

PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.

PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.

AGENDA
Faculty Council Meeting
Tuesday, December 6, 2016 – 4:00 p.m. – A201 Clark

I. Faculty Council Agenda – December 6, 2016 – A201 Clark - 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – **February 7, 2017– A101 Behavioral Sciences – 4:00 p.m.**
2. Executive Committee Meeting Minutes located on FC website – October 18 and 25, 2016; November 15, 2016

(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – November 1, 2016 (pp. 3-20)

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. President – Tony Frank
2. Provost/Executive Vice President – Rick Miranda
3. Faculty Council Chair – Mary Stromberger
4. Board of Governors Faculty Representative – Paul Doherty, Jr.

E. CONSENT AGENDA

1. UCC Minutes – October 21 and 28, 2016; November 4, 2016 (pp. 21-38)
2. Approval of Fall Degree Candidates (p. 39)

F. ACTION ITEMS

1. Elections – Academic Faculty Nominations to Faculty Council Standing Committees – CoFG (p. 40)
2. Proposed revisions to Section D.3.6 Responsibilities for Ensuring Nondiscrimination Practices; D.5.1 Nondiscrimination and Affirmative Action; Appendix 1: Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Violence, Dating Violence, Stalking, and Retaliation of the *Academic Faculty and Administrative Professional Manual* – CoRSAF (pp. 41-43)
3. New Degree: Master of Addiction Counseling, Plan C (M.A.C.), be established effective Fall 2017 in the Department of Psychology, College of Natural Sciences – UCC (p. 44-48)
4. Proposed revisions to Section I.11 – Students Called to Active Duty of the *Academic Faculty and Administrative Professional Manual* - CoTL (pp. 49-50)
5. Proposed revisions to the *General Catalog* – University Withdrawal for Call to Active Duty – CoTL (pp. 51-53)
6. Proposed revisions to the *Graduate and Professional Bulletin* – Graduate Study – CoSRGE (pp. 54-55)

G. DISCUSSION

1. TBD

Secretary's Note: Please detach at this line, print your name, and leave in attendance box at the Faculty Council Meeting. If you must be absent, you are encouraged to send a substitute representative of academic faculty status in order to provide proper representation at the meeting. Substitutes should turn in the attendance slip at the meeting and indicate on the slip whom they are representing. Members will find it helpful to have copies of the Faculty Council, University Curriculum Committee and Executive Committee minutes available for reference at the meeting.

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Rita Knoll, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over scored~~.

MINUTES
Faculty Council Meeting
November 1, 2016 – 4:00 p.m. – Eddy Building – Room 212

CALL TO ORDER

The Faculty Council meeting was called to order at 4:00 p.m. by Mary Stromberger, Chair.

ANNOUNCEMENTS

1. Next Faculty Council Meeting – December 6, 2016 – A201 Clark – 4 p.m.

Stromberger announced that the next Faculty Council meeting would be held on December 6, 2016 at 4:00 p.m. in A201 Clark.

2. Executive Committee Meeting Minutes located on FC website – September 20 and 27, 2016; October 11, 2016
(<http://facultycouncil.colostate.edu/faculty-council-meeting-dates-agendas-minutes/>)

MINUTES TO BE APPROVED

1. Faculty Council Meeting Minutes – October 4, 2016

Carole Makela (Chair, UCC) noted the dates in the footer on pages 16-18 of the attendance list need to be changed from May to October.

By unanimous consent, the minutes of the October 4, 2016 Faculty Council meeting were approved as amended. The minutes will be amended and placed on the FC website.

UNFINISHED BUSINESS

1. None.

REPORTS TO BE RECEIVED

1. Provost/Executive Vice President – Rick Miranda

Miranda reported on the following:

- College of Business just underwent an accreditation visit. Went reasonably well. Will know final results in spring 2017. CSU is accredited by Higher Learning Commission (HLC), but other

colleges and programs are accredited. Congratulations to COB for reaching this point in the process.

- During the Board of Governors meeting, the Board gave the final approval for two new degrees (MS and PhD) in College of Engineering. Miranda gave a presentation to the Board on Student Learning. Gwen Gorzelsky spearheaded the presentation and framed the discussion. At the next Board meeting, there will be a presentation on academic freedom.
- Search is underway for a new Dean of Public Health.
- Governor Hickenlooper visited CSU a couple weeks ago. He brought 20 people from his administration, including the CEO and COO of the state. Spent 1.5 hours in LSC. Miranda was hoping to report to FC the Governor's draft budget, but it hasn't been released yet. Will be available later today. The budget changes are not expected to be extreme.
- Miranda reported on discussions at CSU on WELL Building Standards. WELL Building Standards reflect how the interiors of buildings interface with the people who occupy the space, and how they promote productivity and mental and physical health. CSU is interested in signing on for a pilot project with WELL.
- Miranda reported on the model of tuition revenue returns to the colleges (2-3-6). Tuition revenues from increased enrollment are shared the following way: 1/2 is returned to the colleges based on enrollment growth; 1/3 is sent to the central budget, and 1/6 is sent to the Provost's Office. In the past, the funds were sent back to the colleges too late. Miranda is sending the money more quickly to the colleges so that they can address enrollment growth needs right away. Miranda pushed out \$400,000 in August and just sent another \$1 million to colleges. Next semester will try to push the money out faster. Want to ensure enough support for our incoming students.
- Miranda initiated the process for reviewing budget proposals. The budget area review committees were launched early this week. Grateful to all faculty, staff and students who will review proposals, as well as CoSFP and CoIA. This process was started one month earlier this year--based on last year's process.
- Mary Meyer (Statistics) asked about the budget. The athletic subsidy has increased by 15% over the last two years. Meanwhile, academic budgets have been cut, as there was a reallocation last year. Meyer expressed frustration that academic budgets have not increased at the same rate as enrollment growth. Enrollment and tuition hikes will add \$8.8 million dollars, but academic programs have been cut. The College of Natural Science's budget was cut. Why?
- Miranda responded that this wasn't true. Yes, there was a budget reallocation of about 1.5%. However, overall the colleges saw a net increase in budget due to enrollment growth, differential tuition, etc. Natural Science increased their budget. The sum total was quite positive to all colleges; in particular was Natural Sciences.
- Mary Meyer (Statistics) noted that the number of tenure-track faculty has not increased over the years, and faculty numbers are not keeping pace with increased enrollment. Miranda: The faculty has increased by over 100 faculty in last 6-7 years. We have about 1060 faculty on the campus.

Page 3 - Faculty Council Meeting Minutes

November 1, 2016

- Mary Meyer (Statistics): Are we going to have increases in academic budgets this year?
Miranda: I expect so.
- Ross McConnell (Natural Sciences): Where do we find out how much budgets have increased?
Miranda: IR website or financial accountability page. Let me get back to you on this. Last year we added about \$20-30 million dollars to the university--50% or more ends up in the colleges.

Miranda's report was received.

2. Faculty Council Chair – Mary Stromberger

Stromberger reported on the following:

Committee Updates

Lots of action items coming up

CoRSAF: Manual revisions related to Nondiscrimination language in Appendix I, and revisions to Section E.9, Faculty Productivity (unfinished business from last year). These will go to Executive Committee this month

CoTL: Have finalized its recommendations on the student course surveys. Along with its recommendations, CoTL will bring forward two proposals to revise Manual language in I.8 and E.12.1 regarding student course surveys. These documents will be reviewed by EC in November.

CoFG: Reviewing two proposals to add a NTTF member to CoSFP and CoTL. Also preparing a proposal to revise Manual language related to Faculty Council elections (electronic voting, reflect current practice, and emphasize proper voting procedures within departments).

CoSRGE: A proposal to allow for Professional Doctorates is being drafted within the Graduate School. CoSRGE will consider this proposal in the near future and will send their recommendations to Executive Committee.

Activities

Ethics Colloquium

Ethics Colloquium on October 20 featured Dr. Alex Guerrero, Associate Professor of Philosophy, University of Pennsylvania. He discussed the idea of a lottocratic approach to governance, whereby legislatures and other political figures are selected by lottery. On Thursday morning, Stromberger participated in a panel with Guerrero on the lottocratic approach to selecting faculty for department, college, and university committees, including faculty council.

Other panel participants included members from the Standing Committee on the Status of Women Faculty, who are also gender bias in service.

Supervisory Training

Over the last two years, Stromberger has been working with the AP and State Classified Councils to advocate for supervisor training. A budget request was submitted and one-time funds were approved, to support Supervisor Training program in the Office of Training and Organizational Development. Funding was allocated for a software piece that tracks professional development (e.g. record and monitor training taken by employees). Two trainers were hired – Therese Laske and Michelle Newhard. The chairs of the three councils met with two new trainers and Marsha Benedetti (Associate Director) and talked about the training plan.

A training program that consists of foundational courses and elective courses has been developed. All supervisors will be encouraged to participate, and the program should be communicated to newly hired supervisors as an expectation.

Training will consist of three foundational courses – Mindset for Supervisors, Rules of the Road, and Principles of Community. The Mindset for Supervisors will include 360 and Strength Finders analyses, and participants will develop a professional development plan. It is estimated that these three courses will take 24-30 hours.

Additional courses will be offered every semester as core or elective courses. A supervisor can take 8 of these courses to achieve a certificate.

A pilot training with a cohort of ~20 supervisors will occur this November/December. The results of the pilot study will be assessed and changes made as necessary. Then the training program will launch next spring. There is capacity to train several hundred supervisors each semester. The goal is to make the foundational courses available to every supervisor – everyone with a direct report. This would include faculty with research associates.

Questions:

Silvia Canetto (Natural Sciences): Who will do the training? What is the type of training? What is the evidence that supports that particular type of training?

Stromberger: Marcia Benedetti is heading this initiative (Office of Training and Organizational Development). They can be found on the website. I don't know the style of training. We could ask Benedetti to visit Faculty Council to discuss the first pilot of supervisor training.

Silvia Canetto (Natural Sciences): Why is it not mandatory?

Stromberger: There was pushback from making it mandatory. Beneditti indicated that, in her opinion, it is not good for those that want to be there, to be trained alongside some who does not want to be there –are forced to. It takes away the experience for everyone else.

Silvia Canetto (Natural Sciences): How would you know how it works unless you do a follow up?

Stromberger: Troy Mumford, CoB, can you speak briefly on this?

Troy Mumford (CoB): We have the same question. Gathering the evidence is important. Our brains are churning in that direction; gathering the evidence and tweaking the training as it goes forward.

Stromberger: We would like to get something in place before the training program is launched in the spring.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Can parliamentarian training be offered?

Stromberger: I will follow up with Lola Fehr, our Professional Registered Parliamentarian.

Re-Envision CSU

Still going strong. On October 19, Stromberger met with the faculty Advisory Committee to the VPR's Office to talk about re-envisioning how faculty conducts research and scholarly activity at CSU. This group will be working with Alan Rudolph on his plan for Research Success, and will develop recommendations for priority investments.

Living Wage Report

Stromberger worked with leaders of the employee councils, Community Resource Coordinator (Emma Chavez), University Benefits Committee (Jenn Bissell), HR (Diana Prieto and Angie Nielsen), and Lynn Johnson to study a proposal from Tony Frank to raise the minimum salary (full-time basis) to \$30,000. A report to Tony was submitted today.

- Plan would benefit 405 employees (85% of which are state classified personnel). Includes 8 faculty (6 special appointments and 2 part-time temporary appointments). The majority of employees are in auxiliary and self-funded units, including Residential Dining, Housing and Dining Operations (custodians), and Facilities Management.
- Compression is an issue and would need to be addressed by moving salaries from \$30-32K to \$32K, and from \$32-35K to \$35K.
- Total cost would be \$2.9M (\$2.15M in salaries and \$749K in fringe) not out of e and g funds; impact on facilities, vet med hosp; etc.

Page 6 - Faculty Council Meeting Minutes

November 1, 2016

- Tradeoffs might be increased cost of attendance, increased veterinarian care costs at vet hospital
- Over 4 years, would cost \$723K per year.

Questions:

Silvia Canetto (Natural Sciences): How many are ethnic minority or women?

Stromberger: I'm not sure. Diana Prieto could determine that data.

Lori Peek (Liberal Arts): Ballot on minimum wage in Colorado—would it be connected?

Stromberger: Yes. The ballot was independent from what we are doing at CSU; however, if it passes, CSU is positioned to move forward because we have studied the salary increase impact to our budget.

Francesca Cotrufo (Soil and Crop Sciences): How many of our student hourlies are paid appropriately? Will they be raised as well?

Stromberger: This could be an additional phase. Right now the focus is on the CSU employees.

Robert Keller (Economics): CSU administration has adopted an anti-bullying policy without it being forwarded to FC for input and placement in the FC Manual. Four points: 1) we have four documents that are not consistent; 2) the policy is to shame people; 3) four faculty women have been targeted as bullies so there appears to be a gender bias; 4) the anti-bullying policy does not offer safeguards for those being accused of bullying. My question is, Mary, are you willing to take the policy to CoRSAF and Faculty Council?

Stromberger: Yes, it should be taken to CoRSAF. Please email Dan Turk, who now is the new Chair as of last week. Their committee would be happy to discuss those points if there are inconsistencies between the *Manual* and what CoRSAF says.

Ross McConnell (Natural Sciences): Are you willing to fight to get this into the FC Manual?

Stromberger: It was not put into the FC Manual because it is a policy that impacts all employees, including classified personnel staff. The state classified personnel would not know to look in the faculty Manual for the information. We can put something in the Manual and reference the bullying policy. CoRSAF can bring the motion forward to Executive Committee.

Ross McConnell (Natural Sciences): The first people affected by the policy were faculty. We don't have any way to protect our faculty.

Stromberger: I understand your point. But the policy is not for just faculty. Also, for faculty who are being bullied, the bullying policy protects the faculty as well.

Ross McConnell (Natural Sciences): The point is that we lost our voice in the matter.

Stromberger: You have a voice. You can take this to CoRSAF.

Carole Makela (Chair, UCC): We did have a discussion on this policy in Faculty Council about two years ago. The feedback from Faculty Council was incorporated into the policy.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): I understand the point. Faculty Council needs to be involved more.

Stromberger: It is good Dan Turk is here. He can take these points to CoRSAF.

Stromberger's report was received.

3. Board of Governors Faculty Representative – Paul F. Doherty, Jr.

Doherty reported the following:

The Board of Governors (BOG) met October 6-7, 2016 in Fort Collins. Below are Paul Doherty's notes from this meeting. Full BOG meeting minutes are available on the BOG website.

- 1) On Thursday, October 6th, the BOG met at CSU's ARDEC (Agricultural Research Development and Education Center) facility. The Dean of Agricultural Sciences (Ajay Menon) and Dr. James Pritchett presented a vision for the future of agricultural sciences and then the board was given a tour of the ARDEC campus.
- 2) Audit and Finance Committee
 - a. Updates on the state budget and minimum wage ballot issues were provided
 - b. Campus budget updates were presented
 - i. Currently modeling 0-5% tuition increases; 2-3% salary increases)
 - c. Plans of finance were approved (bond issuance for up to \$100 million for improvement projects and \$230 million in refinancing)
 - d. CSU System Reserve Policy was approved
 - e. CSU-Pueblo Compensation Equity Study was presented
 - i. Pueblo employees are underpaid (11-17%) as compared to similar jobs/institutions and the commissioned report suggests that \$3.75 million would be needed to make salaries equitable
 - f. A CSU System Reserve was created.
 - g. Quali updates and expansions (e.g., to CSU-Pueblo) were presented for a cost of \$3.4 million.
- 3) Real Estate/Facilities Committee
 - a. Gifts and namings were approved for the Meat Lab (College of Ag), Design Center (College of Health and Human Sciences) and the College of Engineering.

Page 8 - Faculty Council Meeting Minutes

November 1, 2016

- 4) On Friday, October 8th, the meeting resumed with a dialog with the northern Colorado legislative delegation (Senator John Kefalas, Representatives Joann Ginal and Jeni Arndt). Discussion was broad ranging with tuition, hospital provider fee, living wage, open records all being discussed.
- 5) The replacement search for President Lesley DiMare (CSU-Pueblo) has commenced with the position to be filled by June.
- 6) General Counsel Mike Nosler will retire and Jason Johnson will be the new General Counsel effective January 1.
- 7) Strategic Mapping for the CSU System
 - a. System-wide Council meeting for the AP and State Classified Councils
 - b. Recent academic coordination meeting held on Sept 28th
 - i. Explore possible academic initiatives (e.g., degree pathways, faculty exchanges)
- 8) Cleery Act/Campus Safety annual update
- 9) Academic and Student Affairs Committee
 - a. Introduction of new VPUA – Kelly Long
 - b. New degrees (MS, PhD) in Computer Engineering approved for CSU.
 - c. New certificates (business analytics, cyber security, data management and analysis, information technology operations, management and leadership fundamentals, business administration, marketing) approved for CSU-Global.
 - d. Faculty *Manual* changes to Section C.2.1.9.5.d approved – includes a representative from the office of VP for Research on the Committee on Libraries.
 - e. Provost Miranda presented on how students learn and how current research is driving changes to curriculum and instructional delivery
- 10) Annual Research Report – VP for Research Alan Rudolph
 - a. Overall awards for 2016 - \$282 million (5.1% increase)
 - b. Presented on needed infrastructure, big-bet funding, cluster hires/teams, leveraging relationships.
 - c. CSU-Pueblo (Provost Kreminski) had \$4 million in research funding

The next BOG meeting will be December 8-9, 2016 at the System Office in Denver.

Questions:

Silvia Canetto (Natural Sciences): CSU-Pueblo did a salary equity study--similar to exercise at CSU. Can we have an update on the women at CSU? What does the salary difference look like now? Salary was corrected; did it expand, shrink, or stay the same? What does a full professor salary look like? What formula was used to correct that point? How did the 3/5/7 get translated? How did salary regression look like? Not posted in last two years? Why not available?

Doherty: This was a CSU-Pueblo report. I will turn this to Provost Miranda.

Miranda: The committee studying salary equity is finishing their work. Their report is not yet finalized but is close. Dan Bush speaks to the committee every 2-3 weeks.

Page 9 - Faculty Council Meeting Minutes
November 1, 2016

Diana Prieto: The committee is finalizing the model. The goal is to have this work done in the next month or so. Pilot with small groups. The ultimate goal is to finalize the work. Data will be used in the salary exercise in the spring.

Silvia Canetto (Natural Sciences): Any other answers to my questions?

Diana Prieto: We are still working on the report. Not at liberty to address your other questions and will share that information when the report is complete.

Silvia Canetto: Why is regression line not available at this time?

Prieto: We are working on a new model.

Antonio Pedros-Gascon (Languages, Literatures and Cultures): Did you extend the invitation to the BOG to attend FC?

Doherty: Yes, I did extend the invitation; however, the BOG members are from all over the state. Our local representative, Joe Zimlich, would be the closest to CSU. His tenure is up in December.

Nancy Hunter (Libraries): A long time ago, certain people from FC were invited to join the BOG members at a dinner, and I was lucky enough to be invited. We had one BOG member at each table. It was a nice way to get to know them.

Doherty: They organize several different activities. These types of things do happen. Not as regularly as we would like, but they do happen.

Miranda: At campus visits, the BOG members try to have lunch with some constituents. Different representative groups

Doherty's report was received.

4. Diana Prieto and Teri Suhr, HR – Changes to Health Care Plan

Open enrollment started Monday.

Prieto introduced Teri Suhr:

- Medical plan; CSU is not unique. Self-insured employer. We are experiencing many large claims. Medical care costs have increased as well.
- 11% increase in premiums is needed, due to increased expenses last year. We have a small number of claimants with over \$100,000/individual.

Page 10 - Faculty Council Meeting Minutes
November 1, 2016

- HR shared the report with the University Benefits Committee and the Operations Committee.
- The Operations Committee was concerned with the 11% increase. Cabinet asked to look at other options, to limit the increase to employees to less than 10%.
- Suggestion: change cost-sharing model.
- The 11% increase for employees was reduced to 7% or 9%, depending on the health care plan. CSU will increase its cost share to compensate.
- Dental/disability: no increases to premium.
- Look into Ram Plan; very popular.
- 1100 hits on Alex; Anthem helped us roll this out. It's an educational interaction tool; builds our confidence on medical jargon. Puts humor into education. Looking for feedback with partnership with Anthem.
- Alex is a piece of our work to provide more tools to campus community to help them make decisions. This is important as the market changes.
- We look at our peer benchmarks. Indemnity plan. CSU is staying steady with peers.
- Conversations will begin next spring to talk about long-term solutions/alternatives to the health care plan. Employee input will be gathered.

Questions:

Francesca Cotrufo (Ag Sciences): What is the rationale for 9% or 11%? Why not 50:50 between the employee and employer?

Prieto: We have to fund the plan, and we were asked to look at 9%. The administration is absorbing the percentage in order to fund the plan.

Prieto and Suhr's report was received.

5. Alan Rudolph, VPR – Research Success Initiatives

Rudolph reported the following:

Rudolph showed slides from his presentation to the Board of Governors on Research Success.

- Summary: 25% of our proposals are funded. \$282 million in awards. The three largest colleges have been flat or down a bit. The increase is in the College in Natural Resources in military lands; forest management and land surveys (CEML).
- Tom Milligan's office partnership; working to get out message of research that has been done. Talking about scholarship. Not all research is sponsored research. There is more creative scholarship; creative arts. Not typically counted in research and need to be

counted. We need to pay attention to support libraries (e.g. collections). We still need the resource for scholarly activity.

- CSU has been building a lot of buildings; our research facilities need attention (e.g. vector-borne diseases). These are critical assets that CSU has.
- Discoverers: not just faculty research but also graduate students. Start the grad showcase; third one in partnership with the Graduate School. Had 350 or more participate. We need to pay attention to graduate and undergraduate students' research.
- Strategic initiatives need to be prioritized and funded. CSU also has some strategic priorities. Trying to marry the strategic initiatives with researcher's passion.
- Catalyst programs; uncommon collaborations to leverage new programs and research. Teams have gone after foundations. Accelerate research both bottom up and top down.
- Investing in human capital investments; faculty cluster hires interested in research.
- Providing more resources to more faculty to do research; e.g. team science.
- Research success initiative: national western center. Research is getting engaged to do fund-raising for research related to such (e.g. NREL).

Questions:

Antonio Pedros-Gascon (Languages, Literatures and Cultures): CSU discoverers. Is that a formal organization?

Rudolph: No. Just an internal way to indicate the teams.

Antonio Pedros-Gascon (Liberal Arts): Perhaps find another word? Culturally, not use "discoverer." Bad connotation.

Francesca Cotrufo (Soil and Crop Sciences): Give a big budget to successful proposal. If government would assess the waste of writing and submitting proposals all the time. Could CSU supplement funds to support research so that there is less pressure to write proposals all the time?

Rudolph: Gave the seven teams \$1.2 million (total) for the two year project. These teams have evolved. A cluster hire is moving into a Center on campus. It would be nice to have more seed funds.

Dawn Duval (CVMBS): 12.9% decrease. With our faculty, there is a barrier with getting industry proposals through sponsored programs in a timely manner.

Rudolph: The oil and gas awards have been down the last few years. I will check to see if sponsored programs is getting slower with industry awards. We did break the record for licenses. The patenting process is expensive and the process is slower.

Rudolph: Our two incubators are also re-staffed in leadership.

Silvia Canetto (Natural Sciences): How are faculty from Social Sciences involved?

Rudolph: Social science faculty are involved with some initiatives, including in partnership with air quality and health. Solicited proposals: 26 received. Five straddle across colleges – Ag Sciences, CLA, Warner, Natural Sciences. The team was assembled across levels of experience (e.g. assistant and associate professors). Want to create a system for a warning fire...how to measure particulates and educate the community (public health). Cluster hire was started.

Rudolph's report was received.

CONSENT AGENDA

1. UCC Minutes – September 23 and 30, 2016; October 7 and 14, 2016

Carole Makela, Chair of University Curriculum Committee, moved that Faculty Council approve the consent agenda.

Makela's motion was unanimously approved.

ACTION ITEMS

1. Proposed revisions to the *Graduate and Professional Bulletin* – Admissions Requirements and Procedures – CoSRGE

Bill Sanford, Chair, CoSRGE, moved that Faculty Council approved the proposed revisions to the *Graduate and Professional Bulletin*, Admissions Requirements Procedures.

RE: Revisions to the *Graduate and Professional Bulletin* –

ADMISSIONS REQUIREMENTS AND PROCEDURES

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION
MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION:
“ADMISSIONS REQUIREMENTS AND PROCEDURES“ – OF THE *GRADUATE AND
PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION
EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

Admissions Requirements and Procedures

Application: U.S. Citizens or Permanent Residents

Students apply online (<http://gradadmissions.colostate.edu/apply>) ~~with the Admissions graduate application.~~ In addition to the online application, a non-refundable application fee must be electronically submitted.

The online application will be electronically submitted to the Office of Admissions and then forwarded to the appropriate academic departments. With this system, most documents are uploaded directly by the applicant. Regarding letters of recommendation, recommenders will be notified and prompted to provide a recommendation letter through the online system. The letter of recommendation will be automatically processed and submitted to the student's online file. ~~In addition to the on-line application, a non-refundable application fee must be electronically submitted.~~

The following must be sent directly to the ~~directly to the department in which the applicant plans to study (see [Directory of Departmental and Program Contact Persons](#) for proper address).~~ Office of Admissions, at Colorado State University, 1062 Campus Delivery, Fort Collins, CO 80523-1062. ~~department in which the applicant plans to study (see [Directory of Departmental and Program Contact Persons](#) (<http://graduateschool.colostate.edu/prospective-students/degrees.aspx>) for proper address).~~

1. One official transcript of all collegiate work completed post-high school. Additionally separate transcripts are not required for study abroad credits if the GPA and credits are recorded on the transcript of the university that sponsored the study abroad experience. CSU transcripts are not required. Training course transcripts from branches of the U.S. military that show credit received with neither grades nor degrees awarded are exempt from the transcript requirement.
2. ~~Three letters of recommendation must be sent to the academic department to which you are applying. There is no standardized format unless specified by your department.~~ Test scores such as GRE or GMAT, if required by department, should be submitted with institution code 4075.
3. Any other ~~materials information~~ that individual departments or programs may require of applicants. ~~Applicants are advised to contact the departments regarding additional application materials such as the GRE or GMAT.~~
4. Regardless of citizenship, applicants may be required to demonstrate proof of English language proficiency, if they do not have a degree from an institution where the primary language of instruction is English.

Application: International Students

Application procedures are similar to those for U.S. citizens or permanent resident students. Refer to U.S. Citizens or Permanent Residents information for instructions.

The following materials must be sent directly to the Office of Admissions, at Colorado State University, 1062 Campus Delivery, Fort Collins CO 80523-1062 ~~department in which the applicant plans to study (see [Program and Degrees](#) webpage for the mailing address).~~

1. An official transcript of all collegiate work completed along with a certified translation into English.
- ~~2. A statement of purpose.~~
- ~~3. Three letters of recommendation~~
2. Scores on the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or Pearson Test of English (PTE) Academic. Test scores should be submitted with institution code 4075. Integrated Degree Program (IDP)

Page 14 - Faculty Council Meeting Minutes
November 1, 2016

Admissions are not required to take the TOEFL, IELTS exam or the PTE Academic exam.

Rationale: Due to the Slate system implementation, admission's applications are interactive and materials are reviewed online by respective departments/units. The new implementation requires materials to be uploaded by applicants, their referrers, and the admission's office; therefore, the old application processes are no longer being used.

The motion was unanimously approved by FC.

DISCUSSION

1. None.

Stromberger adjourned the meeting at 5:48 p.m.

Mary Stromberger, Chair
Stephanie Clemons, Vice Chair
Rita Knoll, Executive Assistant

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2019
<u>Stephen Coleman</u>	Animal Sciences	2018
<u>Scott Nissen</u>	Bioagricultural Sciences & Pest Management	2018
Adam Heuberger	Horticulture & Landscape Architecture	2019
Francesca Cotrufo	Soil and Crop Sciences	2017
Jane Choi	College-at-Large	2019
Jason Ahola	College-at-Large	2017
Bradley Goetz	College-at-Large	2019
Health and Human Sciences		
Anna Perry	Design and Merchandising	2019
Brian Tracy	Health and Exercise Science	2018
David Sampson	Food Science and Human Nutrition	2019
Lisa Daunhauer	Human Development and Family Studies	2018
Scott Glick	Construction Management	2017
<u>Barb Hooper</u>	Occupational Therapy	2017
Tom Chermak	School of Education	2018
Eunhee Choi	School of Social Work	2019
Business		
<u>Bill Rankin</u>	Accounting	2019
Stephen Hayne	Computer Information Systems	2018
Tianyang Wang	Finance and Real Estate	2019
Troy Mumford	Management	2018
Kelly Martin	Marketing	2018
(Substituting for Tuba Ustuner-Fall 2016 sabbatical)		
Lisa Kutcher	College-at-Large	2019
John Hoxmeier	College-at-Large	2019
Engineering		
<u>Russ Schumacher</u> (Excused)	Atmospheric Science	2018
Travis Bailey	Chemical and Biological Engineering	2019
Rebecca Atadero	Civil and Environmental Engineering	2018
<u>Siddharth Suryanarayanan</u>	Electrical and Computer Engineering	2019
Shantanu Jathar	Mechanical Engineering	2017
<u>J. Rockey Luo</u>	College-at-Large	2019
Steven Reising	College-at-Large	2019
<u>Ted Watson</u>	College-at-Large	2018

Page 16 - Faculty Council Meeting Minutes
November 1, 2016

Liberal Arts

Michael Pante	Anthropology	2017
<u>Marius Lehene</u>	Art	2017
Julia Khrebtan-Horhager	Communication Studies	2019
Robert Keller	Economics	2017
Sue Doe	English	2018
Albert Bimper	Ethnic Studies	2019
Jonathan Carlyon	Languages, Literatures and Cultures	2018
Thaddeus Sunseri	History	2017
(Substituting for Adrian Howkins Fall 2016)		
TBD	Journalism and Technical Communication	2017
Wesley Ferreira	Music, Theater, and Dance	2019
Moti Gorin	Philosophy	2019
<u>Kyle Saunders</u>	Political Science	2018
Tara Opsai	Sociology	2019
Antonio Pedros-Gascon	College-at-Large	2019
Mary Vogl	College-at-Large	2017
(Substituting for Mohammed Hirchi)		
David Riep	College-at-Large	2018
Angela Christian	College-at-Large	2018
Lori Peek	College-at-Large	2018

Natural Resources

Monique Rocca	Ecosystem Science and Sustainability	2017
Julie Savidge (Fall 2016; Barry Noon (thru Spring 2018))	Fish, Wildlife, & Conservation Biology	2018
Yu Wei (substituting for Maria Fernandez-Gimenez)	Forest and Rangeland Stewardship	2017
William Sanford	Geosciences	2017
Richard Knight	HDNR in Warner College	2017

Natural Sciences

<u>Jennifer Nyborg</u>	Biochemistry and Molecular Biology	2019
<u>Melinda Smith</u>	Biology	2018
George Barisas	Chemistry	2017
Ross McConnell	Computer Science	2019
Gerhard Dangelmayr	Mathematics	2017
<u>Mingzhong Wu</u>	Physics	2017
Silvia Canetto	Psychology	2019
Mary Meyer	Statistics	2019
<u>Ed DeLosh</u>	College-at-Large	2017
<u>Anton Betten</u>	College-at-Large	2019
<u>Janice Moore</u>	College-at-Large	2018
Brad Conner	College-at-Large	2018
<u>Alan Van Orden</u>	College-at-Large	2018

Page 17 - Faculty Council Meeting Minutes
November 1, 2016

Veterinary Medicine & Biomedical Sciences

C.W. Miller	Biomedical Sciences	2019
Dean Hendrickson	Clinical Sciences	2019
Lucas Argueso	Environmental & Radiological Health Sciences	2017
Alan Schenkel	Microbiology, Immunology and Pathology	2018
Ryan Ferris	College-at-Large	2017
Gerald Callahan	College-at-Large	2017
<u>Patrick McCue</u>	College-at-Large	2018
<u>Stuart Tobet</u>	College-at-Large	2018
<u>DN Rao Veeramachaneni</u>	College-at-Large	2018
Marie Legare	College-at-Large	2019
Anne Avery	College-at-Large	2019
Tod Clapp	College-at-Large	2019
Dawn Duval	College-at-Large	2019

University Libraries

Nancy Hunter	Libraries	2019
Naomi Lederer (Substituting Fall 2016 for Michelle Wilde)	At-Large	2019

Ex Officio Voting Members

Mary Stromberger	Chair, Faculty Council/Executive Committee	2017
Stephanie Clemons	Vice Chair, Faculty Council	2017
Paul Doherty, Jr.	BOG Faculty Representative	2017
Don Estep, Chair	Committee on Faculty Governance	2017
Todd Donovan, Chair	Committee on Intercollegiate Athletics	2017
Nancy Hunter, Chair	Committee on Libraries	2017
Jenny Morse, Chair	Committee on Non-Tenure Track Faculty	2017
Dan Turk, Chair	Committee on Responsibilities & Standing of Academic Faculty	2017
Bill Sanford, Chair	Committee on Scholarship Research and Graduate Education	2017
Karen Barrett, Chair	Committee on Scholastic Standards	2017
Katharine Leigh, Chair	Committee on Strategic and Financial Planning	2017
Matt Hickey, Chair	Committee on Teaching and Learning	2017
Eric Prince, Chair	Committee on University Programs	2017
Carole Makela, Chair	University Curriculum Committee	2017

Page 18 - Faculty Council Meeting Minutes
November 1, 2016

Ex-Officio Non-Voting Members

Anthony Frank	President
Rick Miranda	Provost/Executive Vice President
Brett Anderson	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Louis Swanson	Vice Provost for Engagement/Director of Extension
Robin Brown	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Patrick Burns	Vice President for Information Technology/Dean Libraries
Jim Cooney	Vice Provost for International Affairs
Tom Milligan	Vice President for Public Affairs
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
Ajay Menon	Dean, College of Agricultural Sciences
Jeff McCubbin	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Jodie Hanzlik	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Toni-Lee Viney	Chair, Administrative Professional Council

A regular meeting of the University Curriculum Committee was held on October 21, 2016, at 2:00 p.m.

Members present: Chair Carole Makela, Professors Ed DeLosh, Bradley Goetz, Brad Reisfeld, Lisa Kutcher for Paul Mallette, Howard Ramsdell, Sally Sutton, Mike Hogan, Beth Oehlerts and VPUA Kelly Long (ex-officio).

Curriculum Unit: Kayleen Allen and Shelly Ellerby.

Guests: Julia Murphy (Registrar's Office), Linda Selkirk (CSU Online).

Absent: Graduate Representative Kevin Jablonski and Undergraduate Student Representative.

Minutes

The Minutes of October 14, 2016 were approved.

Consent Agenda

The Consent Agenda was approved.

New Courses

ANTH 792 Special Topics in Anthropology 3(0-0-3) As Needed

Effective Term

Fall 2017

Prerequisite: None.

Registration Information: Must be a: Graduate, Professional.

Description: A seminar course offering special topics each time the course is taught. Recent readings from the literature will be used to foster discussion.

Grade Mode: Traditional.

ANTH 795 Independent Study Var[1-6] F, S, SS

Fall 2017

Prerequisite: None.

Registration Information: Must be a: Graduate, Professional.

Description: None.

Grade Mode: Instructor option.

MATH 507 Advanced Reasoning in Mathematics 3(3-0-0) SS

Summer 2017

Prerequisite: None.

Registration Information: This is a partial semester course. Sections may be offered: Online.

Description: General proof techniques, proof in abstract algebra, proof in analysis, and proof in combinatorics.

Grade Mode: Traditional.

Study Abroad Courses

HDFS 482A Study Abroad: Community Engagement-Mexico 3(0-0-3) SS

Effective Term

Summer 2017

Prerequisite: HDFS 101 or PSY 100 or SOC 100.

Registration Information: Sophomore standing. Written consent of instructor. Background check required. Students will apply through the Education Abroad Office

Description: This two-week summer service learning course involves engaging with youth and their families in conjunction with the Todos Santos Center in Mexico. Students participate in service programming that responds to community opportunities identified by a recent community needs assessment focusing on opportunities for youth and family engagement. Activities include cultural orientation and immersion, reflection of service experience, and collaboration with local professionals.

Grade Mode: Traditional.

SOWK 482B Study Abroad: Social Work in India 3(1-0-2) SS

Summer 2017

Prerequisite: None.

Registration Information: Must register for lecture and recitation. Open to all majors. Completed letter of application.

Description: International social work practice through exposure to culturally diverse communities in India. Examine social problems, social action, and social injustice in the context of global interdependence.

Grade Mode: Traditional.

Major Changes to Courses

Effective Term

ANTH ~~543~~643 Advanced Ethnographic Field Methods 4(3-2-0) S

Fall 2017

Prerequisite: None.

Registration Information: Graduate standing. Must register for lecture and laboratory. [Credit not allowed for both ANTH 543 and ANTH 643.](#)

Description: Mixed qualitative and quantitative field methods to address practical real-world problems. Applied, public, collaborative, participatory, and community-based ethnographic research.

Grade Mode: Traditional.

HDFS 404 Child Life Theory and Practice 2(2-0-0) ~~F~~, S, SS

Fall 2017

Prerequisite: HDFS 310 or PSY 260.

Registration Information: [Offered as an online course only.](#) ~~Sections may be offered: Online.~~

Description: Theories and skills related to effective child life practice in hospitals.

Grade Mode: Traditional.

MATH 101 Math in the Social Sciences 3(2-2-0) F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: [Must register for lecture and laboratory.](#) Mathematics Placement Examination or Mathematics Challenge Exam required. [Sections may be offered: Online.](#)

Description: Voting theory, power indices, fair division, apportionment, circuits and trees, list processing, descriptive statistics, probability.

Grade Mode: Traditional

[Mathematics AUCC 1B, Mathematics (GT-MA1)]

MATH 592 Seminar in Mathematics 1(0-0-1) F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Written consent of instructor. [Sections may be offered: Online.](#)

Description: None.

Grade Mode: Instructor Option

SOC 474 Social Movements ~~and Collective Behavior~~ 3(3-0-0) S

Fall 2017

Offering Year: Odd

Prerequisite: SOC 100 or SOC 105

Registration Information: None.

Description: Theory and research on causes, organizational structure, and outcomes of social movements. ~~and collective behavior.~~

Grade Mode: Traditional.



Major Changes to Programs

College of Natural Sciences

Effective Summer 2017

Department of Mathematics

Major in Mathematics, Actuarial Science Concentration

Reason for Request: Statistics has informed us that they will not be running STAT 192 and STAT 321 any longer, starting SP16. This request is to change program requirements accordingly, using only available classes.
 Use of the new CS classes CS 163/164 to satisfy the computation requirements.

Effective ~~Fall-Summer 2015-2017~~

[View Major Completion Map](#)

A minimum grade of C is required in all mathematics, statistics, and computer science courses which are required for graduation.

FRESHMAN		AUCC	CREDITS
<u>CO 150</u>	College Composition (GT-CO2)	1A	3
<u>ECON 202</u>	Principles of Microeconomics (GT-SS1)	3C	3
<u>ECON 204</u>	Principles of Macroeconomics (GT-SS1)	3C	3
<u>MATH 160</u>	Calculus for Physical Scientists I (GT-MA1)	1B	4
<u>MATH 161</u>	Calculus for Physical Scientists II (GT-MA1)	1B	4
<u>MATH 192</u>	First Year Seminar in Mathematical Sciences		1
STAT 192	First Year Seminar in Statistics	-	4
<u>Arts and Humanities</u>		3B	3
<u>Biological and Physical Sciences</u> ¹		3A	4 -5
<u>Global and Cultural Awareness</u>		3E	3
<u>Electives</u>		-	<u>1</u>
Total Credits			29-30
SOPHOMORE			
Select one group from the following:			4
Group A:			
CS 160	Foundations in Programming	-	-
<u>CS 163 or 164</u>	<u>Java (CS1) No Prior Programming</u> <u>Java (CS1) Prior Programming</u>	-	<u>4</u>
Group B:			
<u>CS 155</u>	Introduction to Unix		
<u>CS 156</u>	Introduction to C Programming I		
In addition, to complete Group B, select at least two of the following:			
<u>CS 157</u>	Introduction to C Programming II		
<u>CS 158/MATH 158</u>	Mathematical Algorithms in C		
<u>MATH 151</u>	Mathematical Algorithms in Matlab I		
<u>MATH 152</u>	Mathematical Algorithms in Maple		
<u>ACT 210</u> ²	Introduction to Financial Accounting		3
<u>FIN 310</u>	Financial Markets and Institutions		3
<u>MATH 261</u>	Calculus for Physical Scientists III		4
<u>MATH 369</u>	Linear Algebra I	4A	3
<u>STAT 315</u>	Statistics for Engineers and Scientists		3
<u>Arts and Humanities</u>		3B	3
<u>Biological and Physical Sciences</u> ¹		3A	3 -5
<u>Historical Perspectives</u>		3D	3
Total Credits			31

JUNIOR			
<u>FIN 300</u>	Principles of Finance		3
<u>ECON 335/AREC 335</u>	Introduction to Econometrics		3
<u>JTC 300</u>	<u>Professional and Technical Communication (GT-CO3)</u>	<u>2</u>	<u>3</u>
<u>MATH 317</u>	Advanced Calculus of One Variable	4B	4
<u>MATH 345</u>	Differential Equations		4
STAT 321	Elementary Probabilistic Stochastic Modeling	-	3
<u>STAT 420</u>	Probability and Mathematical Statistics I		3
<u>STAT 421</u>	<u>Introduction to Stochastic Processes</u>	-	<u>3</u>
<u>STAT 430</u>	Probability and Mathematical Statistics II		3
Electives			<u>36</u>
Total Credits			29
SENIOR			
<u>BUS 205</u>	Legal and Ethical Issues in Business		3
<u>FIN 342</u>	Risk Management and Insurance		3
<u>FIN 370</u>	Financial Management-Theory and Application		3
JTC 300	Professional and Technical Communication (GT-CO3)	2	3
<u>MATH 417</u>	Advanced Calculus I	4C	3
<u>MATH 495</u> ³	Independent Study		1
Biological and Physical Sciences ¹		3A	0-3
Electives ⁴			<u>17</u> 14
Total Credits			30-33

Program Total Credits:**120**

- ¹ Students in this concentration must take a total of 10 credits in category 3A, and at least one course must have a laboratory component.
- ² Students in this concentration may need to obtain a prerequisite override from the appropriate department to enroll in this class.
- ³ Preparation for Exam I.
- ⁴ Select enough elective credits to bring program total to a minimum of 120 credits, of which at least 42 must be upper-division (300- to 400-level).



The meeting adjourned at 4:05 p.m.

10/28/14 (FC)

Carole Makela, Chair
Shelly Ellerby, Curriculum Liaison Specialist
Kayleen Allen, Curriculum & Catalog Assistant

A regular meeting of the University Curriculum Committee was held on October 28, 2016, at 2:00 p.m.

Members present: Chair Carole Makela, Professors Ed DeLosh, Bradley Goetz, Brad Reisfeld, Paul Mallette, Howard Ramsdell, Sally Sutton, Mike Hogan, Beth Oehlerts, Graduate Student Representative Kevin Jablonski, and VPUA Kelly Long (ex-officio).

Curriculum Unit: Kayleen Allen and Shelly Ellerby.

Guests: Julia Murphy (Registrar's Office), Linda Selkirk (CSU Online).

Absent: Undergraduate Student Representative.

Minutes

The Minutes of October 21, 2016 were approved.

Consent Agenda

The Consent Agenda was approved.

New Courses

Effective Term

ANTH 371 Growing Up Primate 3(3-0-0) S

Spring 2018

Offering Year: Even.

Prerequisite: ANTH 120 or BZ 101.

Registration Information: Junior standing.

Description: Primates generally have extended periods of growth compared to other mammals; however, there is considerable variation across the Primate Order. Evolution of primate growth and reproductive strategies, critically evaluates current models of life history variation, examines the ways that primate taxa negotiate trade offs (e.g. current versus future reproduction), and explains the role of human sociality in the evolution of our unique life history parameters.

Grade Mode: Traditional.

ANTH 799 Dissertation Var[1-18] F, S, SS

Fall 2017

Prerequisite: None.

Restriction: Must be a: Graduate, Professional.

Description: None.

Grade Mode: Instructor Option

LB 392 Junior Seminar 3(0-0-3) F, S

Fall 2018

Prerequisite: LB 200 or concurrent registration.

Registration Information: Junior standing. Sections may be offered: Online.

Description: Employing interdisciplinary approaches and methods, this course explores contemporary issues and problems that cross or transcend any one liberal arts disciplinary perspective.

Grade Mode: Traditional.

NSCI 687D Internship: Microscopy Var[1-8] F, S, SS

Fall 2017

Prerequisite: None.

Restriction: Must be a: Graduate, Professional.

Registration Information: Written consent of instructor.

Description: Internship in microscopy within the CSU Microscope Imaging Network Foundational Core Facility or within other organizations.

Grade Mode: S/U Sat/Unsat Only

NSCI 693D Graduate Seminar: Microscopy 1(0-0-1) F, S, SS

Fall 2017

Prerequisite: None.

Restriction: Must be a: Graduate, Professional.

Description: Presentation and discussion of current microscopy research relevant to a student's specialization and associated with their internship experience.

Grade Mode: S/U Sat/Unsat Only

NSCI 696D Group Study: Microscopy Proposal Var[1-6] F,S, SS

Fall 2017

Prerequisite: None.

Restriction: Must be a: Graduate, Professional.

Description: Design of an experiment utilizing microscopic imaging to collect quantitative data to test a hypothesis, which may include preparation of specimens, design and construction of a custom microscope, or the writing of software to control the microscope and acquire data. Images will be analyzed to extract quantitative data that tests the hypothesis.

Grade Mode: Instructor Option.

Study Abroad Courses

Effective Term

BZ 482B Study Abroad: Field Course in Dolphin Behavior & Physiology

Spring 2017

2(0-0-2) S [1st Offering]

Prerequisite: BZ 415.

Registration Information: None.

Description: This field program offers an 8–day research experience to Roatan, Honduras, where students will study animal behavior, animal physiology and conservation methods at the Roatan Institute for Marine Science (RIMS). Classroom lectures and discussions provide the framework to develop an understanding of the subject matter. Fieldwork allows students to develop the skills necessary to conduct preliminary research.

Grade Mode: Traditional

Major Changes to Courses

Effective Term

ETST 261 Latinx Latina/o Populations in the U.S. 3(3-0-0) F, S, SS

Fall 2017

Prerequisite: None.

Registration Information: None.

Description: Historical processes and sociocultural phenomena that define Latinx Latina/o populations in the U.S.

Grade Mode: Traditional.

NSCI 696E Group Study: Analysis of High-Throughput Sequencing Data 1 (0-0-1) Var1-6 As Needed F, S, SS

Fall 2017

Prerequisite: None.

Restriction: Must be a: Graduate, Professional.

Registration Information: Bachelor's degree required. Written consent of instructor. Sections may be offered: Online.

Description: Hands-on experience in analysis of a variety of high throughput sequencing data done in small groups under the supervision of a faculty mentor.

Grade Mode: Instructor Option.

PSY ~~328228~~ Psychology of Human Sexuality 3(3-0-0) F, S, SS

Fall 2017

Prerequisite: HDFS 101 or PSY 100 or SOWK 105. None.

Registration Information: Junior standing. Sections may be offered: Online. Credit not allowed for both PSY 228 and PSY 328.

Description: Biopsychosocial review Physiology, psychology of human sexuality including; cross cultural analysis, sexual issues, development, social perspectives and; values, sexual dysfunction, sexual healing interventions, and intersectional-sexological analysis of the human sexual experience.

Grade Mode: Traditional.



Major Changes to Programs

College of Health and Human Sciences

Effective Summer 2017

Department of Food Science and Human Nutrition

Major in Nutrition and Food Science, Nutrition and Fitness Concentration

Effective ~~Spring 2014~~ Summer 2017

FRESHMAN		AUCC	CREDITS
Select one group from the following:			4
Group A:			
<u>BZ 110</u>	Principles of Animal Biology (GT-SC2)	3A	
<u>BZ 111</u>	Animal Biology Laboratory (GT-SC1)	3A	
Group B:			
<u>LIFE 102</u>	Attributes of Living Systems (GT-SC1)	3A	
Select one group from the following:			5-8
Group A:			
<u>CHEM 107</u>	Fundamentals of Chemistry (GT-SC2)	3A	
<u>CHEM 108</u>	Fundamentals of Chemistry Laboratory (GT-SC1)	3A	
Group B:			
<u>CHEM 111</u>	General Chemistry I (GT-SC2)	3A	
<u>CHEM 112</u>	General Chemistry Lab I (GT-SC1)	3A	
<u>CHEM 113</u>	General Chemistry II		
<u>CO 150</u>	College Composition (GT-CO2)	1A	3
<u>BUS 150</u> or <u>CS 110</u>	Business Computing Concepts and Applications Personal Computing		3-4
<u>FSHN 150</u>	Survey of Human Nutrition		3
<u>MATH 117</u>	College Algebra in Context I (GT-MA1)	1B	1
<u>MATH 118</u>	College Algebra in Context II (GT-MA1)	1B	1
<u>MATH 124</u>	Logarithmic and Exponential Functions (GT-MA1)	1B	1
<u>MATH 125</u>	<u>Numerical Trigonometry (GT-MA1)</u>	<u>1B</u>	<u>1</u>
<u>PSY 100</u>	General Psychology (GT-SS3)	3C	3
<u>SOC 100</u>	General Sociology (GT-SS3)	3C	3
<u>Foundations and Perspectives</u> ¹		3B, 3D, 3E	3
Total Credits			30
SOPHOMORE			
<u>BMS 300</u>	Principles of Human Physiology		4
<u>BMS 302</u>	Laboratory in Principles of Physiology		2
<u>CHEM 245</u>	Fundamentals of Organic Chemistry		4

<u>CHEM 246</u>	Fundamentals of Organic Chemistry Laboratory		1
<u>FSHN 300</u>	Food Principles and Applications		3
<u>FSHN 301</u>	Food Principles and Applications Laboratory		2
<u>HES 145</u>	Health and Wellness		3
<u>OT 215</u>	Medical Terminology		1
<u>SPCM 200</u>	Public Speaking		3
<u>Foundations and Perspectives</u> ¹		3B, 3D, 3E	9
<u>Electives</u>		-	3
Total Credits			32

JUNIOR

<u>BC 351</u>	Principles of Biochemistry		4
Select one course from the following:			3
<u>CO 300</u>	Writing Arguments (GT-CO3)	2	
<u>CO 301B</u>	Writing in the Disciplines: Sciences (GT-CO3)	2	
<u>CO 301C</u>	Writing in the Disciplines: Social Sciences (GT-CO3)	2	
<u>JTC 300</u>	Professional and Technical Communication (GT-CO3)	2	
<u>FSHN 350</u>	Human Nutrition		3
Select one course from the following:			4
<u>FSHN 496A</u>	Group Study in Dietetics and Nutrition: Energy, Weight Management	-	-
<u>FSHN 496B</u>	Group Study in Dietetics and Nutrition: Sustainable Food Issues	-	-
<u>FSHN 496C</u>	Group Study in Dietetics and Nutrition: Nutrition and Chronic Disease	-	-
<u>FSHN 496D</u>	Group Study in Dietetics and Nutrition: Nutrition for Athletes	-	-
<u>FSHN 496E</u>	Group Study in Dietetics and Nutrition: Food Safety	-	-
<u>FSHN 496F</u>	Group Study in Dietetics and Nutrition: Service Marketing	-	-
<u>FSHN 496G</u>	Group Study in Dietetics and Nutrition: Food and Consumer Issues	-	-
<u>FSHN 496H</u>	Group Study in Dietetics and Nutrition: Public Health and Policy	-	-
<u>FSHN 496I</u>	Group Study in Dietetics and Nutrition: Special Topics	-	-
<u>HES 240</u>	First Aid and Emergency Care	-	2
<u>HES 332F</u>	Techniques of Teaching Individual Sports: Weight Training	-	4
<u>HES 332H</u>	Techniques of Teaching Individual Sports: Aerobics	-	4
<u>HES 207</u>	<u>Anatomical Kinesiology</u>	-	3

<u>HES 232</u>	<u>Techniques of Teaching Group Exercise</u>	-	<u>1</u>
<u>HES 403</u>	Physiology of Exercise		4
<u>LIFE 205</u>	Microbial Biology		3
<u>LIFE 206</u>	Microbial Biology Laboratory		2
<u>STAT 201</u> or <u>204</u>	General Statistics Statistics for Business Students		3
<u>Elective</u>		-	<u>3</u>
Total Credits			29
SENIOR			
<u>FSHN 360</u>	Nutrition Assessment		2
<u>FSHN 428</u>	Nutrition Teaching and Counseling Techniques		3
<u>FSHN 450</u>	Medical Nutrition Therapy	4B	5
<u>FSHN 451</u>	Community Nutrition	4A	3
<u>FSHN 459</u>	Nutrition in the Life Cycle		3
<u>FSHN 470</u>	Integrative Nutrition and Metabolism		3
<u>FSHN 492</u>	Seminar in Dietetics and Nutrition	4C	2
<u>Select one credit from the following:</u>		-	<u>1</u>
<u>FSHN 496A</u>	<u>Group Study in Dietetics and Nutrition: Energy, Weight Management</u>	-	-
<u>FSHN 496B</u>	<u>Group Study in Dietetics and Nutrition: Sustainable Food Issues</u>	-	-
<u>FSHN 496C</u>	<u>Group Study in Dietetics and Nutrition: Nutrition and Chronic Disease</u>	-	-
<u>FSHN 496D</u>	<u>Group Study in Dietetics and Nutrition: Nutrition for Athletes</u>	-	-
<u>FSHN 496E</u>	<u>Group Study in Dietetics and Nutrition: Food Safety</u>	-	-
<u>FSHN 496F</u>	<u>Group Study in Dietetics and Nutrition: Service Marketing</u>	-	-
<u>FSHN 496G</u>	<u>Group Study in Dietetics and Nutrition: Food and Consumer Issues</u>	-	-
<u>FSHN 496H</u>	<u>Group Study in Dietetics and Nutrition: Public Health and Policy</u>	-	-
<u>FSHN 496I</u>	<u>Group Study in Dietetics and Nutrition: Special Topics</u>	-	-
<u>HES 405</u>	<u>Exercise Testing Instrumentation</u>	-	<u>2</u>
<u>HES 340</u>	<u>Exercise Prescription</u>	-	<u>3</u>
<u>HES 434</u>	<u>Physical Activity Throughout the Lifespan</u>	-	<u>3</u>
Electives ²			<u>23-7</u>
Total Credits			29
Program Total Credits:			120

- 1 Select one course each from the list in category 3D and 3E and two courses from category 3B of the All-University Core Curriculum (AUCC).
- 2 Select enough elective credits to bring the program to a minimum of 120 credits, of which at least 42 must be upper-division (300- to 400-level).



**College of Natural Sciences
Department of Chemistry
Minor in Chemistry**

Effective Summer 2017

Lower Division		
CHEM 111	General Chemistry I (GT-SC2)	4
CHEM 112	General Chemistry Lab I (GT-SC1)	1
CHEM 113	General Chemistry II	3
CHEM 114	General Chemistry Lab II	1
Upper Division		
Students must take 15 upper-division chemistry credits, <u>or CHEM 261 plus 12 upper-division chemistry credits</u> , from at least two different areas of chemistry - analytical, inorganic, organic, and physical. <u>BC 351 or BC 401 may count as upper-division chemistry credits.</u> ^{1,2,3}		15
Program Total Credits		24

- ¹ At least two of these courses must include a laboratory. No more than three of these 15 credits may be fulfilled by CHEM 384, CHEM 487, CHEM 493, CHEM 495, or CHEM 498, none of which can fulfill the laboratory requirement. Choose either 15 upper-division chemistry credits or CHEM 261 plus 12 credits from 300-level and above chemistry courses.
- ² At least two of these courses must include a laboratory component (which cannot be fulfilled by CHEM 384, CHEM 487, CHEM 493, CHEM 495, or CHEM 498).
- ³ Three of these 15 credits may be fulfilled by CHEM 384, CHEM 487, CHEM 493, CHEM 495, or CHEM 498.



Updates and Corrections to Previous UCC Minutes

1. EDUC 628 was approved with major changes to the course on the 9/30/16 UCC minutes effective Spring 2017. The course was originally approved with credit hour distribution across all 3 instructional formats. The contact hour distribution has been updated to reflect that all 3 instructional formats (Face-to-Face, Mixed Face-to-Café and Distance/Online) now have the same contact hours.

EDUC 628 Models of Teaching 3(2-0-1) F, S, SS

Spring 2017

Face-to-Face: 3(23-0-10)

Mixed Face-to-Face: 3(2-0-1)

Distance/Online: 3(1-0-2)

2. On the 9/12/14 UCC minutes, two subtopics were added to HORT 322 (322A and 322B) to differentiate between the Face-to-Face and Online/Distance instructional formats, but this was not necessary. The subtopics were never scheduled and HORT 322A and HORT 322B have been **deactivated** effective Fall 2016. Instead of using separate subtopics, the Online/Distance instructional format has been added to the registration information for HORT 322 effective Fall 2016.

HORT 322 Herbaceous Plants 3(2-2-0) F

Fall 2016

Registration Information: Must register for lecture and laboratory. Required field trips. **Sections may be offered: Online.**

3. POLS 232 was approved as a course with major changes on the 10/30/15 UCC minutes effective Summer 2016. The course was approved as an Online/Distance course; the Registration Information field should include the language: "Sections may be offered: Online."

POLS 232 03(3-0-0). International Relations. F, S, SS.

Summer 2016

Registration Information: **Sections may be offered: Online.**

The meeting adjourned at 4:00 p.m.

11/4/16 (FC)

Carole Makela, Chair
 Shelly Ellerby, Curriculum Liaison Specialist
 Kayleen Allen, Curriculum & Catalog Assistant

A regular meeting of the University Curriculum Committee was held on November 4, 2016, at 2:00 p.m.

Members present: Chair Carole Makela, Professors Ed DeLosh, Bradley Goetz, Brad Reisfeld, Paul Mallette, Marie Legare for Howard Ramsdell, Sally Sutton, Mike Hogan, Beth Oehlerts and Graduate Student Representative Kevin Jablonski.

Curriculum Unit: Kayleen Allen and Shelly Ellerby.

Guests: Julia Murphy (Registrar's Office).

Absent: VPUA Kelly Long (ex-officio) and Undergraduate Student Representative.

Minutes

The Minutes of October 28, 2016 were approved.

Consent Agenda

The Consent Agenda was approved.

New Courses

ART 120 Digital Visual Fundamentals 3(3-0-0) F, S, SS

Effective Term

Fall 2017

Prerequisite: None.

Registration Information: None.

Description: Methods and techniques for incorporating digital mediums into artwork.

Grade Mode: Traditional

GR 592 Special Topics in Geography 3(0-0-3) As Needed

Fall 2017

Prerequisite: None.

Registration Information: Graduate or Professional standing.

Description: Recent papers from the literature will be used to foster discussion among participants.

Grade Mode: Traditional.

NRRT 541 Overview & Trends of Agritourism Management 2(2-0-0) F

Fall 2017

Prerequisite: None.

Registration Information: Graduate or Professional standing. This is a partial semester course. Offered as an online course only. Required field trips.

Description: Agritourism sector concepts and emerging business opportunities. Identify and assess agritourism sector data describing industry supply and demand attributes and examine key distinguishing aspects of agritourism enterprise. Regulatory frameworks and policy, community and economic development dimensions, and review case studies specific to new agritourism oriented opportunities

Grade Mode: Traditional.

NRRT 542 Spatial & Community Dimensions of Agritourism 2(2-0-0) S

Fall 2017

Prerequisite: NRRT 601.

Registration Information: Graduate or Professional standing. This is a partial semester course. Offered as an online course only.

Description: Advanced analysis methodology and the use of data in enterprise valuation, market analysis and the assessment of the agritourism sector. Distinguishing aspects of agritourism supply and economic development dimensions that target tourism demand enhancement. Creative market assessment methods are employed to illustrate concepts and analysis, including spatial, economic impact and trip evaluation techniques.

Grade Mode: Traditional.

NRRT 548 Agritourism Enterprise Management 2(2-0-0) S

Fall 2017

Prerequisite: None.

Registration Information: Graduate or Professional standing. This is a partial semester course. Offered as an online course only.

Description: Examines the role of agritourism in the agricultural economy and provides students with frameworks to identify and assess opportunities for agritourism development. Focusing on determinants of business success and the role and importance of comprehensive business planning. Students will develop and present a comprehensive business plan for a prototype agritourism business as a requirement of this course.

Grade Mode: Traditional.

PBHL 692B Seminar: Epidemiology in Public Health Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current epidemiological public health issues.

Grade Mode: Traditional.

PBHL 692C Seminar: Global Health & Health Disparities Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current public health issues concerning disparate populations and global health trends.

Grade Mode: Traditional.

PBHL 692D Seminar: Health Communication Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current issues and trends in health communication.

Grade Mode: Traditional.

PBHL 692E Seminar: Physical Activity & Healthy Lifestyles Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current public health issues concerning exercise, the built environment, and health promotion.

Grade Mode: Traditional.

PBHL 692F Seminar: Public Health Nutrition Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current issues and trends concerning the impact of nutrition on public health.

Grade Mode: Traditional.

PBHL 692G Seminar: Current Issues in Public Health Var[1-6] F, S, SS

Summer 2017

Prerequisite: None.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in PBHL 692A-692G.

Description: Current public health issues and trends

Grade Mode: Traditional.



Major Changes to Courses

Effective Term

ETST 531 ~~Latinx Latina/o~~ Politics in the U.S. 3(3-0-0) F, S, SS

Fall 2017

Prerequisite: None.

Registration Information: Six credits of ETST graduate coursework.

Description: Impact of ~~Latinx Latina/o~~ politics on the U.S. political system by examining ~~Latinx Latina/o~~ political mobilization patterns and behaviors.

Grade Mode: Traditional

PBHL 692A ~~Seminar: Animals, People, and the Environment~~ ~~Public Health Seminar~~

Summer 2017

Var[1-6] F, S, SS

Prerequisite: None.

Restriction: Must be a: Graduate, ~~Graduate cooperative program~~, Professional.

Registration Information: Graduate standing. May be taken for credit up to 3 times; maximum of 9 credits allowed in ~~PBHL 692A-692G~~ course.

Description: ~~Current public health issues related to interactions among people, animals, and our environment. Seminars pertaining to current public health issues. Topics may vary.~~

Grade Mode: Traditional.



New Concentration

College of Natural Sciences
 Department of Statistics
 Major in Statistics, Mathematical Statistics Concentration

Effective Spring 2017

A minimum grade of C is required in each mathematics, statistics, and computer science course required for the major.

FRESHMAN		AUCC	CREDITS
<u>CO 150</u>	College Composition (GT-CO2)	1A	3
<u>MATH 160</u>	Calculus for Physical Scientists I (GT-MA1)	1B	4
<u>MATH 161</u>	Calculus for Physical Scientists II (GT-MA1)	1B	4
<u>STAT 158</u>	Introduction to R Programming		1
<u>STAT 315</u>	Statistics for Engineers and Scientists		3
<u>Arts and Humanities</u>		3B	3
<u>Global and Cultural Awareness</u>		3E	3
<u>Historical Perspectives</u>		3D	3
Electives			4
Total Credits			28
SOPHOMORE			
Select one course from the following:			4
<u>CS 163</u>	Java (CS1) No Prior Programming		
<u>CS 164</u>	Java (CS1) Prior Programming		
<u>JTC 300</u>	Professional and Technical Communication (GT-CO3)	2	3
<u>MATH 261</u>	Calculus for Physical Scientists III		4
<u>MATH 369</u>	Linear Algebra I		3

<u>STAT 341</u>	Statistical Data Analysis I		3
<u>STAT 342</u>	Statistical Data Analysis II		3
<u>Biological and Physical Sciences</u>		3A	7
Elective			3
Total Credits			30
JUNIOR			
<u>MATH 317</u>	Advanced Calculus of One Variable		4
<u>MATH 345</u>	Differential Equations		4
<u>STAT 305</u>	Sampling Techniques		3
<u>STAT 420</u>	Probability and Mathematical Statistics I		3
<u>STAT 430</u>	Probability and Mathematical Statistics II	4A	3
Select one course from the following:			3
<u>STAT 400</u>	Statistical Computing		
<u>STAT 440</u>	Bayesian Data Analysis		
<u>Arts and Humanities</u>		3B	3
<u>Social and Behavioral Sciences</u>		3C	3
Electives			6
Total Credits			32
SENIOR			
<u>MATH 417</u>	Advanced Calculus I		3
Select two courses from the following:			6
<u>MATH 430</u>	Fourier and Wavelet Analysis with Apps		
<u>MATH 450</u>	Introduction to Numerical Analysis I		
<u>MATH 451</u>	Introduction to Numerical Analysis II		
<u>MATH 469</u>	Linear Algebra II		
<u>STAT 421</u>	Introduction to Stochastic Processes		3
<u>STAT 460</u>	Applied Multivariate Analysis		3
<u>STAT 472</u>	Statistical Consulting	4A,4B,4C	3
Electives			12
Total Credits			30
Program Total Credits:			120



Major Change to Existing Program

College of Natural Sciences
 Department of Statistics
 Major in Statistics, General Statistics Concentration

Effective Spring 2017

[The last term that current students enrolled in the standalone Major in Statistics could graduate under that nomenclature is Spring 2018. Current students graduating after Spring 2018 will have to choose a concentration. No new students will be admitted to the standalone Major in Statistics effective Spring 2017.]

Effective ~~Fall 2016~~ Spring 2017

A minimum grade of C is required in each mathematics, statistics, and computer science course required for the major.

FRESHMAN		AUCC	CREDITS
<u>CO 150</u>	College Composition (GT-CO2)	1A	3
<u>MATH 160</u>	Calculus for Physical Scientists I (GT-MA1)	1B	4
<u>MATH 161</u>	Calculus for Physical Scientists II (GT-MA1)	1B	4
<u>STAT 158</u>	Introduction to R Programming		1
<u>STAT 315</u>	Statistics for Engineers and Scientists		3
<u>Global and Cultural Awareness</u>		3E	3
<u>Historical Perspectives</u>		3D	3
Electives			9
Total Credits			30
SOPHOMORE			
<u>JTC 300</u>	Professional and Technical Communication (GT-CO3)	2	3
<u>MATH 261</u>	Calculus for Physical Scientists III		4
<u>MATH 369</u>	Linear Algebra I		3
<u>STAT 341</u>	Statistical Data Analysis I		3
<u>STAT 342</u>	Statistical Data Analysis II		3
Select one group from the following:			4
Group A:			
<u>CS 163</u> or <u>164</u>	Java (CS1) No Prior Programming Java (CS1) Prior Programming		
Group B:			
<u>CS 155</u>	Introduction to Unix		
<u>CS 156</u>	Introduction to C Programming I		
In addition to <u>CS 155</u> and <u>CS 156</u> , select at least two of the following:			
<u>CS 157</u>	Introduction to C Programming II		
<u>CS 158/MATH 158</u>	Mathematical Algorithms in C		
<u>MATH 151</u>	Mathematical Algorithms in Matlab I		
<u>MATH 152</u>	Mathematical Algorithms in Maple		

<u>Biological and Physical Sciences</u>		3A	7
Electives			3
		Total Credits	30
JUNIOR			
<u>MATH 317</u>	Advanced Calculus of One Variable		4
<u>STAT 358</u>	Introduction to Statistical Computing in SAS		2
<u>STAT 420</u>	Probability and Mathematical Statistics I		3
<u>STAT 430</u>	Probability and Mathematical Statistics II	4A	3
Select one course from the following:			3
<u>STAT 400</u>	Statistical Computing		
<u>STAT 440</u>	Bayesian Data Analysis		
Select one course from the following:			3
<u>STAT 305</u>	Sampling Techniques		
<u>STAT 460</u>	Applied Multivariate Analysis		
<u>Arts and Humanities</u>		3B	6
<u>Social and Behavioral Sciences</u>		3C	3
Upper-Division CS/MATH/STAT Electives ¹			3
		Total Credits	30
SENIOR			
<u>STAT 472</u>	Statistical Consulting	4A,4B,4C	3
Upper-Division CS/MATH/STAT Elective ¹			3
Electives ²			24
		Total Credits	30
Program Total Credits:			120

¹ Select upper-division (300- to 400-level) computer science, mathematics, or statistics courses (excluding courses ending in -82 to -99).

² Select enough elective credits to bring the program total to a minimum of 120 credits, of which at least 42 must be upper-division (300- to 400-level).



Updates and Corrections to Previous UCC Minutes

1. STAA 565 was approved as a new course on the 4/8/11 UCC minutes effective Summer 2012. The course was originally approved with the prerequisite wording: “Concurrent registration in STAA 551”. The prerequisite wording should read: “STAA 511, may be taken concurrently”.

STAA 565 Quantitative Reasoning 1(1-0-0) F

Summer 2012

Prerequisite: STAA 511, may be taken concurrently.

Registration Information: Written consent of instructor. This is a partial-semester course.

2. The deactivation of the Master of Natural Resources Stewardship, Sustainable Military Lands Management Specialization was approved on the 10/14/16 UCC minutes effective Spring 2017. This update is to clarify that while no new students can be added to this Specialization effective Spring 2017, current students in the program can complete the Specialization through Fall 2021.

The meeting adjourned at 3:00 p.m.

(FC) 11/11/16

Carole Makela, Chair
 Shelly Ellerby, Curriculum Liaison Specialist
 Kayleen Allen, Curriculum & Catalog Assistant



University Curriculum Committee
 November 4, 2016
CONSENT AGENDA

Minor Changes to Courses

	Course Title	Requested Change	Effective Term
ECE 526/BIOM 526	Biological Physics	Offering Term: F , S	Fall 2017
ECE 565/ENGR 565	Electrical Power Engineering	Offering Term: F , S	Fall 2017



MEMORANDUM

DATE: October 27, 2016
TO: Mary Stromberger, Chair Faculty Council
FROM: Rick Miranda, Provost and Executive Vice President
SUBJECT: Approval of Fall Degree Candidates – December 2016 Commencement

Rick Miranda, Provost and Executive Vice President, MOVES THAT FACULTY COUNCIL APPROVE THE CANDIDATES WHO MEET THE DEGREE REQUIREMENTS FOR GRADUATION AT THE CLOSE OF THE 2016 FALL SEMESTER.

BALLOT
Academic Faculty Nominations to Faculty Council Standing Committees
December 6, 2016

COMMITTEE ON NON-TENURE TRACK FACULTY

		Term Expires
<u>LESLIE STONE-ROY</u> Nominated by Committee on Faculty Governance	CVMBS	2019
<u>TOBIN MAGLE</u> Nominated by Committee on Faculty Governance	LIBRARIES	2019

COMMITTEE ON UNIVERSITY PROGRAMS

<u>MO SALMAN</u> Nominated by Committee on Faculty Governance	CVMBS	2019
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November 2, 2016

To: Mary Stromberger, Chair, Faculty Council
From: Dan Turk, Chair, Committee on Responsibility and Standing of Academic Faculty
Subject: Non-Discrimination Policy

The Committee on Responsibility and Standing of Academic Faculty submits the following motion:

MOVED, THAT SECTIONS D.3.6, D.5.1, and Appendix 1 OF THE *ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL*, BE AMENDED AS FOLLOWS:

Deletions ~~Over scored~~ Additions Underlined

D.3.6 Responsibilities for Ensuring Nondiscrimination Practices *(last revised June 21, 2011)*

Any faculty member or administrative professional who encounters acts of discrimination because of race, age, color, creed, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, ~~or~~ gender identity or expression, or pregnancy, or because a person has inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant, either on or off campus, is urged to report such incident to the University by completing a simple form available for that purpose from the Office of Equal Opportunity (OEO).

D.5.1 Policy: Nondiscrimination and Affirmative Action *(last revised June 21, 2011)*

Colorado State University does not discriminate on the basis of race, age, color, creed, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, ~~or~~ gender identity or expression, or pregnancy, and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. The University complies with the Civil Rights Act of 1964, related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, the Age Discrimination in Employment Act of 1967, as amended, the Americans with Disabilities Act (ADA) of 1990, the Civil Rights Act of 1991, the ADA Amendments Act of 2008, the Genetic Information Nondiscrimination Act of 2008, and all civil rights laws of the State of Colorado. Accordingly, equal opportunity of employment and admission shall be extended to all persons. ~~The and the~~ University shall promote equal opportunity and treatment in employment through a positive and continuing affirmative action program for ethnic minorities, women, persons with disabilities, and veterans. The ~~OEO~~ Office of Equal Opportunity is located in 101 Student Services.

APPENDIX 1: Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Violence, Dating Violence, Stalking, and Retaliation *(last revised August 7, 2015)*

Purpose of Policy

Colorado State University is committed to providing an environment that respects the dignity and worth of every member of its community. The University strives to create and maintain a work and study environment that is fair, inclusive, and responsible so that each member of the University community is treated with dignity and respect and is rewarded for relevant considerations such as ability and performance. The purpose of this policy is to define the types of conduct that are prohibited by the University as a means of achieving these goals and to prevent harm arising from discrimination, harassment, sexual harassment, sexual misconduct, domestic violence, dating violence, stalking and retaliation.

Colorado State University is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy, and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant.

e. Discrimination is conduct that is based upon an individual's race, age, creed, color, religion, national origin or ancestry, ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy, or because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant, and that (a) excludes an individual from participation in, (b) denies the individual the benefits of, (c) treats the individual differently from others in, or (d) otherwise adversely affects a term or condition of an individual's employment, education, living environment or University program or activity. It is unlawful discrimination for an employer to refuse to hire, to discharge, to promote or demote, to harass during the course of employment, or to discriminate in matters of compensation, terms, conditions, or privileges of employment against any person otherwise qualified because of any of these factors. This includes failing to provide reasonable accommodation, consistent with state and federal law, to persons with disabilities.

g. Harassment covered under this policy is conduct that demonstrates hostility towards a person (or a group of persons) based upon that person's race, age, creed, color, religion, national origin or ancestry, ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, ~~or~~ pregnancy, or because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant and has the purpose or effect of:

...

Statement of Policy Principles

It is the policy of Colorado State University to maintain an academic and work environment free of discrimination, harassment, sexual harassment, sexual misconduct, domestic violence, dating violence, stalking and retaliation for students, faculty, and employees. Such conduct is contrary to the standards of the University community and common decency. It diminishes individual dignity, impedes equal employment and educational opportunities and equal access to freedom of academic inquiry, and creates barriers to fulfilling the University's scholarly, research, educational, and service missions. Such conduct will not be tolerated at the University.

Discrimination, harassment, sexual harassment, sexual misconduct, domestic violence, dating violence, stalking and retaliation also are illegal; they are prohibited in the employment context by Title VII of the 1964 Civil Rights Act, in the education context by Title IX of the Educational Amendments of 1972, and, in both employment and education contexts, by Colorado's anti-discrimination laws, including, but not limited to, C.R.S. §24-34-401, et seq. Such conduct also can violate federal and state criminal laws.

Colorado State University does not discriminate on the basis of race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, and or pregnancy, and will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. The University complies with the Civil Rights Act of 1964, as amended, related Executive Orders 11246 and 11375, Title IX of the Education Amendments Act of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, the Age Discrimination in Employment Act of 1967, as amended, The Pregnancy Discrimination Act of 1978, Americans with Disabilities Act of 1990, the Civil Rights Act of 1991, the ADA Amendments Act of 2008, the Genetic Information Nondiscrimination Act of 2008, and all civil rights laws of the State of Colorado. Accordingly, equal opportunity of employment and admission shall be extended to all persons. The University shall promote equal opportunity and treatment in employment through a positive and continuing affirmative action program for ethnic minorities, women, persons with disabilities, and veterans.

Rationale:

The language in the Manual needs to be brought into alignment with Federal law. The proposed changes do this. The primary changes add pregnancy and discussion of pay as items that cannot be discriminated against. Several small editorial changes are also included.

November 14, 2016

TO: Mary Stromberger, Chair
Executive Committee and Faculty Council

FROM: Carole Makela, Chair
University Curriculum Committee

SUBJECT: New Degree: Master of Addiction Counseling, Plan C (M.A.C.)

The University Curriculum Committee moves Faculty Council adopt the following:

A new Master of Addiction Counseling, Plan C be established effective Fall 2017
in the Department of Psychology, College of Natural Sciences.

According to the request submitted:

Description:

The Plan C Masters in Addiction Counseling is designed to provide students the education needed to become a Licensed Addiction Counselor. With this degree and licensure, graduates will be able to enter the workforce as treatment providers for those struggling with substance use and substance use disorders. The Master's Degree is structured as one year of course work and one year of internships to satisfy state requirements for certification and licensure. This program is seen as a continuation of the Addictions Counseling Concentration in the BS in Psychology. That concentration leads to Level 1 Certification, where the Plan C Master's Degree will lead to the highest level of certification in the field of addictions treatment.

Rationale:

Potential graduate program applicants seeking a terminal master's degree from CSU in counseling will be adequately prepared for a career in Addiction Counseling with the proposed master's degree, which qualifies them for the relevant license. There is currently a shortage of properly trained individuals in the field of addictions treatment, so by launching this program Colorado State University will be able to train individuals with a terminal master's degree who are ready to fill this demand.

The request was reviewed and approved by the Committee on Scholarship, Research and Graduate Education on 11/3/16 and by the University Curriculum Committee on 11/11/16.

Attachment



Colorado State University

PROGRAM CHANGE REQUEST

NEW PROGRAM PROPOSAL

Date Submitted: 10/19/16 3:38 pm

VIEWING: **MASTER OF ADDICTION COUNSELING, PLAN C (M.A.C.)**

LAST EDIT: 11/11/16 12:01 PM

Changes proposed by: 829899596

APPROVAL PATH

1. 10/19/16 3:59 pm, Edward Delosh (Ed.Delosh): Approved for 1876 Representative to College Curriculum Committee
2. 10/20/16 1:23 am, Don Rojas (don.rojas): Approved for 1876 Chair
3. 10/20/16 10:39 am, Andrea Russo (andrea.russo): Approved for 1876 Chair
4. 10/20/16 10:46 am, Edward Delosh (Ed.Delosh): Approved for NS Curriculum Committee Chair
5. 10/20/16 10:47 am, Edward Delosh (Ed.Delosh): Approved for NS Curriculum Committee Chair
6. 10/20/16 7:34 pm, Simon Tavener (tavener): Approved for NS Associate Dean
7. 10/21/16 10:07 am, Carrie Middleton (carrie.middleton): Approved for CoSRGE prep
8. 11/03/16 2:13 pm, William Sanford (William.Sanford): Approved for CoSRGE Chair
9. 11/04/16 3:13 pm, Andrea Russo (andrea.russo): Approved for RO Banner - prep
10. 11/11/16 2:47 pm, Shelly Ellerby (shelly.ellerby): Approved for Provost - CPP Check
11. Provost
12. UCC Prep
13. University Curriculum Committee Chair
14. Curriculum Liaison Specialist - hold for FC approval
15. RO Banner - approved
16. Program Code
17. CIP Code
18. Provost - Board of Governors
19. Provost - CCHE
20. HOLD for Future Catalog

Name	Title	Phone	E-mail
Bradley Conner	Tenure Track Faculty	970-491-6197	brad.conner@colostate.edu

Program available to students: Fall 2017

College: Natural Sciences

Department/Unit: 1876 - Psychology

Academic Level: Graduate

Program Type: Degree

Degree Type: MS - Master of Science (this will be changed to “MAC – Master of Addiction Counseling” once the degree is approved)

Program Title: Master of Addiction Counseling, Plan C (M.A.C.)

Program Description

The Plan C Masters in Addiction Counseling is designed to provide students the education needed to become a Licensed Addiction Counselor. With this degree and licensure, graduates will be able to enter the workforce as treatment providers for those struggling with substance use and substance use disorders. The Masters Degree is structured as one year of course work and one year of internship in order to satisfy state requirements for certification and licensure. Additionally, this program is seen as a continuation of the recently launched Concentration in Certified Addiction Counseling in the Psychology Department. That concentration leads to Level 1 Certification, whereas the Plan C Masters Degree would lead to the highest level of certification in the field of addictions treatment. There is currently a shortage of properly trained individuals in the field of addictions treatment, so by launching this program Colorado State University will be able to train individuals with a terminal Masters degree who are ready to fill this need.

Program Catalog Copy

The Plan C Masters in Addiction Counseling is designed to provide students the education needed to become a Licensed Addiction Counselor. With this degree and licensure, graduates will be able to enter the workforce as treatment providers for those struggling with substance use and substance use disorders. The Masters Degree is structured as one year of course work and one year of internship in order to satisfy state requirements for certification and licensure. Additionally, this program is seen as a continuation of the recently launched Concentration in Certified Addiction Counseling in the Psychology Department.

Offered as: Main Campus Face-to-Face

Justification for Request

CSU's Department of Psychology focuses on graduate degrees across a number of specialty areas, including Counseling Psychology, which is integral to the identity and mission of the department. The department currently offers a Ph.D. in Counseling Psychology. The Counseling Program is annually recognized as one of the top programs in the country. Students enrolled in the Doctoral Program receive a Master's degree in pursuit of their Doctorate, but the program is designed to teach skills and knowledge across four to five years of academic study. Additionally, the Ph.D. in Counseling Psychology follows the Scientist-Practitioner model, providing primary education and training in becoming a research scientist seeking a career in academia. Thus, while many potential applicants desire a terminal Master's degree from CSU, they would not be accepted into the Doctoral Program if their stated goal was a Master's degree, nor would they be adequately prepared for a career in Addiction Counseling with a Master's degree earned as a requirement towards the doctorate focused on training scientist-practitioners destined for a career in academia.

Program Level Learning Objectives

The Program will prepare students to work as Certified Addiction Counselor (CAC) III's in the State of Colorado or as Licensed Addiction Counselors (LAC), either in private practice or addiction treatment centers nationwide. Typical responsibilities for CAC-III and LAC Counselors include:

- Providing treatment for substance use disorders and behavioral addictions through either individual or group therapy;
- Providing training and supervision for CAC-I and CAC-II counselors;
- Providing community outreach, informing the public of what treatment options are available and what the impacts of addictive disorders are on public health;

All courses are designed to embody emerging principles in Addiction Counseling as set forth by the field and by the Office of Behavioral Health and the Department of Regulatory Agencies, both part of the Colorado Department of Human Services. Courses will provide not only critical core knowledge, but will map onto the coursework and training experiences required by OBH and DORA so that graduates will be eligible to sit for licensure exams upon completion of the Master's in Addiction Counseling Program at Colorado State University (CSU).

Program Requirements

Effective Fall 2017

First Year		
Fall		Total Credits
<u>PSY 612</u>	Introduction to Addiction Counseling	3
<u>PSY 675</u>	Ethics and Professional Psychology Practice	3
<u>PSY 724</u>	Motivational Interviewing	3
<u>PSY 726</u>	Neuropharmacology of Addiction	3
Total Credits		12
Spring		
<u>PSY 613</u>	Advanced Addiction Counseling	3
<u>PSY 720</u>	Psychopathology	3
<u>PSY 776</u>	Business and Practice of Addiction Counseling	3
<u>PSY 793</u>	Clinical Supervision of Addiction Counseling	3
Total Credits		12
Second Year		
Fall		
<u>PSY 786E</u>	Advanced Practicum: Clinical	9
Total Credits		9
Spring		
<u>PSY 786E</u>	Advanced Practicum: Clinical	9
Total Credits		9
Program Total Credits:		42

A minimum of 42 credits are required to complete this program.

Additional Information

The Office of Behavioral Health has published guidelines and a handbook for Certified Addiction Counselors (see <https://drive.google.com/file/d/0B1-ZOVijYoDOVF6RjBweXJuRDVaWm5NcnBOclVnQkxZQ3ow/view>). The guidelines serve as the basis for the specific learning outcomes assessed by students completing the proposed program. They are as follows:

Certified and licensed addiction counselors possess a body of knowledge, skills, training and work experience in the treatment of addictive behaviors that distinguishes the addiction counseling profession from other health care professions. In order to practice as an Addiction Counselor in the State of Colorado, students must obtain certification as follows:

Certified Addiction Counselor Level I (CAC I), defined as entry-level certification, is achieved by completing required coursework from approved trainers (currently available through the Certified Addiction Counseling Concentration offered to undergraduate psychology majors), passing a state-level exam, and completing 1000 hours of supervised work in the field (this certification is not part of the Masters in Addiction Counseling Program, instead it serves as a pre-requisite for admission to the program).

Certified Addiction Counselor Level II (CAC II) is defined as a counselor who may conduct addiction treatment services independently and may perform the complete range of duties associated with addiction treatment, with the exception of clinical supervision. This level of certification is obtained by completing required coursework and an additional 2000 hours of clinical practice, along with passing a state-level exam. Students completing the Masters in Addiction Counseling Program at CSU will complete all of the required coursework for this certification as part of completing the program.

Certified Addiction Counselor Level III (CAC III) has the authority to practice independently and assume clinical supervision duties. This level of certification is obtained by completing required coursework and completing an additional 2000 hours of supervised clinical work. Students completing the Masters in Addiction Counseling Program at CSU will complete all of the required coursework for this certification as part of completing the program.

Licensed Addiction Counselor (LAC) is a credentialing level that requires a clinical Master's degree, proof of passing a national exam, and completion of all requirements for a CAC III. Students completing the Masters in Addiction Counseling Program at CSU will complete all of the required coursework necessary in an applicable program to be eligible to become a LAC.

Affected Departments

- Attach File(s) [Addictions Counseling Cover Page.docx](#)
- Attach File(s) [Masters in Addiction Counseling Phase 1 Proposal.docx](#)
- Attach File(s) [Masters in Addiction Counseling Phase 2 Proposal.doc](#)
- Attach File(s) [CoSFP Approval - MAC Plan C.doc](#)
- Attach File(s) [psm-addictcounsel_150416n.pdf](#)
- Attach File(s) [UCC minutes150911.pdf](#)

MEMORANDUM

DATE: 11-7-2016

TO: Mary Stromberger, Chair
Faculty Council

FROM: Matt Hickey, Chair
Committee on Teaching and Learning

SUBJECT: Proposed revision to the Section I.11 – Students Called to Active Duty – of the *ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL*

The Committee on Teaching and Learning moves that Faculty Council adopt the proposed revisions to Section I.11, Students Called to Active Duty, of the *ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL* as follows:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

I.11 Students Called to Active Duty (~~last revised May 5, 2005~~)

In response to military action declared by the President of the United States or Congress in which United States forces are being called into active duty, the University shall apply this policy for the duration of such actions, and the Adult Learner and Veterans Services (ALVS) Center for Advising and Student Achievement (CASA) shall execute it.

Any student called to active military duty should visit ALVS for consultation. ~~may, upon presentation of a copy of his or her orders to CASA, be given a grade of Incomplete in courses for which she/he is registered. The student or his or her designate may make this request in person, by letter, or by telephone. However, the request will not be processed by CASA until a copy of the orders are received.~~ The ALVSCASA advisors will counsel with the student or his or her designate and the student's instructors to select the option (either withdrawal from the University, cancellation of courses, or taking of an Incomplete) that is most appropriate to that student's situation. (Note: The ALVSCASA cannot disclose personally identifiable educational information with a third party, even a spouse or other designee, without a signed FERPA Release Form. The FERPA Release Form authorizes ALVSCASA to disclose the student's educational information to his or her designee. (See Section I.2.). Additional details are provided in the General Catalog section on University Withdrawal for Call to Active Duty (<http://catalog.colostate.edu/general-catalog/academic-standards/registration/#university-withdrawal>).

If the student chooses to withdraw from the University as a result of an undetermined amount of time required away from his or her studies during military service, the tuition paid for the semester will be refunded. If the student opts for a grade of Incomplete for the course, tuition will not be refunded. The grade of Incomplete shall remain on the student's record for a period not to exceed one year following the end of the semester in which the student re-enrolls at

Colorado State University. By this date, the grade will be changed by the instructor or department head of record, or it will convert to a grade of "F." It will be the responsibility of ALVSCASA personnel to track these students and to keep the Office of the Registrar notified of the status of these students, since the time period for which the grade of Incomplete may remain on the record may vary from the normal University time limits for resolution of grades of Incomplete.

Rationale:

The proposed revisions reflect the current process that CSU follows to assist students called to active duty. Assistance is provided by the Adult Learner and Veteran Services office, not by CASA.

MEMORANDUM

DATE: 11-7-2016

TO: Mary Stromberger, Chair
Faculty Council

FROM: Matt Hickey, Chair
Committee on Teaching and Learning

SUBJECT: Proposed revision to the *GENERAL CATALOG* – University Withdrawal for Call to Active Duty

The Committee on Teaching and Learning moves that Faculty Council adopt the proposed revisions to the *GENERAL CATALOG*, University Withdrawal for Call to Active Duty, as follows:

Additions are underlined, and deletions are indicated by ~~strikeouts~~.

University Withdrawal for Call to Active Duty

Called to Active Military Duty

CSU will assist any student called to active military service with reasonable accommodations and in making the best possible transition. As a primary point of contact, students are encouraged to work with Adult Learner and Veterans Services (ALVS) ~~and the Center for Advising and Student Achievement (CASA)~~ in order to review all options prior to leaving CSU. Depending on when in the semester the student is called to duty, different options may be available including University withdrawal, late withdrawals, or incompletes.

~~If the student chooses to withdraw from CSU as a result of the amount of time required away during military service, upon presentation of military orders, the tuition paid for the semester will be refunded. All students should request a University Withdrawal on RAMweb and then contact CASA to present their military orders.~~

~~If most of the semester in which a student is called to active duty is complete, the student may work with individual instructors to assess whether or not incompletes are a viable option. ALVS will assist students in this process. At the discretion of the instructor, a temporary grade of "I" may be assigned to a student passing a course. The student and instructor will complete a contract for course completion. The student called to military duty will have an extended time allowed for course completion, that being one full year after the student has returned to CSU. There are no refunds associated with receiving incompletes and no fees associated with completing those courses.~~

Students anticipating encountering a different scenario during the semester, such as being gone for a limited amount of time; are encouraged to work with ALVS in order to explore work-out

reasonable accommodations in her/his courses or selected withdrawals from individual courses.

University Withdrawal for Call to Active Duty:

1. To complete a University Withdrawal a student should do so online, through RAMweb. ~~For more information, contact Center for Advising and Student Achievement (CASA) located in the TILT Building, 801 Oval Drive, to meet with an advisor. Walk-in hours are Monday through Friday, 10:00 to 2:00. If you prefer, you can make an appointment by calling (970) 491-7095.~~
2. ~~After requesting the University Withdrawal online, present your orders to CASA to that the tuition appeal can be expedited at that time.~~ Ideally, you will have your deployment orders in hand when you visit ~~CASA~~ ALVS. If you do not have your orders with you, or can only complete the withdrawal over the phone, then you can ~~fax~~ submit the orders to ~~CASA~~ at (970) 491-1133 ALVS. When ~~CASA~~ ALVS receives the orders, your tuition assessment will be adjusted to 0%.
3. If you are deployed between academic terms (for example, at the end of the semester or over the summer), you do not need to withdraw online or contact ~~ALVS~~ ~~CASA~~ to withdraw; however, you do need to be sure you have cancelled your registration for the upcoming term. You may cancel courses on RAMweb.
4. Graduate students: Please be sure to review your options for Continuous Registration versus the Graduate Form IB (Graduate Application for Readmission) as you make arrangements for your deployment.
5. Short-term deployments may not require a University Withdrawal, depending upon the length of the deployment and when in the semester it occurs. Students given orders for a short-term deployment should work directly with their instructors, who are strongly encouraged to accommodate deployed students with a reasonable plan for making up work. Students who are advised they may be assessed a penalty for the absence should contact Adult Learner and Veteran Services (ALVS) to discuss their options. If you have any questions about the withdrawal process, be sure to speak to ALVS ~~a CASA advisor.~~

To return to CSU (whether you were deployed during the academic term or between terms):

1. Returning undergraduate students should go to the Admissions website for information on the Undergraduate Intent to Return process.
2. The Intent to Return form asks you which semester you plan to return to CSU. As soon as you know when you will return, you should submit the form so that you can register for classes in a timely manner. Please note the relevant application deadline. Keep your academic advisor apprised of your plans—by phone or email if necessary—so that your advisor can make sure that you have a schedule figured out for your returning semester.
3. Returning graduate students who have not utilized Continuous Registration must complete and submit a Graduate School Form 1B (Graduate Application for Readmission) and a copy of the deployment orders in order to have the \$150 readmission fee waived.
4. Graduate students who choose to utilize Continuous Registration during their deployment are not required to reapply when they return, but they will be charged \$150 and the University Technology Fee per academic term that they are away, and the continuous registration fee is NOT waived for deployment.

Important note: If you were admitted to CSU and were not able to enroll due to deployment, you may be required to submit a new application for admission and new supporting documents depending upon your original term of admission. Enrollment deferrals of up to one year beyond the original term of admission are allowed in such cases but must be arranged in advance; deadlines apply.

If you have questions about the return process (for enrolled students) or about obtaining an enrollment deferral (for newly admitted students), please contact the Office of Admissions at admissions@colostate.edu.

Rationale:

The proposed revisions reflect the current process that CSU follows to assist students called to active duty. Assistance is provided by the Adult Learner and Veteran Services office, not by CASA. The proposal also clarifies that the continuous registration fee is not waived for graduate students on continuous registration while away on active duty.

MEMO

TO: Mary Stromberger, Chair, Faculty Council

FROM: Bill Sanford, Committee on Scholarship, Research and Graduate Education

DATE: November 3, 2016

RE: Revisions to the *Graduate and Professional Bulletin* –
Graduate Study

THE COMMITTEE ON SCHOLARSHIP, RESEARCH AND GRADUATE EDUCATION MOVE THAT FACULTY COUNCIL ADOPT THE REVISIONS TO SECTION: “GRADUATE STUDY “– OF THE *GRADUATE AND PROFESSIONAL BULLETIN* TO BE EFFECTIVE UPON FACULTY COUNCIL ADOPTION EFFECTIVE IMMEDIATELY AS FOLLOWS:

ADDITIONS - UNDERLINED - DELETIONS ~~OVERSCORED~~

GRADUATE STUDY

- Requirements for All Graduate Degrees
- Evaluation of Graduate Students and Graduate School Appeals Procedure
- Master's Degrees
- Ph.D. Degree
- Graduate Specializations
- Graduate Certificates
- Dissertation and Thesis
- Graduation Procedures
- Inter-University Graduate Programs

Within graduate degree programs, certain well-defined “specializations” may be offered. A Graduate Specialization is a formal Faculty Council **approved** program with a defined curriculum addressing a specialty within one of the graduate degree programs. **Specializations are automatically listed on transcripts.** Please visit the Graduate School website for a listing of **degrees and available specializations.**

Rationale:

- The above paragraph about Graduate Specializations was previously listed in the Graduate & Professional Bulletin (G&PB); however, it did not get transferred into the online version of the G&PB in the Catalog.
- **There is no description of what a specialization is in the Graduate & Professional Bulletin; therefore, the paragraph would give an introduction to specializations. Additionally, a link would be provided to the Graduate School website where a list of current specializations can be found.**
- It would be helpful to have a brief overview defining specializations since many departments ask about them and this is an effective way to provide information.

- The Graduate & Professional Bulletin does not currently list the specializations. There is no plan to request that the specializations be listed in the G&PB.
- (Prior to the online version of the General Catalog and transfer of the Graduate & Professional Bulletin into the General Catalog, a list of graduate degree programs, and a list of specializations were included in the G&PB. It was decided by a large group of individuals reviewing copy for the online version of the Catalog that these lists would not be included in the G&PB once it moved to online status.)