MINUTES
Executive Committee
Tuesday, January 30, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Mary Stromberger, Immediate Past Chair; Stephan Kroll, Agriculture; Stephen Hayne, Business; Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Nancy Hunter, Libraries; Monique Rocca, Natural Resources; George Barisas, Natural Sciences; Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Karen Barrett, Chair, CoSS; Diana Prieto, Human Resources and Associate VP for Human Capital; Lynn Johnson, VP University Operations and CFO

Absent: Steven Shulman, Liberal Arts, on sabbatical, (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

February 6, 2018 FACULTY COUNCIL AGENDA ITEMS:

   I. Proposed Faculty Council Agenda – February 6, 2018 – Clark A207–4:00 p.m.

   A. ANNOUNCEMENTS

   1. Next Faculty Council Meeting – March 6, 2018 – Clark A207 – 4:00 p.m.

   2. Elections for Faculty Council Chair, Vice Chair, and Board of Governors Faculty Representative – March 6, 2018 – Committee on Faculty Governance. Nominations close February 16, 2018.

   3. Executive Committee Meeting Minutes located on FC website – November 28, 2017; December 12, 2017; January 16, 2018 (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

   B. MINUTES TO BE APPROVED

   1. Faculty Council Meeting Minutes – December 5, 2017
C. **UNFINISHED BUSINESS**

D. **REPORTS TO BE RECEIVED**

1. President – Tony Frank

2. Provost/Executive Vice President – Rick Miranda

3. Faculty Council Chair – Tim Gallagher

4. Board of Governors Faculty Representative – Margarita Lenk

5. Provost’s Council of Engagement – Paula Mills

6. UGO Annual Report – Richard Eykholt

E. **CONSENT AGENDA**

1. UCC Minutes – December 1 and 8, 2017

2. Approval of Degree Candidates – Spring and Summer semesters

F. **ACTION ITEMS**

1. Proposed revisions to the *General Catalog* – Retroactive Withdrawal – CoSS

2. Biennial Reviews for Discontinuance and Continuance of Centers, Institutes, and other Special Units (CIOUSUs) - CUP

G. **DISCUSSION**
January 30, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: February 13, 2018-3:00 p.m. – Room 106 – Administration

    Gallagher announced that the next Executive Committee meeting will be held on February 13, 2018.

B. Action Items

1. UCC Minutes – January 19, 2018

    Lenk moved (Hayne 2nd) to place the January 19, 2018 UCC meeting minutes on the February 6, 2018 FC meeting agenda.

    Lenk’s motion was approved.

C. Reports

1. Provost/Executive Vice President – Rick Miranda

    Miranda reported on the following:

    No report for today.

2. Faculty Council Chair – Tim Gallagher

    Gallagher reported the following:

    Announced upcoming Faculty Council Officer elections for Chair, Vice-Chair and BOG Faculty Representative at the March 6, 2018 Faculty Council meeting.

    Gallagher’s report was received.

3. Board of Governors Faculty Representative – Margarita Lenk
Lenk reported the following:

Board of Governors Meeting and Retreat - February 7-9, 2018 at CSU-Pueblo

Lenk’s report was received.

D. Discussion Items

1. Audit discussion with Diana Prieto

A discussion was held.

2. Continued discussion regarding Section I.9 Grades of Incomplete – CoSS

Karen Barrett, Chair, CoSS, reported that the committee thought that the audit information for the Incomplete makes sense. CoSS is waiting for word back from the Registrar’s Office as they felt it was possible but approval was needed.

Gallagher: Once we get the word from Registrar’s Office, we could fast track this proposal for the March Faculty Council meeting.

Barrett: CoB (Online) was making decisions regarding retros. They discovered this was incorrect and now know that the Retroactive Policy should be the procedure.

Stromberger: There was confusion about what CSU Online can do and what the Graduate School can do. Retroactive withdrawals go to CoSS and so the proposed changes to the Manual will make this clearer.

Barrett will keep Executive Committee apprised.

3. Continued discussion regarding NTTF

Executive Committee discussed whether we can move ahead with the discussion regarding NTTF at the February 6 Faculty Council meeting. Conversation clarified that a level of readiness (as for motions) is not the threshold for a discussion item. Also indicated that having the committees hear concerns in February provides opportunity for possible revisions by March and April.
Legare, Estep, and Morse could be there to answer questions. Gallagher has spoken to the Parliamentarian. He doesn’t want to interfere with any comments or questions people make during the President’s report; however, he would like to keep the timeline for questions reasonable.

Lenk felt we should get more feedback from our colleges before moving ahead.

Avery: What do you see as problematic?

Hayne: CoB pointed out that several sections of the *Manual* would require revisions throughout. One question in CoB: How come NTTF get sabbatical (termed faculty development) after 10 semesters and TTF have to wait longer. Things like this get in the way.

Lenk indicated that a 3-5 year projection of what would happen to lines if enrollment goes up or down. Could we have a general discussion of the larger, broader objectives of the *Manual* changes, rather than the specific wording?

Gallagher: Does not apply to discussion items. The whole point is for faculty to express those concerns. There is no vote on the table. If there are views of widespread support, then we hear them. CoNTTF has been working on this for the last three years. Both CoFG and CoRSAF want this to move forward sooner than later. Doing this in February should not limit individuals raising critical points.

Stromberger: Would it benefit to have Legare, Estep and Morse to present to EC first before presenting to FC?

Gallagher: We increase the risk of not getting this done by May, if this is presented as a discussion in March or April. We have faculty officer elections in March, but we don’t know how many action items there will be.

Makela: It’s better for committees to hear sooner to make revisions. If you don’t have the discussion in February, then it’s March, and what if it has be sent back to the committees for changes?
Hayne: I am speaking from my own side. Based on what happened in our meeting, our CoB FC reps have concerns. If it’s just CoB, we should hear from FC.

Gallagher: Legare did a very good job reflecting her views for CoRSAF to the CoB.

Gallagher encouraged EC members to put this discussion on the February FC agenda. It gives the committees more time to get things right.

EC discussed removing the Provost’s Council of Engagement report by Paula Mills to allow more time for the NTTF discussion.

Miranda: It’s not time sensitive.

Hunter moved (Barisas 2\textsuperscript{nd}) to remove Mills’ report from the February FC meeting agenda.

Hunter’s motion was approved.

Gallagher will email Mills regarding the change in the agenda.

Gallagher asked for a motion to add the NTTF discussion to the February FC meeting agenda

Makela moved (Doe 2\textsuperscript{nd}) to put on the NTTF discussion on the February 6 FC meeting agenda.

Makela’s motion was approved.

Stromberger also suggested adding a watermark on each page of the NTTF documents that says “draft” so everyone reading the documents is reminded.

Executive Committee adjourned at 4:53 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant