

**MINUTES**  
Executive Committee  
**Tuesday, November 19, 2019**  
**3:00 p.m. – Room 106 - Administration**

**Present:** **Tim Gallagher**, Chair; **Sue Doe**, Vice Chair; **Stephanie Clemons**, BOG Faculty Representative; **Rita Knoll**, Executive Assistant; **Jason Bruemmer**, Agricultural Sciences; **Susan James**, Engineering; ; **Thomas Chermack**, Health and Human Sciences; **Antonio Pedros-Gascon**, Liberal Arts; **Michelle Wilde** substituting for Linda Meyer, Libraries; **William Sanford** substituting for David Koons, Natural Resources; **Melinda Smith**, Natural Sciences; **Jennifer Peel**, CVMBS; **Rick Miranda**, Provost/Executive Vice President

**Guests:** **Brad Goetz**, Chair, UCC

**Absent:** **Kathleen Kelly**, Business (excused); **David Koons**, Natural Resources (excused); **Linda Meyer**, Libraries (excused)

Tim Gallagher, Chair, called the meeting to order at 3:00 p.m.

**DECEMBER 3, 2019 FACULTY COUNCIL AGENDA ITEMS:**

- I. **Proposed Faculty Council Agenda – December 3, 2019 – Clark Building – Room A201 - 4:00 p.m.**
  - A. **ANNOUNCEMENTS**
    1. Next Faculty Council Meeting – February 4, 2020 – Location TBD – 4:00 p.m.
    2. Executive Committee Meeting Minutes located on the FC website – October 22 and 29, 2019  
[\(http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/\)](http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/)
  - B. **MINUTES TO BE APPROVED**
  - C. **UNFINISHED BUSINESS**
  - D. **CONSENT AGENDA**
    1. UCC meeting minutes – October 25, 2019 and November 1, 2019
  - E. **ACTION ITEMS**

1. Proposed revisions to Section E.12.2 Research and Other Creative Activity of the *Academic Faculty and Administrative Professional Manual* – CoRSAF
2. Proposed revisions to Section J.2 Definitions and Section J.3 Ownership and Rights of the *Academic Faculty and Administrative Professional Manual* – CoRSAF

**F. REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Tim Gallagher
3. Board of Governors Faculty Representative – Stephanie Clemons
4. 2018 Employee Climate Survey results – Assessment Group for Diversity Issues

Gallagher: Shannon Archibecque –Engle and Jennifer Schneider will be presenting at FC. It's a lengthy presentation, but it always goes over well. Wanted EC to have a heads up.

**G. DISCUSSION**

1. University Business Operations Task Force presentation  
-Lynn Johnson, Vice President for University Operations

Gallagher: This presentation was canceled for the December meeting by Lynn Johnson. EC can possibly reconsider having this presentation at a later meeting in the spring.

**NOVEMBER 19, 2019 EXECUTIVE COMMITTEE AGENDA ITEMS:**

**I. Minutes to be Approved**

**A. *Faculty Council Meeting Minutes***

1. November 5, 2019

Gallagher: May I have a motion to place these minutes on the December FC meeting agenda?

Chermack moved (Smith 2<sup>nd</sup>) to place the November 5, 2019 Faculty Council meeting minutes on the December FC meeting agenda.

Chermack's motion was approved.

Pedros-Gascon noted the following amendments:

Page 6 - first name is Maura not Maria Velazquez-Castillo  
Page 15 – Amend Pedros-Gascon's remark as follows: We should invite the President back to discuss the figures, given that she said Steve's figures were wrong.  
Page 17 – The unidentified faculty was Jennifer Martin.

**B. *Executive Committee Meeting Minutes***

1. November 12, 2019

Gallagher: May I have a motion to place these minutes on the December FC meeting agenda?

Bruemmer moved (Clemons 2<sup>nd</sup>) to place the November 12, 2019 EC meeting minutes on the FC agenda.

Gallagher: Any discussion?

There was no discussion.

Unanimously approved by Executive Committee.

**II. Items Pending/Discussion Items**

**A. *Announcements***

1. Next Executive Committee Meeting will be held on December 10, 2019 – 3:00 p.m. – Provost’s Conference Room.

Gallagher announced that the next Executive Committee meeting will be held on December 10, 2019. There will not be an EC meeting next week (November 26). Executive Committee unanimously agreed.

**B. Action Items**

1. UCC meeting minutes –November 8, 2019

Gallagher: Any questions or comments on these minutes?

Smith moved (Bruemmer 2<sup>nd</sup>) to place the November 8 UCC meeting minutes on the December 3, 2019 FC meeting agenda.

Smith’s motion was approved.

Gallagher: All in favor?

EC unanimously approved.

2. Proposed revisions to the *Graduate and Professional Bulletin* – Integrated Degree Program and Integrated Degree Program Plus Admissions, The Advisory System, Graduate Assistantship – Terms and Conditions of Appointment, and Definition of “In-State Residency” for Tuition Purposes – CoSRGE

Gallagher asked Melinda Smith, Chair, CoSRGE if she had anything to add.

Smith: This is wording for gender neutral language.

Clemons moved (Bruemmer 2<sup>nd</sup>) to place the proposed revisions to the *Graduate and Professional Bulletin* – Integrated Degree Program and Integrated Degree Program Plus Admissions, The Advisory System, Graduate Assistantship – Terms and Conditions of Appointment, and Definition of “In-State Residency” for Tuition Purposes on the December 3, 2019 FC meeting agenda.

Clemons’ motion was approved.

2. Proposed revisions to the *Graduate and Professional Bulletin* –  
Terms and Conditions of Appointment – CoSRGE

Smith: The rationale speaks for itself.

Clemons moved (Peel 2<sup>nd</sup>) to place the proposed revisions to the *Graduate and Professional Bulletin* – Terms and Conditions of Appointment on the December 3, 2019 FC meeting agenda.

Clemons' motion was approved.

**C. Reports**

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

At the Council of Deans meeting last week, a number of things were discussed. Deeper dive into interdisciplinary programs--especially undergraduate programs. Why do we do them and how? Also, implementation of NTTF changes. The Task Force has another open forum this Friday.

Annual APLU (Association of Public Land Grant Universities) meeting. It is a major organization that our university is part of. There are several councils and, in addition, they have commissions related to activities. There is a lot of activity that is relevant to CSU. We are in the Powered by Publics Program to make visible progress on closing equity gaps and improving student success. CSU is the lead institution. Miranda gave a presentation on what our cluster has been doing for the last eight months.

Good meetings on learning analytics. We are somewhat active but could up our game. We have a research center and some research activity going on. Is there a way to use analytics in the science of learning to encourage students to change their behavior relative to their studies? Also, reminders could be sent from CANVAS about upcoming quizzes and other activities. These would be nudges. With membership in the Unizin consortium, my LA presents population statistics for about every student in the course they're taking. The fourth category of learning analytics would be directed at chairs of departments about how we are organizing curriculum. Is it better to have a 50-student class without a TA or better to have a 60-student class with a TA? What approaches are more effective? What can we learn by mining the data? Entry level math. Success in math is one of the main roadblocks for

success of students, so the objective is to get them in the right class.

With membership in the Unizin consortium, there are four different things we would like to do: 1) use with science of learning for which we have faculty expertise to get students to change their ways to do what works (behaviors); 2) software in canvas to alert students to activities (tests,etc.); 3) Unizin – MY LA learning analytics. Presents population statistic to students about activity of every student in the course they are taking; 4) Students can follow other scores with other students. A little controversial whether these are good to use.

Finally, there is a lot of national conversation because of the Supreme Court hearings on DACA students. We signed on to support the DACA students. A lot is at risk right now. The future is pretty opaque but we are trying to support the 200 DACA students that we do have on our campus. We are a state agency. We are looking at philanthropy to hopefully help with this.

Miranda's report was received.

2. Faculty Council Chair – Tim Gallagher

Gallagher reported on the following:

Catherine Douras, Chair, APC, reported that at the November meeting they took two votes and affirmed the name change of the Ag and Pest Control Department to its new title. Gallagher states that he was not aware that APC would vote on the department name change and he wants to sit down with APs to find out what they want their role to be on such matters. A second question was in relation to vote that is clearly in their domain, and that is in relation to four motions approved at the Faculty Council meeting.

James: What if the change had been with regard to the name of the department? Is there a process?

Gallagher: Yes, there is one. If you read Section H, it gives you the latest policy info.

Miranda: I would push back on this a little, saying that this (the title change of the department) is an academic thing and not in their domain, and, on the second point, let's find out about the corrected language and who owns the document. HR can rename their document. We could ask HR to change the name to reflect

what we think it is and then have a conversation with APC about the appropriate name.

Gallagher: I don't know whether it's fixable yet. I will pursue the answer to this question.

Pedros-Gascon: The name is even longer now.

Gallagher received an email from Jenny Morse today regarding the CoNTTF meeting. On the agenda today, the meeting of which ended just minutes ago, was a draft to allow NTTF to be the Faculty Council representatives to Faculty Council. Currently they can vote for these representatives but not be one unless they are one of the 9 who serve on CoNTTF and represent their colleges.

Gallagher wants EC members to know that this is in the pipeline and might be coming down the pike. A second point had to do with funding. The first says that contract faculty shall have an equal claim on professional development resources as TTF. Another mandate is that the position of the Chair of CoNTTF shall be paid, as is the case for the Faculty Council officers. It was brought up that the Chair of CoRSAF is not paid and has the heaviest workload of all committees. Funding mandates are outside the *Manual*, Gallagher states.

Pedros-Gascon suggests that course releases might be another way of compensating and create greater fairness/equity for time-consuming committees.

Gallagher: The Chair of CoRSAF may already get a course release, but this is negotiated with one's chair. CoNTTF want something more overarching than an ad hoc decision like this at the department level.

James: Is there an official policy on Faculty Council officer pay and who pays it? James points out that lower level committee service is often negotiated as a course release with departments.

Pedros-Gascon: Given that our departments have not had raises to base budgets in a decade, and that the same amount of planning and development money will be divided across more people, this doesn't seem to offer a good way to ensure planning and development money.

Miranda looked up and found the 88-page manual from earlier discussion about AP corrections, and also found the correct title.

Gallagher's report was received.

3. Board of Governors Faculty Representative – Stephanie Clemons

Clemons reported on the following.

There will be a Board meeting in a couple of weeks. The President's Sustainability Commission met yesterday--35 people actively attend this commission. President McConnell did an audit on all of the commissions. The President was rather surprised that we didn't have a sustainability office on our campus, especially with CSU being known nationally and internationally. President McConnell is positive about how CSU is positioned on matters of sustainability. This commission will remain, but has been asked to refine their structure. The President's Sustainability Commission is working to weave sustainability more into the institutional learning outcomes planning. Also interested in matters of procurement such as the current 5% sustainable materials standard to something higher to reflect the principles of sustainability embraced by the university.

Clemons' report was received.

***D. Discussion Items***

UGO evaluation

Gallagher: Executive Committee is unable to do anything regarding the UGO evaluation today. Gallagher will reach out to Linda Meyer to have something on December 10 for our next Executive Committee meeting.

Executive Committee was adjourned at 4:07 p.m.

Tim Gallagher, Chair  
Sue Doe, Vice Chair  
Rita Knoll, Executive Assistant