MINUTES
Executive Committee
Tuesday, February 20, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Stephan Kroll, Agriculture; Stephen Hayne, Business; Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Stephen Mumme, Liberal Arts; Nancy Hunter, Libraries; Monique Rocca, Natural Resources; Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Matt Hickey, Chair, CoTL

Absent: Mary Stromberger, Immediate Past Chair (excused); George Barisas, Natural Sciences (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

March 6, 2018 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – March 6, 2018 – Clark A207– 4:00 p.m.

   A. ANNOUNCEMENTS

   1. Next Faculty Council Meeting – April 3, 2018 – Clark A207 – 4:00 p.m.

      Gallagher announced the new FC meeting location for the remainder of the spring semester – Behavioral Sciences building – Room 131

   2. Election of faculty to Faculty Council Standing Committees: University Grievance Panel, and University Disciplinary Panel, Committee on Faculty Governance – April 3, 2018.

   3. Executive Committee Meeting Minutes located on FC website – January 23 and 30, 2018 (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)
B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes -

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

E. CONSENT AGENDA

1. UCC Minutes – January 26, 2018; February 2, 2018

F. ACTION ITEMS

1. Election – Faculty Council Chair – Committee on Faculty Governance
2. Election – Faculty Council Vice Chair – Committee on Faculty Governance
3. Election – Faculty Council Board of Governors Faculty Representative – Committee on Faculty Governance
4. Proposed changes to the Academic Faculty and Administrative Professional Manual – Section I.9 – Grades of Incomplete – CoSS
5. Proposed changes to the General Catalog – Grades of Incomplete – CoSS

G. DISCUSSION
FEBRUARY 20, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee meeting minutes

1. February 13, 2018

The February 13, 2018 Executive Committee meeting minutes were approved by unanimous consent and will be placed on the Faculty Council website.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: February 27, 2018-3:00 p.m. – Room 106 – Administration

Gallagher announced that the next Executive Committee meeting would be held on February 27, 2018. This is the last date when any items can be placed on the March 6, 2018 FC meeting agenda.

B. Action Items

1. UCC Minutes – February 9, 2018

Hunter moved (Makela 2nd) to place the February 9, 2018 UCC meeting minutes on the March 6, 2018 FC meeting agenda.

Hunter’s motion was approved.

2. Proposed revisions to the General Catalog – Extending Undergraduate Planned Leave to Two Semester Option - CoTL

Matt Hickey spoke to this proposed revision, which resulted in conversations with the Registrar’s Office. The rationale is straightforward--changes to the General Catalog allowing undergraduates to be away two semesters.
Motion to engage in discussion.

Questions:

Reising: Correction recommended in middle of second paragraph: Semesters may, but are not required to, be taken concurrently consecutively. Hickey will change to consecutively.

Lenk: Asked about gap year notion where a student takes a semester off. Would this be okay?

Hickey: Would allow if student takes proper steps for planned leave. No reason why a student can’t take time off, as long as paperwork is submitted.

Kroll: What is magical about two semesters versus one or three? How are students re-enrolled?

Hickey: The Registrar’s Office feels this catches the essence of this at two years.

Lenk: Any cohort programs to claim an exception?

Hickey: I have no idea.

Monique: It should be specified so people won’t be asking if they can take a gap year.

Gallagher: So, it’s recommended to insert gap year between work and etc.?

Executive Committee agreed that gap year should be inserted. Third paragraph at end of sentence: leave due to medical reasons, family crisis, financial crisis, work, gap year, etc.

Avery: Is there any reason one would be denied?

Miranda: Not everyone is eligible. There is an eligibility requirement.

Lenk moved (Hayne 2nd) to place the Proposed revisions to the General Catalog – Extending
Executive Committee Meeting Minutes
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Undergraduate Planned Leave to Two Semester Option on the March 6, 2018 FC meeting agenda.

Lenk’s motion was approved.

Hickey also gave a brief report on total charge to task force last year. Group tasked with articulating principles to guide learning analytics. Nothing that entails policy changes. The concern is that we think carefully about management of learning analytics. The report suggests great opportunity as well as the potential for abuse.

ASCSU has seen the principles. There are five key elements and will get to CoNTTF as soon as possible.

Lenk: Would recommend running the idea by Jason Johnson, OGC.

Hickey: Would like faculty feedback.

C. Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

- Council of Deans met to have T&P conversation. All cases are read over the holiday break and a subset is brought to the Council of Deans. These are cases that had some level of controversy. Some of them have no controversy and are exemplary. Miranda will be making recommendations to President Frank before the end of the month.

- Met with the President of Arapahoe Community College, whose main campus is in Littleton. They have a satellite campus in Castle Rock, and they are building a new facility there; they have invited the CSU System to place an Engagement Hub there. Engagement Hubs are a new initiative and these would have a different mission than extension. Dedicated classrooms are available. Office space offered. Castle Rock is not far from South Denver. On north side of Denver, we will have a presence at the National Western complex, in addition to the
systems offices, which are downtown. Having a hub at Castle Rock, co-located with Arapahoe Community College, would situate CSU effectively. We’ll look to how to implement and enhance current 60+60 articulation agreements with them there. CSU has more 60+60 agreements than any other university in the state.

- Public Safety. Best practices around this at large events are steadily becoming more stringent. Therefore, these measures will apply to big events such as commencement, convocation, and other events at Moby. Metal detectors are going to be used, but not for events at places such as LSC. Once installed, metal detectors will likely be used for other things.

Hunter: How big of an event qualifies.

Miranda: Did not hear a figure estimate of a crowd.

- INTO program. Miranda provided informative data sheet to EC members. Talked about matriculation and persistence rates as well as the monies brought in and expended.

Objectives: Sufficient enrollment is needed. Break-even first and then evaluation matriculated students with good graduation rates.

Lenk wonders about the assessment of campus enhancement as a result of INTO.

Avery and Lenk suggest some systematic evaluation.

Mumme: Recommends a survey, too. Discusses the effects of international (sometimes INTO) students on large lecture classes taught by NTTF. GTAs do not provide a solution. International students want to have an audience of the faculty, not GTAs.

Hayne “I have to pile on.” Concerns about academic integrity. Student conduct and resolution
office impacts. Perhaps a matter of students not better prepared. Inordinate amount of time to deal with these issues. This might be another thing that would come out in a survey.

Hunter: How are INTO students distributed among the colleges?

Miranda: College of Business and Engineering get more students.

Gallagher recommends that we return to this discussion and consider a survey down the road.

Miranda’s report was received.

2. Faculty Council Chair – Tim Gallagher

Don Estep, Chair, CoFG has been in touch with Gallagher several times relating to the election of Faculty Council Officers. Elections are among the first three action items on the FC meeting agenda.

Candidates write statements that are included in the March packet. We now have one announced candidate for Chair, one announced candidate for Vice Chair, and two announced candidates for Faculty Representative to the Board of Governors.

Other items: Matt Hickey visited today and his committee is getting close to voting on LENS (formerly Student Course Survey). Learning Environment Survey. It’s the student course survey that many department heads put too much emphasis on. Gallagher’s Law states that any discussion of student course surveys will take at least one hour. This is a big thing coming up. Needs to be on the agenda in April or May.

We are all aware of the CoNTTF proposals with CoRSAF and CoFG codification. No formal vote yet from CoFG. Formal vote on four motions expected soon. CoRSAF motion sent yesterday were actually two different motions, needing two different proposals, so CoRSAF is reworking these items.
Gallagher noted six motions, total, are coming sooner than anticipated from CoRSAF and CoFG. As soon as those are official proposals from the two standing committees, Gallagher will email to EC members for feedback as to whether they are ready to sustain debate and determine whether these items could appear on the March agenda.

Gallagher is concerned about a very heavy April agenda so wonders about the timing of the motions.

Reising: The four motions from CoFG are relatively short.

Lenk points out that the form, but not the substance of the motions, may be short.

Gallagher: All of these motions have the potential to engender substantial debate on the floor of FC.

Hayne’s memory from last week was that the CoFG proposals did not generate as much discussion in Faculty Council. So, the one-liners could be separated, with CoFG at one meeting and CoRSAF at the other.

Gallagher asked Estep if the proposals from the two committees needed to come up at the same time. Estep said no.

Gallagher agreed that these proposals do not need to come in any particular sequence.

Reising speaks to the four proposals from CoFG. Section C.2.9.1.6 - Each college will have one rep to FC; Section C.2.1.4 - who is eligible to vote in FC elections, would add temporary faculty as voting for FC reps; Section C.2.1.3.2 - All chairpersons serve as ex-officio members of FC. The final motion in the same section: We’d like to add voting rights to members of standing committees since they will serve as official representatives of their colleges they should be ex-officio voting members of FC. May be making motions.

Gallagher: Currently one voting member from the standing committee CoNTTF. CoFG is recommending that 9 is a reasonable number. Gallagher points out that CoFG has
been working on this for a long time but has not voted on this yet.

Lenk: Representing her constituency. Is there a way to get a NTTF rep to each standing committee as an alternative?

Hayne argues for decoupling the proposals.

Gallagher reviews the many things coming up and asks for everyone’s opinion about divvying all these many items up.

Makela: Motions to the Code require two weeks’ notice. Idea: Announce them in March and give everyone four weeks to review, and then go back to constituencies.

LENS –April or May. Discussion ensued on the timing.

Lenk: Discussion at the end of March about what LENS is about, or done as a report?

Hayne: Put both reports at the end.

Gallagher: To summarize on the agenda planning. LENS meeting will be on March 5 at CoTL. Will get two documents from CoRSAF, will get document from CoFG (probably later this week), but this will make the April agenda at the earliest. Gallagher points out that once we see the documents from Legare, we could deal with the CoRSAF proposals in March and then the Code changes to Section C in April. Gallagher suggests that he send the motions from CoRSAF via email and EC decides whether the proposal is ready to sustain debate. The question will be “Are the CoRSAF proposals ready to sustain debate on the floor of FC?” This would make the conversation better next week and lead to the agenda being put together with speed and clarity by Knoll and Gallagher.

Miranda points out that the CoRSAF language should be sent to Jason Johnson, OGC, for review. Gallagher reports that this was done.

Executive Committee will hear from Gallagher in the next few days regarding the CoRSAF proposals.

Gallagher’s report was received.
3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

Last fall, members of FC requested that a BOG member be invited to an upcoming FC meeting. Jane Robb Rhoades will attend the Faculty Council meeting on March 6 and will sit in the back and observe; she will not be involved in questions and answers. She has planned to come for two days and will visit classes and Deans in College of Agriculture and College of Business.

Beth Walker, Dean, College of Business is working with students for Denver’s 2.0 initiative to improve the Brand of CSU. Marketing class with service learning will be working with the Board.

Lenk’s report was received.

D. Discussion Items

1. Continuing discussion: rescheduling President Frank for FC meeting

Gallagher said President is only available for the April 3 Faculty Council meeting.

2. Rescheduling Provost’s Council of Engagement Report – Paula Mills

Last week’s discussion tentatively placed Mills on the March agenda.

Executive Committee adjourned at 5:07 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant