

MINUTES
Executive Committee
Tuesday, October 17, 2017
3:00 p.m. – Room 106 - Administration

Present: **Tim Gallagher**, Chair; **Sue Doe**, Vice Chair; **Margarita Lenk**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Scott Nissen**, Agriculture; **Stephen Hayne**, Business; **Steven Reising**, Engineering; **Carole Makela**, Health and Human Sciences; **Steven Shulman**, Liberal Arts; **Nancy Hunter**, Libraries; **William Sanford**, Natural Resources; **Anne Avery**, CVMBS; **Rick Miranda**, Provost/Executive Vice President

Guests:

Absent: **Mary Stromberger**, Immediate Past Chair (excused); **George Barisas**, Natural Sciences (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

November 7, 2017 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – November 7 2017 – Clark A201–4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – December 5, 2017 – A201 Clark – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – August 15, 2017; August 22, 2017; September 12, 19 and 26, 2017 (<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes –

C. UNFINISHED BUSINESS

1. Proposed revisions to the *Academic Faculty and Administrative Professional Manual* – Section K Resolution of Disputes CoRSAF

2. Proposed revisions to Section E.12.1 Teaching and Advising of the *Academic Faculty and Administrative Professional Manual* – CoTL
3. Proposed revisions to Section I.8 Student Course Survey of the *Academic Faculty and Administrative Professional Manual* – CoTL
4. Elections – Graduate Student Representatives on Standing Committees

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

E. CONSENT AGENDA

1. UCC Minutes – September 22, 2017

F. ACTION ITEMS

1. Proposed revisions to the Bullying Policy in the Workplace of the *Academic Faculty and Administrative Professional Manual* - CoRSAF

G. DISCUSSION

1. None

October 17, 2017 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. *Faculty Council Meeting Minutes*

1. October 3, 2017

The October 3, 2017 Faculty Council meeting minutes were unanimously approved and will be placed on the November FC meeting agenda.

II. Items Pending/Discussion Items

A. *Announcements*

1. Next Executive Committee Meeting: October 24, 2017– 3:00 p.m. – Room 106 - Administration

Gallagher announced that the next Executive Committee meeting would be held on October 24, 2017. Gallagher would like to cancel the October 31, 2017 meeting, if acceptable with other EC members. EC members approved.

There will be more upcoming proposals for next week. EC members may want to consider these proposals for the December FC meeting agenda instead of November.

B. *Action Items*

1. UCC Minutes – September 29, 2017 and October 6, 2017

Makela said there will be additional materials for EC next week.

Hunter moved (Sanford 2nd) to place the September 29, 2017 and October 6, 2017 UCC meeting minutes on the November FC meeting agenda.

Hunter's motion was unanimously approved.

2. Proposed revisions to Scholastic Standards of the Graduate Professional Bulletin – CoSRGE

Gallagher announced that this Bulletin was not approved by CoSRGE yet and is being pulled from today's agenda.

A different approved proposal will be sent to us from CoSRGE for the October 24, 2017 meeting.

3. New CIOSU: Colorado Water Center at CSU – CUP
4. New CIOSU: One Water Solutions Institute – CUP

Gallagher asked if EC members were okay putting these new CIOSU proposals on the November or December Faculty Council meeting agenda.

Makela asked if we might place both CIOSU proposals on the consent agenda.

Gallagher said the CIOSU approvals usually aren't controversial, and it could save time at the November meeting if put on the Consent Agenda.

EC members unanimously approved placing the two New CIOSUs--Colorado Water Center at CSU and One Water Solutions Institute on the November 7, 2017 FC meeting Consent Agenda.

Gallagher asked EC members for permission to add another Action Item—discussion of the Bullying Policy. EC members unanimously agreed to this Action Item.

Last week, Executive Committee voted to put the revised bullying policy into the *Manual* as an appendix, and that was what the AP Council voted on October 9. Since last Tuesday's EC meeting, a couple of things have happened. One is the document I emailed to you last Sunday—the memo from Marie Legare with the official motion. They are asking EC to place not only the revised policy into the *Manual*, but the guidelines and procedures, and the complaint form. This is different from what you voted on one week ago. You voted to place the *policy* on November agenda. Now you will vote on the guidelines and procedures, and the complaint form, which were never addressed. Do EC members wish to do this?

The first time Gallagher heard about this was Monday morning, and Gallagher sent it to EC yesterday. CORSAF recommended this because they thought this messages due process more fully. However, that's not the only concern. Gallagher met with the AP Council chair and others from the AP Council regarding the revised preface, which says the AP Council must approve proposals before motions go

to FC. In the meeting today (October 17) Gallagher shared the new language from CORSAF with the AP reps, and they were unsure of what to think. Gallagher asked them if they considered this a trivial change so that the bullying policy could go forward to FC. They did not see this as a minor change. So now, this will delay the bullying policy proposal coming before FC until at least December.

Lenk proposed that in the future all committee chairs would need to understand that items need to go to the AP Council first before coming to us. It's just a normal learning curve experience.

Gallagher pointed out that the protections of due process are delayed until the bullying policy is placed in the *Manual*.

Reising: I agree with Margarita. In addition, it seems like the complaint form could be housed on the procedures area of the *Manual*.

Reising: Could the AP Council have an emergency meeting?

Gallagher: They said no, and they are not allowed to do email votes.

Reising: Major impediment in all of our operations.

Avery: I think that the timing of meetings may need to be moved around a bit. I don't see another way to include their opinion in this way.

There was a discussion about whether EC would seek to change the policy in the preface from the May 2016 FC approval and how such a change would be received by AP Council.

It was pointed out that FC still has the last word in terms of the last vote. Gallagher says that a motion from the floor of FC now on any matter that affects Administrative Professionals would be declared out of order because it would first have to pass through APC.

Shulman stated that there is a clear desire to have APC fully involved.

Gallagher said we have a request from CoRSAF so we can say yes, no, or ask Gallagher to go back to CoRSAF and ask them to remove the complaint form and include only the policy and guidelines and procedures, then bring it forward to APC, then to FC.

Hayne did a search and revealed that all other references to forms are not part of the *Manual* itself.

Shulman moved (Hayne 2nd) with one no vote for Gallagher to take the proposal back to CoRSAF.

Shulman's motion was approved.

C. Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported the following:

- Miranda said there was a nice celebration of the opening of the new biology and chemistry buildings.
- Homecoming/Parent Weekend was a success.
- John Hayes has been asked to chair the search for the next Vice Provost for International Programs.
- President Frank met with DACA students. Cara Neth and Frank wrote a response but this is still a work in progress.

Miranda's report was received.

3. Faculty Council Chair – Tim Gallagher

Gallagher reported the following:

- Calling a parliamentary meeting with our Parliamentarian, Lola Fehr for Friday, November 3 and inviting the FC officers and Chairs of Standing Committees. In the process of getting times and availabilities for all participants. Would like to come up with some contingency plans so that if we have a breakdown in order, we have some ideas about how to get back on track at the November FC meeting.

- Met with Mary Meyer, President of AAUP and had a good talk about NTTF issues. She had some insights on how to navigate some NTTF issues. Gallagher is looking at ways to bring us all together with FC to provide benefits and safeguards to NTTF.
- Approached by Linda Schutjer, from OGC, re: intellectual property and asked about D.7.1 - retroactive pay policy, and wants CoRSAF to look at this. After some discussion, CoRSAF was told to wait until OGC reviews the policy first before CoRSAF reviews.

Gallagher's report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported the following:

The Board of Governors (BOG) met on October 5-6, 2017 since the last Faculty Council meeting. Full BOG meeting minutes are available on the BOG web site. Below are my highlights notes from these meetings, and are not meant to be fully comprehensive summaries of the Board meetings.

The October 5-6 meeting was held on the CSU Fort Collins campus.

1. Amy Parsons provided updates on the CSU system strategic map, and the Western stock Show Complex, which will have its first groundbreaking November 3, 2017 and will have a special exhibit entitled History Colorado Zoom In: The Centennial State in 100 objects. CSU affiliated people will have a reduced membership price. In addition, this show will run for 6 years, and will include a special 3 month exhibit around CSU's 150 year anniversary. Future Learn's first MOOC is up and is about Water Scarcity: Crisis and Response. The second MOOC will be about Water for People: Future Generations and Diplomacy. Future MOOCs will be about the Anthropology of beer and the Roman Republic. The first annual report of Todos Santos has been released and shows great statistics of use by faculty and students, both CSU-Fort Collins and CSU-Pueblo.
2. Rick Miranda reviewed the strategic plan and SPARC layers of involvement for CSU-Fort Collins. He described progress in each area of the strategic plan, emphasizing the cluster faculty hires, sustainability successes (CSU was first to achieve platinum standing/ranking, and only Stanford and University of New Hampshire have followed), campus composting, and pollinator project). System-wide IT consolidations are occurring to save resources, and the Shepardson remodel. Opportunities for sustainability improvements include: student learning outcomes, sustainability investments, fleet

vehicles, and renewable electricity. Two colleges out of the 8 have made sustainability a goal at the college level (business and engineering). Rick reviewed the program changes on all campuses and the CSU-Pueblo faculty *Manual*. The next BoG meeting in December will discuss assessment strategies and tools.

3. Tony reported we have now raised and collected \$192 million, so we are 81% towards our goal for the campaign, and celebrated that VP Tobin has picked up where Brett Anderson left off.

4. Joe Parker – CSU Athletic director gave an overview of how the CSU athletics have celebrated successes so far as well as stadium updates.

5. Tom Milliken spoke to opportunities with University Brand, an Associated Press Relationship that allows CSU expertise to be shared in a digestible format. Go to Conversation.com to see the articles an aggregator of content that other media go to see what they want to pick up. We can sign up for a daily newsletter if we want. The Conversation is a web-based media, written by university scholars and researchers, edited by journalists who transform it for public consumption, they are free to read and republish, which is leading to millions of other outlets picking up those stories. Newsweek, Scientific American, New Republic, LA Times, etc. So far 7 CSU authors have published 10 articles, in total 41 authors have published 54 articles. All 8 colleges have now published at least one article. 6600 viewers in August 2016, 125,000 in August 2017. Ten other universities contribute in addition to CSU (Michigan, Ohio State, Columbia, etc.)

6. CSU Global student representative spoke about what CSU Global is doing better than anyone else: He knew UPFRONT how much the total bill would cost and how long it would take to finish his education at the time of initial counseling. CSU Global Faculty Representative Tony Vrba is planning the first CSU system faculty meetup for dinner on Nov. 9, 2017 at the CSU Global campus (food to be catered in). Discussions will include sharing tips and challenges of teaching online by all three campuses. CSU Global President explained their strategic plan entitled sharing for the global good. The will be hosting a virtual conference on Nov. 14th: Addressing the new majority: addressing approaches for nontraditional students. CSU Global uses an outsourced vendor, Linda.com, for instructional content and instructional support. She has also just written a book “Impacting the Future of Higher Education”, a short expository on what is possible in this higher education area that is underserved.

7. Special presentation Gwen Gorzelsky and others: Technology enhanced learning and high-impact learning and high-impact practices where content and assignment designs to prompt inquiry, analysis, critical thinking, application, and integration across topics and disciplines. These high-feedback tools, such as Slack, R, Python, ALEKS, SCALAR and Perusall, allow for individual student programming for learning intellectual and practical

skills, integrative and/or applied learning, whether intellectual or practical, including integrative and/or applied learning for metacognitive learning. Content and assignments are designed to promote analysis, integrations, application, engagement with course materials, and have timely, frequent, substantive, feedback, with structured exchanges to foster meaningful interaction, and timely, low-cost access to course content. Using web development software, students can create their own website and post projects, create a blog, use open source toolkits, basically create a digital accessible portfolio of their work. High impact, technology-enhanced learning has to be purposeful, participatory and project based. Adult learners do not want to be TAUGHT, they want to be engaged in their own learning. They want to know how to apply what they are learning. They have to see the point of why they need to learn that, so that they make the sacrifices in their lives to learn it.

8. The Real Estate Committee reported that the Anatomy Zoology east wing revitalization (15 million) and the Chemistry B&C wing (25.14 million) are underway. The Hughes Stadium site will be deconstructed, cleaned and available for developers. Open sessions were held on Sept. 20 and Oct. 18th to include the public voice on the decisions for the future uses of this land. A short list of developers will be selected and an advisory committee will be formed with recommendations for the BOG. Once a developer is selected, CSU will step aside, and the developer will be interfacing with the community. Both the city and the county want to annex this property. There may be asbestos, so remediation might be needed first, and then demolition. There will be salvage, and they can bid on the concrete and the copper. The expectation is that this site will be mixed use for housing, commercial real estate, and open space.

9. Alan Rudolph: CSU Research presentation shared that FY 2017 enjoyed \$338.4 million in research expenditures, Federal awards are up by 11% and industry awards are down by 9%. Collaborative multidisciplinary team science projects are growing. Facility needs include shared, open collaborative spaces for meetings, core shared realize instrumentation, and communication and collaboration technology. Space has been identified (Johnson hall, anatomy and zoology building, Scott bioengineering building, and design building (going up in 2019)). The first CIP partnership regarded Air Quality, Climate and Health : 174 faculty and researchers in all 8 colleges, 57 department and centers, 47 external partners \$174 proposals submitted, \$16,9 m in awards received and 118 publications so far. Five new team projects for 2018. Regulatory compliance is increasing rather than decreasing, and seeing increased audit activity, especially in military land management. Future research risks were discussed. Food, energy, and water issues are of high priority to CSU.

10. Treasury report: The state is making minor changes to their funding model, and making big changes to their expenditure models, and both will impact their recommendations regarding what the tuition rate increase recommendations are going to be in the future. CCHE fiscal affairs committee is still working on the capital

construction requests. The budget is proceeding forward with Faculty and staff funding requested at \$10.5 million, which includes a 2.5% increase. If tuition is not allowed to increase, and if the state requires a 2% reduction, then CSU may experience a \$22 million loss. If no %reduction, then an \$11 million loss. If 3% tuition increase, and 0% state funding increase, then \$7 million loss. The most likely scenario may be a 3% increase in tuition and 2.5% increase in state revenues, which could reduce the loss by \$3 million, which could possibly resulting in campus cost reallocations. However, these are all speculations at this point. Finally, there will be some variable rate bond restructuring that will save significant resources in the future due to interest rates now rising.

11. All items brought to the Board were approved.

Lenk's report was received.

D. Discussion Items

1. None.

Executive Committee adjourned at 4:47 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant