MINUTES
Executive Committee
Tuesday April 10, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Sue Doe, Vice Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Stephan Kroll, Agricultural Sciences; Troy Mumford substituting for Stephen Hayne, Business; Steven Reising, Engineering; Carole Makela, Health and Human Sciences; Stephen Mumme, Liberal Arts; Nancy Hunter, Libraries; Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Tony Frank, President

Absent: Mary Stromberger, Immediate Past Chair (excused); Monique Rocca, Natural Resources (excused); George Barisas, Natural Sciences (excused); Stephen Hayne, Business (excused)

Tim Gallagher, Chair, called the meeting to order at 3:04 p.m.

MAY 1, 2018 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – May 1, 2018 – BSB- Room 131 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – September 4, 2018 – New location: Plant Sciences building – Room C101 – 4:00 p.m.

2. Executive Committee Meeting Minutes located on FC website: (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

3. Graduate Student Council Faculty Mentor Awards -Lindsay Lammers, Graduate Student Council President

4. Faculty Council Harry Rosenberg Distinguished Service Award

B. MINUTES TO BE APPROVED
C. UNFINISHED BUSINESS

1. Elections – University Benefits Committee – Committee on Faculty Governance

D. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

E. CONSENT AGENDA

1. UCC Minutes –

F. ACTION ITEMS

G. DISCUSSION
APRIL 10, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved
   A. Executive Committee meeting minutes
      1. March 20 and 27, 2018
         Executive Committee unanimously approved placing the March 20 and 27, 2018 Executive Committee meeting minutes on the Faculty Council website

II. Items Pending/Discussion Items
   A. Announcements
      1. Next Executive Committee Meeting: April 17, 2018 - 3:00 p.m. – Room 106 – Administration
         Gallagher announced that the next Executive Committee meeting would be held on April 17.
         Gallagher has been in contact with Matt Hickey, Chair, CoTL. CoTL is contemplating some last minute tweaks re: LENS and the material that will be presented to Faculty Council. The Faculty Council office needs the information no later than April 24. If Hickey needs a little extra time and gets the proposal to Gallagher a little after next week’s EC meeting (April 17), Gallagher will email what CoTL is proposing so it will be more of a straightforward decision whether or not EC members approve placing the LENS proposal on the May FC meeting agenda.
   
   B. Action Items
      1. UCC Minutes – March 30, 2018
         Per Makela, there are no new programs or certificates included.
         Hunter moved (Reising 2nd) to place the March 30, 2018 UCC meeting minutes on the May 1, 2018 Faculty Council meeting agenda.
         Hunter’s motion was approved.
2. Proposed revisions to the *Academic Faculty and Administrative Professional Manual* – Section I.7 Student Appeals of Grading Decisions – CoRSAF

Gallagher: This came out of the College of Business. Stephen Hayne’s concern was that the current wording doesn’t say whose job it is to notify the parties of the outcome of a grade appeal. Marie Legare took care of this promptly and presented it to CoRSAF.

Gallagher: Any discussion? There was no discussion.

Mumme moved (Hunter 2nd) to place the proposed revisions to the *Academic Faculty and Administrative Professional Manual* – Section I.7 Student Appeals of Grading Decisions on the May 1, 2018 Faculty Council meeting agenda.

Mumme’s motion was approved.

C. Reports

1. President – Tony Frank

Frank reported on the following:

Many things the President would typically talk about are the things he addressed at last week’s Faculty Council meeting.

President Frank thanked EC members again for all the work on the CoNTTF proposals. He felt it was an important step.

Gallagher: What are the next steps for NTTF? How will enforcement of the policy occur?

Frank: We need to lay out a strategy that includes better policies, better training, and better accountability.

Miranda: New processes for annual evaluations of Chairs were developed last summer and shared with Deans last fall and in 2018 are now in full effect.

Climate Survey: Progress on policies and training.
Frank’s report was received.

2. Provost/Executive Vice President - Rick Miranda

Miranda reported on the following:

Semester at Sea. Encountered a big storm in eastern Atlantic on the way to Morocco. As Miranda quoted: “It doesn’t always go according to script when you’re out on the open seas,” Other than that, everything else is fine with SAS.

Art and Art History accreditation group came to the campus last week

President’s Agriculture Advisory meeting last Friday with about 40 people in attendance. Dean of Agricultural Sciences organizes the agenda and President Frank speaks, then the Agricultural college talks about their curriculum and college, then CVMBS and Extension speak.

10th anniversary celebration of School of Public Health.

Still considering whether GTAs might take online courses without charge due to tuition waiver, but CSU Online is a different entity with different money streams than Resident Instruction. Pilot program will be tried next year to allow GTAs to take one course online each year. This would have to be part of your GS6 plan.

Two-factor authentication is coming. There are 2-3 workarounds when traveling abroad and your phone won’t work. You can buy ($22) a “device that looks like a thumb drive” at the bookstore and use that for second factor, or get a code that works for 7 days, or list your partner’s cell phone or additional devices, just for insurance if nothing else. It’s not going to be necessary to use this initially from your office.

Lenk recommends downloading courses once a week.

Miranda’s report was received.

3. Faculty Council Chair – Tim Gallagher
Gallagher reported on the following:

Gallagher offered his praise to the Faculty Council and Executive Committee for the good work on the NTTF proposals. Good to encourage different viewpoints to be expressed and have productive discussions.

Gallagher’s report was received.

4. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

Next Board meeting is here on campus, May 3-4, 2018. If you have any faculty in your department that would like to meet with a Board member, I could arrange something in the morning or evening. Keep sending messages from faculty in your department that are doing good things, so Lenk can share with the Board.

Lenk’s report was received.

D. Discussion Items

1. Faculty Council Harry Rosenberg Distinguished Service Award

Gallagher reviewed the history of the award. We have at least one nomination coming forward. Nominations are due by Friday, April 13.

2. University Grievance Officer evaluation

Executive Committee discussed the document drafted by Gallagher with suggested edits. Doe will review and finalize the document.

Executive Committee adjourned at 4:50 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant