

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

**MINUTES
FACULTY COUNCIL
November 6, 2007**

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Robert L. Jones, Chair.

ANNOUNCEMENTS

- A. Next Faculty Council Meeting - December 4, 2007 - A103 Clark Building - 4:15 p.m.

Jones announced that the next Faculty Council meeting will be held on December 4, 2007 in Room A103 Clark Building.

- B. Administration/Faculty Dialogue - December 4, 2007 - 3:45 to 4:15 p.m.

Jones announced that the Administration/Faculty Council Dialogue for the December 4, 2007 Faculty Council meeting will be presented by Tony Frank, Provost/Senior Vice President. Frank will present an update on FY 2008-09 Budget and Planning.

- C. Faculty Council Current Issues Topic - December 4, 2007

Jones announced that the Administration/Faculty Council Dialogue for the December 4, 2007 Faculty Council meeting will be announced.

- D. President's Fall Semester Faculty Update - Thursday, November 15, 2007 - 4:00-5:00 p.m. - Lory Student Center - North Ballroom

Jones announced that the President's Fall Semester Faculty Update is scheduled for Thursday, November 15 from 4:00 to 5:00 p.m. in the North Ballroom - Lory Student Center.

MINUTES TO BE APPROVED

- A. Faculty Council Meeting Minutes - October 2, 2007

Paul Kugrens moved to approve the Faculty Council Meeting Minutes of October 2, 2007.

KUGRENS' MOTION WAS APPROVED BY UNANIMOUS CONSENT.

UNFINISHED BUSINESS

- A. Election - College of Natural Sciences Representative to the University Discipline Panel
- Committee on Faculty Governance

Victor Baez, Chair, Committee on Faculty Governance, nominated on behalf of the Committee on Faculty Governance, the following faculty member to serve on the University Disciplinary Panel:

Iuliana Oprea

Natural Sciences

2010

Jones asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Iuliana Oprea was elected to serve a three-year term (November 6, 2007 to June 30, 2010) on the University Disciplinary Panel.

REPORTS TO BE RECEIVED

A. *Provost/Senior Vice President Report - Tony Frank*

Tony Frank reported that at the beginning of the semester he had charged an ad hoc committee to develop an integrated strategic planning and budgeting process for the institution. He noted that Rick Miranda, Dean College of Natural Resources, and Mike Harris, Associate Vice President for Budgets and Financial Planning co-chaired this ad hoc committee. The committee also included representatives from Faculty Council and the Committee on Strategic and Financial Planning. He noted that the new process will refresh plans every third year, rather than an annual budgeting process. The new process will allow the removal of accomplished goals and the addition of new goals. It will also allow running two budget cycles simultaneously - fine tuning the current budget (based on funding and budget information) and beginning the planning process (soliciting campus comment) for the next budget. The new process provides continuity without reinventing everything each year.

Frank presented a budget update. He noted that approximately \$47 million will be requested. Of that amount, approximately \$22 million will be allocated to mandatory costs and the remaining amount will be allocated to quality enhancements and other areas. Frank noted that this is the beginning of a long process that will continue with the legislative session this spring.

Frank also reported that he met with the Committee on Strategic and Financial Planning on November 1 to report on two Vice President Operation Forum and Council of Deans retreats held to discuss "people, places, and money."

FRANK'S REPORT WAS RECEIVED.

B. *Faculty Council Chair Report - Robert Jones*

Jones reported on CSU-Colorado. He noted that he has been involved in numerous discussions regarding the academic program management for CSU-Colorado. He

assured Faculty Council members that faculty academic materials will not be used for CSU-Colorado unless there is consent from the faculty member - even if the academic materials are placed on-line. He pointed out that CSU faculty members who want to participate in CSU-Colorado will be offered works for hire. He added that he will continue to work with administration regarding CSU-Colorado.

JONES' REPORT WAS RECEIVED.

C. Report from Board of Governors Faculty Representative - Tim Gallagher

Tim Gallagher reported that his full written report is on pages 13-15 of the Faculty Council agenda materials. He noted that in regard to the editorial that appeared in the Rocky Mountain Collegian, he was not at liberty to discuss comments made in Executive Session, but noted that outside of Executive Session he affirmed the importance of free speech. He explained that he will continue to represent the faculty in the on-going discussions regarding CSU-Colorado. Gallagher also urged Faculty Council members to visit the website mentioned in his report on page 15 to review the findings of a scientific poll commissioned by the Denver Metro Chamber of Commerce. He noted that according to this scientific survey, the public favors the continuation of Tabor and had doubts whether Referendum C revenues have been directed as promised.

GALLAGHER'S REPORT WAS RECEIVED.

CONSENT AGENDA

- A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: September 17 and 24, and October 1, 2007
- B. Approval of Degree Candidates - Fall Semester 2007

Richard Eykholt, Vice Chair Faculty Council, moved on behalf of Executive Committee, that Faculty Council adopt the Consent Agenda.

EYKHOLT'S MOTION WAS ADOPTED - THE CONSENT AGENDA WAS APPROVED.

SPECIAL ACTIONS

- A. Request for Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program - University Curriculum Committee

Carole Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST FOR EXTREME ULTRAVIOLET AND OPTICAL SCIENCE AND TECHNOLOGY GRADUATE INTERDISCIPLINARY STUDIES PROGRAM AS FOLLOWS:

An Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program be established in the Department of Electrical and Computer Engineering to be effective Spring Semester 2008.

Makela explained that according to the documentation provided by the Department of Electrical and Computer Engineering, the proposed Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program is designed to serve individuals who are seeking to gain knowledge and experience in the generation and applications of coherent extreme ultraviolet or soft x-ray light. The program is inherently interdisciplinary including: lasers, optical, plasma, material, chemical, and biological sciences and engineering. With its National Science Foundation Center for Extreme Ultraviolet Science and Technology, a partnership with the University of Colorado and the University of California Berkeley, Colorado State University has unique expertise in this area. The program is open to graduate students and professionals who hold a B.S. degree in a science or engineering discipline. The program will be administered by an advisory board consisting of a chair and faculty members from Electrical and Computer Engineering, Chemistry, and Physics. This request has been reviewed and approved by the Committee on Scholarship, Research, and Graduate Education on September 13, 2007. The University Curriculum Committee reviewed and approved this request on October 1, 2007.

Paul Laybourn expressed concerns that the interdisciplinary studies program

contains three courses from the Department of Biochemistry and Molecular Biology but contains no indication that the department signed off on this request or was involved in the decision. Makela responded that the Colleges of Natural Resources and Engineering and faculty members from Biochemistry and Molecular Biology were involved in the discussion concerning this program. She added that the signature omission was recognized and taken care of in the University Curriculum Committee.

MAKELA'S MOTION WAS ADOPTED.

B. Request for Minimum Grade Requirement - Psychology Major - University Curriculum Committee

Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST FOR MINIMUM GRADE REQUIREMENT - PSYCHOLOGY MAJOR - TO BE EFFECTIVE FALL SEMESTER 2008 AS FOLLOWS:

Students must have a C- or better in each: PSY 100; PSY 210; PSY 250; PSY 252; PSY 401; and the three lecture-lab pairings of courses in Psychology.

Makela explained that the PSY courses and the lecture-lab pairings are required of all psychology majors. The lower-division courses (100, 210, 250 and 252) provide the foundation for upper division psychology courses in the program of study. According to documentation provided by the department, students need a C- or better level of proficiency in these courses to succeed in the upper division courses. PSY 401 is the capstone course in psychology. A C- or better will demonstrate that the student has achieved an acceptable (albeit minimum) proficiency in their major. A grade lower than a C- indicates a lack of proficiency in their knowledge of psychology and their ability to apply that knowledge. The three lecture-lab pairings of courses will vary among students, but are selected by the students with their future interests in mind. These courses are important for students to be successful and at least a C- level of proficiency is required for future success.

MAKELA'S MOTION WAS ADOPTED.

- C. Proposed Revisions to the Manual, Section E.2.3.b - Guidelines on Teaching and Advising Responsibility and Section I.12.4 - Class Attendance Regulations - Committee on Teaching and Learning

Naomi Lederer, Chair Committee on Teaching and Learning, MOVED, THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE MANUAL, SECTION E.2.3.b - GUIDELINES ON TEACHING AND ADVISING RESPONSIBILITY AND SECTION I.12.4 - CLASS ATTENDANCE REGULATIONS TO BE EFFECTIVE UPON BOARD OF GOVERNORS APPROVAL AS FOLLOWS:

Additions - Underlined

Deletions - ~~Strikeouts~~

E.2.3 Guidelines on Teaching and Advising Responsibility

- b. Faculty members are responsible for informing students of the attendance expectations and consequences, and of the methods to be employed in determining the final course grade ~~and of any special requirements of attendance which differ from the attendance policy of the University.~~

Lederer explained that since the University does not have a formal attendance policy, the deleted phrase is seen as irrelevant. The added language is to match language in I.12.4 if accepted.

I.12.4 Class Attendance Regulations

Instructors and departments are responsible for establishing class attendance policies that clearly delineate unexcused absences and excused absences.

Unexcused absences that hinder the student's attainment of instructional objectives may be considered in the determination of the course grade (see Section E.2.3.b). Excused absence These policies must accommodate student participation in University-sanctioned extracurricular/co-curricular activities. Students must inform their instructors prior to the anticipated absence and take the initiative to make up missed work in a timely fashion. Instructors must make reasonable efforts to enable students to make up work which must be accomplished under the instructor's supervision (e.g., examinations, laboratories). In the event of a conflict in regard to this policy, individuals may appeal using established University procedures.

Lederer explained that it has been unclear throughout the University whether attendance can be used for grading purposes. This proposed change explicitly states that in fact unexcused absences that hinder the students attainment of instructional objectives may be considered in the determination of the course grade.

Jones asked for unanimous consent to discuss this motion ad seriatim. There were no objections.

Jones asked for discussion on Section E.2.3. There was no discussion.

Jones asked for discussion on Section I.12.4. Kugrens asked Lederer to provide examples of grading consequences due to absences. Lederer mentioned that some courses require class attendance for group projects or oral presentations and absences would have a detrimental effect on learning. Alan Lamborn, Vice Provost for Undergraduate Affairs, pointed out that other examples could include participating in foreign language, speech, and music classes. Lamborn added that the motion focuses on penalties for absences in class rather than rewards for coming to class. Julia Inamine noted that she had concerns regarding the word "delineate" which means list. Inamine asked how a faculty member would be able to delineate the difference between unexcused and excused absences. Lederer noted that she could not provide specific examples but explained that an excused absence would not affect a student's grade, but an unexcused absence could affect a student's grade. Eykholt explained that it was suggested to the Committee on Teaching and Learning

that the word "delineate" be changed to "distinguish." Paul Morley noted that this proposal seems to advocate that being excused from lectures is acceptable. He added that any absence would have a negative affect on a student's grade. Patricia Ryan asked if the burden of proof is on the faculty member as opposed to the student? Lederer responded that faculty members must clearly state their class attendance requirements in their syllabus. John Straayer asked what is the downside of passing Section E.2.3.b and not Section 1.12.3? Makela explained that the University Curriculum Committee deals with courses proposals that require attendance as part of the grade and there is currently no written policy regarding this issue. She added that if Section E.2.3.b was adopted it could cover this requirement.

GALLAGHER MOVED FOR DIVISION OF THE QUESTION.

GALLAGHER'S MOTION WAS ADOPTED.

LEDERER'S MOTION TO ADOPT SECTION E.2.3.b WAS ADOPTED.

LEDERER'S MOTION TO ADOPT SECTION 1.12.4 FAILED.

Section E.2.3.b was adopted as follows:

Additions - Underlined

Deletions - ~~Strikeouts~~

E.2.3 Guidelines on Teaching and Advising Responsibility

b. Faculty members are responsible for informing students of the attendance expectations and consequences, and of the methods to be employed in determining the final course grade ~~and of any special requirements of attendance which differ from the attendance policy of the University.~~

D. Proposed Addition to the Manual, Appendix 5 - Research Misconduct Administrative Procedures - Colorado State University - Committee on Scholarship, Research, and

Graduate Education

Jones announced that this item has been withdrawn from the agenda.

CURRENT ISSUES TOPIC

- A. *Katie Gleeson, President Associated Students of Colorado State University (ASCSU),
- Dan Palmer, Director of Academic Affairs ASCSU - Student Issues*

*Katie Gleeson, President Associated Students of Colorado State University (ASCSU),
and Dan Palmer, Director of Academic Affairs ASCSU, explained that they would
present several issues that were of concern to the students at Colorado State
University.*

Student Issues noted were:

Affordable Textbooks

Voter Registration and Voter Participation

Plus/Minus Grading

AIRES/RamCT

Student Course Survey

RamRide

Honor Code

Higher Education Affordability

Board of Governors - Student Representation

Collegiate Readership Program

*Straayer asked if the Board of Governors have discussed issues that could become a
serious concern, such as the expiration of Referendum C. Gleeson responded that
the Board of Governors are very interested in the student representatives input.
However, since it has met only once this semester these issues have not come up.
Gallagher noted that the Board of Governors is very serious about the Colorado
State University "stretch goals" and it has lobbyists at work regarding these issues.
C. W. Miller asked if the students have a recommendation regarding plus/minus*

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grading and if they have considered putting the student course survey on the web. Palmer responded that students have an opinion on both sides of the plus/minus issue and continue to work with the Committee on Teaching and Learning regarding this issue. Gleeson noted that most students are more concerned with the issue of consistency of grading between same sections. She said that she feels more discussion is needed regarding the elimination of plus/minus grading and the students are not advocating the complete elimination of the plus/minus grading. Palmer added that the students are looking at changing the questions on the Student Course Survey.

Jones thanked Gleeson and Palmer for coming to Faculty Council.

The Faculty Council meeting adjourned at 5:24 p.m.

Robert L. Jones, Chair
Richard Eykholt, Vice Chair
Diane L. Maybon, Secretary

ATTENDANCE

BOLD INDICATES PRESENT AT MEETING

UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences

Stephen Koontz

Agricultural and Resource Economics

John Scanga

Animal Sciences

William Jacobi

Bioagricultural Sciences & Pest Management

Harrison Hughes, Excused

Horticulture & Landscape Architecture

Greg Butters

Soil and Crop Sciences

Dennis Lamm

College-at-Large

Louis Bjostad

College-at-Large

Applied Human Sciences

Ken Tremblay for Molly Eckmann

Design and Merchandising

Robert W. Gotshall

Health and Exercise Science

David Sampson

Food Science and Human Nutrition

Thao Le

Human Development and Family Studies

Mary Nobe

Construction Management

David Greene

Occupational Therapy

Cliff Harbour

School of Education

Victor Baez

School of Social Work

Business

William Mister

Accounting

Dan Turk

Computer Information Systems

Patricia Ryan

Finance and Real Estate

Jackie Hartman

Management

Tom Ingram for Joe Cannon

Marketing

Engineering

Chris Kummerow

Atmospheric Science

David Dandy, Excused

Tom Sanders

Ricky Kwok for Steve Reising

Azer Yalin

Paul Heyliger

TBD

Chemical Engineering

Civil and Environmental Engineering

Electrical and Computer Engineering

Mechanical Engineering

College-at-Large

College-at-Large

Liberal Arts

Lynn Kwiatkowski

Patricia Coronel

Elissa Braunstein

Carol Cantrell

Frederique Marie Andree Grim

Jared Orsi

Cindy Christen

Joel Bacon

Michael McCulloch

John Straayer

Evan Vlachos

Kirsten Broadfoot

Sue Pendell

Eric Aoki

Phil Cafaro

Anthropology

Art

Economics

English

Foreign Languages and Literatures

History

Journalism and Technical Communication

Music, Theater, and Dance

Philosophy

Political Science

Sociology

Speech Communication

College-at-Large

College-at-Large

College-at-Large

Natural Resources

Barry Noon

Fish, Wildlife and Conservation Biology

Steven Fassnacht for Mark Paschke Forest, Rangeland, and Watershed Stewardship

John Ridley

Geosciences

Maureen Donnelly

Human Dimensions of Natural Resources

Natural Sciences

Paul Laybourn

Biochemistry and Molecular Biology

David Steingraeber

Biology

George Barisas

Chemistry

Dale H. Grit

Computer Science

Kenneth Klopfenstein

Mathematics

Raymond 'Steve' Robinson

Physics

Patricia Aloise-Young

Psychology

Phil Chapman

Statistics

Stephen Stack

College-at-Large

Zinta Byrne

College-at-Large

Paul Kugrens

College-at-Large

Veterinary Medicine and Biomedical Sciences

James Madl

Biomedical Sciences

Juliet Gionfriddo

Clinical Sciences

John Reif

Environmental and Radiological Health Sciences

Ramesh Akkina

Microbiology, Immunology and Pathology

John Zimbrick

College-at-Large

Sue Vandewoude

College-at-Large

C. W. Miller

College-at-Large

Julia Inamine

College-at-Large

Paul Morley

College-at-Large

Jeffrey Wilusz

College-at-Large

University Libraries

Michelle Wilde

Libraries

Louise Feldmann

At-Large

*Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)*

<i>Victor Baez*</i>	<i>Chair - Committee on Faculty Governance</i>
<i>Sue LaRue</i>	<i>Chair - Committee on Intercollegiate Athletics</i>
<i>Laurence Johnson</i>	<i>Chair - Committee on Libraries</i>
<i>Steve Newman</i>	<i>Chair - Committee on Responsibilities and Standing of Academic Faculty</i>
<i>Robert Gotshall*</i>	<i>Chair - Committee on Scholarship Research and Graduate Education</i>
<i>Dan Turk*</i>	<i>Chair - Committee on Scholastic Standards</i>
<i>David Dandy (Excused)*</i>	<i>Chair - Committee on Strategic and Financial Planning</i>
<i>Naomi Lederer</i>	<i>Chair - Committee on Teaching and Learning</i>
<i>Frank Peairs</i>	<i>Chair - Committee on University Programs</i>
<i>Carole Makela</i>	<i>Chair - University Curriculum Committee</i>

Officers of Faculty Council

<i>Robert L. Jones</i>	<i>Chair</i>
<i>Richard Eykholt</i>	<i>Vice Chair</i>
<i>Timothy Gallagher</i>	<i>Board of Governors Faculty Representative</i>
<i>Diane Maybon</i>	<i>Secretary</i>
<i>Kirk Hallahan</i>	<i>Parliamentarian</i>

Ex-Officio Non-Elected Non-Voting Members

<i>Larry Edward Penley, excused</i>	<i>President</i>
<i>Anthony Frank</i>	<i>Provost/Senior Vice President</i>
<i>Robin Brown</i>	<i>Vice President for Enrollment and Access</i>
<i>Bill Farland</i>	<i>Vice President for Research</i>
<i>Blanche M. Hughes</i>	<i>Vice President for Student Affairs</i>

Tom Gorell

Peter Dorhout

Lou Swanson

Alan Lamborn

Marc Johnson

April Mason

Ann Gill

Ajay Menon

Sandra Woods

Rick Miranda

Lance Perryman

Catherine Murray-Rust

Joseph O'Leary

Vice Provost for Faculty Affairs

Vice Provost for Graduate Affairs

Vice Provost for Outreach and Strategic Partnerships

Vice Provost for Undergraduate Affairs

Dean, College of Agricultural Sciences

Dean, College of Applied Human Sciences

Dean, College of Liberal Arts

Dean, College of Business

Dean, College of Engineering

Dean, College of Natural Sciences

Dean, College of Veterinary Medicine and
Biomedical Sciences

Dean, University Libraries

Dean, Warner College of Natural Resources

Guests

Katie Gleeson - ASCSU President

Dan Palmer - ASCSU Director of Academic Affairs