whereas” statement. It states, “Whereas publishers leverage profits to exert control over key tools for managing the research lifecycle and scholarly communications.” Would like to know what the concern is there.

Associate Dean Hoseth: Would be happy to speak to this. Indicated that peer review would be one example of that kind of tool. There are also the types of institutional programs and similar things that these publishers have in terms of data and records on the research being produced at various institutions. All of that comes together in areas where these publishers have an awful lot of control in not just the publishing of the articles, but the data and the information behind them as well. Not sure if that answers the question.

Reising: Thanked Associate Dean Hoseth. Have one follow-up question. Asked if Associate Dean Hoseth could speak to the statement above the one previously discussed, about confidentiality clauses and non-disclosure agreements. Asked if we have to sign those with publishers such as Elsevier and if this is typical.

Associate Dean Hoseth: Yes, often publishers will try to include those in their contracts, certainly in the first round of negotiations. Their aim behind the scenes is to prevent institutions from speaking with each other about their contract details. In this case, including this item in the resolution is a way of helping support the Libraries’ work in requiring that those contracts and non-disclosure agreements not be included in the final contracts so we can discuss those arrangements with peer institutions and make sure that everyone is on a fair playing field when it comes to the prices that we are paying for our resources.

Chair Smith: Thanked Associate Dean Hoseth. Hearing no other questions or comments, requested a vote in the chat using Microsoft Forms.

Motion approved.

Chair Smith: Thanked Associate Dean Hoseth and Dean Estlund for bringing this to our attention. Expressed appreciation for involvement of the Faculty Council Executive Committee. This resolution will be posted to the Faculty Council website.

## **F. PROVOST/EXECUTIVE VICE PRESIDENT REPORT – Provost Marion Underwood**

Provost Marion Underwood: Expressed appreciation for the warm welcome in the first few weeks of new role at CSU. Have been looking forward to this meeting and am looking forward to attending next week's Faculty Council meet and greet. Expressed hope that many of you can be there.

Provost Underwood: Throughout career as a faculty member, have always been a strong advocate for shared governance. We all know that healthy shared governance is at the heart of a healthy academic enterprise. Expressed happiness to be back at a university where shared governance is thriving. Was attracted to Colorado State University for the strong culture of shared governance. The AAUP published an article in December titled "Singing the Praises of Shared Governance." The author, Louis Epstein, is an associate professor of music at St. Olaf College and former chair of the Faculty Governance Committee. Epstein wrote that "in a healthy shared governance system, faculty, staff, and administrators, board members, and students accomplish more through collaboration than antagonism. A high degree of faculty engagement is crucial to the system in the show of shared governance, the stars are in the rank-and-file faculty members who show up, deliberate, and vote." Expressed agreement with this statement. Faculty at universities, including at CSU, are stars for many reasons. You seek excellence in your teaching, scholarship and research, mentoring, service and outreach, and the deliberations of this leadership body matter. A strong and engaged faculty council matters, and our highest aspirations for this University cannot be fulfilled without strong collaboration with the faculty.

Provost Underwood: In first month here, have met with many people across the University, including our academic deans, Dean of Libraries, and Dean of the Graduate School. This is an exceptional institution of higher education. Immediate goals have been to absorb information about where CSU excels, the opportunities and challenges we face, and how we can continue to drive meaningful change in a complex world. Have started discussions with the deans about how we can work together to advance the academic enterprise, innovate and plan strategically in light of budget tightening for the fiscal year 2025. The budget is top of mind as Provost. Have dedicated a great deal of time getting familiar with CSU's financial accounting and budgeting system, and the scenarios we face around revenue drivers for the operating budget. Indicated that Vice President Brendan Hanlon will have more to say on the budget when he presents.

Provost Underwood: We have three (3) leadership searches in progress. We are looking for the next Dean of Agricultural Sciences, which is currently filled by Vice President for Engagement and Extension James Pritchett until a new dean is selected. That search is being chaired by Alonso Aguirre, Dean of the Warner College of Natural Resources, and Sue VandeWoude, Dean of the College of Veterinary Medicine and Biomedical Sciences. The deadline for full consideration is on February 9<sup>th</sup>. We are also looking for a Vice Provost for Undergraduate Affairs. Interim Vice Provost Tom Siller has announced that he will be retiring at the end of this year. That search committee is chaired by Associate Provost Steve Dandeneau. The deadline for full consideration is February 25<sup>th</sup>. We are also searching for the next Dean of the College of Liberal Arts. Economics professor Elissa Braunstein will be serving as interim dean beginning February 19<sup>th</sup>. Current Dean Ben Withers has accepted the position of Dean of the College of Liberal Arts and Sciences at Iowa State University. That search will be chaired by the Dean of Libraries Karen Estlund. That committee convened last week and has been given their charge. Links to each of these searches are on the Provost's website, and the link to the Dean of the



College of Liberal Arts will be up soon that will include the search timeline, including the deadline for full consideration. Thanked the chairs and the committees for their service on these important leadership searches. Expressed thanks to those serving in interim roles.

Provost Underwood: Have begun to formulate vision for advancing CSU's academic enterprise. It is based on five (5) themes organized around the institutional priorities that President Amy Parsons has put forth. These themes are student success, strengthening our democracy, world-class academic and research programs, institutional competitiveness, and outreach and impact around the state and world. Priorities are shifting daily as we meet with more groups of faculty and hear more feedback about these early priorities. Have shared these priorities around these themes with the Provost Leadership Council. The intent is to continue to develop these early priorities with input from the deans, Vice President Cassandra Moseley, Vice President Blanche Hughes, Faculty Council leadership, and Faculty Council.

Provost Underwood: Each of these themes has several strategies around them. The list of these early priorities is by no means exhaustive. These things are highest on the list based on what has been heard from our academic leadership and faculty and from experiences at other universities in the area of student success. A big initiative is the search for the Vice Provost for Undergraduate Affairs. We want to find the best champion that we can for student success. Even though this is a national search, we would welcome strong internal candidates. Would also like to talk to Faculty Council and other academic leaders about considering a possible winter session to allow other opportunities for student success, study abroad, and maybe more time for faculty to prepare their classes for the spring semester. Am also interested in strengthening our summer offerings, as well as working with Vice President Hughes and others to understand how we can better support the transition students coming from community colleges. It is also important that we work together to determine CSU's approach to artificial intelligence and how we will manage shifts and impacts of artificial intelligence, as well as how we will lead and use this technology to build teaching and research guidelines. Know interim Provost Janice Neger hosted Provost's Ethics Colloquiums on this topic. Would like to see us do more in this area.

Provost Underwood: With the theme of strengthening our democracy, interested in doing everything we can do prepare students for a diverse and inclusive democracy to foster understanding of a diversity of identities and preparing students for a global citizenship. It would be good to increase study abroad, international enrollment, and engagement between international and domestic students. Expressed excitement at the breadth of activities being offered in spring around democracy. Would like to work with President Parsons and others to carry this forward to make it part of our institutional fabric at CSU.

Provost Underwood: Under the theme of world class academic and research programs, am excited to collaborate with Vice President Moseley on more research that focuses on interdisciplinary themes. Would like to work with Vice President Moseley on enhancing research space on this campus and possible cluster hires that may help us diversify our faculty and attract great scholars in alignment with themes that are already areas of distinction.

Provost Underwood: Will share more on vision and priorities for moving forward with the academic enterprise. Will continue to formulate these ideas in collaboration with Vice President

Moseley, our academic leadership, Faculty Council, and others across CSU. Am enjoying the conversations with other faculty groups about these priorities so far.

Provost Underwood: Discussing these possible themes for interdisciplinary research initiatives raises the question of where the Academic Master Plan stands as we map out our short and long-term vision for the academic enterprise. Think this Academic Master Plan was conceived and designed very thoughtfully with wisdom and intentionality from academic leaders, faculty, and others at CSU. For next steps, would like us to engage a faculty task force to work on innovation for the undergraduate core curriculum and highlight distinctive academic missions of CSU. Possible themes could be democracy, climate and sustainability, one health, vital longevity, and more. Would like to align these themes with the themes that came out of the Academic Master Plan planning process. The Academic Master Plan has nine (9) themes. That might be too many for an undergraduate core curriculum but would like to work with faculty to determine what some exciting themes may be. There will be more to come on this as we have more conversations with faculty and working to formulate a vision for how we move forward.

Provost Underwood: Provided information on the structure of the Office of the Provost.

Chair Smith: Thanked Provost Underwood. Asked if there were any questions or comments.

Michael Antolin: As we are discussing budget cuts, one of the initiatives that came out of the Council of Chairs and Heads through the Provost's Office were the Provost Faculty Awards both in teaching and research. Am advocating to please keep those, because we do not have that many awards here at the University to recognize our excellence in teaching, artistry, creativity, and research. Would like to make sure this stays in front as a priority.

Provost Underwood: Thanked Antolin. Expressed appreciation for the suggestion. This is a high priority, believe that faculty at CSU are under-recognized with University awards but also with national awards. Think the way we help faculty get more national awards is to have more University awards. Have no interest in cutting funding for awards. Would like for us to have more awards and would like for our faculty to be nominated for more national awards so that you all get the recognition that is richly deserved.

Antolin: Thanked Provost Underwood. Part of the reason we started those awards in the first place was recognizing that our candidates for national awards were not necessarily competitive.

Mary Van Buren: Welcomed Provost Underwood. Last year, the legislature amended a bill to allow five-year contracts for non-tenure track faculty. Last November, Faculty Council approved language to make a change to Section E.6 of the Faculty Manual. However, the Board of Governors has not seen this revision. Would like to know what obstacles there are to allowing non-tenure track faculty to have five-year contracts in what is a tenuous job situation.

Provost Underwood: Understanding is that it may have initially been an issue of timing, that the suggestion for the five-year contract might have come close to a deadline for a Board of Governors meeting last fall. Believe it has been reviewed by the Office of General Counsel and they are taking it under consideration. Would like to see the option of five-year contracts.

Understanding is that the length of any contract is always at the discretion of the dean, in part because the dean understands the budgetary environment and what resources they have. Would like our deans to have the option of a five-year contract. Asked if Chair Smith could provide more background.

Chair Smith: In our meeting with President Parsons and the Faculty Council officers, we brought up the question about the status of Section E.6. It was certainly a fast process in which this was considered and approved by Faculty Council prior to going to the Board of Governors. There is also the consideration of whether it is a policy that CSU wants to adopt. That decision lies with the President. During the meeting, President Parsons indicated that she would take this under consideration and would get to us. Will continue to follow up on this.

Craig Partridge: Would like to follow up on Antolin's comments. Am currently on the U.S. President's National Medal of Science Committee and have served on some similar national level awards committees in the past. Confirmed the notion that CSU does not have a very organized or thoughtful way of ensuring our faculty get national recognition. University awards are only a training ground for award writers and do not materially move the needle. You need to have a coherent plan for how to get people recognition outside the University at multiple levels. Would be happy to help create a process across the University to make that easier to train people.

Provost Underwood: Thanked Partridge. Think that is a fantastic idea. Would benefit from your expertise and would like to create a culture where people understand that a lot of the way awards work are by self-nominations.

Pedros-Gascon: Had a comment regarding this discussion. In some cultures, self-nomination does not work well. It may work well for some people, but culturally, there is also something that holds many people back from that situation.

Pedros-Gascon: Would also like to know if there is any follow-up from the Office of the Provost with regards to their request of 2-2 teaching loads affecting the College of Liberal Arts, among others, and some departments.

Provost Underwood: Thanked Pedros-Gascon. Had received email about this and reached out to the Dean of the College of Liberal Arts to work with him. Will invite him to work with the relevant department heads on a strategy for getting to a teaching load that is equitable and appropriate for the disciplines. Do not see determining teaching loads as the job of the Provost because the Provost is not located locally in the department and is not well-positioned to understand the demands of different courses. However, a Provost can absolutely help and work with the deans and the heads. Have had multiple conversations with the Dean of the College of Liberal Arts and those conversations are ongoing. Would like to hear more before responding to the email. Teaching loads matter a great deal and teaching loads rightly vary across the university. Different disciplines have different needs and different demands. Care very deeply about this concern and will work closely with the dean to develop a strategy. This also must be within available resources. Wish that we had the funding to immediately solve the problem, but we can still think creatively and innovatively about how to work toward more equitable teaching loads.

Sue Doe: Would like to go back to Van Buren's comments regarding Section E.6 and the language around contracts. It is worth mentioning that the legislation only removes the legal obstacle to offering contracts and this has been the case since 2012. The legal obstacle was removed for up to three (3) years and then it was subsequently changed in 2023 to remove the obstacle for a contract to be up to five (5) years. It does not obligate the University to offer a contract. The legislation simply removes the obstacle. Question is what the challenge could possibly be when we are not obligating the University to this. Think this is something worth pushing a bit more because of our substantial number of non-tenure track faculty that we do have and the importance of the idea of increased stability in their working lives.

Provost Underwood: Thanked Doe. Would like our chairs and deans to have every tool at their disposal to retain talent. There may be times that a person wish they could offer a five-year contract but feel they cannot due to budgetary uncertainties. We cannot compel anyone to do that. Would like our chairs and deans to have it as an option, but it is ultimately the President's decision.

Chair Smith: Thanked Provost Underwood. Asked if there were any additional questions or comments.

Van Buren: Today we learned that eleven (11) faculty members in PLACE, which is the program for helping teach international students English, were let go, effective at the end of the semester. The situation is such that they will have four (4) full-time positions as opposed to half-time positions that these eleven (11) people will be competing for. If we want to have a more international student body and have students who can actually succeed in our classes, wondering what the vision is for making that happen, given that we are going to lose six (6) or seven (7) people.

Provost Underwood: From discussions with Vice Provost Kathleen Fairfax, it was discussed that the current model is not financially sustainable given the number of students we were able to attract to the PLACE program. This decision was necessary to move towards something that was more financially sustainable. Asked if Vice Provost Fairfax could speak to this.

Vice Provost Kathleen Fairfax: The commitment to teaching the amount of English as a second or foreign language that is needed by our students is still there. We averaged thirty (30) students a semester in the program, and we cannot keep eleven (11) faculty employed to teach thirty (30) students. We have kept faculty since the closure of INTO with half-time appointments, with the hope that we could make more people full-time. It was difficult to move a lot of people from full-time to half-time and this arrangement is not seen as ideal for the faculty members or for the program to have a lot of part-time faculty. This is restructuring and right-sizing to have the number of faculty we need to teach all the students we have and to give them full-time. Would prefer to give them contracts rather than continuing appointments and have it be a long-term and stable environment for our faculty.

Pedros-Gascon: Commented that the Department of English had decided to disengage from these faculty and left them in a non-academic unit situation and had predicted this outcome of what we are watching happen right now. The reality is that the English department should have retained

those faculty within the faculty boundaries, within the faculty protections. It is sad, but it means that people should take it seriously when we are raising concerns about these kinds of situations.

Vice Provost Fairfax: Thanked Pedros-Gascon. Clarified that the faculty were hired through the English Department, and not by the Office of International Programs. We work closely with the English Department and the College of Liberal Arts for this restructuring, and these faculty were appointed by the English Department, not by International Programs.

Pedros-Gascon: They were not integrated into the discussion channels and representation channels of the English department. They are appointed by the English department but were disregarded by them. Had expressed concern about this situation and am sorry that time has confirmed this concern.

Chair Smith: Asked if there were additional questions or comments. Hearing none, thanked Provost Underwood.

a. Introduction of Vice President for Research Cassandra Moseley

Provost Underwood: Would like to welcome Vice President for Research, Cassandra Moseley, who started recently and is already doing amazing things.

Vice President Cassandra Moseley: Expressed appreciation for the warm welcome and collaboration. Am in a learning phase and appreciate those that have reached out. In the coming weeks, months, and years, the Office of Research and Faculty Council will be working closely together. Thanked everyone again for the collaboration and welcome.

Provost Underwood: Expressed excitement to see where Vice President Moseley and that team will take the already amazing research enterprise at CSU to the next level.

## **G. REPORTS TO BE RECEIVED**

1. University Grievance Officer Annual Report – Richard Eykholt,  
University Grievance Officer

Chair Smith: Reminded members that reports are only received and no edits are accepted. Asked if there were any questions regarding the University Grievance Officer report.

Norton: Asked Eykholt what big changes were being seen from year to year. Asked: How is 2023 different from 2022 or 2021?

Richard Eykholt: There are probably three (3) big changes. Am seeing more grievances recently from high level people in the administration. Think part of that has to do with people losing positions and with new administrators coming in who have new views and change things. The grievance process is not set up well to deal with grievances at very high levels in the administration. The process still applies, but it is a different environment.

Eykholt: We are also seeing more grievances in general. The numbers have grown substantially in the last couple years. Have the feeling that we went through the pandemic and people put in a huge amount of effort, went above and beyond, and they did not feel they received the appreciation for that.

Eykholt: We are also seeing an uptick in disciplinary action. We have had more Section E.15 cases than we have had in years. Think that comes from a number of things. Think it comes from budget restrictions and some departments are certainly taking a closer look at the faculty they have been carrying. Think part of this has also come from faculty being used to being at home more and not at the University. We are also seeing changes due to administrative changes and overall, this has led to more discipline problems.

Norton: The report states that a number of people started the grievance procedures and after getting partway through, elected to not continue even though it was deemed grievable. Asked Eykholt for some insight into those decisions.

Eykholt: The people that reach out are looking for options and information, not to pursue grievances. It has always been the case that the majority does not pursue grievances. Will sometimes help to resolve conflicts. We determine whether something is grievable or not and try to resolve conflicts. In some cases, need to figure out how to address at-will employees being afraid to pursue grievances because of possible consequences and how to make them comfortable. Waiting for the administrative turnover to settle down before pursuing those discussions. This is a problem, in particular, for administrative professionals, who are often afraid to pursue grievances because they are at-will.

Eykholt: There are also some cases where someone has to weigh the time and effort and pain of going through a grievance process versus what they might get out of that process. There are times when someone might win a grievance, but it is a small victory and a big investment. However, grievances are going up and more people are choosing to pursue them. Think the statistics of winning and losing are not changing.

Norton: Thanked Eykholt for the response.

Chair Smith: Asked if there were any other questions or discussion about this report. Hearing none, emphasized how much Faculty Council appreciates Eykholt's service in this position. Expressed appreciation having the University Grievance Officer and the commitment to that office.

## 2. Salary/Compensation Equity Report – Committee on Strategic and Financial Planning – Gamze Cavdar, Chair

Chair Smith: Asked if there was any discussion related to this report.

Partridge: Noted that there was a topic not raised in this report and wondered if the Committee on Strategic and Financial Planning was considering it. As we do more interdisciplinary courses, am seeing inequities in compensation, particularly for graduate teaching assistants. Also noticed we have the new supplemental pay policy in place and thanked the University Policy Review

Committee for taking comments into account about making the supplemental pay policy less likely to reinforce pay inequities. Think we still have other areas to work on, particularly related to graduate teaching assistants who may come from different departments and collaborate on a course that is interdisciplinary.

Gamze Cavdar: Thanked Partridge. Am not aware of any issues regarding the graduate teaching assistants, but would like to talk so we know more.

Partridge: Happy to exchange notes about where the stress points are and whether the Committee on Strategic and Financial Planning would like to consider this.

Chair Smith: Think the committee is continuing to address these issues. Believe they will be producing additional reports about salary and compensation, so that could be a consideration for any future reports.

Chair Smith: Hearing no further questions or comments, thanked Cavdar for the report.

### 3. Faculty Council Chair Report – Melinda Smith

Chair Smith: The first update is on communications. There was an email from Faculty Council leadership that was sent to the University community on February 1<sup>st</sup>. Noted that this came from the Office of the Provost, but future ones will come from Faculty Council directly. We will have future email communication later in the semester.

Chair Smith: The Faculty Council meet and greets are open to all faculty, staff, students, and anyone who wants to come. The first meet and greet is on February 14<sup>th</sup> from 3:30 p.m. to 5:00 p.m.. Provost Underwood will be in attendance. These are intended to be informal ways of connecting among our community and to be able to talk in-person about concerns, issues, and other topics. Snacks will be provided. We will have two (2) more this semester, on March 21<sup>st</sup> and April 25<sup>th</sup>.

Chair Smith: The redesign for the Faculty Council website will hopefully be completed and live by the end of February. We will likely send out an email announcement regarding that.

Chair Smith: We will be sending our first Spring Faculty Council newsletter in April. Asked members to keep an eye out for those newsletters. Their intention is to provide a deeper level of updates, particularly about the actions of standing committees.

Chair Smith: We also have some Faculty Manual updates. We have already discussed Section E.6, so will not discuss that further at this time. Section K and Section J were approved at the November Faculty Council meeting but were not forwarded to the Board of Governors in December due to time constraints. They are going to be viewed and received by the Board of Governors at their February meeting. Expressed thanks to everyone who put all the effort into those revisions.

Chair Smith: There are a few Manual revisions upcoming. Section F.3.7 has to do with administrative leave. There was a task force created by former Faculty Council Chair Sue Doe, chaired by Mike Antolin, to tackle the opaqueness around administrative leave and the lack of articulation about it in the Manual. Happy to say there has been great advancement with this and how it can be articulated in the Manual. We hope to see that at our March meeting.

Chair Smith: Have an update on the Clark Revitalization project. It appears there has been a resolution for the most part with the December group that has already been relocated and the March group being split between Howes and mobile offices on Meridian, and the May group will be entirely solved by mobile offices on Meridian.

Chair Smith: We have some ongoing task force activities. The task force on interdisciplinary undergraduate degrees, co-chaired by Shawn Bingham, director of the Honors program, and Sarah Badding, will provide a report hopefully by May or early fall. Had a conversation with Bingham and he requested that if faculty are aware of any great interdisciplinary programs at other universities that they send that information forward. They are attempting to gather data on successful interdisciplinary programs. Encouraged members to contact Bingham or Badding if you have information. We are also forming a new task force, co-chaired by Lumina Albert and Jimena Breton. There is a call for volunteers to serve on this task force, which will be around the Principles of Community and thinking about how we operationalize them and live that framework out. There is another new task force likely to be formed on standalone certificates. Will keep everyone updated on that one.

Chair Smith: So far this spring, there have been two (2) Cabinet trainings, as well as a Cabinet retreat coming up next week. The first training was a presentation from Mark Cavanaugh on Colorado higher education landscape. A key takeaway from that was that it is recognized that 85% of top jobs will require a bachelor's degree in Colorado. Think that is interesting information, particularly with respect to how the governor is currently thinking about how he wants to fund higher education in the state. Right now, the governor has allocated a 3% increase in the revenues to higher education. The other presentation was from the Office of Support and Safety Assessment. Many have heard about the Tell Someone program, and Kacie Thielman is the person to contact for requests for Hide and Fight trainings. Something we might want to think about for next fall is having a training just for Faculty Council members and a special session that focuses on this. Indicated that there is also an active assailant video available on the police website. Encouraged members to reach out to that office if they are interested in these kinds of trainings.

Chair Smith: Hearing no questions or comments, concluded report.

#### 4. Board of Governors Report – Andrew Norton

Norton: The Board of Governors meeting later this week is in Pueblo. This February, much like last February, will cover the same topic, which is the budget. There are a lot of balls in the air right now. The Joint Budget Committee has not decided what they will recommend or approve for funding the governor's requests. We all received the email from President Parsons, and we will see a presentation from Vice President Brendan Hanlon about what the 2% to 6%



reallocations look like. Will talk to the Board of Governors about this and what it really means for faculty and staff in terms of retention, recruitment, equity, and morale. Will do this in a positive way and try to represent everyone as best as possible. Directed member's attention to the [Joint Budget Committee recording](#) where Chancellor Tony Frank gave remarks.

## H. DISCUSSION

### 1. University Ombuds Presentation – Melissa Emerson and Matthew Ricke

Melissa Emerson: The Office of Ombuds serves all CSU employees and we do so confidentially and voluntarily. We assist employees who are managing or needing help managing conflicts or concerns in the workspace. The keyword that is important here is voluntary. We want employees to access services because they want to, not because they are mandated. Our offices are located in General Services building on the third floor. This is intentional, so people have anonymity when accessing services.

Matthew Ricke: Our practice as organizational ombuds is underpinned by the professional standards of the International Ombuds Association. As your University Ombuds, we are a fully confidential resource. We do not share information without explicit permission from our visitors. We are also an impartial resource, so we do not advocate for any one person who is having a concern or conflict, but we do advocate for fair and equitable processes throughout. We are an informal resource, so we are separate from any formal University grievance processes. We work with an individual as a thought partner to generate ideas and solutions to their concerns and explore options in a confidential space. We are also independent of any other University office. We do not have responsible employee mandates and do not have reporting lines to Human Resources, Office of Equal Opportunity, or any other formal University grievance office.

Ricke: We see a myriad of concerns in our office. Most notable are the supervisory-employee relationships, or what we call evaluative relationships, as well as peer and collegial relationships. These tend to be spaces where we see a lot of conflict. That can emerge for a number of reasons, including communication difficulties, concerns around performance appraisal, and the climate of a department or organization at large.

Ricke: The ombuds are here first and foremost to listen and provide a safe space for people to come in and explore their concerns and options. We facilitate communication among employees, answer questions, share policies, and make appropriate resource referrals. We also informally mediate disputes and facilitate dialogue among people in conflict to help them work toward a resolution. We offer coaching to prepare for difficult conversations. We identify trends and systematic problems so we can signal boost those concerns to the highest level of the organization possible to effectuate positive change without compromising the confidentiality of our visitors.

Emerson: Provided data on demographics of visitors. Often, we may have a one-on-one consultation, but it requires follow-up with other entities across the University. Indicated that employees may be on campus, as well as across Colorado, the United States, or abroad. We are

assisting employees wherever they may be located. Noted that nearly half of our visitors reached out within the first three (3) months of experiencing a conflict or concern, so that lets us know that people know our office is a resource and are not waiting for things to escalate before reaching out.

Emerson: This past year, we facilitated twenty (20) workshops where we explored conflict management, conflict behaviors, and tools for departments and colleges. That does generate a lot of business because people are meeting with us to learn some conflict tools and then set up a follow-up meeting about issues they have going on. Over the past three (3) fiscal years, we have seen an increase in our number of visitors and an increase in the number of concerns being reported. Over the past fiscal year, 51% of our visitors were administrative professionals, 29% were faculty, and 16% were state classified. Would like to see our numbers increase for state classified. Think there are some hurdles that some of our state classified employees experience in trying to access the ombuds just based on scheduling, so that is something we will be intentional about in the next year and doing some marketing and outreach to our state classified staff.

Emerson: Provided more data on visitors over the last fiscal year.

Chair Smith: Thanked Emerson and Ricke for the presentation. Asked if there were any questions.

Chair Smith: Hearing none, thanked Emerson and Ricke again and expressed appreciation for them being there to provide faculty with this resource.

## 2. Budget Update – Brendan Hanlon, Vice President for University Operations

Vice President Brendan Hanlon: Will be presenting this to the Board of Governors later this week. Am providing a sneak peek to the third version of the budget.

Vice President Hanlon: This version has three (3) scenarios. It is important to note that the governor's budget proposal is the only thing that we know as part of the three (3) scenarios. The other ones are best guesses and using past practices and historic information to inform. The first scenario is the governor's budget proposal, which is just north of 3% in state appropriation, as well as a 2% increase in resident undergraduate, which is a cap that has been placed. The second scenario doubles the governor's proposal, again informed by past practice. We think this is within the realm of possibility and where we are focused. The third scenario is a response from leaders of higher education across the state to the governor's budget proposal around the limitation of the 2% tuition increase. We are sensitive to the cost that students bear on our campuses, but in order to effectuate that, we need to see an 11% increase in state appropriations to allow for that to happen financially.

Vice President Hanlon: Explained some of the numbers. Noted that this is still being worked on and we are refining all the scenarios, so this is not the last version. We are still working through this actively.

Partridge: There are roughly two (2) different numbers in differential tuition shown in the document. One is roughly double the other. Wondering what caused that shift.

Vice President Hanlon: Thanked Partridge for catching that. We increase differential tuition by the tuition rate increases. You see 2% increases in the first and third scenarios, and then a higher amount in the middle scenario.

Vice President Hanlon: Explained the new expenses, which are multi-year central investments and strategic investments, as well as graduate assistant fees, student success, and rural initiative funds. We also have funds for technology investments as well in this category. This is something we are working on refining as part of our deliberative process. We have a few other cost-drivers that we manage in this line-item, including faculty and staff compensation. Indicated that state classified staff who have the COWINS agreement have a cost-of-living increase of 3%, as well as step increases, with a total of 6.5% for COWINS. Emphasized that this depends on how many years of service you have within the classification. The other increase is 1% for administrative professionals, faculty, and graduate assistants. We also have some costs set aside for benefit cost increases and we have a placeholder in for market adjustments as well. It is early in the process for that calibration to happen, so no final decisions have been made on that.

Vice President Hanlon: Will answer a question regarding the 2%, 4%, and 6% reduction levels and why we do not consider suspending that and bringing down that number preemptively. We have talked continuously about compensation being important and a high priority for the University. We are trying to do all we can to maintain that allocation and remain as competitive as possible, even though it is not at as high a level as we would like to see. We are trying to keep that in for as long as we can. Compensation and benefits remain the single largest category in this incremental budget.

Vice President Hanlon: You will notice that it does not balance our total resources relative to our total expenses. This is why we started a conversation around the reductions to bring our expenses and revenues into alignment. In the third scenario, it is the least stressed scenario where we are a lot closer to balancing. We do not have immediate feedback from the legislature, and won't until March, so that is why we wanted to start this conversation early and create ideas across campus and have an opportunity to focus on strategic application of those reductions rather than across the board.

DiVerdi: Had a question about the mandatory costs. Asked: What is the biggest component in that line?

Vice President Hanlon: Believe the single largest component is our bond payment. Believe that is about \$5 million for the Veterinary Teaching Hospital and the first installment of that investment.

John Hoxmeier: Asked if there had been any discussion about offering early retirement as a cost-savings measure.

Vice President Hanlon: There is not a plan for that program to be reactivated. Welcomed any thoughts. It did create some challenges both in the number of people who left the institution and losing a lot of institutional knowledge, but then making sure that positions were held vacant for longer periods of time. In our recent experience, it caused a bit of disruption relative to the savings it created.

Pedros-Gascon: Expressed that it is ludicrous to call this raise a “merit” raise. We have to undergo annual evaluations and only get a 1% increase. Second comment is about the deductions, which indicate that something bad has been done by previous administrators of this institution. It is hard to understand a situation where the economy is working, and we are in a situation where we need to reduce our budget.

Vice President Hanlon: One of the things we have heard regarding the 1% is that if it is going to be at that level of compensation that it be considered a cost-of-living versus a merit increase. The feedback given here about it being a lower amount relative to the increment of performance is something we have been told and we are asking that question as part of our due diligence.

Vice President Hanlon: With regard to the 2%, 4%, and 6% reductions, it is our hope and goal that we are asking for more than we will need and that we can take a lower amount based on what we are seeing in these different scenarios. Understand this has been a stressful conversation on campus and there are many people working through this right now. Our goal is to be able to calibrate and we did not want to surprise campus at the last minute and go through a shorter, less thoughtful process. Expressed appreciation for the effort going into this already.

Partridge: One of the things that gets said a lot when you talk to experts on university budgets is that the largest growth over the past fifteen (15) to twenty (20) years has been administrative salaries, including senior university personnel. We also know that the Chancellor’s office has dramatically expanded since the separation a few years ago. Have two questions. The first is how much of our money is being directed to the Chancellor’s office and whether we need to be looking at that. The second question is whether we need to look at our administrative structure and whether we can get rid of or reduce some of the six-figure salaries as part of this process.

Vice President Hanlon: There are elements of this budget in the base that do support the Systems office, so we do provide support overarching to the System already as part of the base. This was done years ago. We have been having conversations with the System office about things like the medical school and other elements that are a direct beneficiary of our campus. We are in conversations about what that could look like, but in terms of a direct share of what they are doing. We have costs that are identified. Have routine conversations with Henry Sobanet about what those ideas and possibilities are so that there is an open dialogue when it comes to those costs.

Vice President Hanlon: In terms of administrative costs, what we did this year is make sure that we were trying to be as expansive as possible. One of the things we have heard is that we have been limited in terms of what we can and cannot produce in terms of reduction ideas and we have tried to remove some of those constraints and tell leadership that they have the ability to propose different ideas and concepts. Some of those people may be looking at their management

structures in their own division and what those impacts might be. Have talked to own team about what we need to preserve life, safety, the core institution's mission. Each of us in leadership roles are providing that kind of value-based guidance as people come up with ideas. We have had some conversations about where we can find some administrative savings across the institution.

Van Buren: Asked: Are we still subsidizing Spur, and if so, at what cost?

Vice President Hanlon: The System office has Spur in its budget. Believe the budget for the 2023-2024 fiscal year is about \$15 million, and that is paid out of the Strategic Investment Fund that the System holds. That said, we do provide staff at Spur and faculty who provide different courses and programs, and those costs are reimbursed through that allocation of \$15 million. The accounting is challenging, but we do attribute those costs to Spur and then we get reimbursement from the System office.

Chair Smith: Asked: Speaking of Spur, are we subsidizing Todos Santos?

Vice President Hanlon: Believe that is also a System office cost. Believe it is itemized in their operating budget. Can follow up on this, will need to check.

Chair Smith: Think it is important for awareness that when COWINS negotiates for state classified, all other units in Colorado get that. If you are another unit with state employees, they get additional funds for this increase, but CSU does not. Asked if this was correct.

Vice President Hanlon: Correct. Other state agencies with state classified employees receive a dollar-for-dollar support for any of the COWINS agreements as part of their budget. That is not the case for higher education. Noted that this is on the System's radar. Gave credit to Jim Abraham, chair of the Classified Personnel Council. Abraham is aware of this and has brought it up with the COWINS representatives here on campus to say that the record needs to be set straight because people assume we get an allocation when we do not.

Vice President Hanlon: Will be going over the full version of this on February 14<sup>th</sup> in the budget open forum.

Chair Smith: Thanked Vice President Hanlon for the transparency in the budget process and discussion around the issues we are facing.

Chair Smith: Hearing no further discussion, called the meeting adjourned.

Meeting was adjourned at 6:08 p.m.

Melinda Smith, Chair  
Joseph DiVerdi, Vice Chair  
Andrew Norton, BOG Representative  
Amy Barkley, Executive Assistant

ATTENDANCE  
**BOLD INDICATES PRESENT AT MEETING**  
UNDERLINE INDICATES ABSENT AT MEETING  
**2023-2024**

**Chair: Melinda Smith**

**Vice-Chair: Joseph DiVerdi**

**Executive Assistant: Amy Barkley**

**BOG Representative: Andrew Norton**

**Professional Registered Parliamentarian: Lola Fehr**

<b>ELECTED MEMBERS</b>	<b>REPRESENTING</b>	<b>TERM</b>
<b>Agricultural Sciences</b>		
<b>Stephen Kroll</b>	Agricultural and Resource Economics	2025
<b>Jennifer Martin</b>	Animal Sciences	2024
<b>Jane Stewart</b>	Agricultural Biology	2024
<b>Kelly Curl</b>	Horticulture & Landscape Architecture	2025
<b>Esten Mason</b>	Soil and Crop Sciences	2026
<b>Bradley Goetz</b>	College-at-Large	2026
<b>Andrew Norton</b>	College-at-Large	2026
<b>Health and Human Sciences</b>		
<b>Ruoh-Nan (Terry) Yan</b>	Design and Merchandising	2024
<u>Jennifer Richards</u>	Health and Exercise Science	2025
<b>Susan Baker</b>	Food Science and Human Nutrition	2026
<b>Blake Naughton</b>	Human Development and Family Studies	2026
<u>Erin Arneson</u>	Construction Management	2024
<b>Aaron Eakman</b>	Occupational Therapy	2026
<b>Sharon Anderson</b>	School of Education	2024
<b>Elizabeth Kiehne</b>	School of Social Work	2025
<b>Brian Butki</b>	College-at-Large	2024
<b>Business</b>		
<b>Nate Nguyen</b>	Accounting	2026
<b>John Hoxmeier</b>	Computer Information Systems	2024
<u>Bharadwaj Kannan</u>	Finance and Real Estate	2025
<b>Rob Mitchell</b>	Management	2024
<b>Jonathan Zhang</b>	Marketing	2026
<b>Engineering</b>		
<b>Peter Jan van Leeuwen</b>	Atmospheric Science	2024
<u>Ashok Prasad</u>	Chemical and Biological Engineering	2025
<u>Hussam Mahmoud</u>	Civil and Environmental Engineering	2024
<b>Steven Reising</b>	Electrical and Computer Engineering	2025
<b>Soheil Fatehiboroujeni</b>	Mechanical Engineering	2026
<b>Thomas Bradley</b>	Systems Engineering	2026
<b>Sybil Sharvelle</b>	College-at-Large	2026

<b>Pinar Omur-Ozbek</b>	College-at-Large	2026
<b>Liberal Arts</b>		
<b>Mary Van Buren</b>	Anthropology & Geography	2026
<u>Marius Lehene</u>	Art & Art History	2025
(substituting for Mary-Ann Kokoska, Spring 2024)		
<b>Mark Saunders</b>	Communication Studies	2025
<u>Ramaa Vasudevan</u>	Economics	2024
(substituting for Anders Fremstad, on sabbatical 2023-2024)		
<u>Genesea Carter</u>	English	2026
<u>Maricela DeMirjyn</u>	Ethnic Studies	2025
<b>John Slater</b>	Languages, Literatures, and Cultures	2025
<b>Tracy Brady</b>	History	2026
<b>Marilee Long</b>	Journalism and Media Communication	2025
<b>Madeline Harvey</b>	Music, Theatre, and Dance	2025
<u>Eirik Harris</u>	Philosophy	2026
<b>Marni Berg</b>	Political Science	2024
<u>Laura Raynolds</u>	Sociology	2025
<b>James Fielder</b>	College-at-Large	2026
(substituting for Alexandra Bernasek, Spring 2024)		
<b>Antonio Pedros-Gascon</b>	College-at-Large	2025
<b>Emily Morgan</b>	College-at-Large	2026
<u>Lisa Langstraat</u>	College-at-Large	2024
<b>Allison Goar</b>	College-at-Large	2024
<u>Abigail Shupe</u>	College-at-Large	2024
<b>Sanam Emami</b>	College-at-Large	2026
<b>Fabiola Ehlers-Zavala</b>	College-at-Large	2026
<b>Mohammed Hirchi</b>	College-at-Large	2026
<b>Natural Resources</b>		
<b>Randall Boone</b>	Ecosystem Science and Sustainability	2026
<u>Chad Hoffman</u>	Forest and Rangeland Stewardship	2024
<u>Joel Berger</u>	Fish, Wildlife, & Conservation Biology	2024
(substituting for Yoichiro Kanno, on sabbatical 2023-2024)		
<b>William Sanford</b>	Geosciences	2026
<b>Christina Cavaliere</b>	Human Dimensions of Natural Resources	2026
<b>Natural Sciences</b>		
<u>Olve Peersen</u>	Biochemistry & Molecular Biology	2025
<b>Mike Antolin</b>	Biology	2024
<b>Brittney Morgan</b>	Chemistry	2026
<b>Craig Partridge</b>	Computer Science	2026
<b>Emily Hardegree-Ullman</b>	Physics	2024
<b>Silvia Canetto</b>	Psychology	2025
<b>Ander Wilson</b>	Statistics	2025

<b>Steve Benoit</b>	Mathematics	2026
<b>Alan Van Orden</b>	College-at-Large	2026
<b>James Liu</b>	College-at-Large	2026
<b>Kim Henry</b>	College-at-Large	2026

### **Veterinary Medicine & Biomedical Sciences**

<b>DN Rao Veermachaneni</b>	Biomedical Sciences	2025
<u>Shari Lanning</u>	Clinical Sciences	2025
<b>Del Leary</b>	Environmental & Radiological Health Sciences	2026
<u>Tony Schountz</u>	Microbiology, Immunology and Pathology	2024
<b>Katriana Popichak</b>	College-at-Large	2025
<b>Fiona Hollinshead</b>	College-at-Large	2025
<u>Doreene Hyatt</u>	College-at-Large	2024
<b>Tara Nordgren</b>	College-at-Large	2025
<b>RoxAnn Karkoff-Schwiezer</b>	College-at-Large	2026
<b>Dan Regan</b>	College-at-Large	2026
<u>Zaid Abdo</u>	College-at-Large	2025
<u>Brian Geiss</u>	College-at-Large	2025
<b>Jennifer Rawlinson</b>	College-at-Large	2026

### **University Libraries**

<b>Christine Pawliuk</b>	Libraries	2025
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### ***Ex Officio* Voting Members**

<b>Melinda Smith</b>	Chair, Faculty Council/Executive Committee	2024
<b>Joseph DiVerdi</b>	Vice Chair, Faculty Council	2024
<b>Andrew Norton</b>	BOG Faculty Representative	2024
<b>Steve Reising, Chair</b>	Committee on Faculty Governance	2024
<b>Gregg Griffenhagen, Chair</b>	Committee on Information Technology	2024
<u>Shane Kanatous, Chair</u>	Committee on Intercollegiate Athletics	2024
<u>Jerry Magloughlin, Chair</u>	Committee on Libraries	2024
<b>Ryan Brooks, Chair</b>	Committee on Non-Tenure Track Faculty	2024
<b>Jennifer Martin, Chair</b>	Committee on Responsibilities and Standing of Academic Faculty	2024
<b>William Sanford, Chair</b>	Committee on Scholarship, Research, and Graduate Education	2024
<u>Alan Kennan, Chair</u>	Committee on Scholastic Standards	2024
<b>Gamze Cavdar, Chair</b>	Committee on Strategic and Financial Planning	2024
<b>Lumina Albert, Chair</b>	Committee on Teaching and Learning	2024
<b>Peter Jan van Leeuwen, Co-Chair</b>	Committee on University Programs	2024
<u>Tian Wang, Co-Chair</u>	Committee on University Programs	2024
<b>Brad Goetz, Chair</b>	University Curriculum Committee	2024
<u>Karen Thorsett-Hill</u>	Committee on Non-Tenure Track Faculty	2026
<u>Thomas Conway</u>	Committee on Non-Tenure Track Faculty	2024
<b>Sean Bryan</b>	Committee on Non-Tenure Track Faculty	2025
<b>Ann Hess</b>	Committee on Non-Tenure Track Faculty	2025



<u>Jennifer Reinke</u>	Committee on Non-Tenure Track Faculty	2025
<b>Anna Ferri</b>	Committee on Non-Tenure Track Faculty	2025
(substituting for Scott Wiebensohn, Spring 2024)		

***Ex Officio Non-Voting Members***

Amy Parsons	President
Rico Munn	Chief of Staff
<b>Marion Underwood</b>	Provost/Executive Vice President
Derek Dictson	Vice President for Advancement
James Pritchett	Vice President for Engagement & Extension
Kevin MacLennan	Interim Vice President for Enrollment and Access
TBD	Vice President for Equity, Equal Opportunity & Title IX
<b>Susan James</b>	Vice Provost for Faculty Affairs
<b>Eric Ray</b>	Vice President for Human Resources
<b>Kauline Cipriani</b>	Vice President for Inclusive Excellence
Brandon Bernier	Vice President for Information Technology
<b>Kathleen Fairfax</b>	Vice Provost for International Affairs
<b>Laura Jensen</b>	Vice Provost for Planning and Effectiveness
<b>Cassandra Moseley</b>	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
<b>Tom Siller</b>	Interim Vice Provost for Undergraduate Affairs
<b>Kyle Henley</b>	Vice President for University Marketing & Communications
<b>Brendan Hanlon</b>	Vice President for University Operations
James Pritchett	Dean, College of Agricultural Sciences
Beth Walker	Dean, College of Business
Allen Robinson	Dean, College of Engineering
<b>Lise Youngblade</b>	Dean, College of Health and Human Sciences
<b>Colleen Webb</b>	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Karen Estlund	Dean, Libraries
<b>Janice Nerger</b>	Dean, College of Natural Sciences
Susan VandeWoude	Dean, College of Vet. Medicine & Biomedical Sciences
A. Alonso Aguirre	Dean, Warner College of Natural Resources
Matt Klein	Chair, Administrative Professional Council

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **December 1, 2023** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 11:14 a.m.

### Minutes

The minutes of November 10, 2023 were electronically approved.

### Consent Agenda

The Consent Agenda was approved.

**Please note:** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

### Exception Request for Third Experimental Course Offering

Course #	Course Title	Notes/Changes	Effective Term
<a href="#">NRRT 280A1</a>	Nature Immersion and Human Well-Being	1 <sup>st</sup> offering: SU22; 2 <sup>nd</sup> offering: SU23 No permanent course proposal found in CIM.	Spring 2024

### Study Abroad Courses – Permanent Offering

Course #	Course Title	Notes	Effective Term
<a href="#">BZ 435C</a>	Study Abroad -- Kenya: Biology and Behavior of African Mammals	3 cr.; previously offered SU23 as provisional course <a href="#">BZ 482D</a>	Summer 2024
<a href="#">CBE 104A</a>	Study Abroad -- Denmark: Intro to Chemical and Biological Engineering	3 cr.; previously offered FA23 as provisional course <a href="#">CBE 182A</a>	Fall 2024

### Major Changes to Existing Course

Course #	Course Title	Notes/Changes	Effective Term
<a href="#">BUS 225</a>	<del>Fostering</del> Sustainable <del>Leadership and</del> Organizations	<ul style="list-style-type: none"> <li>Change of Dept/Unit: <a href="#">1201 – College of Business</a> <del>1275 – Management</del></li> <li>Edit to course title and abbreviated title</li> </ul>	Fall 2024

### New Courses

Course #	Course Title	Notes	Effective Term
<a href="#">ANTH 321</a>	Beer, Brewing, and Culture	<b>Proposed for AUCC 4A</b> ( <i>ANTH-BA programs below</i> )	Summer 2024
<a href="#">CIVE 515</a>	River Mechanics		Fall 2024
<a href="#">PHIL 326</a>	Philosophy of Biology		Fall 2024

<a href="#">RRM 260</a>	Introduction to Event Management	Previously offered as experimental course <a href="#">RRM 280A1</a>	Fall 2024
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### Major Changes to Existing Programs

Program Title	Notes	Effective Term
<a href="#">ADVS-PHD: Ph.D. in Applied Developmental Science</a>	<ul style="list-style-type: none"> <li>See CIM for all program changes.</li> </ul>	Fall 2024
<a href="#">MICR-MS: Master of Science in Microbiology, Plan B</a>	<ul style="list-style-type: none"> <li>See CIM for all program changes.</li> </ul>	<b>Spring 2024</b>
<a href="#">ANTH-BA: Major in Anthropology</a>	<ul style="list-style-type: none"> <li>Updates to electives</li> <li>Adding <b>4A</b> designation to ANTH 321 and ANTH 375. <a href="#">ANTH 375 course proposal</a> was approved as 4A by UCC 4/22/16, but the designation was mistakenly not added to the program at that time.</li> </ul> <p><i>New 4A course ANTH 321 (see above)</i></p>	Fall 2024
<a href="#">ANTH-ARCZ-BA: Major in Anthropology, Archaeology Concentration</a>	<ul style="list-style-type: none"> <li>Updates to electives</li> </ul> <p><i>New 4A course ANTH 321 (see above)</i></p>	Fall 2024
<a href="#">ANTH-BIOZ-BA: Major in Anthropology, Biological Anthropology Concentration</a>	<ul style="list-style-type: none"> <li>Updates to electives</li> <li>Adding <b>4A</b> designation to ANTH 321 and ANTH 375. <a href="#">ANTH 375 course proposal</a> was approved as 4A by UCC 4/22/16, but the designation was mistakenly not added to the program at that time.</li> </ul> <p><i>New 4A course ANTH 321 (see above)</i></p>	Fall 2024
<a href="#">ANTH-CLTZ-BA: Major in Anthropology, Cultural Anthropology Concentration</a>	<ul style="list-style-type: none"> <li>Updates to electives</li> </ul> <p><i>New 4A course ANTH 321 (see above)</i></p>	Fall 2024
<a href="#">ARLQ: Minor in Arts Leadership and Administration</a>	<ul style="list-style-type: none"> <li>Credit changes to LEAP 487 and LEAP 492</li> </ul>	Fall 2024

### Existing Program Previously Unpublished in Catalog

Program Title	Notes	Effective Term
<a href="#">MICR-PHD: Ph.D. in Microbiology</a>		Fall 2024

### New Undergraduate Certificate

Program Title	Notes	Effective Term
<a href="#">Certificate in International Economics</a>	Offered Main Campus Face-to-Face and Online/DCE.	Fall 2024

### CONSENT AGENDA

### Experimental Courses – 1st Offering

Course #	Course Title	Notes	Effective Term
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<a href="#">CIVE 580B9</a>	Seminar: Water Engineering and Science	1 cr.; Graduate only	Spring 2024
<a href="#">FTEC 280A2</a>	Beer Styles and Tasting	2 cr.	Spring 2024
<a href="#">GEOL 381A1</a>	Subsurface Geologic Reservoirs		Spring 2024
<a href="#">IDEA 380A2</a>	Design Thinking Toolbox: Artificial Intelligence		Spring 2024
<a href="#">INTD 580A1</a>	Sustainable Interior Architectural Principles	Graduate only	Spring 2024
<a href="#">LSPA 180A3</a>	Basic Spanish for CSU Extension Staff	1 cr.; partial semester; CSU Extension agents and staff only	Spring 2024

### Minor Changes to Existing Courses

Course #	Course Title	Notes	Effective Term
<a href="#">BUS 479</a>	Strategic Management	<ul style="list-style-type: none"> <li>Edit to prerequisites: (FIN 300 <del>or FIN 305</del>) and (MGT 301) and (MKT 300 or MKT 305) and (MGT 305 or MGT 320)</li> </ul>	Summer 2024
<a href="#">BZ 212</a>	Animal Biology-Invertebrates	<ul style="list-style-type: none"> <li>Edit to prerequisites: LIFE 103 or <del>(BZ 110 and BZ 111)</del></li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024
<a href="#">BZ 220</a>	Introduction to Evolution	<ul style="list-style-type: none"> <li>Edit to prerequisites: (BZ 110 <del>and BZ 111</del>) or BZ 120, or <del>(LIFE 102 and LIFE 103); MATH 118 or MATH 120 or MATH 127</del></li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024
<a href="#">BZ 349</a>	Tropical Ecology and Evolution	<ul style="list-style-type: none"> <li>Minor edit to course description</li> <li>Prerequisite details added</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024
<a href="#">BZ 418</a>	Ecology of Infectious Diseases	<ul style="list-style-type: none"> <li>Prerequisite details and Registration info added</li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024
<a href="#">CIS 310</a>	Data Preparation for Business Analytics	<ul style="list-style-type: none"> <li>CIS 200 <del>or STAT 158</del></li> </ul>	Fall 2024
<a href="#">ETST 398</a>	Ethnic Studies Research Methods and Writing	<ul style="list-style-type: none"> <li>Edits to Add'l Reg. Info: Sections may be offered: <del>Online, Face-to-Face, Mixed Face-to-Face, or Online. Credit not allowed for both ETST 398 and ETST 493.</del></li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Summer 2024
<a href="#">MKT 667</a>	Services Marketing Management	<ul style="list-style-type: none"> <li>Edit to prerequisites: <del>None BUS 655</del></li> <li>Edits to Add'l Reg. Info: <del>Admission to Master of Business Administration; Master of Sport Management, Sport Marketing Specialization; Graduate Certificate in Marketing Management;</del></li> </ul>	Summer 2024

		<a href="#">or Graduate Certificate in Entrepreneurship and Innovation</a> . This is a partial-semester course. Sections may be offered: Online. <ul style="list-style-type: none"> <li>• CLOs added</li> </ul>	
<a href="#">MKT 670</a>	Digital Marketing	<ul style="list-style-type: none"> <li>• Edit to prerequisites: <del>None</del> <del>BUS-655</del></li> <li>• Edits to Add'l Reg. Info: <a href="#">Admission to Master of Business Administration or the Graduate Certificate in Marketing Management</a>. This is a partial-semester course. Sections may be offered: Online.</li> </ul>	Summer 2024

Course Deactivations			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">CIVE 716</a>	Erosion and Sedimentation	Not referenced in any courses or programs; prereq for CIVE 717 (deactivated below)	Fall 2024
<a href="#">CIVE 717</a>	River Mechanics	Not referenced in any courses or programs.	Fall 2024

Minutes approved by the University Curriculum Committee on 12/8/23.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **January 26, 2024** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 11:53 a.m.

### Minutes

The minutes of January 19, 2024 were approved.

### Consent Agenda

The Consent Agenda was approved.

***Please note:*** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Study Abroad Course – Permanent Offering			
Course #	Course Title	Notes	Effective Term
<a href="#">EDAE 555A</a>	Study Abroad -- Thailand: Spiritual Practices	3 cr.; previously offered SU22 as provisional course <a href="#">EDAE 582A</a>	Summer 2024

Major Changes to Existing Courses			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">GEOL 121</a>	<del>Introductory Geology Laboratory</del> <a href="#">Experiential Geoscience Laboratory</a>	<ul style="list-style-type: none"> <li>Edits to course title and abbreviated title</li> <li>Edits to course description</li> <li>Additional Reg. Info added</li> <li>Updates to CLOs and weekly schedule</li> </ul>	Fall 2024
<a href="#">HDFS 311</a>	<del>Adolescent/Early Adult Development in Context</del> <a href="#">Adolescent and Emerging Adult Development</a>	<ul style="list-style-type: none"> <li>Edits to course title and abbreviated title</li> <li>Edits to course description</li> <li>Addition of universal restriction: <a href="#">No Freshman</a></li> <li>Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">HDFS 315</a>	Disability Across the Lifespan and Culture	<ul style="list-style-type: none"> <li>Edits to course description</li> <li>Edit to prerequisites: HDFS 101 <a href="#">or PSY 100</a></li> <li>Edits to CLOs, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">HDFS 332</a>	Death, Dying, and Grief	<ul style="list-style-type: none"> <li>Edits to course description</li> <li>Addition of universal restriction: <a href="#">No Freshman</a></li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024

<a href="#">HDFS 350</a>	Applied Research Methods	<ul style="list-style-type: none"> <li>• <b>Change of schedule type/credit distribution</b> (from lecture/lab to lecture only) (2-1-0) to (3-0-0)</li> <li>• Edit to prerequisites: <a href="#">HDFS 250</a> (<del>HDFS 101 or PSY 100</del>) and (<del>STAT 201 or STAT 301</del>).</li> <li>• Registration Info removed: <del>Must register for lecture and laboratory.</del></li> <li>• Updates to AUCC info, CLOs, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
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<a href="#">HDFS 475</a>	Leadership and Advocacy in Human Services	<ul style="list-style-type: none"> <li>• <b>Change of schedule type/credit distribution</b> (from lecture/recitation to lecture only) (2-0-1) to (3-0-0)</li> <li>• Registration Info removed: <del>Must register for lecture and laboratory.</del></li> <li>• Updates to assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
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### New Courses

Course #	Course Title	Notes	Effective Term
<a href="#">AB 505</a>	Exploring Colorado Agricultural Systems	2 cr.; partial semester; previously offered as experimental course <a href="#">AB 581A1</a>	Summer 2024
<a href="#">ART 424</a>	Integrated Visual Studies: Capstone Prep	1 cr.; Undergraduate only	Fall 2024
<a href="#">PSY 361</a>	Addiction Counseling Case Conceptualization	Online only	Fall 2024
<a href="#">PSY 365</a>	Addiction Counseling Techniques	Online only	Fall 2024
<a href="#">PSY 573</a>	Psychopharmacology of Addictions	Online only	Fall 2024
<a href="#">PSY 574</a>	Addiction Counseling & Co-Occurring Disorders	Online only	Fall 2024
<a href="#">PSY 575</a>	Addiction Counseling with Diverse Populations	Online only	Fall 2024
<a href="#">PSY 654</a>	Research Methods for Addiction Counseling	Online only; Graduate or Professional only; previously offered as experimental course <a href="#">PSY 680A4</a>	Summer 2024
<a href="#">PSY 671</a>	Assessment for Addiction Counseling	Online only; Graduate or Professional only; previously offered as experimental course <a href="#">PSY 680A3</a>	Summer 2024
<a href="#">SYSE 536</a>	Space Mission Analysis and Design	Graduate only; previously offered as experimental course <a href="#">SYSE 580A4</a>	Fall 2024
<a href="#">SYSE 555</a>	Transitions in Energy Systems	Graduate only; previously offered as experimental course <a href="#">SYSE 581A2</a>	Fall 2024

### Major Changes to Existing Programs

Program Title	Notes	Effective Term
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<a href="#"><u>BUSA-ACCZ-BS: Major in Business Administration, Accounting Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-BS: Major in Business Administration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-FINZ-BS: Major in Business Administration, Finance Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-FPLZ-BS: Major in Business Administration, Financial Planning Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-HRMZ-BS: Major in Business Administration, Human Resource Management Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-INSZ-BS: Major in Business Administration, Information Systems Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-MINZ-BS: Major in Business Administration, Management and Innovation Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-MKTZ-BS: Major in Business Administration, Marketing Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-REAZ-BS: Major in Business Administration, Real Estate Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>BUSA-SCMZ-BS: Major in Business Administration, Supply Chain Management Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Accounting Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Finance Concentration, Corporate Finance Option with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Finance Concentration, Investment Analysis Option with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024



<a href="#"><u>INBZ: Major in Business Administration, Finance Concentration, Real Estate Finance Option with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Financial Planning Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Human Resource Management Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Information Systems Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Management and Innovation Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Marketing Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Real Estate Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>INBZ: Major in Business Administration, Supply Chain Management Concentration with International Business Concentration</u></a>	<ul style="list-style-type: none"> <li>• BUS 225 added to the list of lower division core courses</li> <li>• MATH 120 and MATH 127 added to 'Complete 3 credits from the following' list</li> </ul>	Fall 2024
<a href="#"><u>MSEN-MS: Master of Science in Materials Science and Engineering, Plan A</u></a>	<ul style="list-style-type: none"> <li>• Required course MSE 793 replaced with "Select 2 credits from the following: MSE 793A, MSE 793B, or MSE 793C."</li> </ul>	Fall 2024
<a href="#"><u>MSEN-MS: Master of Science in Materials Science and Engineering, Plan B</u></a>	<ul style="list-style-type: none"> <li>• Required course MSE 793 replaced with MSE 793A, MSE 793B, and MSE 793C.</li> </ul>	Fall 2024
<a href="#"><u>MSEN-PHD: Ph.D. in Materials Science and Engineering</u></a>	<ul style="list-style-type: none"> <li>• Required course MSE 793 replaced with MSE 793A, MSE 793B, and MSE 793C.</li> </ul>	Fall 2024

### New Undergraduate Concentrations

Program Title	Notes	Effective Term
<a href="#"><u>Major in Chemical and Biological Engineering, Advanced Materials Concentration</u></a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b> <ul style="list-style-type: none"> <li>• AUCC 4A, 4B, and 4C: CBE 451 and CBE 452</li> </ul>	Fall 2024
<a href="#"><u>Major in Chemical and Biological Engineering, Biomanufacturing Concentration</u></a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b> <ul style="list-style-type: none"> <li>• AUCC 4A, 4B, and 4C: CBE 451 and CBE 452</li> </ul>	Fall 2024

<a href="#">Major in Chemical and Biological Engineering, Molecular Medicine Concentration</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b> • AUCC 4A, 4B, and 4C: CBE 451 and CBE 452	Fall 2024
<a href="#">Major in Chemical and Biological Engineering, Sustainable Engineering Concentration</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b> • AUCC 4A, 4B, and 4C: CBE 451 and CBE 452	Fall 2024

### New Minors

Program Title	Notes	Effective Term
<a href="#">Minor in Journalistic Reporting and Storytelling</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b>	Fall 2024
<a href="#">Minor in Soil Ecosystems Science and Conservation</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b>	Fall 2024

### New Undergraduate Certificate

Program Title	Notes	Effective Term
<a href="#">Certificate in Economics Studies</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b>	Fall 2024

### CONSENT AGENDA

### Experimental Courses – 1st Offering

Course #	Course Title	Notes	Effective Term
<a href="#">ECE 580C7/BIOM 580C7</a>	Machine Learning in Imaging and Spectroscopy		Fall 2024
<a href="#">LSPA 380A4</a>	Foundations of Spanish, Culture, and Health		Fall 2024
<a href="#">LSPA 380A5</a>	Spanish for Swiftie Purposes (Taylor's Version)		Fall 2024
<a href="#">LSPA 380A6</a>	Spanish for Criminal Justice		Fall 2024

### Minor Changes to Existing Courses

Course #	Course Title	Notes	Effective Term
<a href="#">ESS 405/SOCR 405</a>	Global Agriculture and Environmental Change	<ul style="list-style-type: none"> <li>Edit to instructional format: <del>Face-to-face</del> <b>Mixed Face-to-Face</b></li> <li>Edit to CLO #1</li> </ul> <i>Submitted in CIM as Major change</i>	Summer 2024

<a href="#">LIFE 320</a>	Ecology	<ul style="list-style-type: none"> <li>Edit to offering term: <del>Every Fall, Spring</del></li> <li>Edit to prerequisites: (BZ 101 or BZ 104 or BZ 110 or BZ 120 or LIFE <del>103 +02</del>) and (MATH 141 or MATH 155 or MATH 160)</li> <li>Addition of prerequisite details</li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Summer 2024
<a href="#">NR 453</a>	Geospatial Field Methods in Natural Resources	<ul style="list-style-type: none"> <li>Edit to offering year: <del>Every</del> <u>Even</u></li> </ul>	Summer 2024
<a href="#">STAT 555/STAA 555</a>	Statistical Consulting Skills	<ul style="list-style-type: none"> <li>Change to grade mode: <del>S/U Sat/Unsat Only</del> <u>Instructor Option</u></li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024

Minutes approved by the University Curriculum Committee on 2/2/24.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **February 2, 2024** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 12:03 p.m.

### Minutes

The minutes of January 26, 2024 were approved.

### Consent Agenda

The Consent Agenda was approved.

***Please note:*** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

### Study Abroad Course – Permanent Offering

Course #	Course Title	Notes	Effective Term
<a href="#">INST 179B</a>	Study Abroad -- Ireland First Year Seminar: Culture, Society, and Environment	<b>Proposed for AUCC 1C and GT-SS3; 3 cr.;</b> previously offered FA23 as provisional course <a href="#">INST 182A</a>	Fall 2024

### Major Changes to Existing Courses

Course #	Course Title	Notes/Changes	Effective Term
<a href="#">EDAE 664</a>	Assessment and Evaluation in Adult Education	<ul style="list-style-type: none"> <li>Edits to abbreviated title and course description</li> <li>Edit to prerequisite: <del>EDAE 620</del></li> <li>Edits/updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">HORT 231</a>	Landscape Graphics Studio	<ul style="list-style-type: none"> <li>Edits to course description</li> <li>Change to grade mode: <del>Student Option</del> <a href="#">Traditional</a></li> <li>Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">INTD 255</a>	<a href="#">Furnishings and Products for Interiors</a> <del>Residential Interiors</del>	<ul style="list-style-type: none"> <li>Edits to course title and abbreviated title</li> <li>Edits to course description</li> <li>Edit to offering term: <a href="#">Spring</a> <del>Every</del></li> <li>Edit to prerequisites: <a href="#">INTD 110 with a minimum grade of C; INTD 129 with a minimum grade of C; INTD 166 with a minimum grade of C</a> <del>None</del></li> <li>Reg. info removed: <del>Offered as an online course only.</del></li> <li>Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024

<a href="#">INTD 351</a> <del>INTD 236</del>	Three-Dimensional Thinking <a href="#">for Interiors</a>	<ul style="list-style-type: none"> <li>• Edits to course title and abbreviated title</li> <li>• Edits to course description</li> <li>• Edit to prerequisites: <a href="#">INTD 251 or concurrent registration</a> <del>INTD 129 and INTD 166</del></li> <li>• Edit to additional reg. info</li> <li>• Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
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New Courses			
Course #	Course Title	Notes	Effective Term
<a href="#">MU 479A</a>	Music Capstone: Preparation	1 cr.	Fall 2024
<a href="#">MU 479B</a>	Music Capstone: Project	<b>Proposed for AUCC 4C</b> in the MUSI-BA: Major in Music ( <i>see below</i> )	Fall 2024
<a href="#">MU 798</a>	Music Therapy Dissertation Preparation	1 cr.; Graduate or Professional only	Fall 2024
<a href="#">POLS 365</a>	Food Policy and Politics in America		Fall 2024

Major Changes to Existing Programs		
Program Title	Notes	Effective Term
<a href="#">PBPA-IZ-MPPA: Master of Public Policy and Administration, Plan C, International Policy and Management Specialization</a>	<ul style="list-style-type: none"> <li>• Under Core Courses, replacing PPA 660/POLS 660 with PPA 665/POLS 665</li> </ul>	Fall 2024
<a href="#">PBPA-MZ-MPPA: Master of Public Policy and Administration, Plan C, Public Management Specialization</a>	<ul style="list-style-type: none"> <li>• Under Core Courses, replacing PPA 660/POLS 660 with PPA 665/POLS 665</li> </ul>	Fall 2024
<a href="#">PBPA-PZ-MPPA: Master of Public Policy and Administration, Plan C, Public Policy Specialization</a>	<ul style="list-style-type: none"> <li>• Under Core Courses, removing PPA 660/POLS 660</li> <li>• Increasing Public Policy Specialization Electives from 9 to 12 credits total.</li> </ul>	Fall 2024
<a href="#">HIST-SSTZ-BA: Major in History, Social Studies Teaching Concentration</a>	<ul style="list-style-type: none"> <li>• See CIM for all program changes</li> </ul>	Fall 2024
<a href="#">MUSI-BA: Major in Music</a>	<ul style="list-style-type: none"> <li>• See CIM for all program changes</li> <li>• <b>New AUCC 4C course MU 479B</b></li> </ul> <p><i>New courses MU 479A and MU 479B (see above)</i></p>	Fall 2024
<a href="#">IMSQ: Interdisciplinary Minor in Music, Stage, and Sports Production</a>	<ul style="list-style-type: none"> <li>• <b>Addition of Online/DCE offering</b></li> <li>• See CIM for all program changes.</li> </ul>	Fall 2024
<a href="#">MBSF-CT: Graduate Certificate in Microbiome Science and Engineering</a>	<ul style="list-style-type: none"> <li>• Change of Dept/Unit: <a href="#">1055 – Cell &amp; Molecular Bio Grad Prog-SAU</a> <del>1001—Provost/Acad Vice President</del></li> <li>• Required credits decreased from 12 to 9 (<i>see changes in CIM</i>)</li> </ul>	Fall 2024

New Undergraduate Certificate		
Program Title	Notes	Effective Term
<a href="#">Certificate in Global Engagement, Semester at Sea</a>	Offered Remote Campus Face-to-Face	Fall 2024

<b>CONSENT AGENDA</b>
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Minor Changes to Existing Courses			
Course #	Course Title	Notes	Effective Term
<a href="#">BUS 501</a>	Business Communication-Multicultural Audience	<ul style="list-style-type: none"> <li>Edit to offering term: <del>Every Spring</del></li> <li>Addition of Distance/Online instructional format</li> <li>Addition of universal restrictions: <u>No Freshman, No Sophomore, No Junior</u></li> <li>Edits to additional reg. info</li> </ul> <i>Submitted in CIM as Major change</i>	Fall 2024
<a href="#">MU 210</a>	Clinical Musicianship Studio	<ul style="list-style-type: none"> <li>Edits to additional reg. info: <u>Music therapy majors only. May be taken 4 times for credit.</u> <del>Credit not allowed for both MU 210 and MU 280A4.</del></li> </ul> <i>Submitted in CIM as Major change</i>	Fall 2024
<a href="#">MU 335</a>	Music of the Common Practice Era	<ul style="list-style-type: none"> <li>Edit to offering term: <del>Fall</del> <u>Spring</u></li> </ul>	Fall 2024

Minutes approved by the University Curriculum Committee on 2/9/24.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **February 9, 2024** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 11:55 a.m.

### Minutes

The minutes of February 2, 2024 were approved.

### Consent Agenda

The Consent Agenda was approved.

**Please note:** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Major Changes to Existing Courses			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">EDUC 715</a>	Critical Theory, Educational Equity & Praxis	<ul style="list-style-type: none"> <li>Edit to abbreviated title</li> <li>Distance/Online added to instructional format</li> <li>Edit to prerequisites: <del>None</del> <del>EDUC-651</del></li> <li>Additional reg. info added</li> <li>Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">INTD 350</a>	Codes-Health and Safety	<ul style="list-style-type: none"> <li><b>Proposed for AUCC 4A</b></li> <li>Edit to prerequisites: (INTD 210 or concurrent registration) <u>or (INTD 251 or concurrent registration)</u></li> <li>Reg. info removed: <del>Required field trips.</del></li> </ul>	Fall 2024
<a href="#">OT 772</a>	Innovative Practice in Occupational Therapy	<ul style="list-style-type: none"> <li><b>Credit increase (from 2 to 3)</b></li> <li>Edit to offering term: <del>Spring</del> <del>Summer</del></li> <li>Edit to prerequisites: OT 750; <del>OT-760</del>; OT 787</li> <li>Registration info removed: <del>This is a partial semester course.</del></li> <li>Additional reg. info removed: <del>Concurrent registration in OT-786F.</del></li> <li>Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">OT 786G</a>	Practicum: Integrated Experiential Learning VI	<ul style="list-style-type: none"> <li><b>Credit change (from 1 cr. to 1-4 variable)</b></li> <li>Edit to offering term: <del>Every Fall, Spring</del></li> <li>Additional reg. info added: <u>Sections may be offered: Online</u></li> </ul>	Summer 2024

New Courses			
Course #	Course Title	Notes	Effective Term
<a href="#">AM 535</a>	Sustainability in Fashion Supply Chains	Graduate only; previously offered as experimental course <a href="#">DM 581A1</a>	Fall 2024

<a href="#">INTD 205</a>	Two-Dimensional Fundamentals for Interiors		Spring 2025
<a href="#">INTD 251</a>	Computer-Aided Design for Interiors	Undergraduate Only	Spring 2025
<a href="#">JTC 323</a>	Sports Public Relations and Media		Fall 2024
<a href="#">LKOR 300</a>	Third-Year Korean I	Previously offered as experimental course <a href="#">LKOR 380A1</a> .  <i>Required in the new Certificate in Korean Studies (below).</i>	Fall 2024
<a href="#">LKOR 301</a>	Third-Year Korean II	Previously offered as experimental course <a href="#">LKOR 380A2</a> .  <i>Required in the new Certificate in Korean Studies (below).</i>	Spring 2025

### Major Changes to Existing Programs

Program Title	Notes/Changes	Effective Term
<a href="#">OCSR-PHD: Ph.D. in Occupation and Rehabilitation Science</a>	• See CIM for all program changes	Fall 2024
<a href="#">ECOL-MS: Master of Science in Ecology, Plan A</a>	• See CIM for all program changes	Fall 2024
<a href="#">CTMQ: Minor in Construction Management</a>	• See CIM for all program changes	Fall 2024

### New Graduate Certificates

Program Title	Notes	Effective Term
<a href="#">Graduate Certificate in Human Systems Integration</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b>	Spring 2025
<a href="#">Graduate Certificate in Systems Security</a>	<b>Offered Main Campus Face-to-Face and Online/DCE</b>	Spring 2025

### New Undergraduate Certificate

Program Title	Notes	Effective Term
<a href="#">Certificate in Korean Studies</a>	<b>Offered Main Campus Face-to-Face</b>  <i>New courses LKOR 300 and LKOR 301 (see above)</i>	Fall 2024



<b>CONSENT AGENDA</b>
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Minor Changes to Existing Courses			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">MATH 125</a>	Numerical Trigonometry	<ul style="list-style-type: none"> <li>Edit to prerequisites: MATH 118, may be taken <u>concurrently</u>, or MATH 120 <del>concurrently</del></li> </ul>	Fall 2024
<a href="#">OT 779</a>	Capstone Project	<ul style="list-style-type: none"> <li>Edit to offering term: <u>Fall</u>, Spring               <ul style="list-style-type: none"> <li>Edit to prerequisites: OT <u>788</u> <del>769</del></li> </ul> </li> </ul>	Fall 2024
<a href="#">OT 788</a>	Level IIB Fieldwork – Lifespan Experience	<ul style="list-style-type: none"> <li>Edit to offering term: Fall, <u>Summer</u></li> <li>Edit to prerequisites: OT 762; OT 764; OT 769; <del>OT 786F</del></li> <li>Registration info removed: <del>This is a partial semester course.</del></li> </ul> <p><i>Submitted in CIM as Major change</i></p>	<b>Summer 2024</b>
<a href="#">OT 789</a>	Capstone Experience	<ul style="list-style-type: none"> <li>Edit to offering term: <u>Fall</u>, Spring</li> </ul>	Fall 2024

Course Deactivation			
Course #	Course Title	Notes	Effective Term
<a href="#">OT 786F</a>	Practicum: Integrated Experiential Learning V	This course has been removed from OCHT-DOT: Doctor of Occupational Therapy; also removed as a corequisite from OT 772 and as a prerequisite from OT 788.	Spring 2025

Minutes approved by the University Curriculum Committee on 2/16/24.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **February 16, 2024** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 11:35 a.m.

### Minutes

The minutes of February 9, 2024 were approved.

### Consent Agenda

The Consent Agenda was approved.

**Please note:** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Major Changes to Existing Courses			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">BZ 329</a> <del>BZ-329A</del>	Herpetology: <del>Lecture</del>	<ul style="list-style-type: none"> <li>• <b>Course number change (removal of subtopic)</b></li> <li>• <b>Credit increase (from 3 to 4)</b></li> <li>• Change from Lecture only to Lecture/Lab</li> <li>• Edit to course title (<i>removal of subtopic</i>)</li> <li>• Edit to prerequisites: (BZ 110 and BZ 111) or (LIFE 102 and LIFE 103); <del>BZ-329B or concurrent registration</del></li> <li>• Registration info added</li> <li>• Edit to Add'l Reg Info: <a href="#">Sophomore standing</a>. <del>Credit not allowed for both BZ-329 and BZ-329A.</del></li> <li>• Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>C&amp;C Unit will administratively update the course number in the following program:</i>  <a href="#">NSCI-ZZ-MPSM: Professional Science Master's in Natural Sciences – Zoo, Aquarium, and Animal Shelter Management Specialization</a></p>	Fall 2024
<a href="#">BZ 330</a> <del>BZ-330A</del>	Mammalogy: <del>Lecture</del>	<ul style="list-style-type: none"> <li>• <b>Course number change (removal of subtopic)</b></li> <li>• <b>Credit increase (from 3 to 4)</b></li> <li>• Change from Lecture only to Lecture/Lab</li> <li>• Edit to course title (<i>removal of subtopic</i>)</li> <li>• Edit to prerequisites: (BZ 110 and BZ 111) or LIFE 103; <del>BZ-330B or concurrent registration</del></li> <li>• Edit to registration info</li> <li>• Edits to weekly schedule and other info in CIM</li> </ul> <p><i>C&amp;C Unit will administratively update the course number in the following program:</i></p>	Fall 2024

		<i>NSCI-ZZ-MPSM: Professional Science Master's in Natural Sciences – Zoo, Aquarium, and Animal Shelter Management Specialization</i>	
<a href="#">BZ 335</a>	Ornithology	<ul style="list-style-type: none"> <li>• <b>Credit increase (from 3 to 4)</b></li> <li>• <b>Change of credit distribution (2-1-0) to (3-1-0)</b></li> <li>• Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>C&amp;C Unit will administratively update the course number in the following program:</i>  <i>NSCI-ZZ-MPSM: Professional Science Master's in Natural Sciences – Zoo, Aquarium, and Animal Shelter Management Specialization</i></p>	Fall 2024
<a href="#">FSHN 125</a>	Food and Nutrition in Health <a href="#">and Disease</a>	<ul style="list-style-type: none"> <li>• Edits to course title and abbreviated title</li> <li>• Edits to course description</li> <li>• Edit to offering term: <b>Every Fall, Spring</b></li> <li>• Distance/Online added to instructional format</li> <li>• Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Summer 2024
<a href="#">FTEC 292</a>	Introduction to Fermentation <a href="#">and Food Science</a>	<ul style="list-style-type: none"> <li>• Edits to course title and abbreviated title</li> <li>• Edits to course description</li> <li>• Edit to offering year: <b>Every Even</b></li> <li>• Edits to CLOs and weekly schedule</li> </ul>	Fall 2024

### New Courses

Course #	Course Title	Notes	Effective Term
<a href="#">CM 544/MIP 544</a>	Reproducible Biomedical Research Methods	Graduate only; previously offered as experimental course <a href="#">CM 581A3</a>	Fall 2024
<a href="#">INTD 405</a>	Capstone -- Interior Products and Retailing	<b>AUCC 4C</b> for the proposed new Major in Interior Architecture and Design, Interior Products and Retailing Concentration	Fall 2024
<a href="#">PBHL 553</a>	Global Health Foundations	Graduate only	Fall 2024

### Major Changes to Existing Programs

Program Title	Notes	Effective Term
<a href="#">CAMB-MS: Master of Science in Cell and Molecular Biology, Plan A</a>	<ul style="list-style-type: none"> <li>• Required new course CM 544/MIP 544 (<i>see above</i>)</li> <li>• See CIM for all other program changes</li> </ul>	Fall 2024
<a href="#">CAMB-MS: Master of Science in Cell and Molecular Biology, Plan B</a>	<ul style="list-style-type: none"> <li>• Required new course CM 544/MIP 544 (<i>see above</i>)</li> <li>• See CIM for all other program changes</li> </ul>	Fall 2024
<a href="#">CAMB-CBZ-PHD: Ph.D. in Cell and Molecular Biology, Cancer Biology Specialization</a>	<ul style="list-style-type: none"> <li>• Required new course CM 544/MIP 544 (<i>see above</i>)</li> <li>• See CIM for all other program changes</li> </ul>	Fall 2024

<a href="#">CAMB-PHD: Ph.D. in Cell and Molecular Biology</a>	<ul style="list-style-type: none"> <li>Required new course CM 544/MIP 544 (<i>see above</i>)</li> <li>See CIM for all other program changes</li> </ul>	Fall 2024
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<b>CONSENT AGENDA</b>
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Experimental Courses – 1st Offering			
Course #	Course Title	Notes	Effective Term
<a href="#">ATS 780A8</a>	Weather-to-Climate Data Driven Forecasting	Graduate or Professional only	Fall 2024
<a href="#">CIVE 580C1</a>	Flood Analysis, Policy, and Risk Management		Fall 2024
<a href="#">ECE 480A7</a>	Introduction to Quantum Computing		Fall 2024

Minor Changes to Existing Courses			
Course #	Course Title	Notes	Effective Term
<a href="#">MSE 501</a>	Materials Technology Transfer	<ul style="list-style-type: none"> <li>Change of grade mode: <del>S/U Sat/Unsat Only</del> <u>Traditional</u></li> </ul> <i>Submitted in CIM as Major change</i>	Fall 2024
<a href="#">MSE 699</a>	Thesis	<ul style="list-style-type: none"> <li>Change of grade mode: <del>Instructor Option</del> <u>S/U Sat/Unsat Only</u></li> <li>Updates to CLOs, assessment components, and weekly schedule</li> </ul> <i>Submitted in CIM as Major change</i>	Fall 2024
<a href="#">MSE 799</a>	Dissertation	<ul style="list-style-type: none"> <li>Change of grade mode: <del>Instructor Option</del> <u>S/U Sat/Unsat Only</u></li> <li>Updates to CLOs, assessment components, and weekly schedule</li> </ul> <i>Submitted in CIM as Major change</i>	Fall 2024

Course Deactivations			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">BZ 329B</a>	Herpetology: Laboratory	BZ 329A and BZ 329B (Herpetology Lecture and Herpetology Lab) are being joined back together into a single 4-credit Herpetology course, as it previously was (BZ 329).	Fall 2024
<a href="#">BZ 330B</a>	Mammalogy: Laboratory	BZ 330A and BZ 330B (Mammalogy Lecture and Mammalogy Lab) are being joined back together into a single 4-credit Mammalogy course, as it previously was (BZ 330).	Fall 2024

Minutes approved by the University Curriculum Committee on 2/23/24.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

## UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **February 23, 2024** at 10:00 a.m. via Microsoft Teams.

The meeting adjourned at 12:00 p.m.

### Minutes

The minutes of February 16, 2024 were approved.

### Consent Agenda

The Consent Agenda was approved.

**Please note:** Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Major Changes to Existing Courses			
Course #	Course Title	Notes/Changes	Effective Term
<a href="#">CBE 210</a>	Thermodynamic Process Analysis	<ul style="list-style-type: none"> <li>Add'l Reg. Info added: <a href="#">Credit allowed for only one of the following courses: CBE 210, ENGR 337, MECH 237, or MECH 337.</a></li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">ECE 401</a>	Senior Design Project I	<ul style="list-style-type: none"> <li>Addition of universal restrictions: <a href="#">No Freshman; No Sophomore</a></li> <li>Add'l Reg. Info added</li> <li><b>AUCC 4A and 4B</b> justifications updated</li> </ul>	Fall 2024
<a href="#">FSHN 450</a>	Medical Nutrition Therapy	<ul style="list-style-type: none"> <li><b>Credit decrease (from 5 to 3)</b></li> <li>Edits to course description</li> <li>Edit to offering term: <a href="#">Spring</a> <del>Fall</del></li> <li>Edit to prerequisites: <a href="#">FSHN 449</a> <del>BMS 300 or HES 300; FSHN 350</del></li> <li>Edits to AUCC criteria, CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">FSHN 451</a>	Community Nutrition	<ul style="list-style-type: none"> <li>Edits to course description</li> <li>Schedule type changed from Lecture to Recitation</li> <li><b>AUCC 4A</b> justification added</li> <li>Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Spring 2025
<a href="#">FSHN 492</a>	Seminar in Dietetics and Nutrition	<ul style="list-style-type: none"> <li>Universal restrictions removed</li> <li><b>AUCC 4C</b> justification updated</li> </ul>	Fall 2024
<a href="#">FTEC 350</a>	Fermentation Microbiology	<ul style="list-style-type: none"> <li><b>Credit increase (from 2 to 3)</b></li> <li><b>AUCC 4B</b> justification updated</li> <li>Updates to assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024

		<p><i>Existing AUCC 4B for FMST-BS: Major in Fermentation Science and Technology. Proposed as AUCC 4B in the re-titled Major in Fermentation and Food Science, Fermentation Science and Technology Concentration. BCHM-ASBZ-BS and BCHM-DTSZ-BS will be administratively updated.</i></p>	
<a href="#">FTEC 360</a>	Brewing Processes	<ul style="list-style-type: none"> <li>• Addition of universal restrictions: <u>No Freshman; Undergraduate Only</u></li> <li>• Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul> <p><i>Proposed as AUCC 4A in the re-titled Major in Fermentation and Food Science, Fermentation Science and Technology Concentration.</i></p>	Fall 2024
<a href="#">FTEC 422</a>	Brewing Science I	<ul style="list-style-type: none"> <li>• <b>Credit increase (from 4 to 5)</b></li> <li>• <b>Change of schedule type/credit distribution</b> (from lecture/lab to lecture/lab/recitation) (3-1-0) to (3-1-1)</li> <li>• Addition of universal restriction: <u>No Freshman</u></li> <li>• Edit to Reg. Info: <u>Must register for lecture, lab, and recitation.</u></li> <li>• Edits to CLOs and other info in CIM</li> </ul>	Fall 2024
<a href="#">FTEC 430</a>	Sensory Evaluation of Food Products	<ul style="list-style-type: none"> <li>• Edit to offering year: <u>Every Odd</u></li> </ul> <p><i>Proposed as AUCC 4A in the re-titled Major in Fermentation and Food Science, Food Science Concentration.</i></p>	Fall 2024
<a href="#">FTEC 447</a>	Food Chemistry	<ul style="list-style-type: none"> <li>• <b>Credit increase (from 2 to 3)</b></li> <li>• Edit to prerequisites: CHEM 241 or CHEM 245 or <u>CHEM 341</u> or CHEM 345</li> <li>• Add'l Reg. Info removed</li> </ul> <p><i>Existing AUCC 4B in the re-titled Major in Fermentation and Food Science, Food Science Concentration.</i></p> <p><b>Administratively Update:</b></p> <ul style="list-style-type: none"> <li>• ANIM-BS: Major in Animal Science</li> <li>• CBEG-BMEC-BS: Dual Degree Program: Biomedical Engineering, B.S. combined with Chemical and Biological Engineering, B.S.</li> <li>• ELEG-BMEE-BS: Dual Degree Program: Biomedical Engineering, B.S. combined with Electrical Engineering, B.S., Electrical Engineering Concentration</li> <li>• ELEG-BMEL-BS: Dual Degree Program: Biomedical Engineering, B.S. combined With Electrical Engineering, B.S., Lasers and Optical Engineering Concentration</li> <li>• MECH-BMEM-BS: Dual Degree Program: Biomedical Engineering, B.S. combined with Mechanical Engineering, B.S.</li> </ul>	Fall 2024

		<ul style="list-style-type: none"> <li>• <i>CBEG-BS: Major in Chemical And Biological Engineering</i></li> </ul>	
<a href="#">FTEC 460</a>	Brewing Science II	<ul style="list-style-type: none"> <li>• <b>Credit increase (from 4 to 5)</b></li> <li>• <b>Change of schedule type/credit distribution</b> (from lecture/lab to lecture/lab/recitation) (3-1-0) to (3-1-1)</li> <li>• Addition of universal restriction: <a href="#">No Freshman</a></li> <li>• Edit to Reg. Info: <a href="#">Must register for lecture, lab, and recitation.</a></li> <li>• Updates to the CIM Program Pick List and the student experiences field</li> </ul> <p><i>Administratively Update:</i></p> <ul style="list-style-type: none"> <li>• <i>BCHM-ASBZ-BS: Major in Biochemistry, ASBMB Concentration</i></li> <li>• <i>BCHM-DTSZ-BS: Major in Biochemistry, Data Science Concentration</i></li> <li>• <i>BIOM-MIDZ-BS: Major in Biomedical Sciences, Microbiology and Infectious Disease Concentration</i></li> </ul>	Fall 2024
<a href="#">HONR 192</a>	Honors First Year Seminar	<ul style="list-style-type: none"> <li>• <b>Credit decrease (from 4 to 3)</b></li> <li>• <b>Change of schedule type/credit distribution</b> (from lecture/recitation to lecture only) (3-0-1) to (3-0-0)</li> <li>• Edits to course description</li> <li>• Edits to Reg. Info and Add'l Reg. Info</li> <li>• Updates to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">MECH 237</a>	Introduction to Thermal Sciences	<ul style="list-style-type: none"> <li>• Add'l Reg. Info added: <a href="#">Credit allowed for only one of the following: CBE 210, ENGR 337, MECH 237, or MECH 337.</a></li> </ul>	Fall 2024
<a href="#">MECH 337</a>	Thermodynamics	<ul style="list-style-type: none"> <li>• Add'l Reg. Info added: <a href="#">Credit allowed for only one of the following: CBE 210, ENGR 337, MECH 237, or MECH 337.</a></li> </ul>	Fall 2024
<a href="#">MECH 342</a>	Fluid Mechanics for Mechanical Engineers	<ul style="list-style-type: none"> <li>• Add'l Reg. Info added: <a href="#">Credit allowed for only one of the following: CBE 331, CIVE 300, ENGR 342, or MECH 342.</a></li> </ul>	Fall 2024
<a href="#">MGT 330</a>	Creativity, Innovation, and Value Creation	<ul style="list-style-type: none"> <li>• Distance/Online added to instructional format</li> <li>• Universal restriction removed</li> <li>• Edits to CLOs, assessment components, weekly schedule, and other info in CIM</li> </ul>	Fall 2024
<a href="#">SOWK 150</a>	Introduction to Social Work	<ul style="list-style-type: none"> <li>• Edit to offering term: <del>Every Fall, Spring</del></li> <li>• Distance/Online added to instructional format</li> <li>• Edits to weekly schedule and other info in CIM</li> </ul>	Fall 2024

### New Courses

Course #	Course Title	Notes	Effective Term
<a href="#">ART 275B</a>	Art for Non-Majors: Printmaking	Previously offered as experimental course ART 380A2.	Fall 2024

<a href="#">CLMT 350</a>	Climate Change and Earth System Interactions	One of four required courses for the proposed Climate Change and Society Certificate.	Fall 2024
<a href="#">ENGR 337</a>	Engineering Thermodynamics		Fall 2024
<a href="#">ENGR 342</a>	Engineering Fluid Mechanics		Fall 2024
<a href="#">F 313/ RS 313</a>	Dendrology and Herbaceous Plant ID		Fall 2024
<a href="#">INTD 455</a>	Housing in America-Cultural & Societal Values	<b>AUCC 4B</b> for Major in Interior Architecture and Design, Interior Products and Retailing Concentration	Fall 2024
<a href="#">PBHL 554</a>	Decolonizing Global Health	Graduate only	Fall 2024
<a href="#">PBHL 572</a>	Geographic Information Systems in Health	Graduate only	Spring 2025
<a href="#">PBHL 573</a>	Exploring Social Epidemiology	Graduate only	Fall 2024

### Program Title Change/New Undergraduate Concentrations

Program Title	Notes	Effective Term
<a href="#">Major in Interior Architecture and Design, Interior Architecture Concentration</a>	AUCC 4A: INTD 410 AUCC 4B: INTD 456 AUCC 4C: INTD 476	Fall 2024
<a href="#">Major in Interior Architecture and Design, Interior Products and Retailing Concentration</a>	AUCC 4A: INTD 350 AUCC 4B: INTD 455 AUCC 4C: INTD 405	Fall 2024

### Major Changes to Existing Program

Program Title	Notes	Effective Term
<a href="#">IARD-BS: Major in Interior Architecture and Design</a>	Effective Fall 2024, a 'standalone' major may not be completed – a concentration must be selected to graduate. Students would initially be admitted to the major then apply to one of the new concentrations in their second semester.	Fall 2024

**Other Business:** Approved edits to the Undergraduate Certificate policy, which will be submitted to EC/FC as a special action.

### CONSENT AGENDA

### Minor Changes to Existing Courses

Course #	Course Title	Notes/Changes	Effective Term
<a href="#">EDUC 485A</a>	Student Teaching: Elementary	<ul style="list-style-type: none"> <li>Edit to prerequisite: (EDUC 450) and (EDUC 462 or EDUC 466 <u>or EDUC 467</u> or EDUC 474 or EDUC 475)</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024



<a href="#">EDUC 485B</a>	Student Teaching: Secondary	<ul style="list-style-type: none"> <li>Edit to prerequisite: (EDUC 450) and (EDUC 461B or EDUC 463 or EDUC 464 or EDUC 465 or EDUC 466 <u>or EDUC 467</u> or EDUC 476 or EDUC 477).</li> </ul> <p><i>Submitted in CIM as Major change</i></p>	Fall 2024
<a href="#">FSHN 392</a>	Dietetic Practice Seminar	<ul style="list-style-type: none"> <li>Edit to prerequisites: <u>CHEM 245; FSHN 300</u> <del>(BZ 110 with a minimum grade of B and BZ 111 with a minimum grade of B or LIFE 102 with a minimum grade of B) and (CHEM 107 with a minimum grade of B and CHEM 108 with a minimum grade of B or CHEM 111 with a minimum grade of B and CHEM 112 with a minimum grade of B and CHEM 113 with a minimum grade of B) and (CHEM 245 with a minimum grade of B and CHEM 246 with a minimum grade of B) and (BMS 300 with a minimum grade of B and BMS 302 with a minimum grade of B) and (FSHN 150 with a minimum grade of B and FSHN 300 with a minimum grade of B and FSHN 301 with a minimum grade of B)</del></li> <li>Prerequisite details removed</li> </ul>	Fall 2024

### Course Deactivations

Course #	Course Title	Notes	Effective Term
<a href="#">TH 149</a>	Movement for Actors I	Not referenced in any courses or programs.	Fall 2024
<a href="#">TH 240</a>	Reading Shakespeare for the Theatre	Not referenced in any courses or programs.	Fall 2024
<a href="#">TH 246</a>	Movement for Actors II	Not referenced in any courses or programs.	Fall 2024
<a href="#">TH 255</a>	Directing Workshop	Listed in THTR-GTRZ-BA: Major in Theatre, General Theatre Concentration, which is proposed for deactivation.	Fall 2024
<a href="#">TH 352</a>	Acting for Singers	Not referenced in any courses or programs.	Fall 2024
<a href="#">TH 401</a>	Theatrical Design and Prod Advanced Topics	Listed in THTR-GTRZ-BA: Major in Theatre, General Theatre Concentration, which is proposed for deactivation.	Fall 2024
<a href="#">TH 471</a>	Capstone in Theatre Practice	Listed in THTR-GTRZ-BA: Major in Theatre, General Theatre Concentration, which is proposed for deactivation.	Fall 2024

Minutes electronically approved by the University Curriculum Committee on 2/26/24.

Brad Goetz, Chair  
Shelly Ellerby and Erin Niswender,  
Curriculum & Catalog

### Candidate Statement

Melinda (Mendy) D. Smith, Ph.D.

Professor of Biology, Current Chair of Faculty Council

Nominee for Chair of Faculty Council, 2024-2025

I am pleased to accept the nomination to serve as Chair of Faculty Council for a second year. The Chair works in collaboration with university leadership, the Faculty Council leadership team, and Faculty Council members to represent the diversity of faculty perspectives and priorities, communicate their collective voice to the appropriate audiences, and effectively advocate for faculty's role in shared governance. With the President's cabinet now complete, it is crucial that there is strong and effective advocacy for faculty writ large, the role that faculty play in shared governance, and faculty's contributions to advancing the education and research missions of CSU. If re-elected as Chair, my intentions are to continue to build strong collaborations with the President, Provost and other university leaders, advocate fiercely for the integral role that faculty play in shared governance, and ensure that faculty concerns, priorities and perspectives are heard and effectively communicated.

I believe that I am well-qualified to continue to serve as Chair because of my experiences in serving on the Faculty Council leadership team – currently as Chair (2023-present) and in the past as Vice Chair (2022-2023) and as Faculty Council Representative to the Board of Governors (2021-2022) – as well as a College of Natural Sciences representative to Faculty Council (2018-2022), member of the Faculty Council Executive Committee (2019-2022), and chair (2019-2022) and member (2015-present) of the Faculty Council Standing Committee on Scholarship, Research and Graduate Education. Because of these different experiences, I have a thorough understanding of how Faculty Council operates and what enables Faculty Council to be a strong and successful voice in shared governance to university leadership and to the Board of Governors. Over the past several months, I have leveraged my past experiences in Faculty Council, and other leadership roles that I have served in at CSU and in the broader scientific community (see Biography below), to effectively advocate for faculty to University leadership, strengthen Faculty Council's communications to the broader CSU community, and form several strategic task force groups to address important emerging issues, including scoping of Interdisciplinary Undergraduate degrees and strengthening FC advocacy of CSU Principles of Community.

I appreciate your consideration of my candidacy. If elected, I will continue to work diligently on behalf of Faculty Council and the broader CSU community to represent their voices and interests to university leadership and to promote the strong commitment of faculty to shared governance at CSU.

#### *Biography*

I am a plant community/ecosystem ecologist who works primarily in grasslands in North America, South Africa and China, including the shortgrass prairie of eastern Colorado. I have published extensively on the effects of global change impacts on grassland ecosystems, with over 200 peer-reviewed publications and \$8+ million in past and current extramural funding to support my research. In addition, I am the founder and leader of the Drought-Net International Drought Experiment with 143 participating sites in 24 countries across the globe. I am also the editor-in-chief of *Oecologia*, an international journal that publishes innovative ecological research of general interest. Although I started my academic career at Yale University, I have been on the Biology Faculty at CSU for more than a decade. My teaching includes an upper-division course in Plant Ecology and a graduate level course in Community Ecology.

# The Faculty Council of Colorado State University

## A Position Statement

Joseph A. DiVerdi, PhD, MBA

*Department of Chemistry  
Colorado State University  
Fort Collins, Colorado USA*

February 2024

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### CANDIDACY & RESIDENCY

I am honored to put forward my candidacy for the renewal of the Vice-Chair position of the Faculty Council of Colorado State University (CSU).

I am an Associate Professor in the Department of Chemistry in the College of Natural Sciences, have been a member of the faculty since 2010 and a member of the university since 2003 when I served as a Visiting Research Scientist.

### QUALIFICATIONS & EXPERIENCE

I began my formal involvement with the Faculty Council by serving on the Committee for Non-Tenure-Track Faculty (CoNTTF) in 2013. As a fledgling member I worked with a team of resolute, knowledgeable and keen faculty ultimately to assemble a manifesto requested by and sent to the University President in 2016. In retrospect, we could be accused of being too timid in our assertions and positions yet we faced heavy headwinds and we did make significant progress in our enterprise which both advance and require ongoing work today.

I joined the Committee on Strategic and Financial Planning (CoSFP) in 2015 and was elected Chair in 2018. I held on for a three-year term and remain a committee member. Our committee work there was important and significant in the review of new academic programs and special units. As Chair I was drawn into some of the emergency response and planning groups and activities which brought us through a grievous interregnum (and I claim little credit for saving the institution). I instituted some changes and additions to committee policy which have helped the new program process and are continuing to evolve to this day. I remain as a loyal member of this Committee currently.

In a similar fashion, I joined the Retirement Plan Review Committee (RPRC) hosted by our Human Resources (HR) offices in 2020 and was elected Chair. I am proud of the work that our committee accomplished on behalf of all the university members who participate in the Retirement Plan for their own post-career retirement funding.

I've also served on a number of departmental and a few college committees over the same time in the sincere desire to contribute to the betterment of all of us here at CSU. Further, while the predominant fraction of my effort distribution lies in instruction there is a nontrivial component in scholarship and I have maintained a modest research group focusing on undergraduate (UG) and our department's growing BS/MS cohort which results in a slow yet steady flow of students headed to greater work. So, I purport to be deeply involved in the many aspects of faculty life and work.

### **IDEOLOGY & TENETS**

I am dedicated to having the faculty be *fully engaged* with shared governance.

I am dedicated to fostering, encouraging & maintaining a solid working relationship between the faculty and the University administration through whom will extend the same solid working relationship to the System administration.

I am dedicated to a plurality of voices from the faculty. It has been said that a healthy society should not have just one voice. Words and ideas from many if not all quarters must be contemplated and cultivated lest they face oblivion.

I cleave to the notion that shared governance is not just a set of rules and institutions, but a way of university life. We meet in full view of our colleagues (broadly defined) as political and social equals. We are imbued with personal dignity. We are entitled to the same basic rights and basic privileges. (with apologies to Jamelle Bouie)

I know the faculty is responsible for the integrity and the excellence of the University's academic and professional programs and the Faculty Council, as a deliberative body for mutual exchange, plays a key role in meeting those responsibilities.

I see the picture of shared governance as a now-old-style analog meter with a thin needle hovering between two ends of an arc, administration strength on one end and faculty strength on the other. It feels that the needle now hovers substantially towards the administration end yet also feels that it would be advantageous to all parties if it were to move towards the center in greater balance. There are great difficulties in accomplishing this movement and perhaps also perils yet I am convinced this will be a better place.

### **OBJECTIVES & AMBITIONS**

- Facilitate the work of the Council and its committees to put budget reform and academic policy issues as the top priorities and make sure that the faculty position is heard on both.
- Work closely with all groups to keep in sight the long-term goals and values of the University and find new ways to advance faculty aspirations (without disenfranchising others).
- Continue to educate the members of the Board of Governors about our academic priorities, for example, the centrality of graduate and professional education, the improvement of the student learning environment through managing student/faculty

ratios, the unification of the faculty in all types and the retention and support of our most valuable resource, the same faculty.

- Expand the lines of communication between the Council and other University units through constant and earnest communication.

***Nihil de nobis, sine nobis - Nothing about us without us.***

### **Jennifer Martin Candidate Statement**

#### **Position: Faculty Council Representative to the CSU Board of Governors**

*Jennifer Martin, Ph.D.*

*Associate Professor & Extension Specialist*

*College of Agricultural Sciences*

I am honored to accept a nomination for the position of Board of Governors Faculty Council Representative for Colorado State University. This position is exceptionally important to the CSU campus as it serves as a primary resource for the CSU System members, including the Chancellor and Board of Governors to stay informed of activities, successes, and challenges impacting the CSU Fort Collins campus. This position also serves to share the perspectives of the CSU System and Board of Governors with the CSU Fort Collins campus faculty and staff. A collaborative and productive relationship between these entities is important for our long-term success. The person in the role of Faculty Council representative to the Board of Governors is an important participant in facilitating this relationship.

Without question, the future of higher education—and thus CSU—are evolving rapidly. Our challenges, both known and unknown, demand that the entity which informs our operations and trajectory is intentionally connected to our campus community. If elected as the Faculty Council representative to the Board of Governors, I will work diligently to ensure that the voices of faculty and staff are present and well represented in the discussions which shape our future. Similarly, I will steadfastly work to share the brilliance, innovative ideas, and goals of our campus community with our Board to ensure that the future we aspire to attain is one we build together.

I have been a member of the CSU Fort Collins faculty since the Spring of 2015. As a new faculty member, the idea of shared governance was intriguing, and I pursued a role on a Faculty Council Standing Committee—the Committee on the Responsibilities and Standing of Academic Faculty (CoRSAF). I have served as both a member (2015-current) and Chair of CoRSAF (2019-current) and have not only enjoyed the opportunity to work collaboratively with my committee-member colleagues, but also the responsibility we have shared to help shepherd important changes for our campus community—including updating the promotion pathway for CCA faculty, incorporation of engaged scholarship, revising Secon J, and working to update policies related to Administrative Leave, among many others. Additionally, I have served as the College of Agricultural Sciences representative to Faculty Council and to the Executive Committee of Faculty Council, including service on Faculty Council Task Forces focused on Innovative Leadership and Shared Governance from 2022 to 2023. In my Faculty Council roles, I have appreciated the honor and responsibility of representing my College as well as the opportunity to engage with and learn from my colleagues across campus. Without question, my various experiences across Faculty Council have enhanced my professional growth and have been some of the most rewarding experiences during my faculty career.

In addition to my service on Faculty Council, I have been highly engaged in various other national, University, College, and Departmental committees. Notably, I have been a member (2016-current) and Executive Committee member (2018-2022) on the Provost's Council for Engagement, a cross-campus effort to enhance the awareness, recognition, and impact of engaged scholarship. Within my College, I have served on various committees, including numerous search committees and content-based

committees, such as the Diversity, Equity, and Inclusion Committee and the Extension & Engagement Committees. Nationally, I have served on many discipline-specific committees aiming to advance the agri-food industries and represent the role of our Land Grant University in the global and domestic agricultural landscape.

I have a natural inclination and ethos to be a part of shaping the institutions (literal and figurative) that inform the world around me. My curiosity to learn more about CSU and help inform its future led me a more recent campus-wide role as a Presidential Leadership Fellow. In 2022-2023, I served as a Presidential Leadership Fellow under the guidance of former AVP Jenelle Beavers, with a focus on implementing the campus strategic plan. This fellowship transpired over the course of a change in campus leadership and afforded me a front-row seat to learn how an institution adapts to leadership changes while aligning its forward movement with strategic priorities. This opportunity, combined with my work on the Faculty Council Task Force on Innovative Leadership led to an additional Presidential Leadership Fellowship focused on a campus-wide effort to redesign our existing budget model, working alongside Rob Mitchell. These roles, though starkly different and uniquely challenging and rewarding, have provided an insight into campus administration that has been immensely valuable. Similarly, they've afforded me the ability to identify opportunities to enhance administrative awareness of the broader campus community. I firmly believe that these roles have also given me a unique perspective into the strategies and opportunities to enhance the relationship between faculty and campus administration.

Through each of my interactions within my local unit (College/Department) and across our tremendous campus, I have been inspired by the commitment and talent of my colleagues. More significant than their discipline-based talents is the unwavering and deliberate commitment they have to our students, the Land Grant mission, and the future of CSU. I have utmost respect for the plurality and diversity of voices represented across our campus. Each day, it is an honor to serve alongside individuals whose commitment to the whole is greater than themselves. In this vein, it would be an extreme privilege to be the representative of their spirit, passion, perspectives, and values in the role of representative to the Board of Governors.

#### **CV Highlights *Position:***

- (2022-present) Presidential Leadership Fellow, Office of the President, Colorado State University
- (2022-present) Adjunct Faculty, CSU Institute for Entrepreneurship
- (2021-present) Associate Professor, Animal Sciences, Colorado State University
- (2015-2021) Assistant Professor, Animal Sciences, Colorado State University
- (2015-present) Adjunct Professor, Colorado School of Public Health Scholarly **Activity:**
- 50 refereed publications and over 125 proceedings; Over \$2.25 million in research funding as PI or Co-PI; more than 130 scientific presentations
- Leader of a multi-disciplinary industry initiative funding research in allied industries
- Recipient of the Fred Blispinghof Innovate Award (2023) **Instructional Record:**
- Instructed over 3000 students in five CSU courses
- Recipient of the Charles N. Shepardson Faculty Teaching Award (2020); Nominee for the Provost Teaching Scholar Award (2021)

**BALLOT**  
**Academic Faculty Nominations to Faculty Council Standing Committees**  
*March 5, 2024*

**COMMITTEE ON FACULTY GOVERNANCE**

***Term Expires***

SARAH HART

WCNR

2027

(Nominated by Committee on Faculty Governance)

**COMMITTEE ON TEACHING AND LEARNING**

***Term Expires***

ROB SICA

Libraries

2027

(Nominated by Committee on Faculty Governance)



February 23, 2024

TO: Melinda Smith, Chair  
Executive Committee and Faculty Council

FROM: Brad Goetz, Chair  
University Curriculum Committee

SUBJECT: Changes to the Undergraduate Certificate Policy

**Proposed Revisions to CSU's Undergraduate Certificate Definition:**

Source: [General Catalog / Academic Standards / Degree Requirements](#)

Key: Additions; ~~Removals~~

Colorado State University (CSU) defines Undergraduate Certificates as small-scale credit-bearing credentials that help prepare students for the workforce and/or further academic study by building students' capacity in specific skills, competencies, and/or knowledge areas.

Undergraduate Certificates are optional and are may be offered by ~~certain departments~~any academic unit. An Undergraduate Certificate consists of a minimum of 9 specified credits, ~~and not more than 15 credits. A minimum of 9 credits must be course work at the upper division level (300-400 level).~~ A student must earn a cumulative GPA of 2.000 or better in the courses required in the Undergraduate Certificate to receive the certificate.

An Undergraduate Certificate may include courses from one or more ~~departments~~academic units. For certificates involving courses from two or more ~~departments~~academic units, the coordinating ~~department~~academic unit is indicated in Programs A-Z.

Students must apply for admission into the Undergraduate Certificate program and for the conferral of the certificate. Students must be enrolled at CSU to complete the certificate requirements and receive the certificate.~~Students must apply for and complete the certificate requirements while enrolled in their baccalaureate degree.~~ Undergraduate Certificates by title are noted on the student's academic record (transcript); they are at the time of degree conferral.~~The undergraduate certificate title is not noted on the diploma. Certificates must be awarded in conjunction with the major, they cannot be awarded post graduation.~~

**RATIONALE:**

CSU's existing Undergraduate Certificate definition restricts all Undergraduate Certificates to degree-seeking students and prevents Undergraduate Certificate programs from independently qualifying for federal financial aid. The revised definition aims to align CSU's definition and application of certificates with student needs, national trends, and best practices in higher education. This definition update is based on the following developments and considerations:

- A charge from the CSU System
- Support and recommendations from the Colorado Division of Higher Education;
- Extensive discussions with and recommendations by CSU leaders, faculty, and stakeholders;
- Best practices at peer institutions and across the higher education landscape;
- National data on student learning and employment trends.

Recent studies have shown high demand among students, adult learners, and employers for certificates and other credit-bearing, non-degree micro-credential programs.<sup>1</sup> For example, a recent study by Coursera found that 90% of students and 88% of employers believe that a professional certificate helps candidates stand out.<sup>2</sup> The Colorado Division of Higher Education has recognized this demand by encouraging four-year institutions, including CSU, to implement certificate programs for non-degree-seeking students. Certificate programs and other micro-credentials are most effective when they are credit bearing, transcriptable, standalone (accessible to degree-seeking as well as non-degree-seeking learners), affordable, right sized, stackable toward a degree, and focused on applicable skills. CSU's revised Certificate Policy will support these criteria through four substantive changes, explained in detail below. In general, these proposed changes bring CSU's Undergraduate Certificate definition into alignment with CSU's Graduate Certificate Policy ([General Catalog / Graduate Bulletin / Graduate Study / Graduate Certificates](#)) by paving the way for CSU to offer enrollment to degree-seeking as well as non-degree-seeking students.

**1. Degree Status:** The current Undergraduate Certificate Policy requires that students be enrolled in a degree program in order to pursue an Undergraduate Certificate. The proposed policy changes provide the potential for CSU to develop standalone Undergraduate Certificates: credit-bearing micro-credentials open to non-degree-seeking students as well as degree-seeking students. This proposed change supports national best practices and trends in higher education as well as CSU's land-grant mission of access. Standalone Undergraduate Certificates will provide a wide range of learners with valuable applicable skills. In addition, they will offer a bridge to undergraduate enrollment for learners not initially prepared to commit to a bachelor's degree. In addition to this definition update, the initiative to offer standalone Undergraduate Certificates will involve the establishment of a systematic review process.

**2. Credit Range:** The proposed Undergraduate Certificate Policy removes the upper credit limit for undergraduate certificates. This decision was made by CSU leaders and stakeholders based on the following criteria:

- **Affordability:** A student must be enrolled in an academic program of at least 16 credits in order to be eligible for federal financial aid.<sup>3</sup> Thus, CSU's current policy would exclude non-degree-seeking students pursuing an Undergraduate Certificate from eligibility for

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<sup>1</sup> Hanover, "Best Practices: Micro-credentials" (Hanover, 2023); AACSB, "Fulfilling Organizational Talent Needs Through Microcredentials," url: <https://www.aacsb.edu/insights/reports/microcredentials> (AACSB, 2021); Coursera, *Advancing Higher Education with Industry Micro-Credentials* (Coursera, 2023).

<sup>2</sup> Coursera 2023, pp. 6-9.

<sup>3</sup> Office of Federal Student Aid, "Basic Eligibility Criteria," url: <https://studentaid.gov/understand-aid/eligibility/requirements>; Office of Federal Student Aid, "Basic Types of Eligible Programs," *2023-2024 Federal Student Aid Handbook*, url: <https://fsapartners.ed.gov/knowledge-center/fsa-handbook/2023-2024>.

federal aid. Removing the upper credit limit will allow Undergraduate Certificates to qualify independently for federal aid.

- **Right Sizing:** The definition, application, and number of credits associated with Undergraduate Certificates varies widely among higher education institutions. While 9-18 credits is a common range, some valuable certificate programs are necessarily significantly larger.<sup>4</sup> The removal of the upper credit limit allows for right sizing individual Undergraduate Certificates according to the skills and competencies they aim to develop. Right sizing will be a particularly important consideration for non-degree-seeking certificate students with limited time and resources to complete the curriculum. Thus, the evaluation of certificate proposal credit numbers will be a central component of CSU's systematic certificate review process. In general, certificates should include only coursework necessary to build associated skills and competencies, be distinct from other micro-credentials in terms of credit range, and be smaller than a degree.

**3. Credit Level:** The proposed Undergraduate Certificate Policy seeks to remove the upper-division course requirement because it restricts the innovative, interdisciplinary potential of Undergraduate Certificates and will be a barrier to non-degree-seeking students. The revised policy allows for the establishment of both vertically aligned certificates within a discipline and interdisciplinary Undergraduate Certificates that build competency in interdisciplinary, applicable skill areas through coursework across multiple disciplines at the 100-200 level. It also encourages stackability by providing the potential to build certificates at multiple levels (introductory, intermediate, advanced, etc.) that can be stacked toward a degree. In addition, removing the upper-division requirement supports CSU's long-term goal of expanding access to non-degree-seeking students. These students may lack the prerequisites and academic experience to enroll in upper-division courses, and they may be excluded from programs with sequential courses due to financial aid restrictions requiring them to complete an Undergraduate Certificate program within a single semester.

**4. Who May Offer Undergraduate Certificates:** The current Undergraduate Certificate Policy states that only departments may offer certificates, but this restriction does not align with the Graduate Certificate Policy, national best practices, or current practice at CSU, where interdisciplinary Undergraduate Certificates already exist. The revised Undergraduate Certificate Policy addresses these issues and conforms to the current Graduate Certificate Policy by stating that Undergraduate Certificates may be offered by any academic unit or combination of academic units.

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<sup>4</sup> For example, similar ranges exist in Undergraduate Certificate Programs at the University of Colorado Denver: <https://www.ucdenver.edu/programs/category/programlevel/Certificate/1>; the University of Colorado Boulder: <https://www.colorado.edu/business/current-students/current-students/certificate-programs>; and at Oregon State University: <https://ecampus.oregonstate.edu/online-degrees/microcredentials/>.

Date: January 2024

To: Melinda Smith, Faculty Council Chair

From: Lumina Albert, Committee on Teaching and Learning Chair

Subject: University Distinguished Teaching Scholar Eligibility Criteria Expansion

The Committee on Teaching and Learning submits the following:

MOVED, THAT LANGUAGE CONCERNING THE UNIVERSITY DISTINGUISHED TEACHING SCHOLAR ELIGIBILITY CRITERIA BE MODIFIED TO ALLOW TENURE-TRACK AS WELL AS CONTINUING AND CONTRACT FACULTY IN ADDITION TO TENURED FACULTY.

### **Faculty Manual Changes**

#### **E.2.2.7.1 Eligibility for University Distinguished Teaching Scholar Status and Title**

Faculty holding tenure track, tenured, continuing and contract appointments ~~Persons holding tenure~~ at Colorado State University are eligible for the title of University Distinguished Teaching Scholar.

### **Rationale**

This change is being proposed to be inclusive and to recognize outstanding teachers who hold continuing, contract, tenure track and tenured appointments at Colorado State University.