MINUTES
Executive Committee
Tuesday, February 27, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; **Sue Doe**, Vice Chair; **Margarita Lenk**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Mary Stromberger**, Immediate Past Chair; **Stephan Kroll**, Agricultural Sciences; **Stephen Hayne**, Business; **Steven Reising**, Engineering; **Carole Makela**, Health and Human Sciences; **Stephen Mumme**, Liberal Arts; **Nancy Hunter**, Libraries; **Monique Rocca**, Natural Resources; **George Barisas**, Natural Sciences; **Anne Avery**, CVMBS; **Dan Bush,** Vice Provost for Faculty Affairs

Guests:

Absent: Rick Miranda (excused)

The meeting was called to order at 3:00 p.m. by Tim Gallagher, Chair

March 6, 2018 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – March 6, 2018 – BSB- Room 131 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – April 3, 2018 – Behavioral Sciences building – Room 131 – 4:00 p.m.

2. Election of faculty to Faculty Council Standing Committees: University Grievance Panel, and University Disciplinary Panel, Committee on Faculty Governance – April 3, 2018.

3. Executive Committee Meeting Minutes located on FC website – January 23 and 30, 2018; February 13, 2018 (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes -

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda

2. Faculty Council Chair – Tim Gallagher

3. Board of Governors Faculty Representative – Margarita Lenk

4. Provost's Council of Engagement Report – Paula Mills

E. CONSENT AGENDA

1. UCC Minutes – January 26, 2018; February 2 and 9, 2018

F. ACTION ITEMS

1. Election – Faculty Council Chair – Committee on Faculty Governance

2. Election – Faculty Council Vice Chair – Committee on Faculty Governance

3. Election – Faculty Council Board of Governors Faculty Representative – Committee on Faculty Governance

4. Proposed changes to the *Academic Faculty and Administrative Professional Manual* – Section I.9 – Grades of Incomplete – CoSS

5. Proposed changes to the *General Catalog* – Grades of Incomplete – CoSS

6. Proposed revisions to the *General Catalog* – Extending Undergraduate Planned Leave to Two Semester Option - CoTL

G. DISCUSSION

FEBRUARY 27, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS*:*

I. Minutes to be Approved

A. Faculty Council meeting minutes

1. February 6, 2018

Barisas moved (Makela 2nd) to place the February 6, 2018 Faculty Council meeting minutes on the Faculty Council website.

Barisas' motion was approved.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: March 20, 2018- 3:00 p.m. – Room 106 – Administration

Gallagher announced that the next Executive Committee meeting would be held on March 20, 2018 due to Spring Break during the week of March 12-16, 2018.

B. Action Items

1. UCC Minutes – February 16, 2018
   - February 23, 2018 (forthcoming email)

Makela says this is the last opportunity for courses to be included in the fall schedule. There is also a Graduate Certificate in Conservation Leadership.

Executive Committee unanimously approved placing the February 16 and February 23, 2018 UCC meeting minutes on the March 6, 2018 FC meeting agenda.

C. Reports

1. Bush reported on the following:

No report was received.

2. Faculty Council Chair – Tim Gallagher

Gallagher reported on the following:

Over the last 4-5 days, Gallagher has been receiving many queries re: NTTF policy issues, including CoFG and CoRSAF. Legare is away and returns tomorrow. Gallagher asked Eykholt to represent CoRSAF in Legare's absence.

Gallagher talked via phone with Alex Bernasek, Senior Associate Dean for CLA, regarding the number of Department heads in CLA that raised concerns about the NTTF proposal. Gallagher responded.

CoFG decided to drop the one proposal of the four regarding the temporary faculty vote. Don Estep thought it was an oversight when put in the *Manual* before but learned it wasn't, so CoFG dropped it. The three proposals emailed to EC members are Code changes and FC requires two weeks' notice for Code changes; therefore, these proposals cannot be placed on the March FC agenda. If these were to appear on the April FC agenda, then the approval would have to occur on March 20 at our next EC meeting.

Gallagher: Are these documents ready to sustain debate for the April meeting? We can wait until April 20, or send out earlier to FC members.

Makela: C.2.1.3.2 talks about ex officio "substitutes". Makela stated this is already in Section C.2.1.9.3 of the *Manual*. Makela will send information to Gallagher via email and Gallagher will present to Estep.

Gallagher: Makela's concern needs to go to Don Estep. Executive Committee will hear back from Gallagher about this when he gets a response from Estep so that EC is able to take whatever definitive action at the April 20 meeting.

Regarding CORSAF, EC was going to talk about putting Section E.2 on the March FC meeting agenda, but now we

are hitting the pause button. Gallagher gave some history. CoRSAF is entertaining changes to the last document and meeting this Friday to discuss, so we can't really approve putting this on the March FC agenda until we see what t hose changes are.

EC talked last week about April agenda. Last week noted that President Frank to attend the April meeting with a report, along with the CoRSAF E.2 proposal and CoFG as well. These agenda items tend to take a long time. To add to this, next week CoTL will decide whether to request a discussion item re: LENS for April. We cannot do everything in April. We may have to move LENS discussion with CoTL to May.

Paula Mills will present a report at the March FC meeting. Gallagher asked EC if 20 minutes is adequate and EC unanimously agreed on a 20-minute presentation, followed by Q&A.

Gallagher discussed a communication from CLA that prompted CoRSAF to resume discussions. One concern noted in the last draft regarding someone moving from adjunct to contract after 4 semesters; Chairs in CLA thought this wasn't enough time. Felt more time is needed to review a person's performance. CoRSAF listened and thought they should talk about this as well.

Second concern: Some people from CLA are concerned that Graduate Teaching Assistants didn't fit into the framework of last draft from CoRSAF. This may be a college-specific thing that does not harm any other colleges, so CoRSAF is considering some kind of new solution.

Third concern: Whether people should be put onto a continuing appointment (open-ended appointments) or be on contracts.

Doe: Not as much the GTA's. PhD candidates (i.e., Economics department) having completed their Master's and are qualified to teach. They are a very important component of the Economics department. They are doctoral students.

Gallagher: Last draft from CoRSAF said they couldn't do that, but let the departments keep on doing what they are doing.

Doe: Another example is in Psychology. Teaching fellows are all doctoral candidates. Instructors of record for Psych 100.

Doe: Eykholt argues that these people could be called adjuncts because they meet all the criteria.

Hayne: That is what was proposed in College of Business.

Avery: Will require 2-year contracts. Will that circumstance apply for these people?

Gallagher: Dan Bush and Jenny Morse will be at CoRSAF meeting on Friday as well. These are items CoRSAF will be talking about on Friday.

Mumme: Academic freedom is the other element. Is there grievance?

Avery: Differential effect on clinical faculty.

Gallagher: Strategically, what should we do moving forward for the semester? What about LENS? Should this be in May?

Stromberger: Would CoTL be willing to have an open forum to present this idea and invite FC to this in April? Stromberger did an open forum on the budget when Chair of FC.

Lenk: I recall from previously serving on the CoTL that many wrenches come in late on CoTL re: course evaluations, so that's the reason for the delay--just when you think everything is going well.

Barisas: The devil is within the instrument. Haven't seen the proposed instrument itself by CoTL. Committees often have a different take on things than the broader faculty. The proposal, including the survey, needs to be discussed by faculty for a vote--otherwise there are unintended consequences. If this goes on until next fall, no big deal.

Stromberger: There is new Faculty Council membership in the fall as well as new Standing Committee members, so that's a factor too.

Gallagher: Has not seen proposal yet. Hickey and Zinta Byrne have been working on this. Things Byrne has been putting together are very different from the current student course survey. They have changed the whole document is what I gather. Expects to hear something next week. CoTL hopes to vote on this next week at their meeting.

Hayne: Has to be implemented in systems, and can they implement before classes?

Gallagher: No, they haven't even got that far yet.

Makela: It turns into discussions all through the fall if brought up in September.

Gallagher: We can have a special Faculty Council meeting, other than the first Tuesday of the month. Can have one agenda item--discussion of LENS.

Hayne: Are you thinking that we have a special meeting two weeks before the May meeting?

Gallagher: Yes.

Hayne: Committee will also bring a motion and we can present one week before FC meeting?

Gallagher: Yes. CoTL has been working hard. They were tasked with working on something that is difficult to work on.

Barisas: When would CoTL have to get something to us for us to approve this?

Hayne: April 10 at 4:00 p.m. would be the best date for this type of special meeting.

Gallagher: Clearly, the best form of discussion would be to have the draft as the basis for the discussion.

Gallagher: We are only talking about "Is it ready to sustain debate?" Or, we could wait until the next meeting and send out notice immediately thereafter.

Gallagher's report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

No report was received.

D. Discussion Items

1. None.

Executive Committee adjourned at 3:58 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant