MINUTES
Executive Committee
Tuesday, October 24, 2017
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Rita Knoll, Executive Assistant; Scott Nissen, Agriculture; Stephen Hayne, Business; Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Steven Shulman, Liberal Arts; Nancy Hunter, Libraries; William Sanford, Natural Resources; George Barisas, Natural Sciences; Anne Avery, CVMBS; Dan Bush, Vice Provost for Faculty Affairs

Guests: Richard Eykholt, University Grievance Officer; Marie Legare, Chair, CoRSAF; Zsuzsa Bhalog, ACE Fellow and Professor of Engineering, Metro State

Absent: Mary Stromberger, Immediate Past Chair (excused); Margarita Lenk, BOG Faculty Representative (excused); Rick Miranda, Provost/Executive Vice President (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

November 7, 2017 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – November 7 2017 – Clark A201–4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – December 5, 2017 – A201 Clark – 4:00 p.m.
2. Executive Committee Meeting Minutes located on FC website – August 15, 2017; August 22, 2017; September 12, 19 and 26, 2017

(https://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – October 3, 2017

C. UNFINISHED BUSINESS
1. Proposed revisions to the *Academic Faculty and Administrative Professional Manual* – Section K Resolution of Disputes -CoRSAF

2. Proposed revisions to Section E.12.1 Teaching and Advising of the *Academic Faculty and Administrative Professional Manual* – CoTL

3. Proposed revisions to Section I.8 Student Course Survey of the *Academic Faculty and Administrative Professional Manual* – CoTL

4. Elections – Graduate Student Representatives on Standing Committees

**D. REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

**E. CONSENT AGENDA**

1. UCC Minutes – September 22 and 29, 2017; October 6, 2017
2. New CIOSU: Colorado Water Center at CSU – CUP
3. New CIOSU: One Water Solutions Institute - CUP

**F. ACTION ITEMS**

1. Approval of Academic Calendar – Fall Semester 2022 through Summer 2024

**G. DISCUSSION**

1. None
October 24, 2017 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Meeting Minutes

1. October 10, 2017

The October 10, 2017 Executive Committee meeting minutes were unanimously approved and will be placed on the FC website.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: October 31, 2017–3:00 p.m. – Room 106 - Administration

Gallagher announced that the next Executive Committee meeting that was scheduled to meet on October 31 would be canceled.

Gallagher asked EC members if we could do the Discussion item first with Marie Legare and Richard Eykholt, so they don’t have to sit through the whole meeting.

EC unanimously approved changing the order of agenda items and having the Discussion item first.

Walk-in item: Approval of Fall Degree candidates

Gallagher moved to approve placing the Approval of Fall Degree Candidates – December 2017 Commencement on the November 7, 2017 FC meeting Consent Agenda.

Gallagher’s motion was unanimously approved by Executive Committee.

B. Action Items

1. UCC Minutes – October 13, 2017

Walk-in item - October 20, 2017 UCC minutes
Per Makela, any courses effective for Spring 2018 need to be put on the schedule.

Makela moved (Sanford 2nd) to place the October 13 and 20, 2017 UCC minutes on the November FC meeting agenda.

Makela’s motion was unanimously approved.

2. New Degree: MS in Ecosystem Sustainability, Plan A, be established effective Fall 2018 in the Department of Ecosystem Science & Sustainability, Warner College of Natural Resources – UCC

Per Makela, these are programs they have been working on to propose at the Bachelor’s level, then Master’s, and Ph.D. level.

Makela moved (Reising 2nd) to place the New Degree: MS in Ecosystem Sustainability, Plan A, on the November FC meeting agenda.

Makela’s motion was unanimously approved.

3. New Degree: Ph.D. in Ecosystem Sustainability – effective Fall 2018 in the Department of Ecosystem Science & Sustainability, Warner College of Natural Resources - UCC

Makela moved (Hunter 2nd) to place the New Degree: Ph.D. in Ecosystem Sustainability, on the November FC meeting agenda.

Makela’s motion was unanimously approved.

Sanford noted a minor change. Makela said these changes will be put into the CIM form.

4. New Degree: MA (Plan B) in Counseling and Career Development be established effective Fall 2018 in the School of Education, College of Health and Human Services – UCC

Per Makela, this grad program has three specializations.
Their accreditation standards are being changed. 60 credit Masters.

Hunter moved (Barisas 2nd) to place the New Degree: MA (Plan B) in counseling and Career Development on the November FC meeting agenda.

Hunter’s motion was unanimously approved.

-New Program Proposal: Master of Arts in Counseling and Career Development, Career Counseling Specialization (CIM form)

-New Program Proposal: Master of Arts in Counseling and Career Development, Plan B, Clinical Mental Health Counseling Specialization (CIM form)

-New Program Proposal: Master of Arts in Counseling and Career Development, School Counseling Specialization (CIM form)

5. New Degree: Bachelor of Sciences (BS) in Data Science be established effective Fall 2018 in the College of Natural Sciences

Per Makela, it is basically a departmental program. Tremendous joint effort to bring program together.

Makela moved (Hunter 2nd) to place the New Degree: Bachelor of Sciences (BS) in Data Science on the November FC meeting agenda.

Makela’s motion was unanimously approved.

-New Program Proposal: Major in Data Science, Computer Science Concentration (CIM form)

-New Program Proposal: Major in Data Science, Economics Concentration (CIM form)

-New Program Proposal: Major in Data Science, Mathematics Concentration (CIM form)

-New Program Proposal: Major in Data Science, Statistics Concentration (CIM form)
6. Proposed revisions to the *Graduate and Professional Bulletin* – Scholastic Standards and Application: US Citizens or Permanent Residents – CoSRGE

Shulman moved (Hunter 2nd) to place the proposed revisions to the *Graduate and Professional Bulletin* – Scholastic Standards and Application: US Citizens or Permanent Residents on the November FC meeting agenda.

Shulman’s motion was unanimously approved.

Gallagher wondered if this is likely to be controversial and, given the length of the agenda, whether this could be delayed until December.

Barisas suggested postponing the proposal until December.

Shulman suggested putting this as the last action item in the packet so that if we run out of time, it will go forward.

Executive Committee unanimously approved placing the Proposed revisions to the *Graduate and Professional Bulletin* Scholastic Standards and Application: US Citizens or Permanent Residents on the November FC meeting agenda as the last action item.

7. Approval of Academic Calendar – Fall Semester 2022 through Summer 2024

Hayne moved (Reising 2nd) to place the proposed revisions to the Academic Calendar on the November FC meeting agenda.

Hayne’s motion was unanimously approved.

C. Reports

1. Vice Provost for Faculty Affairs – Dan Bush

Rick Miranda is in China so Bush is filling in today. There is no report to offer, except that President Frank said the budget appears to be in the best shape in years moving forward.
Bush’s report was received.

3. Faculty Council Chair – Tim Gallagher

Gallagher reported the following:

Gallagher indicated he had covered all items he wished to address in previous discussions.

Gallagher’s report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk was in China so no report was given.

D. Discussion Items

1. Discussion of the revised bullying policy materials to recommend to Faculty Council for inclusion in the Manual as an appendix
   -Marie Legare, Chair of CoRSAF
   -Richard Eykholt, Member of CoRSAF and the Ad Hoc Committee to Revise the Bullying Policy

Legare gave some background on the bullying policy: CoRSAF reviewed the bullying policy, procedural form and complaint form. CoRSAF has worked on this policy for over 1.5 years.

Gallagher: What materials are going to be presented to the full Faculty Council?

Legare: Complaint form and procedures were considered part of the document as a whole, so that no change could be made to one part without it.

Gallagher: So now you’ve heard CORSAF’s response, and you asked me to request of them a willingness to take out the Complaint Form, but they have now clarified. Stephen, you are one of the people who argued for not including it. Would you please say why?

Hayne: I appreciate what you are trying to say, but with my extensive search, I can find no other example of a form imbedded into the FC Manual. Although I can find examples of a form such as discrimination documentation (OEO offers a simple form for this that’s referred to). So I
resist imbedding a form when we have a technique for managing such things in the *Manual*, to try to avoid a mess if there is a change in the form.

Legare: The whole snafu around this policy had to do with procedures, so we want to make sure FC and APC have a say in changes. This way, the faculty and APC have more control over any changes, plus it’s in the Appendix as well.

Eykholt: The forms and procedures are part of the policy. They are not referenced, but they are attachments to the policy—they are part of it. If we don’t put the form in there we are splitting it. Another thing, the whole purpose of this was when the policy was put in place, fixing the problem was not fixing the policy. The fixes were creating the procedures and complaint form. When the ad hoc committee discussed this, they had in mind that this was all one unit. One problem in main policy was that the policy went back 30 years for review. So the main thing was limiting how far a person could go back to interview others, hence, the complaint form was added.

Barisas: The 30-year window is very concerning. Five years is more of a reasonable limit. Why didn’t the ad hoc committee, or CoRSAF, not include the procedures in the policy itself? The Cabinet is doing us a courtesy by putting this into the *Manual*.

Gallagher: If you go to the policy and procedures (Bob Schur document), the policy was tied into one package by this Cabinet involvement. The argument here would be with the President and the Cabinet, not with CoRSAF. They did what they were instructed to do by the President. We could, as an EC, vote not to put this into the agenda (nuclear option), but CoRSAF has said they want all three parts in the *Manual*. CoRSAF would be given 30 days’ notice and then the proposal (altered) would be presented by EC, then CoRSAF would have an opportunity to explain why they disagree.

Barisas: Is there some substantive argument that we have with having these additional docs in there? If not, then let’s move the thing forward in the form proposed by CoRSAF.

Gallagher: I would like an informal poll with two alternatives: 1) overrule CoRSAF and offer our own proposal; 2) Accept CoRSAF’s proposal as is.

Barisas moved to send this to AP Council and, if they agree, then accept CoRSAF’s proposal. Discussion followed. Eykholt pointed out that they
might have been able to do something more if an objection had been made in EC last spring.

Hunter: Now this goes to AP Council?

Makela: Wishes for this not be become a precedent for putting forms in the Manual.

Barisas moved (Sanford 2nd) to send to AP Council. If they approve, this proposal will be on the December FC meeting agenda.

Barisas’ motion was unanimously approved with 2 votes of objection.

Eykholt and Legare stayed for the Section K discussion, which is prompted by Gallagher, so it can be addressed at the December FC meeting.

Eykholt: People may not understand the nature of the changes and that strikeouts may seem to indicate that these are more major than they are. Eykholt suggested that a longer explanation could be posted on the website to offer clarification to those who are interested. He explained that when he was FC Chair, there was only a description of the hearing and gradually things have been added, which due to accretion created confusion.

Barisas: To facilitate careful scrutiny a commented on document, while inelegant, would convey the information that people are looking for. The detailed reasons for the proposed changes cannot be conveyed by a short text rationale at the end. FC members will be asked to read this fully edited version, prior to the meeting, to avoid questions such as those that occurred in October.

Eykholt: We added the mediation process when I was chair of EC. Things were added but no one put a lot of thought about putting things in the correct order. The word grievance is different than the word Section K.

Barisas: In a document like this, with scattered structured changes, the lineal changes help to understand why. A commented document helps convey the information.

Gallagher: Our office will put this information up on the website and FC members will be asked to read it prior to the November meeting.

Eykholt: If the meeting is hijacked by one or two people in FC, someone in EC can Call the Question, then the body of FC can vote.
Gallagher: We will discuss this at parliamentarian meeting, as it was going to be a question to bring up. Yes, if things start to degenerate again, I can depend on EC members to get the work of FC done.

Hunter: Would it be possible to have some EC members attend the parliamentarian meeting?

Gallagher: Yes. It will be the Friday before our FC meeting (November 3 at 11 a.m. in the FC office). Hunter would like to attend.

Hayne: Do you think there will be a motion for informal discussion?

Gallagher: This is a debatable motion so FC members could discuss as to why it may/may not be wise to go into informal discussion. The motion continues to sit out there while this is debated. There is also a motion to come out of informal discussion. It will help to have the Parliamentarian there. You can also put a cap on the time for informal discussion. Gallagher wants to educate FC on these options.

Eykholt: Informal discussion capacity was intended to offer an option outside of things that are on the floor as motions. Section K changes boil down to two changes and a lot of rearrangement.

Executive Committee adjourned at 5:00 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant