

*PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.*

*PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.*

**AGENDA**  
**Faculty Council Meeting**  
**Tuesday, December 1, 2015– 4:00 p.m. – A201 Clark Building**

**I. Faculty Council Agenda – December 1, 2015 – A201 Clark Building – 4:00 p.m.**

**A. ANNOUNCEMENTS**

1. Next Faculty Council Meeting – February 2, 2016 – **A202 Clark Building** - 4 p.m. (*Note new room number for spring semester*)
2. Executive Committee Meeting Minutes located on FC website – October 20 and 27, 2015

(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

**B. MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes – November 3, 2015 (pp. 1-15)

**C. UNFINISHED BUSINESS**

Elections – Faculty – Faculty Council Standing Committees – CoFG (p. 16)

**D. REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda
2. Faculty Council Chair – Mary Stromberger
3. Board of Governors Faculty Representative – Paul Doherty, Jr.

**E. CONSENT AGENDA**

1. UCC Minutes – October 23 and 30, 2015 (pp. 17-20)

## F. ACTION ITEMS

1. New CIOSU – Global Diversity Center, housed within the School of Global Environmental Sustainability – CUP (pp. 21-25)
2. Proposed revisions to Sections C.2.1.4 Electorate for Faculty Council and Election Procedures and C.2.4.2.1.m Department Codes of *the Academic Faculty and Administrative Professional Manual* – CoFG (pp. 26-27)
  - Don Estep, Chair, CoFG
  - Jen Aberle, Chair, CoNTTF
3. Proposed revisions to the Graduate and Professional Bulletin – SCHOLASTIC STANDARDS – CoSRGE (pp. 28-29)

## G. DISCUSSION

1. FY17 budget
  - Rick Miranda

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Secretary's Note: Please detach at this line, print your name, and leave in attendance box at the Faculty Council Meeting. If you must be absent, you are encouraged to send a substitute representative of academic faculty status in order to provide proper representation at the meeting. Substitutes should turn in the attendance slip at the meeting and indicate on the slip whom they are representing. Members will find it helpful to have copies of the Faculty Council, University Curriculum Committee and Executive Committee minutes available for reference at the meeting.

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Rita Knoll, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over-seored~~.

**MINUTES**  
**Faculty Council Meeting**  
**Tuesday, November 3, 2015 – 4:00 p.m. – A201 Clark Building**

**CALL TO ORDER**

The Faculty Council meeting was called to order at 4:04 p.m. by Mary Stromberger, Chair.

**ANNOUNCEMENTS**

1. Next Faculty Council Meeting – December 1, 2015 – A201 Clark Building – 4 p.m.

Stromberger announced that the next Faculty Council meeting would be held on December 1, 2015 at 4:00 p.m. in Room A201 Clark Building.

2. Executive Committee Meeting Minutes located on FC website – September 15 and 22, 2015; October 13, 2015  
<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>

Stromberger announced that the Minutes from the September 15, September 22, and October 13, 2015 Executive Committee meeting have been posted on the Faculty Council website.

**MINUTES TO BE APPROVED**

1. Faculty Council Meeting Minutes – October 6, 2015

By unanimous consent, the October 6, 2015 Faculty Council meeting minutes were approved as distributed in the agenda packet. Minutes will be placed on the FC website.

**UNFINISHED BUSINESS**

There was no unfinished business.

**REPORTS TO BE RECEIVED**

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

Miranda reported that he recently attended the CSU/INTO joint venture board meeting.

Miranda noted that homecoming was a busy weekend for the university with academic programming, including groundbreaking for the new biology building, as well as football.

Miranda recently was in China to help establish and advance partnerships with Chinese institutions. Student exchanges, student recruitment, and 2+2 programs have developed from these visits to China. This trip included visits to Shanghai, specifically to East Chinese Normal University to re-sign a memorandum of understanding and to Shanghai Normal University to establish a similar partnership. The delegation, including Governor Hickenlooper, also visited Cathay Biotech, which is a company that may relocate to Northern Colorado. Meetings on watershed and improving agriculture extension also were a focus of the trip.

Miranda reported on discussion topics from the Council of Deans. The One Health initiative has made progress with the hiring of a new director (Bruno Sobral). Accreditation of the university requires a campus-wide academic project, and discussion of that project is ongoing. Other topics have included shared governance, tweaks to the graduate student continuous registration process, special academic units, and commencement as we have outgrown space. A number of strategies are being considered. Trying to improve the conditions for non-tenure track faculty (NTTF) and having a NTTF advisory committee in each college is desired.

The Governor proposed a budget for next year that had cuts to Higher Ed projected. Much work needs to be done, and this is the start of the process. Colorado has had strong economic growth and has hit the TABOR cap. Growth in fee revenue has crowded out the general funds under this cap. The general fund will need to be cut, including funding for higher education. The proposed budget has a \$20 million cut for higher education which equals ~\$4 million (-1% cut to the E&G budget) for CSU. The latest draft budget for CSU had a \$2 million surplus, so if nothing else changes this then translates to a \$2 million cut. Tuition levels, salary increase amounts, investments in quality enhancements will all be in play. President Frank and the Board of Governors will be working on the issue. January will be important as the legislature gets involved. We'll present our next draft budget to the Board in early December.

Question:

Francesca Cotrufo (Soil and Crop Sciences) asked if the Governor talked about removing fees from the TABOR calculations? Miranda answered yes and much discussion has focused on exempting the hospital provider fee in particular. If this fee could be exempted that might buy about 5 years before hitting the cap again.

Barbara Hooper (Occupational Therapy) asked if there are any initiatives to undo TABOR. Miranda is not aware of any such initiatives.



Ross McConnell (Computer Science) asked if the governor could be persuaded to reduce the cut. Miranda replied that the Joint Budget Committee will write the budget and the Governor will approve the budget, so much discussion will occur. McConnell asked if CSU had lobbyists? Miranda replied that all of higher education had lobbyists, including CSU.

Mary Meyer (Statistics) noted that \$20 million from general fees was spent on athletics and suggested that any cuts should focus on the athletic program as athletics is not the core of our mission.

Antonio Pedros-Gascon (Foreign Languages and Literatures) asked if a salary exercise would occur based on merit. Miranda replied that the Governor and legislature decide on average salary raises and we do not have that information yet. Pedros-Gascon asked if bonuses would be re-evaluated as well? Miranda replied that we give raises, but not bonuses, to faculty. Stromberger asked if Pedros-Gascon was referring to bonuses received by a few administrators, such as President Frank.

Meyer asked if the Provost would be meeting with her department's external review committee. Miranda replied that he generally does not meet with external review committees; he generally does meet with accreditation review teams. Dan Bush added that he is the one that often meets with external review committees, with Laura Jensen. Miranda added that the dean might request such a meeting, or the department can as well.

Miranda's report was received.

## 2. Faculty Council Chair – Mary Stromberger

Stromberger reported the following:

Stromberger has attended two Re-envisioning CSU meetings. A three-stage process is being planned. Stage 1 is a listening and discovery phase; futurist speakers will be invited and suggestions for speakers are requested (send ideas to Stromberger). What are ideas to stimulate creative thought 10, 20 years from now? This will happen in winter and early spring. Stage 2 will be brainstorming for ideas with how CSU should be, and; Stage 3 will occur next fall, including formal and budgetary planning for implementing ideas that are generated.

Stromberger attended a presentation on career pathways for non-tenure track faculty by Doug Hesse, University Denver, as part of Equity Week. Hesse discussed how other universities are addressing NTTF issues.

Stromberger reported that the faculty ombudsperson position is progressing. It will be a quarter-time position. The goal is to have someone in place by the end of spring semester.

Stromberger has also attended a number of standing committee meetings, including meetings with the University Curriculum Committee, Committee on Strategic and Financial Planning, and Committee on Libraries. There has been a lot of hard work and effort into moving curricular programs forward. UCC has also been working on a new electronic system as well, and is working out the bugs and suggesting improvements to it. CoL heard an update from the Unizin subcommittee, which is studying how to communicate with faculty from the other Unizin partner institutions. We will be hearing about initiatives from these committees in future Faculty Council meetings.

Stromberger reported that the President's Cabinet approved the Bullying in the Workplace policy. Stromberger noted that the approved policy address many of the issues and concerns faculty raised in regards to the previous draft. Stromberger will send the web link to the approved policy following the meeting:  
(<http://policylibrary.colostate.edu/policy.aspx?id=729>)

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul Doherty, Jr.

No report was given as BOG will not meet until December.

4. Course survey redesign update – Zinta Byrne

Byrne reported the following:

Byrne presented a slide presentation updating progress on the course survey redesign (available on Faculty Council web site).

David Gilkey (Veterinary Medicine and Biomedical Sciences) noted that he had a higher response rate with paper forms vs online forms. Byrne replied that a number of solutions to increase response rates have been used, including incentives or tying survey to grades. Byrne also suggested that multiple surveys per course are better than a single. Byrne will be making recommendations in the final report.

Margarita Lenk (Business) asked if the recommendations will be coming from the Committee on Teaching and Learning, or her, to Faculty Council. Anton Betten (Chair, Committee on Teaching and Learning) outlined the process within the committee and explained that Byrne will present her recommendations to CoTL, and that he would present CoTL's final recommendations to Faculty Council. Lenk asked if the recommendation will be coming at the December Faculty meeting. Betten was not sure when recommendations will occur, but most likely in the spring semester.

Byrne's report was received.

5. Athletic Director – Joe Parker

Parker reported the following:

Parker noted that he started April 6<sup>th</sup> and gave a brief background on his prior experience, including at Texas Tech. Parker explained some of his personal benefits from being involved in intercollegiate athletics as a student-athlete--(swimmer) in college. Parker discussed the student athlete population at CSU. CSU has 380 student-athletes. Parker had a retreat with the athletic department and produced a new purpose statement: To educate, engage and excel. Educating students, engaging the community and donors through athletics, and competing athletically are important. Parker is impressed with his coaches and other staff. Parker commented on the stadium project and thinks having an on-campus stadium is important to bring alumni and others to the academic core of campus. Parker also believes that private support is important for the future of CSU and athletics and an on-campus stadium will be important in this endeavor.

Adrian Howkins (History) asked what Parker thought the future of the Mountain West Conference will be. Parker replied that the Mountain West is a good conference, and he wants CSU to be competitive within the Mountain West. While there are financial incentives to join a Power 5 conference, Parker has no directive to change conferences.

Francesca Cotrufo (Soil and Crop Sciences) asked about the gender and diversity distribution among student-athletes, and how it compares to the student body as a whole. Parker replied that the gender spread mirrors the student body, because this is required by Title IX rules. He noted that diversity is higher in athletics than in other units on campus.

David Gilkey (CVMBS) asked about plans to make the athletic department more self-sufficient. Parker suggested that engagement and donors will be important. Gilkey asked about timelines regarding the stadium payoff. Parker replied that the stadium has a 40-year debt service. The media contract will be changing and should be advantageous. Naming rights for the stadium is progressing.

Erik Aoki (Liberal Arts) asked what Parker was most excited about as well as about challenges for welfare of student-athletes. Parker is excited that that integration of athletics with academics is strong on the CSU campus. Challenges include nutritional needs, and cost of attendance, but those issues are being addressed.

Michael Pante (Anthropology) asked why watching CSU football on TV is difficult and what will happen to improve the situation. He noted that recent investment in athletics does not seem to be paying off. Parker replied that the TV contracts are a conference issue, not CSU. Pante asked if improvements are being pursued. Parker suggested that the landscape is changing fast, especially for conferences such as the Mountain West.

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Parker’s report was received.

### CONSENT AGENDA

1. UCC Minutes – September 11 and 25, 2015; October 2; October 9 and October 16, 2015

Carole Makela, Chair, University Curriculum Committee, moved that Faculty Council approve the September 11 and 25, 2015; October 2; October 9 and October 16, 2015 UCC Minutes.

The consent agenda was unanimously approved.

### ACTION ITEMS

1. Revisions to the *Graduate and Professional Bulletin* – THE ADVISORY SYSTEM - CoSRGE

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “THE ADVISORY SYSTEM” – OF THE *GRADUATE AND PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

#### THE ADVISORY SYSTEM

The advisor is identified and the committee is appointed through filing a GS Form 6 with the Graduate School. It is the student’s responsibility to identify an advisor and a committee, all of whom are willing and qualified to serve. The student’s department chair or designee will use his/her best efforts to facilitate selection of the committee and subsequent changes therein. With notification, temporary replacement of a member may be arranged. A member, including the advisor, may resign from the committee in accordance with any applicable provisions in the student’s departmental code. In such cases, the affected student and his or her department chair will be notified promptly by the departing member. It is then the student’s responsibility to obtain a replacement, ~~assisted as needed by the department chair or designee~~. Any permanent changes are recorded through the filing of GS Form 9A with the Graduate School.

**Rationale:** This language is confusing and is not consistent with the previous paragraph.

Paul Doherty, on behalf of CoSRGE, moved to approve the revision.

The motion was unanimously approved.

2. Approval of Academic Calendar – Fall Semester 2010 through Summer 2020

Paul Doherty, on behalf of Executive Committee, moved to approve the academic calendar for the next five years.

Allison Bielak (Human Development and Family Studies) asked if starting the spring semester earlier was considered. Stromberger answered that the suggestion has not been considered and we can bring that suggestion up for the next academic calendar discussion (in two years).

The motion was unanimously approved.

**ACADEMIC CALENDAR  
FALL SEMESTER 2020 THROUGH SUMMER 2022**

**Fall Semester 2020**

Aug. 20-21	Thursday-Friday	Orientation
Aug. 24	Monday	Classes Begin
Aug. 28	Friday	End Restricted Drop
Aug. 30	Sunday	End Regular Add
Sept. 7	Monday	Holiday - University Offices Closed - No Classes
Sept. 9	Wednesday	Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 19	Monday	End Course Withdrawal (“W”) Period
Nov. 21	Saturday	Fall Recess Begins, No Classes Next Week
Nov. 26-27	Thursday-Friday	Holiday – University Offices Closed - No Classes
Nov. 30	Monday	Classes Resume
Dec. 11	Friday	Last Day of Classes; University Withdrawal Deadline
Dec. 14-18	Monday-Friday	Final Examinations
Dec. 18-19	Friday-Saturday	Commencement
Dec. 22	Tuesday	Grades Due
Dec. 23-25	Monday-Wednesday	Holiday – University Offices Closed

(79 Days, Including Final Examinations)

**Spring Semester 2021**

Jan. 1	Friday	Holiday – University Offices Closed
Jan. 14-15	Thursday-Friday	Orientation, Advising and Registration for New Students
Jan. 18	Monday	Holiday – University Offices Closed
Jan. 19	Tuesday	Classes Begin
Jan. 22	Friday	End Restricted Drop
Jan. 24	Sunday	End Regular Add

Feb. 3	Wednesday	Registration Closes –last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Feb. 11	Thursday	Founder’s Day – CSU’s 151 <sup>st</sup> birthday
Mar. 13	Saturday	Spring Break Begins – No Classes Next Week
Mar. 22	Monday	End Course Withdrawal (“W”) Period
Mar. 22	Monday	Classes Resume
May 7	Friday	Last Day of Classes; University Withdrawal Deadline
May 10-14	Monday-Friday	Final Examinations
May 14-15	Friday-Saturday	Commencement
May 18	Tuesday	Grades Due

(79 Days, Including Final Examinations)

#### Summer Session 2021

May 17	Monday	1 <sup>st</sup> 4 Week and 12 Week Term Begins
May 31	Monday	Holiday University Offices Closed - No Classes
Jun. 11	Friday	1 <sup>st</sup> 4 Week Term Ends
Jun. 14	Monday	2 <sup>nd</sup> 4 Week Term and 8 Week Terms Begin
Jun. 23	Wednesday	Census
Jul. 5	Monday	Holiday – University Offices Closed - No Classes
Jul. 9	Friday	2 <sup>nd</sup> 4 Week Term Ends
Jul. 12	Monday	3 <sup>rd</sup> 4 Week Term Begins
Aug. 6	Friday	8, 12 and 3 <sup>rd</sup> 4 Week Terms End
Aug. 10	Tuesday	Grades Due

SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is ten days into the session for a four-week course, 20 days into the session for an eight week course, and 30 days into the session for a 12 week course. If there are any questions, please consult the Registrar’s office.

#### Fall Semester 2021

Aug. 19-20	Thursday-Friday	Orientation
Aug. 23	Monday	Classes Begin
Aug. 27	Friday	End Restricted Drop
Aug. 29	Sunday	End Regular Add
Sept. 6	Monday	Holiday - University Offices Closed - No Classes
Sept. 8	Wednesday	Registration Closes –last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Oct. 18	Monday	End Course Withdrawal (“W”) Period
Nov. 20	Saturday	Fall Recess Begins, No Classes Next Week
Nov. 25-26	Thursday-Friday	Holiday – University Offices Closed
Nov. 29	Monday	Classes Resume

Dec. 10	Friday	Last Day of Classes; University Withdrawal Deadline
Dec. 13-17	Monday-Friday	Final Examinations
Dec. 17-18	Friday-Saturday	Commencement
Dec. 21	Tuesday	Grades Due
Dec. 22-24	Wednesday-Friday	Holiday – University Offices Closed
(79 Days, Including Final Examinations)		

### Spring Semester 2022

Dec. 31	Friday	Holiday – University Offices Closed
Jan. 13-14	Thursday-Friday	Orientation, Advising & Registration for New Students
Jan. 17	Monday	Holiday – University Offices Closed
Jan. 18	Tuesday	Classes Begin
Jan. 21	Friday	End Restricted Drop
Jan. 23	Sunday	End Regular Add
Feb. 2	Wednesday	Registration Closes – last day for dropping courses without record entry, changes in grade option, and tuition and fee adjustment
Feb. 11	Friday	Founder’s Day – CSU’s 152 <sup>nd</sup> birthday
Mar. 12	Saturday	Spring Break Begins – No Classes Next Week
Mar. 21	Monday	End Course Withdrawal (“W”) Period
Mar. 21	Monday	Classes Resume
May 6	Friday	Last Day of Classes; University Withdrawal Deadline
May 9-13	Monday-Friday	Final Examinations
May 13-14	Friday-Saturday	Commencement
May 17	Tuesday	Grades Due
(79 Days, Including Final Examinations)		

### Summer Session 2022

May 16	Monday	1 <sup>st</sup> 4 Week and 12 Week Term Begins
May 30	Monday	Holiday - University Offices Closed - No Classes
Jun. 10	Friday	1 <sup>st</sup> 4 Week Term Ends
Jun. 13	Monday	2 <sup>nd</sup> 4Week Term and 8 Week Terms Begin
Jun. 22	Wednesday	Census
Jul. 4	Monday	Holiday – University Offices Closed - No Classes
Jul. 8	Friday	2 <sup>nd</sup> 4 Week Term Ends
Jul. 11	Monday	3 <sup>rd</sup> 4 Week Term Begins
Aug. 5	Friday	8, 12 and 3 <sup>rd</sup> 4 Week Terms End
Aug. 9	Tuesday	Grades Due

SUMMER WITHDRAWAL PERIOD: Because Summer classes have different time periods, the last day a student can withdraw from a course with “W” entered on the record is 10 days into the session for a four week course, 20 days into the session for an eight-week course, 30 days into the session for a 12-week course. If there are any questions, please consult the Registrar’s office.

By unanimous consent, the Academic Calendar was approved for Fall Semester 2010 through Summer 2020.

## DISCUSSION

1. Re-envisioning CSU – Teaching with High Impact Practices
  - Kathleen Pickering
  - Jeni Cross
  - Jen Krafchick and Toni Zimmerman
  - Gwen Gorzelsky

Stromberger introduced the speakers and explained that while many faculty already incorporate high-impact practices (HIPs) in their courses, today's speakers will discuss HIP methodologies that increase student success (e.g. graduate rates) and deeper learning. As we re-envision CSU and the future of teaching, such HIPs may be more commonly practiced.

Kathleen Pickering presented a slide show (available on Faculty Council website), and noted that many high impact practices are happening on campus, and that she wants all students to have such an experience.

Jeni Cross and Jen Krafchick provided examples of how they incorporated HIPs into their courses, their impact on students, and what they've learned.

HIPs that increase student retention, graduation rates, and result in deeper learning have the following in common: community initiated, collaborative learning, active learning, applied research/projects, project-based learning, and reflective writing. In contrast, activities such as interactions with faculty, faculty feedback, interactions with diverse others, and research support HIPs, but by themselves do not necessarily affect change.

Gwen Gorzelsky explained that TILT is available to review and help with incorporating high impact practices into courses. TILT can help connect faculty with partners and resources across campus and within TILT. As an example, Gorzelsky introduced the GeoCentroid and the writing center and technology innovation within TILT. Research supporting criteria that align closely with high impact practices is also ongoing at TILT, and example course materials will be available on TILT's website. Gorzelsky noted that TILT can help with all types of courses (e.g., large lecture courses vs small upper division courses) and gave an example from a large physics course that incorporates reflective writing in the form of one-minute essays. Gorzelsky explained that even a small change can have big impacts on student learning.

Stromberger added that many of these high impact practices do not come with immediate rewards, but can have long-lasting impacts. Teaching with HIPs connects to larger issues within the Council, including teaching to the land grant mission (research and service integration with



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teaching), course survey redesign, and how faculty are rewarded and recognized for investing in teaching to support student success.

Stromberger adjourned the meeting 6:04 p.m.

Mary Stromberger, Chair  
Paul Doherty, Jr., BOG Faculty Representative  
Rita Knoll, Executive Assistant

ATTENDANCE  
**BOLD INDICATES PRESENT AT MEETING**  
UNDERLINE INDICATES ABSENT AT MEETING

**Agricultural Sciences**

<u>Gregory Perry</u>	Agricultural and Resource Economics	2016
<b>Stephen Coleman</b>	Animal Sciences	2018
<u>Scott Nissen</u>	Bioagricultural Sciences & Pest Management	2018
<b>Bradley Goetz</b>	Horticulture & Landscape Architecture	2016
<b>Francesca Cotrufo</b>	Soil and Crop Sciences	2017
<u>Milt Thomas</u>	College-at-Large	2016
<u>Jason Ahola</u>	College-at-Large	2017

**Health and Human Sciences**

<u>Stephanie Clemons</u> (Excused)	Design and Merchandising	2016
<b>Tracy Nelson</b>	Health and Exercise Science	2016
<b>David Sampson</b>	Food Science and Human Nutrition	2016
<b>Allison Bielak</b> (Substituting for Lisa Daunhauer – Sabbatical)	Human Development and Family Studies	2018
<b>Scott Glick</b>	Construction Management	2017
<b>Barb Hooper</b>	Occupational Therapy	2017
<b>Tom Chermak</b>	School of Education	2018
Jennifer Portz (Eunhee Choi substituting Fall 2015)	School of Social Work	2016

**Business**

<b>Margarita Lenk</b>	Accounting	2016
<b>Stephen Hayne</b>	Computer Information Systems	2018
<b>Patricia Ryan</b>	Finance and Real Estate	2016
<b>Ray Hogler</b> (Substituting for Troy Mumford Fall 2015)	Management	2018
<u>Tuba Ustuner</u>	Marketing	2018

**Engineering**

<b>Russ Schumacher</b>	Atmospheric Science	2018
Travis Bailey ( <b>Qiang (David) Wang</b> substitute for Travis Bailey)	Chemical and Biological Engineering	2016
<b>Rebecca Atadero</b>	Civil and Environmental Engineering	2018
<u>Steve Reising</u> (Excused)	Electrical and Computer Engineering	2016
<b>Azer Yalin</b>	Mechanical Engineering	2017
<b>J. Rockey Luo</b>	College-at-Large	2016
<b>Jose Chavez</b>	College-at-Large	2016
<b>Ted Watson</b>	College-at-Large	2018

### Liberal Arts

<b>Michael Pante</b>	Anthropology	2017
<u>Eleanor Moseman</u>	Art	2017
<b>Elizabeth Williams</b>	Communication Studies	2016
Robert Keller	Economics	2016
(David Mushinski substitute for Robert Keller)		
<b>Antero Garcia</b>	English	2018
Sue Doe (starts January 2016)		
<b>Ernesto Sagas</b>	Ethnic Studies	2017
<b>Antonio Pedros-Gascon</b>	Foreign Languages and Literatures	2018
<b>Adrian Howkins</b>	History	2017
<b>Jangyul Kim</b>	Journalism and Technical Communication	2017
<b>Gary Moody</b>	Music, Theater, and Dance	2016
TBD	Philosophy	2018
<b>Kyle Saunders</b>	Political Science	2018
<b>Ken Berry</b>	Sociology	2016
<b>Eric Aoki</b>	College-at-Large	2016
<u>Mohammed Hirchi</u>	College-at-Large	2017
<u>Zach Hutchins</u> (starts Jan. '16)	College-at-Large	2016
TBD	College-at-Large	2018
TBD	College-at-Large	2018

### Natural Resources

<b>Monique Rocca</b>	Ecosystem Science and Sustainability	2017
<b>Julie Savidge</b>	Fish, Wildlife, & Conservation Biology	2016
(thru Spring 2016)		
<b>Maria Fernandez-Gimenez</b>	Forest and Rangeland Stewardship	2017
<u>William Sanford</u>	Geosciences	2017
<b>Stuart Cottrell</b>	HDNR in Warner College	2017

### Natural Sciences

<u>Tom Santangelo</u>	Biochemistry and Molecular Biology	2016
<u>Melinda Smith</u>	Biology	2018
<b>George Barisas</b>	Chemistry	2017
<b>Ross McConnell</b>	Computer Science	2016
<b>Iuliana Oprea</b>	Mathematics	2017
<u>Mingzhong Wu</u>	Physics	2017
<b>Zinta Byrne</b>	Psychology	2016
<b>Mary Meyer</b>	Statistics	2016
<u>Ed DeLosh</u>	College-at-Large	2017
<u>Christos Papadopoulos</u>	College-at-Large	2016
<b>Janice Moore</b>	College-at-Large	2018
<b>Brad Conner</b>	College-at-Large	2018
<b>Alan Van Orden</b>	College-at-Large	2018

**Veterinary Medicine & Biomedical Sciences**

<b>Elaine Carnevale</b>	Biomedical Sciences	2016
<u>Howard Seim</u>	Clinical Sciences	2016
<b>Lucas Argueso</b>	Environmental & Radiological Health Sciences	2017
<b>Alan Schenkel</b>	Microbiology, Immunology and Pathology	2018
<u>Ryan Ferris</u>	College-at-Large	2017
<b>Gerald Callahan</b>	College-at-Large	2017
<u>Pete Hellyer</u>	College-at-Large	2016
<b>David Gilkey</b>	College-at-Large	2016
<b>E.J. Ehrhart</b>	College-at-Large	2016
<u>DN Rao Veeramachaneni</u>	College-at-Large	2016
<u>Patrick McCue</u>	College-at-Large	2018
<u>Stuart Tobet</u>	College-at-Large	2018

**University Libraries**

<u>Nancy Hunter (Excused)</u>	Libraries	2017
<b>Rachel Erb</b>	At-Large	2016

**Ex Officio Voting Members**

<b>Mary Stromberger</b>	Chair, Faculty Council/Executive Committee	2016
<u>Stephanie Clemons (Excused)</u>	Vice Chair, Faculty Council	2016
<b>Paul Doherty, Jr.</b>	BOG Faculty Representative	2016
Don Estep, Chair	Committee on Faculty Governance	2016
Todd Donovan, Chair	Committee on Intercollegiate Athletics	2016
Jerry Magloughlin, Chair	Committee on Libraries	2016
<b>Jennifer Aberle, Chair</b>	Committee on Non-Tenure Track Faculty	2016
Bill Hanneman, Chair	Committee on Responsibilities & Standing of Academic Faculty	2016
Don Samelson, Chair	Committee on Scholarship Research and Graduate Education	2016
Melinda Frye, Chair	Committee on Scholastic Standards	2016
Katharine Leigh, Chair	Committee on Strategic and Financial Planning	2016
<b>Anton Betten, Chair</b>	Committee on Teaching and Learning	2016
Eric Prince, Chair	Committee on University Programs	2016
<b>Carole Makela, Chair</b>	University Curriculum Committee	2016

**Ex-Officio Non-Voting Members**

Anthony Frank	President	
Rick Miranda	Provost/Executive Vice President	
Brett Anderson	Vice President for Advancement	
Mary Ontiveros	Vice President for Diversity	
Lou Swanson	Vice Provost for Engagement/Director of Extension	
Robin Brown	Vice President for Enrollment and Access	
Dan Bush	Vice Provost for Faculty Affairs	
Patrick Burns	Vice President for Information Technology/Dean Libraries	

***Ex-Officio Non-Voting Members Cont'd***

Jim Cooney	Vice Provost for International Affairs
Tom Milligan	Vice President for Public Affairs
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kathleen Pickering	Vice Provost for Undergraduate Affairs
Amy Parsons	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Applied Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Jodie Hanzlik	Dean, Graduate School
Ann Gill	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Veterinary Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Toni-Lee Viney	Chair, Administrative Professional Council

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**BALLOT**

Academic Faculty Nominations to Faculty Council Standing Committees  
December 1, 2015

**Committee on Strategic and Financial Planning**

**GREGORY PERRY** Agricultural Sciences 2018  
(Nominated by Committee on Faculty Governance)

**ROBERT KELLER** Liberal Arts 2018  
(Nominated by Committee on Faculty Governance)

**Committee on Responsibilities and Standing of Academic Faculty**

**DAN TURK** Business 2018  
(Nominated by Committee on Faculty Governance)

A regular meeting of the University Curriculum Committee was held on October 23, 2015, at 2:00 p.m.

Members present: Chair Carole Makela, Professors Bradley Goetz, Paul Mallette, Brad Reisfeld, Ed DeLosh, Sally Sutton, Howard Ramsdell, Beth Oehlerts, , undergraduate representative Tyler Siri.

Guests: Yvonne Bridgeman, Kelley Brundage.

Absent: Graduate representative, Mike Hogan, Kathleen Pickering (ex-officio).

### **Minutes**

The Minutes of October 16, 2015 were approved.

### **Experimental Course Report**

The Experimental Course Report was received.

### **Consent Agenda**

The Consent Agenda was approved.

### ***New Courses***

### ***Effective Date***

**NR 553 03(3-0-0). DoD Sustainable Building and Infrastructure. SS.**

Summer 2016

Prerequisite: NR 550.

Major components of sustainability and sustainable design on U.S. military installations.

[Approved as an online course.]

**VM 719 01(1-0-0). Evidence-Based Medical Herbology. S.**

Spring 2016

Prerequisite: None.

Critical evaluation, mechanisms of action, indications, contraindications, herb-drug interactions for botanical medicines used in veterinary medicine.

The meeting adjourned at 3:02 p.m.

(D)

Carole Makela, Chair  
Yvonne Bridgeman, Secretary

A regular meeting of the University Curriculum Committee was held on October 30, 2015, at 2:00 p.m.

Members present: Chair Carole Makela, Professors Bradley Goetz, Rob Schwebach (substitute for Paul Mallette), Mike Hogan, Ed DeLosh, Sally Sutton, Howard Ramsdell, Beth Oehlerts, , undergraduate representative Tyler Siri.

Guests: Yvonne Bridgeman, Kelley Brundage, Linda Selkirk.

Absent: Graduate representative, Kathleen Pickering (ex-officio), Brad Reisfeld.

### Minutes

The Minutes of October 23, 2015 were approved.

### Experimental Course Report

There was no Experimental Course Report.

### Consent Agenda

There was no Consent Agenda.

### *New Courses*

### *Effective Date*

**ANTH 275/SOC 275 03(3-0-0). Introduction to Forensic Anthropology. F.**

Fall 2016

Prerequisite: None.

Forensic anthropological theory and methods including estimation of age-at-death, sex, stature, ancestry, and trauma analysis.

[Approved as a face-to-face and online course, dual listing.]

**BSPM 355B 01(1-0-0). Hort Pathology: Turf and Ornamental Disease. F.**

Fall 2016

Prerequisite: BSPM 355A.

Turf and ornamental plant diseases, their management, and control.

[Approved as an online course.]

**INST 200 03(3-0-0). Interdisciplinary Approaches to Globalization. F, S, SS.**

Summer 2016

Prerequisite: None.

Uses an interdisciplinary lens to explore and elucidate the issues, themes, and problems associated with globalization.

[Approved as a face-to-face and online course.]

**SOWK 660 03(0-0-3). Nonprofit Program Development. F.**

Fall 2016

Prerequisite: None.

Application of the tools, knowledge, and understanding of how to provide strength-based nonprofit program development and management.

[Approved as an online course.]

**SOWK 661 03(0-0-3). Nonprofit Financial Development. S.**

Spring 2017

Prerequisite: None.

Application of the tools, knowledge, and understanding of how to provide strength-based nonprofit financial development.

[Approved as an online course.]



<b>SOWK 662 03(0-0-3). Nonprofit Volunteer Development &amp; Management. SS.</b> Prerequisite: None. Theoretical framework for understanding volunteerism and practice skills for building and managing an effective volunteer program.  [Approved as an online course.]	Summer 2017
<b>SPCM 701 03(3-0-0). Seminar in Academic Writing. F.</b> Prerequisite: Graduate standing. Best practices of academic writing for publication in communication studies.	Fall 2016
<b>SPCM 702 03(3-0-0). Professional Writing and Public Scholarship. F, S.</b> Prerequisite: None. Writing in specialized professional contexts. Adapting scholarly information for extra-disciplinary and lay audiences.	Fall 2016
<b>SPCM 784 Var [1-18]. Supervised College Teaching. F, S.</b> Prerequisite: None.	Fall 2016
<b>SPCM 792A 03(0-0-3). Seminar: Rhetoric/Civic Engagement. As Needed.</b> Prerequisite: None. Advanced readings in particular themes, questions, and topics pertaining to rhetoric and/or civic engagement.	Fall 2016
<b>SPCM 792B 03(0-0-3). Seminar: Relational/Organizational Communication. F, S.</b> Prerequisite: None. Advanced readings in particular themes, questions, and topics pertaining to relational and/or organizational communication.	Fall 2016
<b>SPCM 792C 03(0-0-3). Seminar: Media/Visual Culture. F, S.</b> Prerequisite: None. Advanced readings in particular themes, questions, and topics pertaining to media and/or visual culture.	Fall 2016
<b>SPCM 793 03(0-0-3). Seminar: Advanced Communication Research Methods. S.</b> Prerequisite: SPCM 638. Advanced research method(s) in the field of communication studies.	Fall 2016
<b>SPCM 798 Var [1-18]. Research. F, S, SS.</b> Prerequisite: None. Qualifying exam/portfolio.	Fall 2016
<b>SPCM 799 Var[ 1-18]. Dissertation. F, S, SS.</b> Prerequisite: None.	Fall 2016
<b>STAT 623 03(3-0-0). Spatial Statistics. S.</b> Prerequisite: STAT 430 or equivalent. Spatial autocorrelation, geostatistical models and kriging, analysis/modeling of point patterns, discretely-indexed spatial models.	Spring 2017

*Major Change to Courses*

**HIST 440 03(3-0-0). Modern South-Asia: Colonialism and Nationalism Asia.** F, S. Summer 2016

Prerequisite: ~~3 credits of HIST; 45 credits total. HIST 000 to 99999 at least 3 credits.~~

Major political, social, economic, and cultural developments in South Asia from the 17th century to the present.

[Approved addition of online format to previously approved face-to-face format.]

**POLS 232 03(3-0-0). International Relations.** F, S, SS. Summer 2016

Prerequisite: None.

Basic concepts and approaches to international relations.

[Approved addition of online format to previously approved face-to-face format. Previously approved for AUCC Category 3E.]

**PSY 440 03(3-0-0). Industrial Psychology.** F, S, SS. Summer 2016

Prerequisite: PSY 250; STAT 301 or STAT 311.

Concurrent registration in PSY 441.

The application of psychological theories and principles to understand how people behave in the workplace and to improve workers' productivity and well-being. ~~Problems and procedures in selection and classification of personnel; work motivation; job satisfaction; leadership.~~

[Approved addition of online format to previously approved face-to-face format. Previously approved for AUCC Category 4B for the concentrations in Psychology major: General Psychology; Industrial/Organizational.]

The meeting adjourned at 3:35 p.m.

(D)

Carole Makela, Chair  
Yvonne Bridgeman, Secretary

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- Existing CIOSU
- New CIOSU

## Application/Registration

### Colorado State University Centers, Institutes and Other Special Units

Name of individual completing this application: W. Chris Funk

Telephone Number: 491-3289

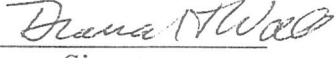
Date: August 24, 2015

Requested Start Date for this Center/Institute/Laboratory: October 1, 2015

1. Name of proposed Center or Institute or Other Special Unite (CIOSU):  
The Global Biodiversity Center (GBC)
  
2. Name, Title, telephone number, and signature of administrative director(s) of proposed CIOSU (See Academic Faculty/Administrative Professional Manual, Section B.2.6.5, last paragraph).

W. Chris Funk	Director, GBC	491-3289	
Name	Title	Tel #	Signature
1878 Campus Delivery (Biology Dept.)		491-0649	Chris.Funk@colostate.edu
Address		Fax #	E-mail Address
Name	Title	Tel #	Signature
Address		Fax #	E-mail Address

Overseeing Administrator: (responsible for making initial recommendation to continue, consolidate, or terminate a CIOSU during the biennial reporting process)

Diana Wall	Director, SoGES	491-2504	
Name	Title	Tel #	Signature
108 Johnson Hall		492-4130	Diana.Wall@colostate.edu
College/Address		Fax #	E-mail Address

How administrative director was selected: Dr. Funk oversees the current Biodiversity Working Group (BWG), which has grown during the last two years to the point where we feel its mission will be furthered better as a center, The Global Biodiversity Center, which will continue to be housed within the School of Global Environmental Sustainability.

3. Mission of proposed unit and how this mission relates to the mission and strategic goals of Colorado State University. (Concise summary of 100 words or less)

The mission of the Global Biodiversity Center (GBC) will be to work to advance understanding, conservation, and appreciation of life's variation, ranging from genetics and organisms to ecosystems and their interactions. It is important to maintain resilient ecosystems supporting a diversity of plants and animals, which enhances societal health and wellbeing, and strengthens human links to wild nature. The mission of the GBC furthers all aspects of the mission and strategic goals of the University Strategic Plan. First, the GBC will advance *research and discovery* on biodiversity by highlighting and advertising CSU's global strength in biodiversity research; networking biodiversity researchers on campus and federal and state natural resource agencies in Fort Collins to build diverse research teams necessary to tackle complex questions in biodiversity; and partnering CSU biodiversity scientists/scholars with local, national, and international stakeholders with biodiversity information needs. Second, the GBC will further its mission by *outreach and engagement* with policy makers and natural resource managers who need the expertise of CSU scientists to make wise decisions affecting biodiversity. Third, the GBC will *teach* undergraduate students, graduate students, and the public about the critical importance of biodiversity, research on biodiversity, and ways in which we can conserve biodiversity through a variety of events and initiatives.

4. Statement of goals and/or objectives of the proposed unit.

The Global Biodiversity Center's vision is to advance understanding, conservation, and appreciation of all levels of biodiversity. As such, its goals include:

- Acting as a forum for biodiversity issues, from the local to national to international;
- Building and supporting a community of CSU researchers and students, community members, and national/international experts in biodiversity research, conservation, and policy;
- Providing a central node for networking and information exchange among biodiversity researchers, policy makers, managers, and the general public. For example, the U.S. branch of Future Earth (FE)—a new 10-year international research initiative to develop knowledge and action plans relating to biodiversity—will be housed at CU Boulder and CSU, and the GBC will play a central role in helping link CSU biodiversity expertise to FE information needs;

- Ultimately, make CSU's strength in biodiversity research and scholarship known statewide, nationally, and internationally to firmly establish it as a global biodiversity powerhouse.

- See more at: <http://biodiversity.colostate.edu/>. In the first two years, we have built this website; buildt a community of faculty, students, and community members with interests in biodiversity research, policy, and outreach; hosted three extremely population "Biodiversity Ignite Nights"; hosted two day-long Biodiversity Policy Workshops; hosted a Pollination Workshop; and sponsored several guest speakers on various topics concerning biodiversity and conservation issues.

5. The purpose/mission of this CIOSU does not overlap/duplicate that of other existing CIOSUs.

True  False

(If it does, please attach a separate page describing/explaining the duplication and how the proposed CIOSU will be coordinated with other CIOSUs with similar or complementary functions.)

6. Name(s) of Colorado State University unit(s) [Department(s)/College(s)] with which this CIOSU will be affiliated.

The School of Global Environmental Sustainability

7. On a separate single sheet, using both front and back if needed, please provide a description of (a) the organizational and administrative structure and responsibilities, (b) the personal involved, (c) how the CIOSU will be internally governed, and (d) a summary budget showing funding sources and amounts, and expenses such as space, personnel salaries, equipment and other resources required. The budget should include sufficient detail to indicate program viability for a period of at least five years. If funding sources have not been secured, the applicant should indicate potential sources, amounts and an approximate time-frame for securing such funds.

See attached (at end of form).

8. CSU Business and Financial Services is available to provide CIOSUs guidance in implementing proper controls over the sales of goods and services. Does the proposed CIOSU plan to charge a fee for the sale of goods and/or services:  Yes  No

Signatures (See Section B.2.6.3 of the Manual)

(Dept. Chair)	(Department)	(Date)
<i>Deana H. Wall</i>	<i>School of Global Env Sust</i>	<i>8/25/15</i>
(Dean)	(College)	(Date)

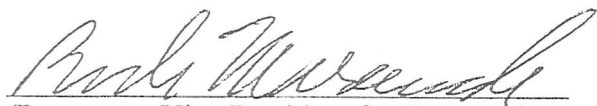
\_\_\_\_\_  
(Dept. Chair) (Department) (Date)

\_\_\_\_\_  
(Dean) (College) (Date)

Date Received: Click here to enter text. Month/Year for start of CIOSU: Click here to enter text.

Anticipated month/year for formal evaluation: Click here to enter text.

Signatures: \_\_\_\_\_  
(Chair, Faculty Council) (Date of FC/Committee Action)

  
\_\_\_\_\_  
(Provost or Vice President for Research) (Date of Approval)

Responsible Administrator:  Provost  VP for Research  Other: \_\_\_\_\_

\*\*\*\*\*

Applicant: Forward this application to the Office of Faculty Council, which will forward a copy to the Provost. The Provost shall act as or assign the Responsible Administrator for the proposed CIOSU based on its primary mission (See Section B.2.6.3 of the Manual).

**If approved, the CIOSU will be subject to periodic evaluations.  
(See Section B.2.6.6 of the Manual).**

7(a) the organizational and administrative structure and responsibilities:

The Biodiversity Working Group currently operates as a Global Challenge Research Team within the School of Global Environmental Sustainability. The head is W. Chris Funk and the BWG has eight Executive Committee members from five different departments and colleges and the USGS Fort Collins Science Center who conduct a variety of different types of biodiversity research:

Diana Wall, Department of Biology, CNS

Kathleen Galvin, Department of Anthropology, CLA

Colleen Duncan, Department of Microbiology, Immunology and Pathology, CVMBS

Cynthia Brown, Department of Bioagricultural Sciences and Pest Management, CAS

Joel Berger, Department of Fish, Wildlife, and Conservation Biology, CNR

Barry Noon, Department of Fish, Wildlife, and Conservation Biology, CNR

George Wittemyer, Department of Fish, Wildlife, and Conservation Biology, CNR

Kate Schoenecker, USGS Fort Collins Science Center

(b) the personal involved:

The Executive Committee works together, although Funk is responsible for moving the GBC forward. Funk and the Executive Committee work with the SoGES leadership and staff. We will hire a half time PhD student who will work on the website and who will work with the SoGES communications staff on networking with biodiversity faculty, events, publicity, and marketing. Our funding is overseen through the SoGES fiscal operations manager. We work closely with the SoGES events coordinator on our meetings, outreach, reimbursements, etc. We will also work this year to build a listserv who will receive periodic updates on events and initiatives and who will have the opportunity to help with specific activities, as they have in the past for the BWG.

(c) how the CIOSU will be internally governed:

This is largely covered in a) above. The Executive Committee under the direction and vision of Funk govern the vision, mission and affairs of the GBC. The hired student will work with the SoGES staff on administrative duties.

(d) a summary budget showing funding sources and amounts, and expenses such as space, personnel salaries, equipment and other resources required:

The GBC has been assured funding at a base level of \$15,000 for each of the next three years.

The following is the proposed budget for the current year:

- 50% GRA or student hourly to keep the website up to date, arrange meetings, and support paper and proposal writing and assembly, working closely with SoGES staff: \$8,000
  - Meeting refreshments: \$500 (for monthly coffees, afternoon events, etc. with students and faculty across campus)
  - Provide support for travel for visitors with expertise in biodiversity to come to CSU to give talks, write syntheses papers, work with faculty as a 'visiting fellow' \$3000
  - Proposal writing (support for 6 faculty at \$250 each): \$1500
  - Support travel for faculty that support the Center: \$2000
- Any large events will be funded by outside sources.

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MEMORANDUM

DATE: October 23, 2015

TO: Mary Stromberger  
Chair of Faculty Council

FROM: Don Estep, Chair  
Committee of Faculty Governance

SUBJECT: Proposed revision to Sections C.2.1.4 Electorate for Faculty Council and Election Procedures and C.2.4.2.1.m Departmental Codes of the *ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL*

The Committee on Faculty Governance submits the following amendment:

MOVED, THAT SECTIONS C.2.1.4 AND C.2.4.2.1.m OF THE CODE BE AMENDED AS FOLLOWS:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

**C.2.1.4 Electorate for Faculty Council and Election Procedures** *(last revised May 2, 2007)*

The electorate eligible to vote for Faculty Council representatives from departments, colleges, and the Libraries shall consist of all regular full-time, regular part-time, senior teaching, special, and transitional members of the faculty. The Committee on Faculty Governance shall be responsible for annually apportioning the college representatives. The Committee on Faculty Governance shall establish uniform election and replacement practices throughout the University and shall supervise elections in departments, colleges, and the Libraries to ensure a secret ballot and impartial electoral procedures. Departmental and the Libraries representatives normally shall be elected in the first (1st) week of April. However, when departments are merged or when a new department comes into operation, it shall on or after the effective date of its establishment elect its departmental representative to serve immediately on the Faculty Council. Also, as soon as a department is abolished, its departmental representative shall no longer serve on the Faculty Council. The college representatives shall be elected in the third (3rd) week of April. The terms of office for elected representatives to the Faculty Council shall be three (3) years beginning July 1, with the terms of approximately one-third (1/3) of the entire body of elected representatives expiring each year. The Committee on Faculty Governance shall determine the length of terms of departmental and college representatives to ensure equity among colleges.

**C.2.4.2.1 Departmental Codes** *(last revised June 21, 2011)*

The departmental code shall provide for the following:

- a. Designation of the title of its administrative officer.
- b. Any administrative organization within the department if desired.<sup>3</sup>
- c. Statement of the departmental mission.
- d. Procedures relating to the review of candidates for new or vacated faculty member positions.



- e. Procedures relating to the review of recommendations for faculty members for acquiring tenure, for promotion in rank, and for reappointment.
- f. Procedures for appointing faculty members to graduate student advisory committees.
- g. Procedures for conducting annual and periodic comprehensive reviews of the performance of departmental faculty members as prescribed in Section E.14.
- h. Procedures relating to self evaluation of departmental operations.
- i. Procedures by which students may appeal academic decisions of their instructors. These procedures shall comply with the guidelines approved by Faculty Council (see Section I.7).
- j. A minimum of one (1) departmental faculty member meeting each semester of the academic year, with written notice given in advance by the department head.
- k. A periodic review of the departmental code as specified in Section C.2.4.2.2.e.
- l. Procedures for amending the code. These procedures shall require approval of a two-thirds (2/3) majority of the eligible faculty members of the department (as defined in Sections C.2.4.2) to amend the department code.
- m. A clear specification of the voting rights of all members of the department who are not faculty members with regular full-time, regular part-time, or transitional appointments not otherwise specified in the Manual.

Rationale:

*Faculty Council comprises the faculty partner in the shared governance of the University and is the chief organization charged with representing faculty in interactions with the Administration. In this capacity, Faculty Council represents all faculty, including both tenure track and non-tenure track faculty. In particular, it oversees policies that both fundamentally involve the activities of non-tenure track faculty and heavily impact non-tenure track faculty. The right to vote for one's representative is the cornerstone of a representative system. It is appropriate that non-tenure track faculty be afforded the opportunity to vote for the faculty members of Faculty Council that represent their organization.*

*Note: This motion has been approved by the CoNTTF.*

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MEMO

TO: Mary Stromberger, Chair, Faculty Council

FROM: Don Samelson, Chair, Committee on Scholarship, Research and Graduate Education

DATE: November 10, 2015

RE: Revisions to the *Graduate and Professional Bulletin – SCHOLASTIC STANDARDS*

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “*SCHOLASTIC STANDARDS*” – OF THE *GRADUATE AND PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

SCHOLASTIC STANDARDS

Grades of C or higher must be earned in all required courses on a Program of Study. D grades may be accepted in background courses, but such courses must be included in the computation of the cumulative grade point average. (1)Graduate students may take such 100 and 200 level courses for general enlightenment or to satisfy a background requirement. These courses are not to be included in the student’s program of study, and grades earned in such courses will not be considered in computing the graduate grade point averages described above. (2)Once admitted to a graduate program, grades earned in courses 300 level and above will be considered in computing the graduate GPA. Standards and requirements for off-campus graduate study are the same as those standards and requirements on campus. The academic department head has the basic responsibility for the implementation of this policy. (3)Note that only courses with a grade of B or better may be accepted as transfer courses and such courses are not included in the student’s calculation of grade point averages.

~~Course numbering at Colorado State is based on the content level of material presented in a course.~~

(4) Course Number Range	Title
100-299	<del>Courses primarily for freshman and sophomore students.</del>
300-499	<del>Courses primarily for junior and senior students. Acceptable for graduate credit for students holding bachelor's degrees when approved by the student's graduate committee.</del>
500-599	<del>Courses primarily for students enrolled in master's degree programs or equivalents. Qualified junior and senior students may enroll.</del>
600-699	<del>Courses primarily for students enrolled in master's level programs or equivalents. Undergraduate students may not enroll to satisfy undergraduate degree requirements.</del>
700-799	<del>Courses primarily for students enrolled in Ph.D. level programs or equivalents and professional veterinary medicine courses. Undergraduate students may not enroll unless they also have been admitted to graduate (Integrated Degree Program (IDP) admits).</del>

~~(1) Graduate credit is not granted for completion of courses numbered at the 100 and 200 level. Graduate students may take such courses for general enlightenment or to satisfy a background requirement. Grades earned in such courses will not be considered in computing the graduate grade point averages described above.~~

For thesis, dissertation, research, and independent study graduate courses, the number of student credit hours earned will be determined using a base rate of 48 hours of student effort per credit hour. The faculty advisor, or other department official, shall estimate the total number of hours of student effort required over the length of the semester. This effort shall include consultation with the advisor, as well as library, laboratory, field, or studio work. The total number of hours shall be divided by 48 and the resultant quotient (rounded off to a whole number) shall define the number of credits to be awarded.

#### **Rationale:**

- (1) *Rationale for deletions in section starting with "Graduate credit is not granted..."* The paragraph is not being removed from the policy, however, it was revised and moved up one paragraph to keep the content consistent. In addition, the revised wording is to emphasize that 100 and 200 level courses are not to be in the program of study (not listed in GS6 form), period. This new language makes this point clear.
- (2) & (3) Content that provides written information regarding GPA calculations previously not provided in the Bulletin.
- (4) The table in the Course Number Range section was removed. Now that the Bulletin is incorporated into the Catalog, this table is redundant with the table already in the Catalog.