MINUTES
Executive Committee
Tuesday, February 13, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Mary Stromberger, Immediate Past Chair; Stephan Kroll, Agriculture; Stephen Hayne, Business; Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Stephen Mumme, Liberal Arts; Nancy Hunter, Libraries; George Barisas, Natural Sciences; Alan Schenkel substituting for Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Karen Barrett, Chair, CoSS

Absent: Steven Shulman, Liberal Arts, on sabbatical, (excused); Anne Avery, CVMBS (excused); Monique Rocca, Natural Resources (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

March 6, 2018 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – March 6, 2018 –Clark A207– 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – April 3, 2018 – Clark A207 – 4:00 p.m.

2. Election of faculty to Faculty Council Standing Committees: University Grievance Panel, and University Disciplinary Panel, Committee on Faculty Governance – April 3, 2018.

3. Executive Committee Meeting Minutes located on FC website –

   (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes -
C. **UNFINISHED BUSINESS**

D. **REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

E. **CONSENT AGENDA**

1. UCC Minutes –

F. **ACTION ITEMS**

1. Election – Faculty Council Chair – Committee on Faculty Governance
2. Election – Faculty Council Vice Chair – Committee on Faculty Governance
3. Election – Faculty Council Board of Governors Faculty Representative – Committee on Faculty Governance

G. **DISCUSSION**
FEBRUARY 13, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee meeting minutes

1. January 23 and January 30, 2018 (pp.)

Hunter moved (Hayne 2nd) to place the January 23 and January 30, 2018 EC meeting minutes on the Faculty Council website.

Hunter’s motion was approved.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: February 20, 2018-3:00 p.m. – Room 106 – Administration

Gallagher announced that the next Executive Committee meeting will be held on February 20, 2018.

B. Action Items

1. UCC Minutes – January 26, 2018; February 2, 2018

Executive Committee unanimously approved placing the January 26 and February 2, 2018 UCC meeting minutes on the March 6, 2018 FC meeting agenda.

2. Proposed changes to the Academic Faculty and Administrative Professional Manual – Section I.9 – Grades of Incomplete – CoSS

Karen Barrett, Chair, CoSS said their committee was waiting on the Registrar’s Office, which made some track changes. They felt it would be better to have a grade turn to “U” if it is an option rather than allowing choice by faculty. The computer system makes the changes, so the possibility of asking the instructor for an F or U would be prohibitive.
Registrar’s Office did not think that the audit was a good way of communicating to students but that getting the information to the students as notification is the best option and thought RAMWEB might be good, but doesn’t work yet, so will send out an automated email notification at the time of registration. Eventually the situation would generate a message via RAMWEB with registration.

Discussed that having the information in the audit might also be valuable, although the Registrar’s Office did not see this as an effective strategy. EC argued for the value of advisors knowing about the unresolved Incomplete.

Gallagher thanked Barrett for all her work on this.

Makela moved (Hayne 2nd) to place the proposed changes to the Academic Faculty and Administrative Professional Manual – Section I.9 - Grades of Incomplete on the March 6, 2018 FC meeting agenda.

Makela’s motion was approved.

3. Proposed changes to the General Catalog – Grades of Incomplete – CoSS

Barrett said the proposed changes to the General Catalog is just the same. Language in two different places but the same conversation with Registrar’s Office.

Lenk moved (Schenkel 2nd) to place the proposed changes to the General Catalog – Grades of Incomplete on the March 6, 2018 FC meeting agenda.

Lenk’s motion was approved.

4. Registrar’s Office feedback – Grades of Incomplete

Gallagher: This is not a separate action item. The feedback from the Registrar’s office was added to inform Executive Committee members.

C. Reports

1. Provost/Executive Vice President – Rick Miranda
Miranda reported on the following:

- BOG meeting in Pueblo last week (February 7-9, 2018). The action items from Faculty Council were approved--Geography degree, and the Bullying Policy was approved for placement in the Appendix.

- Held an open forum on the budget at LSC on February 12. Will hold another forum in late March when the budget is closer to submission to the BOG.

Miranda’s report was received.

2. Faculty Council Chair – Tim Gallagher

Gallagher reported on the following:

- Gallagher was pleased with feedback received on NTTF proposals from CoRSAF and CoFG after last week’s FC meeting. Many people indicated that they thought it was a productive discussion.

- Gallagher is expecting, in the not too distant future, for a formal motion to come from the two committees (CoRSAF and CoFG) to put on the FC meeting agenda. Any thoughts about the timing of this? Would appreciate any strategic thoughts from EC members. Goal is to present these motions before the end of the academic year.

Hunter: We received a lot of feedback that would involve clarifications to the feedback. Do you have an idea of when they would be able to bring that to FC to add to the agenda?

Gallagher: CoRSAF met last Friday. Is the CoFG planning on a meeting soon, Steve Reising?

Reising: Probably the first or second week of March. Don Estep will be done with evaluations for his department, so then we can get re-involved with any revisions.

Gallagher: If we get the proposals in March, then we can put it on April FC meeting agenda. In case there is any 11th hour glitch, we could still do it in May.
Hayne: What is the objective? What would we be voting on? Our feedback indicated that the proposal needs to be narrowed.

Reising: Yes, there are further changes planned for Section C. Don sent out four draft motions for Section C, which requires 2/3 vote by Faculty Council to be approved.

Gallagher: Marie Legare is hoping to have it ready soon. I’m not presupposing any particular outcome as this has been a 4-5 year process. CoRSAF will bring a proposal and the vote will be up or down. We have been asked to get something onto the floor of FC this semester by the President.

Hayne: Concern is the scope of the motion. Are there further motions coming for Section C and for section E? Based on discussions, more section E perhaps?

Gallagher: Yes, that is where it is now. If you would like to see the scope narrower, get a hold of your representative to CoRSAF and express your feedback.

Hayne: You believe the goal is that something gets submitted by these committees, then on to FC.

Gallagher: People on CoRSAF and CoFG have laid out proposals. Our standard as Executive Committee is to determine whether the motion is ready to sustain debate on the floor of Faculty Council.

Reising: In terms of giving guidance to Don and Marie for an April meeting. EC won’t meet on March 11 (spring break), so we would need everything submitted by March 20, at the very latest, March 27, to put on the April FC meeting agenda.

Barisas: What is the gist of the four CoFG proposals that being considered?

Reising: I am not prepared to give that overview.

Lenk: Several people have voiced budget flexibility. Had a good discussion at the BOG meeting. FC membership is
on rolling terms. Anyone can make NTTF contracts on a rolling term.

Gallagher: There are many departments that do that now.

Hayne: Some people would do two years and some 2.5 years then?

Gallagher: Conversations are ongoing with APC in regard to what might occur with the Preface. Yesterday, Sue Doe and I attended the Administrative Professional Council meeting. Tony called in on his way to Denver. Talked about issues re: Preface. Nothing specific to talk about today.

Hunter: Is this moving forward in APC? Do they understand the issues?

Gallagher: Yes. There are ongoing discussions to make modifications to address the problem. I described what I saw as the problems and was able to explain to the AP Council. They were glad to hear the details.

Doe: It did seem to me that, while they were listening very clearly, expressions on faces showed disappointment. Hard to enfranchise and then withdraw enfranchisement.

Gallagher: What Sue said is absolutely right. Unintended consequences were not recognized at the time.

Barisas: What is the issues with the Admin Pros that this issue doesn’t seem to be suitable with them. Would they like to keep the veto power?

Gallagher: Yes.

Miranda: Current language says they have prior approval before FC processes. Double approval would be a different step, or another option.

Gallagher: One idea is to try to come up with some kind of parallel language.

Hunter: What was the original language?
Gallagher: They were informed and given a chance to speak, object, or suggest changes. The APC Chair, being a non-voting Ex-officio member of Faculty Council, could speak on the floor when Faculty Council was considering the motion.

Gallagher’s report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

**BOARD OF GOVERNORS – Faculty Council Representative Report**

*Margarita Maria Lenk.*

The Board of Governors (BOG) met on February 7-9, 2018 in Pueblo, CO. Full BOG meeting minutes are available on the BOG web site. Below are my “Fort Collins’ highlights” notes from these meetings, and are not meant to be fully comprehensive summaries of the Board meetings.

**The February 7-9, 2018 retreat and meeting were held on the CSU Pueblo campus.**

The next board meeting is May 3-4, 2018. Please send me any accomplishments or other news of differentiating excellence so that I can help tell our CSU Fort Collins story!

1. All new degree programs, sabbatical requests, and Faculty and AP Manual changes on the agenda were approved.

2. In response to the request made by Faculty Council members, Governor Jane Robbe Rhodes will be visiting CSU classes and will observe our March 6th Faculty Council meeting.

3. Amy Parsons provided updates on the CSU System strategic map, upcoming leases and subleases, and the Western stock Show Complex’s updates and progress. CSU has prime buildings and prime building locations on this site, and the river walk area has been dramatically improved by moving the railway further away from the river than its original location.

4. CSU Pueblo and CSU-Global have (or are planning) courses and events at Todos Santos campus, and more partnerships are being created with Mexican universities, the University of Utah, and many local agencies to fully utilize this campus throughout the year.

5. CSU-Pueblo’s Provost, Rick Kreminski, presented their very successful launch and progress of their Institute for Cannabis Research, inviting all researchers from any
discipline to partner with them to advance discovery, application, and dissemination research with them. They have a very impressive conference tradition, bringing in the top researchers from around the world.

6. No definitive news was shared about CO legislature’s higher education budget for next year. At this time (not fixed), faculty salary increases are expected to average 2.5%, and state classified employees salary increases are expected to average 3%.

7. CSU’s non-resident summer tuition increase was approved.

8. Lynn Johnson, CFO, shared tremendously positive news about the bond swaps that have occurred, moving variable rate bonds to very low fixed interest rates, and dramatically lowering our future debt service costs (with average interest rates lower than 2%).

9. The INTO contract has been extended for 5 more years. INTO is in its 5th year, and has brought over 400 students to CSU.

10. CSU Provost Rick Miranda presented the potential international university partnership opportunity with Qingdao University, China to the Governors, and explained the UNIZEN partnership.

   Conversation ensued with Executive Committee members about extension of the INTO contract for another 5 years. 400+ students have graduated. Questions about relative success of the INTO students was queried and reported by the Provost to be comparable to incoming students from anywhere. They need another 50 students to be comfortable in terms of budget.

   Miranda will bring information next time regarding student success.

   Mumme: Recommends that some kind of survey of faculty would be useful. Reports on particular units bearing a heavier burden than other locations so it would be good to get an assessment to find out what might be done if, say, the anecdotal reports are more generalizable.

   Lenk: Perhaps feedback to the pathways program because students are bright but sometime not ready to matriculate.

   Hayne: There was an article one or two years ago how these students don’t benefit because they don’t integrate into CSU as well. Sometimes these students don’t gain the full benefit of the U.S. university because of not integrating.
Miranda: The university has worked hard to avoid this cultural isolation problem and seeks instead good integration. We are doing better than most as recognized by the INTO organization, which has singled out CSU as an institution that has worked hard on integration. Blanche Hughes has worked hard on this.

Hayne: Are the efforts working?

Lenk: Reports that her students are only talking to those in their own language.

Lenk’s report was received.

D. Discussion Items

1. Report for FC (30 min requested): Provost’s Council of Engagement – Paula Mills

2. Rescheduling President Frank for Faculty Council meeting

Gallagher asked about inviting President Frank back again.

Makela: It’s important to invite the President back and not wait until the Fall semester.

Hunter: It’s important but I can’t say whether March, April, or May would be best due to other items on the agenda. It appears that we don’t have a discussion item for next month.

Gallagher: March might be a not heavy month for agenda items.

Lenk: March may be less risky.

Gallagher: Shall I see if President Frank’s calendar will accommodate the March meeting? If we are of the opinion that both Mills and Frank could be the same month. We will see what the response from the President’s office is first.

3. Faculty Council Chair evaluation
   -Sue Doe, Vice Chair

Executive Committee entered Executive Session unanimously.
Executive Committee exited Executive Session unanimously.

Executive Committee adjourned at 4:45 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant