

**MINUTES**  
Executive Committee  
**Tuesday, November 16, 2021**  
**3:00pm – Lory Student Center Room 374**

**Present:** Sue Doe, Chair; Andrew Norton, Vice Chair; Melinda Smith, BOG Representative; Amy Barkley, Executive Assistant; Jane Stewart, Agricultural Sciences; Rob Mitchell, Business; Sybil Sharvelle, Engineering; Sharon Anderson, Health and Human Sciences; Linda Meyer, Libraries; Mike Antolin, Natural Sciences; William Sanford, Natural Resources

**Guests:** Jenelle Beavers, Vice President for Strategy; Brad Goetz, Chair University Curriculum Committee; Steve Reising, Chair Committee on Faculty Governance; Andrea Purdy, Liberal Arts (substituting for Antonio Pedros-Gascon)

**Absent:** Mary Pedersen, Provost/Executive Vice President (excused); Antonio Pedros-Gascon, Liberal Arts (excused); Jennifer Peel, Veterinary Medicine & Biomedical Sciences (excused)

Chair Sue Doe called the meeting to order at 3:07 p.m.

**November 16, 2021 EXECUTIVE COMMITTEE AGENDA ITEMS:**

**I. Minutes to be Approved**

**A. Faculty Council Minutes – November 2, 2021**

Chair Doe: Asked if there were any corrections to be made to the minutes from the Faculty Council meeting on November 2<sup>nd</sup>.

Hearing none, minutes approved by unanimous consent.

**B. Executive Committee Minutes – November 9, 2021**

Chair Doe: Asked if there were any corrections to be made to the Executive Committee minutes from November 9<sup>th</sup>.

Hearing none, minutes approved by unanimous consent.

**II. Items Pending/Discussion Items**

**A. Announcements**

1. The Next Executive Committee Meeting will be held on November 30, 2021 – Microsoft Teams – 3:00 p.m.

Chair Doe: Reminded members that there is no meeting next week due to Fall Break. We will have one more Executive Committee meeting prior to Faculty Council meeting on December 7<sup>th</sup>.

2. The Next Faculty Council meeting will be held on December 7, 2021 – Location TBD – 4:00 p.m.

***B. Provost/Executive Vice President Report – Mary Pedersen***

Unable to attend – no report at this time.

***C. Old Business***

***D. Action Items***

1. UCC Minutes – November 5, 2021

Chair Doe: We have University Curriculum Committee minutes from November 5<sup>th</sup>. Asked if there was anything to discuss regarding these minutes.

Brad Goetz: Stated the minutes are straightforward. Have a response to one of the questions from last week once we approve these minutes.

Chair Doe: Thanked Goetz. Asked if there were any questions regarding these minutes. Hearing none, requested a motion to place the University Curriculum Committee minutes on the Faculty Council agenda for December 7<sup>th</sup>.

Rob Mitchell: Moved.

Motion approved to place University Curriculum Committee minutes from November 5<sup>th</sup> on the Faculty Council agenda for December 7<sup>th</sup>.

Mike Antolin: Asked if the question Goetz is referring to is for these minutes.

Chair Doe: Clarified that these are a separate set of minutes.

Goetz: Last week, the item regarding CS525 was pulled, because it had a note stating it was for Computer Science students only. Do not have much more to add than what was stated last week but will reiterate that it is a low-enrollment class. It does not eliminate the possibility of a student enrolling it. Noted that the request to limit enrollment to Computer Science students is a request similar to others we get across campus. It does not require University Curriculum Committee approval for a faculty member to limit enrollment in the class. Requested that this item be placed back on the minutes as previously seen.

Sharon Anderson: Have a question about the broader issue of other classes requesting this. Know that graduate students are often self-advocating, but do not have experience with undergraduates. Asked how an undergraduate would go about getting into a course like this.

Antolin: Experience is that with 500-level courses, you may get some undergraduates that wish to do them, but it is typically someone that has already been told they are advanced and are specifically advanced into these classes.

Jane Stewart: They should also be talking to their graduate or undergraduate advisor. There should be someone helping them and guiding them in what classes are available and which ones they can take.

Anderson: Concern is that some students are really advocating for themselves, and others are not. Expressed hope that their advisors are doing their job in this regard.

Andrew Norton: Move that these be placed back on the University Curriculum Committee minutes as requested by Goetz. Did speak to a few colleagues in department and they explained that this course has been more algorithm-based and less biology focused, so feel this is appropriate.

Chair Doe: Thanked Norton. Asked if there was any further discussion. Hearing none, requested a show of hands to place the items back into the University Curriculum Committee minutes.

Motion approved.

2. Proposed Revisions to Section C.2.1.9.5 of the Academic Faculty and Administrative Professional Manual – Committee on Faculty Governance – Steve Reising, Chair

Steve Reising: On behalf of the Committee on Faculty Governance, move that the proposed revisions to Sections C.2.1.9.2 and C.2.1.9.5 be placed on the agenda for the December Faculty Council meeting. Noted that this requires two weeks' notice to Faculty Council members.

Reising: Was noted last week that there was a needed change to Section C.2.1.9.2 to add the Committee on Information Technology to that list. Also added the Committee on Non-Tenure Track Faculty with the assumption that by the time this gets to the Board of Governors, that will have been approved.

Reising: With the description of the Committee on Information Technology, we went to the Office of the Vice President for Research and asked for assistance from David Paterson to find the right person. Was suggested that the Associate Vice President for Research would be the best person to be an ex-officio member. We also changed the language to make it "national and international issues" based on previous suggestions. Expressed appreciation for the feedback from Executive Committee.

Norton: Moved that this be placed on the December Faculty Council agenda.

Chair Doe: Thanked Reising. Repeated Norton's motion and reminded members that no second is needed. Asked if there was any further discussion.

Antolin: Asked what the duration of the tenure on each of these committees will be. May be covered in a different part of the Manual.

Reising: It will be the same as the other standing committees, three years. The process for selection will also be the same as other committees. We issue a call for nominations through the colleges and Libraries. If there is only one nomination received by the Committee on Faculty Governance, we simply vote amongst ourselves over email and submit a ballot to the Faculty Council office. If it is contested and there is more than one nomination, we have been having an election be held in the college. Reminded members that NTTF and CCAF are eligible to vote. If this is passed through the Board of Governors, we will start filling positions for next week. Hoping to have it fully staffed so it can begin working next fall.

Linda Meyer: Asked if the Committee on Non-Tenure Track Faculty needed to be added under the Committee on Information Technology, as it has been added in Section C.2.1.9.2. Wondering if this will happen now or later.

Reising: That previous amendment was passed by Faculty Council in September and has now gone through the Office of General Counsel and is pending approval by the Board of Governors. We did not want to change this motion as it may confuse things. Needed to work of the current version of the Manual. Once these are passed by the Board of Governors, Amy Barkley updates the Manual on the website and the PDF. By the time this motion gets passed by the Board of Governors, those changes will already be integrated. Anticipated that this may be an issue, as it can get a bit cumbersome, but once these items get approved, they will make their way into the Manual.

Chair Doe: Thanked Meyer for the question. Asked if there were any other points of discussion. Hearing none, requested a show of hands for approval to place this on the December Faculty Council agenda.

Motion approved. Will be placed on the Faculty Council agenda for December 7<sup>th</sup>,

3. Election – Faculty Representative to the Committee on Faculty Governance – Committee on Faculty Governance – Steve Reising, Chair

Reising: On behalf of the Committee on Faculty Governance, move to place the ballot nominating Claudia Gentry-Weeks as the College of Veterinary Medicine and Biomedical Sciences representative to the Committee on Faculty Governance on the Faculty Council agenda for December 7<sup>th</sup>. Noted that Quint Winger has served on the Committee on Faculty Governance for a long time. Expressed appreciation for Winger's service, as well as staying on until a replacement was found. Thanked Gentry-Weeks for stepping into this position.

Chair Doe: Thanked Reising. Asked if there was any discussion. Hearing none, requested a show of hands for placement on the Faculty Council agenda.

Motion approved.

### ***E. Reports***

### 1. Faculty Council Chair Report – Sue Doe

Chair Doe: Reported that the Adrianna Kezar visit went very well. Dr. Kezar’s visits with administrators in several different venues were well-received. Noted that turnout was fairly low but did still reach some audiences that were receptive to the ideas being presented. For the members that were unable to make the plenary talk, there was an interesting period of testimony around the issues that non-tenure track faculty are facing. There were painful stories told about current circumstances. Feedback received was positive and they are eager to continue working with Dr. Kezar. [Added after the meeting: There is a recording of Kezar’s plenary. It is viewable from the link on the homepage of the Faculty Council website or via this [link](#)].

Chair Doe: The 1C task force is up and running. This is a monumental undertaking. Expressed deep appreciation for the work these individuals are doing. They will be mainly getting themselves organized this fall and will be really launching in the spring.

### 2. Board of Governors Report – Melinda Smith

Melinda Smith: Stated that the December Board of Governors meeting will now be held virtually.

Smith: Met with the leadership of the Administrative Professional Council and the Classified Personnel Council, and they suggested that Executive Committee have the person who coordinates Commitment to Campus (C2C) come give a presentation on the benefits they provide. They had a presentation from Tammy Hunt, who reminded members what benefits were available to them.

Chair Doe: This may be something we want to take up, even as a presentation to Executive Committee first with the possibility of taking it to Faculty Council.

Chair Doe: Asked if there was any further business before we move into the Courageous Strategic Transformation exercise. Hearing none, consider this portion of the meeting adjourned.

Business portion of Executive Committee meeting adjourned at 3:42 p.m.

## *F. Discussion Items*

### 1. Courageous Strategic Transformation engagement project

Vice President for Strategy Jenelle Beavers, Scott Shrake and Andrea Duffy joined Executive Committee to participate in Courageous Strategic Transformation engagement project.

Executive Committee adjourned at 5:34 p.m.

Sue Doe, Chair  
 Andrew Norton, Vice Chair  
 Melinda Smith, BOG Representative  
 Amy Barkley, Executive Assistant