

MINUTES
Executive Committee
Tuesday, April 23, 2019
3:00 p.m. – Room 106 - Administration

Present: **Tim Gallagher**, Chair; **Sue Doe**, Vice Chair, **Margarita Lenk**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Stephan Kroll**, Agricultural Sciences; **Stephen Hayne**, Business; **Thomas Chermack**, Health and Human Sciences, **Steven Shulman**, Liberal Arts; **Linda Meyer**, Libraries; **Chad Hoffman**, Natural Resources; **Mary Meyer**, Natural Sciences; **Anne Avery**, CVMBS; **Rick Miranda**, Provost/Executive Vice President

Guests: **Bradley Goetz**, Chair, UCC

Absent: **Steven Reising**, Engineering (excused)

Tim Gallagher, Chair, called the meeting to order at 3:00 p.m.

MAY 7, 2019 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – May 7, 2019 – Plant Sciences Building – Room C101 - 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – September 3, 2019 –
New Location: Clark Building – Room A201 – 4:00 p.m.
2. Executive Committee Meeting Minutes located on the FC website: March 12 and 26, 2019
(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – March 5, 2019

C. UNFINISHED BUSINESS

D. CONSENT AGENDA

1. UCC meeting minutes – March 29, 2019; April 5, 2019

E. ACTION ITEMS

1. Faculty Council Standing Committee Elections – Committee on Faculty Governance
2. Proposed revisions to Section C.2.1.9.5 of the *Academic Faculty and Administrative Professional Manual* – CoFG
3. Proposed revisions to Section D.2 of the *Academic Faculty and Administrative Professional Manual* – CoFG
4. Request for New Department: Systems Engineering, in the Walter Scott, Jr. College of Engineering - Section C.2.1.3.1 Colleges and Academic Departments of the *Academic Faculty and Administrative Professional Manual* – CoFG
5. Request for Department/Unit name change in the College of Liberal Arts - Change Department of Anthropology to Department of Anthropology and Geography - CoFG
6. Proposed revisions to Section I.11 Students Called to Active Duty of the *Academic Faculty and Administrative Professional Manual* – CoTL
7. Proposed revisions to Section E.9.2 Individual Faculty Workload of the *Academic Faculty and Administrative Professional Manual* – CoRSAF
8. Proposed revisions to Section E.12 Performance Expectations for Tenure, Promotion, and Merit Salary Increases of the *Academic Faculty and Administrative Professional Manual* – CoRSAF
9. Proposed revisions to Section E.12.3 Service of the *Academic Faculty and Administrative Professional Manual* – CoRSAF
10. Proposed revisions to Section E.17 Renewal of Tenure-Track Faculty Appointments of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

F. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher

3. Board of Governors Faculty Representative –
Margarita Lenk
4. Dawn DeTienne and Jennifer Welding,
Sesquicentennial Committee
5. Task Force on the Ethics of Learning Analytics
(written report) – CoTL

G. DISCUSSION

APRIL 23, 2019 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. *Faculty Council Meeting Minutes*

1. April 2, 2019

Gallagher: Any corrections or additions?

Hoffman moved (Doe 2nd) to place the April 2, 2019 Faculty Council Meeting Minutes on the May 7, 2019 FC meeting agenda.

Hoffman's motion was approved.

B. *Executive Committee Meeting Minutes*

1. April 9, 2019

Gallagher: Any corrections or additions?

Linda Meyer moved (Chermack 2nd) to place the April 9, 2019 EC meeting minutes on the Faculty Council website.

Meyer's motion was approved.

2. April 16, 2019

Gallagher: Any corrections or additions?

Chermack moved (Doe 2nd) to place the April 16, 2019 EC meeting minutes on the Faculty Council website.

Chermack's motion was approved.

II. Items Pending/Discussion Items

A. *Announcements*

1. The Next Executive Committee Meeting will be held on April 30, 2019.

Gallagher announced that the next meeting for Executive Committee will be on April 30, 2019.

B. Action Items

1. UCC meeting minutes – April 12, 2019

Before approving the April 12 UCC minutes, Gallagher wanted Brad Goetz to address the BSPM concerns. Goetz spoke to three separate proposals. This afternoon, all three went out as approved. There was some concern about the BSPM name change going forward. There is one place where all these items end up and need to end up, and that is in the CIM system. There have been two separate reviews, one via email and the CIM approach. UCC does not want to hold these things up. These changes get recognized by Curriculum and Catalog. Goetz encourages this committee (EC) to encourage FC Standing Committees to play in the same system that the rest of the university does. There is no record unless it is in the CIM system. These departments are not as interested to change things in the Code, but need to have the routing process that was approved by the Faculty Council process. Anthropology and another curriculum change have been on hold in one of the standing committees since mid-March.

Gallagher asks about the Department of Agricultural Biology name change that was tabled last time. It went out today to the Faculty Council members and can be pulled, if necessary, but needed to go out to allow enough time (two weeks) for review per *Manual* requirements. If any of the CIM steps don't go forward, then we can pull this item from the agenda.

Lenk believes that the university is of a size that following protocol is important and moves that this be a "probationary" approach based on CIM steps being completed.

Chermack: What happens if this doesn't go through?

Miranda: Ajay Menon hasn't mentioned anything.

Goetz is not sure but senses that there's some urgency.

Kroll: Ruth Hufbauer feels it is moving in the right direction.

Linda Meyer: They are making the attempt, so if we can pull it (provisional) that is fine. The department needs to understand this process of pulling it potentially.

Gallagher: I can pledge to you that it will not go up for a vote if all the CIM steps are not completed.

Gallagher: Let's have a vote. All in favor with the understanding that it has to go through all the CIM steps.

Vote: 6 yeas, 1 nay

A lengthy discussion ensued regarding the CIM system-- resistance/hesitation in some standing committees.

Goetz: We want to move this along and, furthermore, we don't want the UCC to be looked at as the area that's holding up a curriculum change.

Hayne: Is there any institutional guidance about which process (paper or new systems) will be the approach, and when the change to CIM will be the only system, and whether someone can enact civil disobedience in rejection of the new system?

Miranda: The CIM system is the rule now. We cannot have alternatives because CIM is the system of record.

Another discussion ensued about why this resistance exists.

Mary Meyer: Can someone else push the button if something is approved for CIM?

Goetz: Yes, UCC can do that but it will cause delay to other things since doing this is outside the committee's needs.

Gallagher: Now, back to the UCC minutes. Does anyone have questions for Brad? No questions.

Gallagher: May I have a motion to place the April 12, 2019 UCC meeting minutes on the May FC meeting consent agenda?

Chermack moved (Hayne 2nd) to place the April 12, 2019 UCC meeting minutes on the May 7 FC meeting consent agenda.

Chermack's motion was approved.

CARRY-IN ITEM

UCC meeting minutes - April 19, 2019

Gallagher: Are there any questions of Brad?

No questions.

Gallagher: May I have a motion to place the April 19 minutes on the May 7 FC meeting consent agenda?

Lenk moved (Kroll 2nd) to place the April 19, 2019 UCC meeting minutes on the May 7 FC meeting consent agenda.

Lenk's motion was approved.

2. Biennial Reviews for Discontinuance and Continuance of Centers, Institutes, and Other Special Units (CIOSUs) for 2018 – CUP

Gallagher: Could I get a motion to place this on the May 7 FC meeting agenda?

Hayne moved (Hoffman 2nd) to place the Biennial Reviews for Discontinuance and Continuance of Centers, Institutes, and Other Special Units (CIOSUs) for 2018 on the May 7 FC meeting agenda.

Hayne's motion was approved.

Hayne would also like the date to be amended

Gallagher: We will change the date as well.

3. Proposed revisions to the *Graduate and Professional Bulletin* – Admissions Requirements and Procedures, Application: International Students – CoSRGE

Gallagher: Sid Suryanarayanan, Chair, CoSRGE, could not attend today's meeting. Mary Stromberger, Chair, Graduate School, suggested an addition to the rationale and Sid agreed.

Stromberger's amendment: Paragraph #3 on page 58 Add: "by the admitting department and graduate school."

Because so few applicants submit scores from the paper-based TOEFL exam (only 1-2 over the last few years), CoSRGE recommends that admissions committees consider the scores of individual sections on paper-based tests on a case-by-case basis by the admitting department and graduate school.

A discussion ensued regarding scores and what they mean.

Miranda: Nothing changes on the current policy at all.

Gallagher: The rationale, by definition, is not part of the motion.

Gallagher: May I have a motion to place the proposed revisions to the *Graduate and Professional Bulletin – Admissions Requirements and Procedures, Application: International Students* on the May FC meeting agenda?

Lenk moved (Chermack 2nd) to place the *Graduate and Professional Bulletin – Admissions Requirements and Procedures, Application: International Students* on the May FC meeting agenda.

Lenk's motion was approved.

Gallagher: More discussion?

No more discussion.

3. Proposed motion for Executive Committee approval of Procedures for Evaluation of the President (Item #20) – Faculty Council Executive Committee Operating Procedures Handbook.

Gallagher: May I have a motion to approve this change in the EC Procedures Handbook?

Lenk moved (Kroll 2nd)

Lenk's motion was approved.

C. Reports

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

CSU is part of the APLU and they are organizing more than half of the members into regional clusters to take on Student Success projects. One of the things we are looking at as a cluster is curricular complexity. A company in New Mexico has a software package. You indicate courses and prerequisites and get a complexity score with pathways. We are involved in this project.

Doing four degrees as a report. We are in the Western region, of which there are about a dozen universities all in the West, but not the west coast. This includes the Mountain states. As complexity goes up, time to acquire the degree goes up.

Avery: Are all the programs set up for potential completion in four years?

Miranda: Yes, as long as you don't change majors, etc.

Lenk: This idea holds promise. Stats did this effectively, reducing complexity while not reducing rigor.

Miranda: Again, to the extent that there are many, many prerequisites, it's not a good thing when a student experiments and fails a single course. It shouldn't cost them a full semester. Do we learn anything by comparing across the universities? This is what the complexity index will tell us. Mechanical engineering and music education are both quite complex, while Psychology is quite low.

Another topic: We are trying to discourage the "Undie Run".

There has been an increasing level of concern about the event attracting others beyond CSU students and then taking photos. There seem to be increasing risks as the years go by. It's becoming more and more problematic.

Meeting at the systems office between us, folks in Pueblo, and next generation Todos Santos. It's no longer a startup operation. CSU-Pueblo will use for education abroad things--sending students four times a year. We are trying to understand what is next. How do we share the facility across and outside of the system.

The Council of Chairs, from the departments and Library, is working on perspectives of Department Chairs across the campus. They are considering ways of creating more faculty awards. A new suite of awards will recognize faculty, and Miranda is finding money for this.

Miranda's report was received.

2. Faculty Council Chair- Tim Gallagher

Gallagher reported on the following:

Since one week ago, there have been many elements related to the May 7 Faculty Council meeting agenda. Thanks to Brad Goetz for helping navigate challenges we have discussed, and thanks to EC members at this table as well. We will continue to discuss how to navigate these things.

Gallagher's report was received.

3. Board of Governors Faculty Representative – Margarita Lenk

Lenk reported on the following:

The next BOG meeting is on May 7, and I am hoping we get out on time to attend the FC meeting as well.

Lenk's report was received.

D. Discussion Items

1. President's annual evaluation

Gallagher: Status check on president's evaluation? Can you remind me when you reached out to your constituents in the colleges and departments?

EC unanimously answered that the date was April 16.

Gallagher: Since next week is too late to make changes to the May 7 FC agenda, what do you think about making the President's annual evaluation as the agenda item for next week? What kind of approach sounds good?

Lenk: We could just make a record of each of the areas and look at what the President's office has done in each area that is just a record of what the President has done this year.

Miranda: There is a lot of raw material from the President's reports that he makes to the BOG. This would be as complete a record as any.

Hayne: Any institutional memory of what we did for the evaluation with a new president coming in?

Miranda: That would have been in the Spring of 2009, six months after President Penley left. Al Yates left in 2001 or 2002.

Chermack would like to thank Mary Meyer and Steve Shulman for their articles regarding football.

Executive Committee adjourned at 4:16 p.m.

Tim Gallagher, Chair
Sue Doe, Vice Chair
Rita Knoll, Executive Assistant