

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Rita Knoll, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

**MINUTES**  
**Faculty Council Meeting**  
**November 1, 2016 – 4:00 p.m. – Eddy Building – Room 212**

**CALL TO ORDER**

The Faculty Council meeting was called to order at 4:00 p.m. by Mary Stromberger, Chair.

**ANNOUNCEMENTS**

1. Next Faculty Council Meeting – December 6, 2016 – A201 Clark – 4 p.m.

Stromberger announced that the next Faculty Council meeting would be held on December 6, 2016 at 4:00 p.m. in A201 Clark.

2. Executive Committee Meeting Minutes located on FC website – September 20 and 27, 2016; October 11, 2016  
(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

**MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes – October 4, 2016

Carole Makela (Chair, UCC) noted the dates in the footer on pages 16-18 of the attendance list need to be changed from May to October.

By unanimous consent, the minutes of the October 4, 2016 Faculty Council meeting were approved as amended. The minutes will be amended and placed on the FC website.

**UNFINISHED BUSINESS**

1. None.

**REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

- College of Business just underwent an accreditation visit. Went reasonably well. Will know final results in spring 2017. CSU is accredited by Higher Learning Commission (HLC), but other

colleges and programs are accredited. Congratulations to COB for reaching this point in the process.

- During the Board of Governors meeting, the Board gave the final approval for two new degrees (MS and PhD) in College of Engineering. Miranda gave a presentation to the Board on Student Learning. Gwen Gorzelsky spearheaded the presentation and framed the discussion. At the next Board meeting, there will be a presentation on academic freedom.
- Search is underway for a new Dean of Public Health.
- Governor Hickenlooper visited CSU a couple weeks ago. He brought 20 people from his administration, including the CEO and COO of the state. Spent 1.5 hours in LSC. Miranda was hoping to report to FC the Governor's draft budget, but it hasn't been released yet. Will be available later today. The budget changes are not expected to be extreme.
- Miranda reported on discussions at CSU on WELL Building Standards. WELL Building Standards reflect how the interiors of buildings interface with the people who occupy the space, and how they promote productivity and mental and physical health. CSU is interested in signing on for a pilot project with WELL.
- Miranda reported on the model of tuition revenue returns to the colleges (2-3-6). Tuition revenues from increased enrollment are shared the following way: 1/2 is returned to the colleges based on enrollment growth; 1/3 is sent to the central budget, and 1/6 is sent to the Provost's Office. In the past, the funds were sent back to the colleges too late. Miranda is sending the money more quickly to the colleges so that they can address enrollment growth needs right away. Miranda pushed out \$400,000 in August and just sent another \$1 million to colleges. Next semester will try to push the money out faster. Want to ensure enough support for our incoming students.
- Miranda initiated the process for reviewing budget proposals. The budget area review committees were launched early this week. Grateful to all faculty, staff and students who will review proposals, as well as CoSFP and CoIA. This process was started one month earlier this year--based on last year's process.
- Mary Meyer (Statistics) asked about the budget. The athletic subsidy has increased by 15% over the last two years. Meanwhile, academic budgets have been cut, as there was a reallocation last year. Meyer expressed frustration that academic budgets have not increased at the same rate as enrollment growth. Enrollment and tuition hikes will add \$8.8 million dollars, but academic programs have been cut. The College of Natural Science's budget was cut. Why?
- Miranda responded that this wasn't true. Yes, there was a budget reallocation of about 1.5%. However, overall the colleges saw a net increase in budget due to enrollment growth, differential tuition, etc. Natural Science increased their budget. The sum total was quite positive to all colleges; in particular was Natural Sciences.
- Mary Meyer (Statistics) noted that the number of tenure-track faculty has not increased over the years, and faculty numbers are not keeping pace with increased enrollment. Miranda: The faculty has increased by over 100 faculty in last 6-7 years. We have about 1060 faculty on the campus.

November 1, 2016

- Mary Meyer (Statistics): Are we going to have increases in academic budgets this year?  
Miranda: I expect so.
- Ross McConnell (Natural Sciences): Where do we find out how much budgets have increased?  
Miranda: IR website or financial accountability page. Let me get back to you on this.  
Last year we added about \$20-30 million dollars to the university--50% or more ends up in the colleges.

Miranda's report was received.

2. Faculty Council Chair – Mary Stromberger

Stromberger reported on the following:

Committee Updates

Lots of action items coming up

CoRSAF: Manual revisions related to Nondiscrimination language in Appendix I, and revisions to Section E.9, Faculty Productivity (unfinished business from last year). These will go to Executive Committee this month

CoTL: Have finalized its recommendations on the student course surveys. Along with its recommendations, CoTL will bring forward two proposals to revise Manual language in I.8 and E.12.1 regarding student course surveys. These documents will be reviewed by EC in November.

CoFG: Reviewing two proposals to add a NTTF member to CoSFP and CoTL. Also preparing a proposal to revise Manual language related to Faculty Council elections (electronic voting, reflect current practice, and emphasize proper voting procedures within departments).

CoSRGE: A proposal to allow for Professional Doctorates is being drafted within the Graduate School. CoSRGE will consider this proposal in the near future and will send their recommendations to Executive Committee.

Activities

*Ethics Colloquium*

Ethics Colloquium on October 20 featured Dr. Alex Guerrero, Associate Professor of Philosophy, University of Pennsylvania. He discussed the idea of a lottocratic approach to governance, whereby legislatures and other political figures are selected by lottery. On Thursday morning, Stromberger participated in a panel with Guerrero on the lottocratic approach to selecting faculty for department, college, and university committees, including faculty council.

Other panel participants included members from the Standing Committee on the Status of Women Faculty, who are also gender bias in service.

### *Supervisory Training*

Over the last two years, Stromberger has been working with the AP and State Classified Councils to advocate for supervisor training. A budget request was submitted and one-time funds were approved, to support Supervisor Training program in the Office of Training and Organizational Development. Funding was allocated for a software piece that tracks professional development (e.g. record and monitor training taken by employees). Two trainers were hired – Therese Laske and Michelle Newhard. The chairs of the three councils met with two new trainers and Marsha Benedetti (Associate Director) and talked about the training plan.

A training program that consists of foundational courses and elective courses has been developed. All supervisors will be encouraged to participate, and the program should be communicated to newly hired supervisors as an expectation.

Training will consist of three foundational courses – Mindset for Supervisors, Rules of the Road, and Principles of Community. The Mindset for Supervisors will include 360 and Strength Finders analyses, and participants will develop a professional development plan. It is estimated that these three courses will take 24-30 hours.

Additional courses will be offered every semester as core or elective courses. A supervisor can take 8 of these courses to achieve a certificate.

A pilot training with a cohort of ~20 supervisors will occur this November/December. The results of the pilot study will be assessed and changes made as necessary. Then the training program will launch next spring. There is capacity to train several hundred supervisors each semester. The goal is to make the foundational courses available to every supervisor – everyone with a direct report. This would include faculty with research associates.

### Questions:

Silvia Canetto (Natural Sciences): Who will do the training? What is the type of training? What is the evidence that supports that particular type of training?

Stromberger: Marcia Beneditti is heading this initiative (Office of Training and Organizational Development). They can be found on the website. I don't know the style of training. We could ask Beneditti to visit Faculty Council to discuss the first pilot of supervisor training.

Silvia Canetto (Natural Sciences): Why is it not mandatory?

Stromberger: There was pushback from making it mandatory. Beneditti indicated that, in her opinion, it is not good for those that want to be there, to be trained alongside some who does not want to be there –are forced to. It takes away the experience for everyone else.

Silvia Canetto (Natural Sciences): How would you know how it works unless you do a follow up?

Stromberger: Troy Mumford, CoB, can you speak briefly on this?

Troy Mumford (CoB): We have the same question. Gathering the evidence is important. Our brains are churning in that direction; gathering the evidence and tweaking the training as it goes forward.

Stromberger: We would like to get something in place before the training program is launched in the spring.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Can parliamentarian training be offered?

Stromberger: I will follow up with Lola Fehr, our Professional Registered Parliamentarian.

#### *Re-Envision CSU*

Still going strong. On October 19, Stromberger met with the faculty Advisory Committee to the VPR's Office to talk about re-envisioning how faculty conducts research and scholarly activity at CSU. This group will be working with Alan Rudolph on his plan for Research Success, and will develop recommendations for priority investments.

#### *Living Wage Report*

Stromberger worked with leaders of the employee councils, Community Resource Coordinator (Emma Chavez), University Benefits Committee (Jenn Bissell), HR (Diana Prieto and Angie Nielsen), and Lynn Johnson to study a proposal from Tony Frank to raise the minimum salary (full-time basis) to \$30,000. A report to Tony was submitted today.

- Plan would benefit 405 employees (85% of which are state classified personnel). Includes 8 faculty (6 special appointments and 2 part-time temporary appointments). The majority of employees are in auxiliary and self-funded units, including Residential Dining, Housing and Dining Operations (custodians), and Facilities Management.
- Compression is an issue and would need to be addressed by moving salaries from \$30-32K to \$32K, and from \$32-35K to \$35K.
- Total cost would be \$2.9M (\$2.15M in salaries and \$749K in fringe) not out of e and g funds; impact on facilities, vet med hosp; etc.

November 1, 2016

- Tradeoffs might be increased cost of attendance, increased veterinarian care costs at vet hospital
- Over 4 years, would cost \$723K per year.

Questions:

Silvia Canetto (Natural Sciences): How many are ethnic minority or women?

Stromberger: I'm not sure. Diana Prieto could determine that data.

Lori Peek (Liberal Arts): Ballot on minimum wage in Colorado—would it be connected?

Stromberger: Yes. The ballot was independent from what we are doing at CSU; however, if it passes, CSU is positioned to move forward because we have studied the salary increase impact to our budget.

Francesca Cotrufo (Soil and Crop Sciences): How many of our student hourlies are paid appropriately? Will they be raised as well?

Stromberger: This could be an additional phase. Right now the focus is on the CSU employees.

Robert Keller (Economics): Mary, I have a question for you and, before I ask it, I will very briefly provide the context.

As you know, the CSU Administration adopted an anti-bullying policy without forwarding the policy to Faculty Council for vetting and possible inclusion in the *Academic Faculty and Administrative Professional Manual*. The absence of the anti-bullying policy in the *Manual* raises several problems.

1. The current *Manual* has language in Appendix I, such as harassment, that pertains to bullying. CSU's anti-bullying policy was implemented by Administrative fiat. So now we have two documents that address negative behaviors and they are not consistent.
2. The anti-bullying policy mentions examples of behaviors that are intended to shame, embarrass, and so forth. In real world instances with context and specificity, it may be true that shaming a person causes discomfort but it is not necessarily bullying. So if a person says shame on you for your sloppy use of data, is that bullying?
3. The first application of the new anti-bullying policy was to four women who are tenure-track faculty members. Given gender ratios, what are the odds of that?
4. The anti-bullying policy does not provide sufficient safeguards for those being accused of bullying whereas Section K of the *Manual* provides a concrete appeal process that offers due process and fairness for the accused.

Mary, my question to you is: Are you willing to bring the anti-bullying policy to CoRSAF and to Faculty Council for their consideration? And if not, what are the criteria that justify keeping the anti-bullying policy out of the *Manual*?

Stromberger: Yes, it should be taken to CoRSAF. Please email Dan Turk, who now is the new Chair as of last week. Their committee would be happy to discuss those points if there are inconsistencies between the *Manual* and what CoRSAF says.

Ross McConnell (Natural Sciences): Are you willing to fight to get this into the FC Manual?

Stromberger: It was not put into the FC Manual because it is a policy that impacts all employees, including classified personnel staff. The state classified personnel would not know to look in the faculty Manual for the information. We can put something in the Manual and reference the bullying policy. CoRSAF can bring the motion forward to Executive Committee.

Ross McConnell (Natural Sciences): The first people affected by the policy were faculty. We don't have any way to protect our faculty.

Stromberger: I understand your point. But the policy is not for just faculty. Also, for faculty who are being bullied, the bullying policy protects the faculty as well.

Ross McConnell (Natural Sciences): The point is that we lost our voice in the matter.

Stromberger: You have a voice. You can take this to CoRSAF.

Carole Makela (Chair, UCC): We did have a discussion on this policy in Faculty Council about two years ago. The feedback from Faculty Council was incorporated into the policy.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): I understand the point. Faculty Council needs to be involved more.

Stromberger: It is good Dan Turk is here. He can take these points to CoRSAF.

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul F. Doherty, Jr.

Doherty reported the following:

**The Board of Governors (BOG) met October 6-7, 2016 in Fort Collins. Below are Paul Doherty's notes from this meeting. Full BOG meeting minutes are available on the BOG website.**

- 1) On Thursday, October 6<sup>th</sup>, the BOG met at CSU's ARDEC (Agricultural Research Development and Education Center) facility. The Dean of Agricultural Sciences (Ajay Menon) and Dr. James Pritchett presented a vision for the future of agricultural sciences and then the board was given a tour of the ARDEC campus.
- 2) Audit and Finance Committee

- a. Updates on the state budget and minimum wage ballot issues were provided
  - b. Campus budget updates were presented
    - i. Currently modeling 0-5% tuition increases; 2-3% salary increases)
  - c. Plans of finance were approved (bond issuance for up to \$100 million for improvement projects and \$230 million in refinancing)
  - d. CSU System Reserve Policy was approved
  - e. CSU-Pueblo Compensation Equity Study was presented
    - i. Pueblo employees are underpaid (11-17%) as compared to similar jobs/institutions and the commissioned report suggests that \$3.75 million would be needed to make salaries equitable
  - f. A CSU System Reserve was created.
  - g. Kuali updates and expansions (e.g., to CSU-Pueblo) were presented for a cost of \$3.4 million.
- 3) Real Estate/Facilities Committee
- a. Gifts and namings were approved for the Meat Lab (College of Ag), Design Center (College of Health and Human Sciences) and the College of Engineering.
- 4) On Friday, October 8<sup>th</sup>, the meeting resumed with a dialog with the northern Colorado legislative delegation (Senator John Kefalas, Representatives Joann Ginal and Jeni Arndt). Discussion was broad ranging with tuition, hospital provider fee, living wage, open records all being discussed.
- 5) The replacement search for President Lesley DiMare (CSU-Pueblo) has commenced with the position to be filled by June.
- 6) General Counsel Mike Nosler will retire and Jason Johnson will be the new General Counsel effective January 1.
- 7) Strategic Mapping for the CSU System
- a. System-wide Council meeting for the AP and State Classified Councils
  - b. Recent academic coordination meeting held on Sept 28<sup>th</sup>
    - i. Explore possible academic initiatives (e.g., degree pathways, faculty exchanges)
- 8) Cleery Act/Campus Safety annual update
- 9) Academic and Student Affairs Committee
- a. Introduction of new VPUA – Kelly Long
  - b. New degrees (MS, PhD) in Computer Engineering approved for CSU.
  - c. New certificates (business analytics, cyber security, data management and analysis, information technology operations, management and leadership fundamentals, business administration, marketing) approved for CSU-Global.
  - d. Faculty *Manual* changes to Section C.2.1.9.5.d approved – includes a representative from the office of VP for Research on the Committee on Libraries.
  - e. Provost Miranda presented on how students learn and how current research is driving changes to curriculum and instructional delivery
- 10) Annual Research Report – VP for Research Alan Rudolph
- a. Overall awards for 2016 - \$282 million (5.1% increase)



November 1, 2016

- b. Presented on needed infrastructure, big-bet funding, cluster hires/teams, leveraging relationships.
- c. CSU-Pueblo (Provost Kreminski) had \$4 million in research funding

*The next BOG meeting will be December 8-9, 2016 at the System Office in Denver.*

Questions:

Silvia Canetto (Natural Sciences): CSU-Pueblo did a salary equity study--similar to exercise at CSU. Can we have an update on the women at CSU? What does the salary difference look like now? Salary was corrected; did it expand, shrink, or stay the same? What does a full professor salary look like? What formula was used to correct that point? How did the 3/5/7 get translated? How did salary regression look like? Not posted in last two years? Why not available?

Doherty: This was a CSU-Pueblo report. I will turn this to Provost Miranda.

Miranda: The committee studying salary equity is finishing their work. Their report is not yet finalized but is close. Dan Bush speaks to the committee every 2-3 weeks.

Diana Prieto: The committee is finalizing the model. The goal is to have this work done in the next month or so. Pilot with small groups. The ultimate goal is to finalize the work. Data will be used in the salary exercise in the spring.

Silvia Canetto (Natural Sciences): Any other answers to my questions?

Diana Prieto: We are still working on the report. Not at liberty to address your other questions and will share that information when the report is complete.

Silvia Canetto: Why is regression line not available at this time?

Prieto: We are working on a new model.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Did you extend the invitation to the BOG to attend FC?

Doherty: Yes, I did extend the invitation; however, the BOG members are from all over the state. Our local representative, Joe Zimlich, would be the closest to CSU. His tenure is up in December.

Nancy Hunter (Libraries): A long time ago, certain people from FC were invited to join the BOG members at a dinner, and I was lucky enough to be invited. We had one BOG member at each table. It was a nice way to get to know them.

Doherty: They organize several different activities. These types of things do happen. Not as regularly as we would like, but they do happen.

Miranda: At campus visits, the BOG members try to have lunch with some constituents.  
Different representative groups

Doherty's report was received.

4. Diana Prieto and Teri Suhr, HR – Changes to Health Care Plan

Open enrollment started Monday.

Prieto introduced Teri Suhr:

- Medical plan; CSU is not unique. Self-insured employer. We are experiencing many large claims. Medical care costs have increased as well.
- 11% increase in premiums is needed, due to increased expenses last year. We have a small number of claimants with over \$100,000/individual.
- HR shared the report with the University Benefits Committee and the Operations Committee.
- The Operations Committee was concerned with the 11% increase. Cabinet asked to look at other options, to limit the increase to employees to less than 10%.
- Suggestion: change cost-sharing model.
- The 11% increase for employees was reduced to 7% or 9%, depending on the health care plan. CSU will increase its cost share to compensate.
- Dental/disability: no increases to premium.
- Look into Ram Plan; very popular.
- 1100 hits on Alex; Anthem helped us roll this out. It's an educational interaction tool; builds our confidence on medical jargon. Puts humor into education. Looking for feedback with partnership with Anthem.
- Alex is a piece of our work to provide more tools to campus community to help them make decisions. This is important as the market changes.
- We look at our peer benchmarks. Indemnity plan. CSU is staying steady with peers.
- Conversations will begin next spring to talk about long-term solutions/alternatives to the health care plan. Employee input will be gathered.

Questions:

Francesca Cotrufo (Ag Sciences): What is the rationale for 9% or 11%? Why not 50:50 between the employee and employer?

Prieto: We have to fund the plan, and we were asked to look at 9%. The administration is absorbing the percentage in order to fund the plan.

Prieto and Suhr's report was received.

5. Alan Rudolph, VPR – Research Success Initiatives

Rudolph reported the following:

Rudolph showed slides from his presentation to the Board of Governors on Research Success.

- Summary: 25% of our proposals are funded. \$282 million in awards. The three largest colleges have been flat or down a bit. The increase is in the College in Natural Resources in military lands; forest management and land surveys (CEML).
- Tom Milligan's office partnership; working to get out message of research that has been done. Talking about scholarship. Not all research is sponsored research. There is more creative scholarship; creative arts. Not typically counted in research and need to be counted. We need to pay attention to support libraries (e.g. collections). We still need the resource for scholarly activity.
- CSU has been building a lot of buildings; our research facilities need attention (e.g. vector-borne diseases). These are critical assets that CSU has.
- Discoverers: not just faculty research but also graduate students. Start the grad showcase; third one in partnership with the Graduate School. Had 350 or more participate. We need to pay attention to graduate and undergraduate students' research.
- Strategic initiatives need to be prioritized and funded. CSU also has some strategic priorities. Trying to marry the strategic initiatives with researcher's passion.
- Catalyst programs; uncommon collaborations to leverage new programs and research. Teams have gone after foundations. Accelerate research both bottom up and top down.
- Investing in human capital investments; faculty cluster hires interested in research.
- Providing more resources to more faculty to do research; e.g. team science.
- Research success initiative: national western center. Research is getting engaged to do fund-raising for research related to such (e.g. NREL).

Questions:

Antonio Pedros-Gascon (Languages, Literatures and Cultures): CSU discoverers. Is that a formal organization?

Rudolph: No. Just an internal way to indicate the teams.

Antonio Pedros-Gascon (Liberal Arts): Perhaps find another word? Culturally, not use "discoverer." Bad connotation.

Francesca Cotrufo (Soil and Crop Sciences): Give a big budget to successful proposal. If government would assess the waste of writing and submitting proposals all the time. Could CSU supplement funds to support research so that there is less pressure to write proposals all the time?

Rudolph: Gave the seven teams \$1.2 million (total) for the two year project. These teams have evolved. A cluster hire is moving into a Center on campus. It would be nice to have more seed funds.

Dawn Duval (CVMBS): With our faculty, there is a barrier with getting industry proposals through sponsored programs in a timely manner.

Rudolph: The oil and gas awards have been down the last few years. I will check to see if sponsored programs is getting slower with industry awards. We did break the record for licenses. The patenting process is expensive and the process is slower.

Rudolph: Our two incubators are also re-staffed in leadership.

Silvia Canetto (Natural Sciences): How are faculty from Social Sciences involved?

Rudolph: Social science faculty are involved with some initiatives, including in partnership with air quality and health. Solicited proposals: 26 received. Five straddle across colleges – Ag Sciences, CLA, Warner, Natural Sciences. The team was assembled across levels of experience (e.g. assistant and associate professors). Want to create a system for a warning fire...how to measure particulates and educate the community (public health). Cluster hire was started.

Rudolph's report was received.

### **CONSENT AGENDA**

1. UCC Minutes – September 23 and 30, 2016; October 7 and 14, 2016

Carole Makela, Chair of University Curriculum Committee, moved that Faculty Council approve the consent agenda.

Makela's motion was unanimously approved.

### **ACTION ITEMS**

1. Proposed revisions to the *Graduate and Professional Bulletin* – Admissions Requirements and Procedures – CoSRGE

Bill Sanford, Chair, CoSRGE, moved that Faculty Council approved the proposed revisions to the *Graduate and Professional Bulletin*, Admissions Requirements Procedures.

RE: Revisions to the *Graduate and Professional Bulletin* –

#### ADMISSIONS REQUIREMENTS AND PROCEDURES

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “ADMISSIONS REQUIREMENTS AND PROCEDURES” – OF THE *GRADUATE AND PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

#### Admissions Requirements and Procedures

##### Application: U.S. Citizens or Permanent Residents

Students apply online (<http://gradadmissions.colostate.edu/apply>) ~~with the Admissions graduate application.~~ In addition to the online application, a non-refundable application fee must be electronically submitted.

The online application will be electronically submitted to the Office of Admissions and then forwarded to the appropriate academic departments. With this system, most documents are uploaded directly by the applicant. Regarding letters of recommendation, recommenders will be notified and prompted to provide a recommendation letter through the online system. The letter of recommendation will be automatically processed and submitted to the student's online file. ~~In addition to the on-line application, a non-refundable application fee must be electronically submitted.~~

The following must be sent directly to the ~~directly to the department in which the applicant plans to study~~ (see [Directory of Departmental and Program Contact Persons](#) for proper address). Office of Admissions, at Colorado State University, 1062 Campus Delivery, Fort Collins, CO 80523-1062. ~~department in which the applicant plans to study~~ (see [Directory of Departmental and Program Contact Persons](#) (<http://graduateschool.colostate.edu/prospective-students/degrees.aspx>) for proper address).

1. One official transcript of all collegiate work completed post-high school. Additionally separate transcripts are not required for study abroad credits if the GPA and credits are recorded on the transcript of the university that sponsored the study abroad experience. CSU transcripts are not required. Training course transcripts from branches of the U.S. military that show credit received with neither grades nor degrees awarded are exempt from the transcript requirement.
2. ~~Three letters of recommendation must be sent to the academic department to which you are applying. There is no standardized format unless specified by your department.~~ Test scores such as GRE or GMAT, if required by department, should be

November 1, 2016

submitted with institution code 4075.

3. Any other ~~materials information~~ that individual departments or programs may require of applicants. ~~Applicants are advised to contact the departments regarding additional application materials such as the GRE or GMAT.~~
4. Regardless of citizenship, applicants may be required to demonstrate proof of English language proficiency, if they do not have a degree from an institution where the primary language of instruction is English.

### **Application: International Students**

Application procedures are similar to those for U.S. citizens or permanent resident students. Refer to U.S. Citizens or Permanent Residents information for instructions.

The following materials must be sent directly to the Office of Admissions, at Colorado State University, 1062 Campus Delivery, Fort Collins CO 80523-1062 ~~department in which the applicant plans to study (see Program and Degrees webpage for the mailing address).~~

1. An official transcript of all collegiate work completed along with a certified translation into English.
- ~~2. A statement of purpose.~~
- ~~3. Three letters of recommendation~~
2. Scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or Pearson Test of English (PTE) Academic. Test scores should be submitted with institution code 4075. Integrated Degree Program (IDP)

Admissions are not required to take the TOEFL, IELTS exam or the PTE Academic exam.

**Rationale:** Due to the Slate system implementation, admission's applications are interactive and materials are reviewed online by respective departments/units. The new implementation requires materials to be uploaded by applicants, their referrers, and the admission's office; therefore, the old application processes are no longer being used.

The motion was unanimously approved by FC.

### **DISCUSSION**

1. None.

Stromberger adjourned the meeting at 5:48 p.m.

Mary Stromberger, Chair  
Stephanie Clemons, Vice Chair  
Rita Knoll, Executive Assistant

ATTENDANCE  
**BOLD INDICATES PRESENT AT MEETING**  
UNDERLINE INDICATES ABSENT AT MEETING

<b>ELECTED MEMBERS</b>	<b>REPRESENTING</b>	<b>TERM</b>
<b>Agricultural Sciences</b>		
<b>Stephan Kroll</b>	Agricultural and Resource Economics	2019
<u>Stephen Coleman</u>	Animal Sciences	2018
<u>Scott Nissen</u>	Bioagricultural Sciences & Pest Management	2018
<b>Adam Heuberger</b>	Horticulture & Landscape Architecture	2019
<b>Francesca Cotrufo</b>	Soil and Crop Sciences	2017
<b>Jane Choi</b>	College-at-Large	2019
<b>Jason Ahola</b>	College-at-Large	2017
<b>Bradley Goetz</b>	College-at-Large	2019
<b>Health and Human Sciences</b>		
<b>Anna Perry</b>	Design and Merchandising	2019
<b>Brian Tracy</b>	Health and Exercise Science	2018
<b>David Sampson</b>	Food Science and Human Nutrition	2019
<b>Lisa Daunhauer</b>	Human Development and Family Studies	2018
<b>Scott Glick</b>	Construction Management	2017
<u>Barb Hooper</u>	Occupational Therapy	2017
<b>Tom Chermak</b>	School of Education	2018
<b>Eunhee Choi</b>	School of Social Work	2019
<b>Business</b>		
<u>Bill Rankin</u>	Accounting	2019
<b>Stephen Hayne</b>	Computer Information Systems	2018
<b>Tianyang Wang</b>	Finance and Real Estate	2019
<b>Troy Mumford</b>	Management	2018
<b>Kelly Martin</b>	Marketing	2018
(Substituting for Tuba Ustuner-Fall 2016 sabbatical)		
<b>Lisa Kutcher</b>	College-at-Large	2019
<b>John Hoxmeier</b>	College-at-Large	2019
<b>Engineering</b>		
<u>Russ Schumacher</u> (Excused)	Atmospheric Science	2018
<b>Travis Bailey</b>	Chemical and Biological Engineering	2019
<b>Rebecca Atadero</b>	Civil and Environmental Engineering	2018
<u>Siddharth Suryanarayanan</u>	Electrical and Computer Engineering	2019
<b>Shantanu Jathar</b>	Mechanical Engineering	2017
<u>J. Rockey Luo</u>	College-at-Large	2019
<b>Steven Reising</b>	College-at-Large	2019
<u>Ted Watson</u>	College-at-Large	2018

November 1, 2016

**Liberal Arts**

<b>Michael Pante</b>	Anthropology	2017
<u>Marius Lehene</u>	Art	2017
<b>Julia Khrebtan-Horhager</b>	Communication Studies	2019
<b>Robert Keller</b>	Economics	2017
<b>Sue Doe</b>	English	2018
<b>Albert Bimper</b>	Ethnic Studies	2019
<b>Jonathan Carlyon</b>	Languages, Literatures and Cultures	2018
<b>Thaddeus Sunseri</b>	History	2017
(Substituting for Adrian Howkins Fall 2016)		
TBD	Journalism and Technical Communication	2017
<b>Wesley Ferreira</b>	Music, Theater, and Dance	2019
<b>Moti Gorin</b>	Philosophy	2019
<u>Kyle Saunders</u>	Political Science	2018
<b>Tara Opsai</b>	Sociology	2019
<b>Antonio Pedros-Gascon</b>	College-at-Large	2019
<b>Mary Vogl</b>	College-at-Large	2017
(Substituting for Mohammed Hirchi)		
<b>David Riep</b>	College-at-Large	2018
<b>Angela Christian</b>	College-at-Large	2018
<b>Lori Peek</b>	College-at-Large	2018

**Natural Resources**

<b>Monique Rocca</b>	Ecosystem Science and Sustainability	2017
<b>Julie Savidge</b> (Fall 2016; Barry Noon (thru Spring 2018))	Fish, Wildlife, & Conservation Biology	2018
<b>Yu Wei</b> (substituting for Maria Fernandez-Gimenez)	Forest and Rangeland Stewardship	2017
<b>William Sanford</b>	Geosciences	2017
<b>Richard Knight</b>	HDNR in Warner College	2017

**Natural Sciences**

<u>Jennifer Nyborg</u>	Biochemistry and Molecular Biology	2019
<u>Melinda Smith</u>	Biology	2018
<b>George Barisas</b>	Chemistry	2017
<b>Ross McConnell</b>	Computer Science	2019
<b>Gerhard Dangelmayr</b>	Mathematics	2017
<u>Mingzhong Wu</u>	Physics	2017
<b>Silvia Canetto</b>	Psychology	2019
<b>Mary Meyer</b>	Statistics	2019
<u>Ed DeLosh</u>	College-at-Large	2017
<u>Anton Betten</u>	College-at-Large	2019
<u>Janice Moore</u>	College-at-Large	2018
<b>Brad Conner</b>	College-at-Large	2018
<u>Alan Van Orden</u>	College-at-Large	2018



**Veterinary Medicine & Biomedical Sciences**

<b>C.W. Miller</b>	Biomedical Sciences	2019
<b>Dean Hendrickson</b>	Clinical Sciences	2019
<b>Lucas Argueso</b>	Environmental & Radiological Health Sciences	2017
<b>Alan Schenkel</b>	Microbiology, Immunology and Pathology	2018
<b>Ryan Ferris</b>	College-at-Large	2017
<b>Gerald Callahan</b>	College-at-Large	2017
<u>Patrick McCue</u>	College-at-Large	2018
<u>Stuart Tobet</u>	College-at-Large	2018
<u>DN Rao Veeramachaneni</u>	College-at-Large	2018
<b>Marie Legare</b>	College-at-Large	2019
<b>Anne Avery</b>	College-at-Large	2019
<b>Tod Clapp</b>	College-at-Large	2019
<b>Dawn Duval</b>	College-at-Large	2019

**University Libraries**

<b>Nancy Hunter</b>	Libraries	2019
<b>Naomi Lederer</b> (Substituting Fall 2016 for Michelle Wilde)	At-Large	2019

***Ex Officio* Voting Members**

<b>Mary Stromberger</b>	Chair, Faculty Council/Executive Committee	2017
<b>Stephanie Clemons</b>	Vice Chair, Faculty Council	2017
<b>Paul Doherty, Jr.</b>	BOG Faculty Representative	2017
Don Estep, Chair	Committee on Faculty Governance	2017
Todd Donovan, Chair	Committee on Intercollegiate Athletics	2017
<b>Nancy Hunter, Chair</b>	Committee on Libraries	2017
<b>Jenny Morse, Chair</b>	Committee on Non-Tenure Track Faculty	2017
<b>Dan Turk, Chair</b>	Committee on Responsibilities & Standing of Academic Faculty	2017
<b>Bill Sanford, Chair</b>	Committee on Scholarship Research and Graduate Education	2017
Karen Barrett, Chair	Committee on Scholastic Standards	2017
Katharine Leigh, Chair	Committee on Strategic and Financial Planning	2017
Matt Hickey, Chair	Committee on Teaching and Learning	2017
Eric Prince, Chair	Committee on University Programs	2017
<b>Carole Makela, Chair</b>	University Curriculum Committee	2017

***Ex-Officio Non-Voting Members***

Anthony Frank	President
<b>Rick Miranda</b>	Provost/Executive Vice President
Brett Anderson	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Louis Swanson	Vice Provost for Engagement/Director of Extension
Robin Brown	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Tom Milligan	Vice President for Public Affairs
<b>Alan Rudolph</b>	Vice President for Research
<b>Blanche M. Hughes</b>	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Jodie Hanzlik	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
<b>Toni-Lee Viney</b>	Chair, Administrative Professional Council