MINUTES
Executive Committee
Tuesday, October 23, 2018
3:00 p.m. – Room 106 - Administration

Present: Tim Gallagher, Chair; Margarita Lenk, BOG Faculty Representative; Rita Knoll, Executive Assistant; Stephan Kroll, Agricultural Sciences; Stephen Hayne, Business; Steven Reising, Engineering; Thomas Chermack, Health and Human Sciences; Steven Shulman, Liberal Arts; Linda Meyer, Libraries; Tara Teel, Natural Resources; Mary Meyer, Natural Sciences; Anne Avery, CVMBS; Rick Miranda, Provost/Executive Vice President

Guests: Brad Goetz, Chair, UCC

Absent: Sue Doe, Vice Chair (excused)

Tim Gallagher, Chair, called the meeting to order at 3:02 p.m.

NOVEMBER 6, 2018 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – November 6, 2018 – Plant Sciences Building – Room C101 - 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – December 4, 2018 – Plant Sciences Building – Room C101 – 4:00 p.m.
2. Executive Committee Meeting Minutes located on the FC website: September 18, 2018, September 25, 2018 (http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes

C. UNFINISHED BUSINESS

1. Faculty Council Standing Committee Elections – Committee on Faculty Governance
2. University Grievance Panel Elections – Committee on Faculty Governance
3. Faculty Council Standing Committee Elections – Undergraduate Student Representatives – CoFG

D. CONSENT AGENDA

1. UCC meeting minutes – September 21 and 28, 2018; October 5, 2018
2. Approval of Fall Degree candidates

E. ACTION ITEMS

1. Proposed revisions to Section E.13 Advancement in Rank (Promotion) of the Academic Faculty and Administrative Professional Manual – CoRSAF
2. New Degree: Master of Agribusiness Innovation Management, Plan C, be established effective Fall 2019 in the Department of Agricultural and Resource Economics Resources, Warner College of Natural Resources – UCC
3. New Degree: Master of Conservation Leadership, Plan C, be established effective Spring 2019 in the Department of Human Dimensions of Natural Resources, Warner College of Natural Resources – UCC

F. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Margarita Lenk

G. DISCUSSION
OCTOBER 23, 2018 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Faculty Council Meeting Minutes

1. October 2, 2018

Mary Meyer moved (Lenk 2nd) to place the October 2, 2018 Faculty Council meeting minutes on the November 6, 2018 FC agenda.

Meyer’s motion was approved.

B. Executive Committee Meeting Minutes

1. October 9, 2018 (pp.21-29)

Chermack moved (Reising 2nd) to place the October 9, 2018 Executive Committee meeting minutes on the Faculty Council website.

Chermack’s motion was approved.

II. Items Pending/Discussion Items

A. Announcements

1. Next Executive Committee Meeting: October 30, 2018 - 3:00 p.m. – Room 106 – Administration.

Gallagher announced that the next Executive Committee meeting would be held on October 30, 2018. Gallagher has a few proposals that have come forward and will be targets for the December meeting.

B. Action Items

1. UCC minutes – October 12, 2018 (pp. 30-33)

October 19, 2018 (Draft) (forthcoming via e-mail on 10/22)

Lenk moved (Avery 2nd) to place the October 12 and 19, 2018 UCC meeting minutes on the November 6, 2018 Faculty Council meeting consent agenda.
Lenk’s motion was approved.

2. Proposed revisions to the All-University Core Curriculum (AUCC) language and requirements – UCC

Kelly Long presented a new memorandum with an updated Rationale.

Brad Goetz, Chair, UCC was present to answer questions. Goetz said UCC approved two things: 1) series of revisions to the AUCC to bring us in alignment with State mandates, and; 2) revisions to language in the Catalog.

We have a new 21-page document. The first three pages are revisions to Catalog language and the remaining page are descriptions of the categories and course criteria as approved by UCC, and requested to be reviewed by this group (Executive Committee).

Lenk: Academic mindset footnote refers to attendance. We were told not to call it “attendance.” Can the words “attendance and” be removed?

Goetz: Can replace with participating instead.

Located in footnote at bottom of page 2--third bullet.

Gallagher: As the Chair of UCC, Goetz has the authority to make minor changes.

Lenk: Would love to see consistency.

Goetz: The first few pages help students and faculty understand why UCC exists. If it is a policy contradiction, we don’t want to change it. UCC may not have the right to review individual course syllabi.

Kroll: Not allowed to grade on attendance?

Lenk: Cannot participate or be engaged if you are not there.

Kroll: It’s noting the fact of attendance.
Mary Meyer: A lot of things in here are not in the syllabus. It’s advice on how to be a good student and how fostered by faculty. I feel it’s very important to be said to students to come to class.

Gallagher: Should we take out the word “attendance” or leave it in?

Teel: The lead-in sentence says these can include. Not saying all necessarily requirements.

Reising: I agree. Is there a similar statement for the second part?

Hayne: For online or hybrid classes, what does attendance mean?

Goetz: From this perspective, it is trying to indicate to students a mindset to be successful as it sets up for future coursework. This is not intending to enforce a grading policy. However, if it is a policy issue, UCC does not want to be in opposition to this.

Gallagher: We need a motion on the table.

Lenk moved to remove the word “attendance and” from the footnote.

Gallagher: To clarify: At the bottom of page 2, delete the word attendance in the footnote – third bullet?

Lenk: Yes - remove “attendance and” on page 2. Just the first part. Lenk--just comments on the instructor’s responsibility.

A vote was taken. The motion failed 6-4 votes.

Reising moved (Hayne 2nd) to place the proposed revisions to the All-University Core Curriculum (AUCC) language and requirements on the November 6, 2018 FC meeting agenda.

Reising’s motion was approved.

More discussion ensued regarding the memorandum.
Gallagher: The question he asked last week of Kelly Long was “What exactly are Faculty Council members being asked to vote on?”

Goetz: The Preface for AUCC that currently exists is being replaced. It is in the General Catalog.

Chermack: There needs be a statement indicating what UCC is asking FC to approve.

Goetz: Item B3 has a description that the AUCC has been updated and asks FC to endorse the changes in the General Catalog. It was a 12-year-old version of the Preface.

Gallagher: It’s not in the standard format and I recall that Kelly Long said there is a link in the General Catalog that takes you to AUCC. That link would reflect this information. Looking for page ‘x’ will show that the material at the link, so FC will know exactly what is happening to the General Catalog.

Gallagher: We are recommending this to FC, but the one page memo that is in part of the packet is not clear for the FC members. Is everyone else okay with this one page memo?

Teel: In the subject and brief prelude, it’s not making the specific request.

Gallagher: I have always been told that the material in the Rationale is not part of the motion.

Goetz: We could move some of those items in the Rationale up into the memo.

Gallagher will work with Goetz to improve the memo and email the changes to EC members for approval.

C. Reports

1. Provost/Executive Vice President – Rick Miranda

Provost Miranda had no updates.

2. Faculty Council Chair- Tim Gallagher
Gallagher reported on the following:

Everyone saw the E.13 document that was emailed to Faculty Council. Legare did a good job and Gallagher gave some context at the beginning of the email.

Gallagher has received a couple emails re: University Policy Review Committee. Will be re-visited again. If we get a motion, we can present to EC and move forward to FC.

Last spring Sections E.2 and E.3 were approved. Just received an approved motion from CoRSAF on E.11 re: service. Gallagher has taken, in concurrence with Legare, and has forwarded to CoNTTF.

Received material today regarding E.1.2.1 Teaching and Advising from CoTL; the other part is Section I.8 (the integration of LENS).

Gallagher: What is the rule with Section I.8?

Reising: When I.8 hits the floor of FC, it’s “Gallagher’s law” that there is at least one hour of discussion.

Gallagher: When President Frank met with us he talked a lot about the presidential search. Gallagher asked if EC wanted to request that the BOG use either a closed search versus an open search.

Lenk would like to have a CPC representative on the search committee.

Lenk: The first meeting is in mid-November, so there is no word whether the search will be closed or open.

Miranda: They will be announced a sole finalist (in a closed search), then they would come to the campus for meetings. At that point, the offer has probably been made but it is not legal for them to sign the contract yet.

Lenk: Both sides can still say no. Lenk also started doing research that showed the most effective presidents are the ones that are closed searches. We have a greater probability to find a really good person.

Gallagher: Not prejudging one way or another. Do we wish to have an opinion at all, and what is the opinion?
Reising: When Tony spoke at the October FC meeting, then met with EC, I got the impression that it is water under the bridge. There is a not a lot we can do.

Mary Meyer: Feels there should be more of a faculty voice on the committee. Three faculty is not enough.

Kroll: Should we give our constituents some feedback on what to ask during the search?

Gallagher: Lenk has reached out effectively, asking people to give her comments.

Kroll suggest a Faculty Council endorsement, or not, of the closed search candidate.

Gallagher’s report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

No report because there has not been a BOG meeting since October. Lenk invites anyone for input or suggestions for the presidential search.

D. Discussion Items

1. UGO evaluation

Margarita Lenk and Linda Meyer are continuing work on the UGO evaluation form survey.

Executive Committee adjourned at 4:52 p.m.

Tim Gallagher, Chair
Margarita Lenk, BOG Faculty Representative
Rita Knoll, Executive Assistant