

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please contact Diane Maybon, at 1-5693 or dmaybon@colostate.edu.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over-scored~~.

*MINUTES
FACULTY COUNCIL*

March 5, 2013

CALL TO ORDER

The Faculty Council meeting was called to order at 4:00 p.m. by Timothy Gallagher, Chair. Gallagher announced that Robert Jones will be the parliamentarian at the March and April Faculty Council meetings as Lola Fehr is unable to attend. Fehr will be back in May.

ANNOUNCEMENTS

A. Next Faculty Council Meeting - April 2, 2013 - A103 Clark Building - 4:00 p.m.

Gallagher announced that the next Faculty Council meeting will be held on Tuesday, April 2, 2013 in Room A103 Clark Building (Note Room Change - for April meeting only). The meeting will begin at 4:00 p.m.

B. Standing Committee Elections - April 2, 2013 - Committee on Faculty Governance

C. Grievance Panel Elections - April 2, 2013 - Committee on Faculty Governance

D. Sexual Harassment Panel Elections - April 2, 2013 - Committee on Faculty Governance

E. Discipline Panel Elections - April 2, 2013 - Committee on Faculty Governance

Gallagher announced that the elections for Faculty Council Standing Committees, Grievance Panel, Sexual Harassment Panel and Discipline Panel will be held at the April 2, 2013 Faculty Council meeting.

- F. *Executive Committee Meeting Minutes – January 29, and February 19, 2013 (see at: <http://facultycouncil.colostate.edu/index.asp?url=links>)*

Gallagher noted that the Executive Committee meeting minutes can be found on the Faculty Council website.

MINUTES TO BE APPROVED

- A. *Faculty Council Meeting Minutes – February 5, 2013*

By unanimous consent, the February 5, 2013 Faculty Council Meeting Minutes were approved.

REPORTS TO BE RECEIVED

- A. *Provost/Executive Vice President*

Rick Miranda, Provost/Executive Vice President reported on the following activities/issues:

Miranda reported that he attended the Board of Governors retreat that was held in February. He noted that President Tony Frank presented his 2020 growth plans to the Board of Governors, which were positively received by the Board of Governors.

Miranda reported that he has asked the deans to plan for differential growth in each college. The deans will be planning for new programs/resources to accommodate new growth.

Miranda reported that Founder's Day was celebrated in Denver and on campus. Miranda noted that the administration is planning to build on this tradition.

Miranda reported that he is almost done with Tenure and Promotion decisions. Miranda will report and present recommendations to President Frank at the end of this week.

Miranda reported that the search for the College of Engineering Dean has completed campus interviews for four (4) candidates. This search committee will meet later this week to submit its recommendations. The searches for the Director of the Forest Service and the Academic Director of INTO are almost finalized.

Miranda reported that he, Amy Parsons, Vice President for University Operations, and Kathleen Henry, CEO, CSURF, met with INTO board members to receive updates on progress and student numbers.

Miranda reported that he taught a SAHE class this month.

Miranda reported that he has visited five additional departments this month, Art, Anthropology, Bioagricultural Sciences and Pest Management, Sociology, and Fish, Wildlife, and Conservation Biology.

Miranda spoke on the Student Success Initiatives and the Advisory Committee to the Provost on Student Success activities. Miranda noted that this group is chaired by Alan Lamborn, Vice Provost for Undergraduate Affairs. He also pointed out that Lamborn will be presenting the discussion today at Faculty Council regarding this important issue.

Miranda's report was received.

B. Faculty Council Chair

Gallagher reported that he attended the Administrative Professional Council's recognition banquet.

Gallagher alerted Faculty Council members that there will be several action items to consider on the April and May Faculty Council agenda. Gallagher noted that most of the items will be coming from the Committee on Responsibilities and Standing of Academic Faculty.

Gallagher's report was received.

C. Board of Governors Faculty Representative

Carole Makela, Board of Governors Faculty Representative, noted that her report could be found on pages 23 and 24 of the agenda materials. She added that she was willing to take any questions regarding her written report.

C. W. Miller asked if Makela could elaborate on the Board of Governors comments on sabbatical leaves. Makela explained that the Board of Governors receives a brief report of each sabbatical experience. The Board of Governors commented on the amount of international travel done by faculty on sabbatical, and collaborations with other universities.

Makela's report was received.

CONSENT AGENDA

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: February 1, and 8, 2013

Howard Ramsdell, Chair, University Curriculum Committee, moved that Faculty Council approve the consent agenda.

Ramsdell's motion was adopted.

ACTION ITEMS

A. Election - Faculty Council Chair - Committee on Faculty Governance - Timothy Gallagher Nominated

Gallagher turned the meeting over to Mary Stromberger, Vice Chair, Faculty Council to conduct the election for Faculty Council Chair.

Steve Reising, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance's nomination for Faculty Council Chair:

Tim Gallagher, Department of Finance and Real Estate

Stromberger asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Tim Gallagher was elected as Chair of Faculty Council for a one-year term July 1, 2013 through June 30, 2014.

Stromberger turned the meeting back to Gallagher to continue.

B. Election - Faculty Council Vice Chair - Committee on Faculty Governance - Mary Stromberger Nominated

Reising, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance's nomination for Faculty Council Vice Chair:

Mary Stromberger, Department of Soil and Crop Sciences

Gallagher asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Mary Stromberger was elected as Vice Chair of Faculty Council for a one-year term July 1, 2013 through June 30, 2014.

C. Election - Faculty Council Board of Governors Faculty Representative - Committee on Faculty Governance - Alexandra Bernasek Nominated

Reising, Vice Chair, Committee on Faculty Governance, presented the Committee on Faculty Governance's nomination for Faculty Council Board of Governors Faculty Representative:

Alexandra Bernasek - Department of Economics

Gallagher asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Alexandra Bernasek was elected as the Faculty Council Board of Governors Representative for a one-year term July 1, 2013 through June 30, 2014.

- D. Proposed Revisions to the *Graduate and Professional Bulletin - Section Scholastic Standards - E.1.3 - Procedures and Requirements for all Graduate Degrees - Committee on Scholarship, Research, and Graduate Education*

Mark Zabel, Chair, Committee on Scholarship, Research, and Graduate Education, moved that the Faculty Council adopt the proposed revisions to the *Graduate and Professional Bulletin - Section Scholastic Standards - E.1.3 - Procedures and Requirements for all Graduate Degrees* to be effective immediately upon adoption by the Faculty Council as follows:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

E.1.3 SCHOLASTIC STANDARDS

Failure to maintain good academic standing due to a cumulative grade point average less than 3.00 results in being placed on academic probation. (New regularly admitted students will not be placed on probation until they have completed 12 regular credits or two semesters of graduate work, whichever comes first.) The probationary period extends for one semester beyond the one in which this status is acquired. During this probationary period, the student must register for traditionally graded courses that affect the grade point average. With permission of the student's advisory committee, the student may register for continuous registration instead of traditionally graded courses. Continuous registration may be used to extend the probationary period for a maximum of two semesters, after which traditionally graded courses must be taken. Students on probation are subject to dismissal by the academic department or the Dean of the Graduate School at the end of the probationary semester unless good academic

standing has been regained. This requires adequate improvement in cumulative grade point averages (3.000) and/or satisfactory progress as determined by the student's graduate advisory committee. Track III students in combined bachelor's/master's degree programs who have accumulated at least 120 credit hours of course work and who fail to maintain a 3.000 GPA in their graduate course work including any courses listed on their GS 6 Form will be placed on probation by the Graduate School and will have one semester in which to improve their cumulative grade point averages to no less than 3.000 in their graduate course work. Failure to bring the cumulative graduate GPA to at least 3.000 will result in dismissal from the Graduate School with no re-enrollment permitted prior to completion of the bachelor's degree. Track III students who are dismissed from the Graduate School, and who are still in good standing within their undergraduate programs, will be permitted to complete their undergraduate degrees. These students can petition the Registrar to reinstate courses to be applied toward their undergraduate degrees.

When a student's graduate advisory committee or an appropriate departmental graduate committee ~~may recommend immediate dismissal~~ upon a ~~finding~~ finds that ~~the~~ student is making unsatisfactory progress toward the degree and that satisfactory progress cannot be anticipated, a plan should be created and the following steps should be taken.

1. Inform the student of the concerns, create a progress plan with the student, develop a timeline and inform the student of the potential consequences (dismissal) if the progress is not satisfactory.

2. The committee should keep in contact with the student to give feedback during the progress plan timeline and document such contacts and their outcomes.

3. At the end of the timeline, if progress is not adequate, the committee may recommend dismissal from the program. The recommendation goes to the Department Head and the Dean of the Graduate School and should

include documentation on the steps taken with
action.

justification for this

~~Such a recommendation must be documented in writing with substantive justification for this action in lieu of probation. The recommendation must be referred to the Department Head for approval and the Dean of the Graduate School for final action. The student may appeal such an immediate dismissal through the existing Graduate School appeals procedure. Departments which invoke this process must have published guidelines explaining the performance indicators which lead to immediate dismissals.~~

Zabel explained that the revisions to this section of the *Graduate Bulletin* will clarify the process and outline the specific steps for a committee to implement with students who are making unsatisfactory progress. The process should decrease the number of dismissal appeals and protect the interests of both the student and the department.

Zabel's motion was adopted.

Discussion

- A. Student Success Initiatives - Alan Lamborn, Vice Provost for Undergraduate Affairs, and Professor Karla Gingerich, Department of Psychology

Gallagher introduced Alan Lamborn, Vice Provost for Undergraduate Affairs, and Professor Karla Gingerich, Department of Psychology, who will be participating in the discussion regarding Student Success Initiatives (SSI).

Alan Lamborn explained that the purpose of the SSI is to provide earlier and better information to assist students in a positive manner. Lamborn explained that this initiative began in the Summer of 2005 and has continued under President Frank.

Lamborn presented a power point presentation which will be added to the Faculty Council website.

Karla Gingerich explained that she uses an early graded exam, a “warm-up” exam, at the end of week 2 that is as intellectually challenging as other exams, but shorter and worth less points (40% of a regular exam). This exam allows students a chance to see what the exams in the class will be like, gets them used to the testing format and rules, and it also allows her teaching assistants to work through minor issues related to proctoring exams, grading, and posting exam grades. Gingerich added that, more importantly, students feel more confident and less stressed when they take the first regular midterm, and, in addition, Gingerich found that students performed better on the first regular midterm.

Dan Bush asked if Gingerich calls the early exam a “warm-up” exam to the students. Gingerich responded that she does and added that students take the “exam” seriously because it is a graded exam.

Michael Lundblad asked Paul Thayer, Vice President for Student Affairs, what interventions are being done when students at risk are identified. Thayer responded that they receive a strong email from him and that the next intervention come from residence hall staff and academic support advisors. Thayer added that there is also a “u-turn” program for students who are struggling.

Miguel Mostafa asked Alan about class sizes and if there are plans to keep class sizes from growing too large. Lamborn talked about “scalable” ideas that take pressure off of faculty, using Education Technology and working with TILT. Lamborn noted that TILT is looking for ways to use technology to take the grading burden off of student assessment. In addition, there are teaching and pedagogy techniques that work well with large classes, that make the setting feel smaller. Lamborn stated that the biggest challenges are finding ways to connect with students in a large class.

Alan added that as we grow enrollment, the goal is to add enough faculty to prevent classes from becoming bigger.

Alexandra Bernasek asked Thayer if the intervention of faculty with students was really the most important factor in student success. Thayer responded yes, it is a primary reason for student success. Thayer added that also effective is if faculty simply tell students that they are available and they care if students succeed.

Bernasek responded that it is very difficult for a faculty of a large class to reach out to each student, and that more faculty are needed to keep up with student growth. Lamborn added that the increase in revenue in differential tuition will result in new faculty hires. Lamborn commented that other ways are needed to reach out to students that are not as "high touch" as individual one-on-one interactions with faculty and students.

Gallagher talked about his early graded assignment experience in his second year MBA finance class. He tried a mini-test within the first few weeks of class and received positive feedback from the students, and scores on the first regular midterm were higher than in previous years.

Thayer added that faculty are central to student success. Thayer also noted that the University is working to connect academic aspects of student life with their learning outside the classroom.

Paul Doherty asked about summer courses as a means to reduce the length of time to graduation. Lamborn responded that he is working with deans and associate deans on ways to remove barriers. One idea is to identify "watershed" courses, courses that must be taken at key points to keep students on track for a four-year graduation plan. Institutional Research are able to run degree audits to inform departments how many students to expect in these courses, so that departments can identify needs so that the courses are offered. This will help identify instruction

capacity for the semesters, including the summer.

Patricia Ryan asked if the four-year data included students graduating in three or three and one-half years. Lamborn responded yes. It was asked how transfer students were considered in data collection, and Lamborn responded that data were based on first year freshman.

Gallagher thanked Lamborn, Thayer, and Gingerich for their presentation.

The Faculty Council meeting adjourned at 5:20 p.m.

Timothy Gallagher, Chair

Mary Stromberger, Vice Chair

Diane L. Maybon, Secretary

ATTENDANCE

BOLD INDICATES PRESENT AT MEETING

UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

Stephen Koontz

Agricultural and Resource Economics

Denny Crews

Animal Sciences

Deb Young

Bioagricultural Sciences & Pest Management

Steve Newman

Horticulture & Landscape Architecture

Francesca Cotrufo

Soil and Crop Sciences

Dana Hoag

College-at-Large

Andrew Norton

College-at-Large

Kelly Curl

College-at-Large

Health and Human Sciences

Molly Eckman	Design and Merchandising
Tracy Nelson-Ceschin	Health and Exercise Science
David Sampson	Food Science and Human Nutrition
<u>Jenn Matheson</u>	<u>Human Development and Family Studies</u>
Scott Glick	Construction Management
David Green	Occupational Therapy
Sharon Anderson	School of Education
Louise Quijana	School of Social Work
(Substitute for Kim Bundy-Fazioli Spring 2013)	

Business

Suzanne Lowensohn	Accounting
Stephen Hayne	Computer Information Systems
Patricia Ryan	Finance and Real Estate
Ray Hogler for J. McCambridge	Management
Kelly Martin, Excused	Marketing

Engineering

J. Pierce for Russ Schumacher	Atmospheric Science
Brad Reisfeld	Chemical and Biological Engineering
<u>Suren Chen</u>	<u>Civil and Environmental Engineering</u>
Steve Reising	Electrical and Computer Engineering
Don Radford	Mechanical Engineering
C. O'Dell for Eric Maloney	College-at-Large
<u>Sudeep Pasricha</u>	<u>College-at-Large</u>

Liberal Arts

Ann Magennis	Anthropology
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(Substitute for Mary Van
Buren Spring '12)

Eleanor Moseman	Art
Elizabeth Williams	Communication Studies
<u>David Mushinski</u>	<u>Economics</u>
Michael Lundblad	English
Ernest Sagas	Ethnic Studies
<u>Antonio Pedros-Gascon</u>	<u>Foreign Languages and Literatures</u>

Liberal Arts (continued)

Robert Gudmestad	History
Cindy Christen	Journalism and Technical Communication
Gary Moody	Music, Theater, and Dance
<u>Michael McCulloch</u>	<u>Philosophy</u>
Bradley MacDonald	Political Science
Ken Berry	Sociology
<u>Francisco Leal</u>	<u>College-at-Large</u>

(Substitute for

Mary Vogl Spring '13)

Fabiola Ehlers-Zavala	College-at-Large
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(Substitute for E. Aoki Spring '13)

Alex Bernasek	College-at-Large
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Natural Resources

<u>Melinda Laituri</u>	<u>Ecosystem Science and Sustainability</u>
Paul Doherty	Fish, Wildlife, and Conservation Biology
Yu Wei	Forest, Rangeland, and Watershed Stewardship
Sally Sutton (Substitute for	

Sven Egenhoff - Spring 2013) Geosciences

Stu Cottrell Human Dimensions of Natural Resources

Natural Sciences

Eric Ross Biochemistry and Molecular Biology

David Steingraeber Biology

John Wood Chemistry

Robert France Computer Science

Iuliana Oprea Mathematics

Raymond Robinson, Excused Physics

Benjamin Clegg Psychology

Philip Chapman Statistics

Ed DeLosh College-at-Large

Mike Steger College-at-Large

Roger Culver College-at-Large

Miguel Mostafa for Carl Patton College-at-Large

Veterinary Medicine & Biomedical Sciences

Scott Earley Biomedical Sciences

Daniel Smeak Clinical Sciences

John Rosecrance Environmental & Radiological Health Sciences

Gary Mason Microbiology, Immunology and Pathology

Terry Nett College-at-Large

Jeffrey Wilusz College-at-Large

C. W. Miller College-at-Large

Alan Schenkel College-at-Large

Susan Kraft College-at-Large

William Hanneman College-at-Large

Ron Tjalkens College-at-Large

University Libraries

Nancy Hunter *Libraries*
Louise Feldmann *At-Large*

Officers

Tim Gallagher *Chair, Faculty Council*
Mary Stromberger *Vice Chair, Faculty Council*
Carole Makela *BOG Faculty Representative*
Diane Maybon *Executive Assistant/Secretary*
Robert Jones for Lola Fehr *Parliamentarian*

Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)

Steve Reising for Don Estep, Chair *Committee on Faculty Governance*
Susan LaRue, Chair. Excused *Committee on Intercollegiate Athletics*
Jerry Magloughlin, Chair *Committee on Libraries*
David Greene, Chair* *Committee on Responsibilities & Standing of Academic Faculty*
Mark Zabel, Chair *Committee on Scholarship Research and Graduate Education*
Melinda Frye, Chair *Committee on Scholastic Standards*
Jeff Wilusz, Chair* *Committee on Strategic and Financial Planning*
Stephanie Clemons, Chair *Committee on Teaching and Learning*
Eric Prince, Chair *Committee on University Programs*
Howard Ramsdell, Chair *University Curriculum Committee*

Ex Officio Non-Voting Members

Jennifer Aberle, Chair *Committee on Special and Temporary Faculty*

Ex-Officio Non-Elected Non-Voting Members

<i>Anthony Frank, Excused</i>	<i>President</i>
<i>Rick Miranda</i>	<i>Provost/ Executive Vice President</i>
<i>Brett Anderson</i>	<i>Vice President for Advancement</i>
<i>Mary Ontiveros</i>	<i>Vice President for Diversity</i>
<i>Lou Swanson</i>	<i>Vice Provost for Engagement/Director of Extension</i>
<i>Robin Brown</i>	<i>Vice President for Enrollment and Access</i>
<i>Dan Bush</i>	<i>Vice Provost for Faculty Affairs</i>
<i>Jodie Hanzlik</i>	<i>Dean Graduate School</i>
<i>Patrick Burns</i>	<i>Vice President for Information Technology/Dean Libraries</i>
<i>Jim Cooney</i>	<i>Vice Provost for International Affairs</i>
<i>Tom Milligan</i>	<i>Vice President Public Affairs</i>
<i>Bill Farland</i>	<i>Vice President for Research</i>
<i>Blanche M. Hughes</i>	<i>Vice President for Student Affairs</i>
<i>Alan Lamborn</i>	<i>Vice Provost for Undergraduate Affairs</i>
<i>Amy Parsons</i>	<i>Vice President for University Operations</i>
<i>Craig Beyrouthy</i>	<i>Dean, College of Agricultural Sciences</i>
<i>Jeff McCubbin</i>	<i>Dean, College of Applied Human Sciences</i>
<i>Ajay Menon</i>	<i>Dean, College of Business</i>
<i>Steve Abt</i>	<i>Interim Dean, College of Engineering</i>
<i>Ann Gill</i>	<i>Dean, College of Liberal Arts</i>
<i>Janice Nerger</i>	<i>Dean, College of Natural Sciences</i>
<i>Mark Stetter</i>	<i>Dean, College of Veterinary Medicine and Biomedical Sciences</i>
<i>Joyce Berry</i>	<i>Dean, Warner College of Natural Resources</i>
<i>David Mornes</i>	<i>Chair, Administrative Professional Council</i>