

PLEASE NOTE: Members, when addressing Faculty Council, please stand and identify yourselves. Guests wishing to speak please fill out a guest card to be handed to the Chair prior to speaking.

PLEASE NOTE: Members planning to introduce amendments are requested to provide copies to the Faculty Council Office, 18A Administration, at least 24 hours before this meeting.

AGENDA
Faculty Council Meeting
October 6, 2020 – 4:00pm – Microsoft Teams

FACULTY COUNCIL AGENDA ITEMS:

I. FACULTY COUNCIL AGENDA – October 6, 2020

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – November 3, 2020 – Microsoft Teams – 4:00pm
2. Confirmation of Faculty Council Registered Parliamentarian --- Lola Fehr
3. Confirmation of Faculty Council Executive Assistant – Amy Barkley

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting – September 1, 2020 (pp. 3-18)
2. Executive Committee Meeting – August 25, 2020 (pp. 19-31)
3. Executive Committee Meeting – September 8, 2020 (pp. 32-48)
4. Executive Committee Meeting – September 15, 2020 (pp. 49-64)
5. Executive Committee Meeting – September 22, 2020 (pp. 65-76)

C. UNFINISHED BUSINESS

1. Return to postponed discussion on Committee Annual Reports
 - i. Faculty Council Standing Committee 2019-2020 Annual Reports (pp. 77-131)
 - a. Faculty Council Report to the Board of Governors (pp. 77-85)
 - b. Committee on Faculty Governance (pp. 86-87)
 - c. Committee on Intercollegiate Athletics (pp. 88-90)
 - d. Committee on Libraries (**pending**)
 - e. Committee on Non-Tenure Track Faculty (pp. 91-101)
 - f. Committee on Responsibilities and Standing of Academic Faculty (p. 102)

- g. Committee on Scholarship, Research, and Graduate Education (p.103)
- h. Committee on Scholastic Standards (pp. 104-106)
- i. Committee on Strategic and Financial Planning (pp. 107-109)
- j. Committee on Teaching and Learning (pp. 110-116)
- k. Committee on University Programs (pp. 117-120)
- l. University Curriculum Committee (pp. 121-131)

D. CONSENT AGENDA

1. UCC Minutes – August 28, September 4, 11 & 18, 2020. UCC Minutes approved by Executive Committee on behalf of Faculty Council. (pp. 132-146)

E. ACTION ITEMS

1. Revisions to the *Graduate and Professional Bulletin*: The Advisory System – Committee on Research, Scholarship, and Graduate Education, Melinda Smith, Chair (pp. 147-148)
2. Revisions to the *Graduate and Professional Bulletin*: Inter-University Graduate Programs – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair (pp. 149-150)
3. Motion for Graduate Positions on Standing Committees – Committee on Faculty Governance – Steve Reising, Chair (p. 151)
4. Motion for Faculty Council Standing Committee Representatives – Committee on Faculty Governance – Steve Reising, Chair (p.152)
5. Title Change to All-University Core Curriculum (AUCC) Category 1C – University Curriculum Committee – Brad Goetz, Chair (p. 153)

F. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President Report – Mary Pedersen
 - i. Town Hall Q&A
2. Faculty Council Chair Report – Sue Doe
3. Board of Governors Report – Stephanie Clemons

G. DISCUSSION—CoNTTF Proposal and CoFG Identification of Issues

H. FACULTY LIGHTNING ROUND PRESENTATIONS

1. Ruth Hufbauer
2. D-L Stewart

To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, e-mail immediately to Amy Barkley.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions ~~over-seered~~.

Minutes
Faculty Council Meeting
September 1, 2020 – 4:00pm – Microsoft Teams

CALL TO ORDER

Chair Doe called the meeting to order at 4:04p.m.

Chair Doe: Welcomed everyone to the first Faculty Council meeting. Introduced herself as Chair of Faculty Council, Stephanie Clemons as Board of Governors Representative, and Amy Barkley, new Executive Assistant.

Chair Doe: Referenced student enrollment being down and the complicated situation, as well as difficulties teaching this fall, trends related to “flipped classrooms”. Briefly discussed the agenda today. Talked about the resources available on the Faculty Council website. Expressed hope that these materials will be helpful. Congratulated everyone on completing their first week of classes and hopes everyone is doing well.

FACULTY COUNCIL AGENDA ITEMS:

I. FACULTY COUNCIL AGENDA – September 1, 2020

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – October 6, 2020 – Microsoft Teams – 4:00pm

Chair Doe: Noted that the schedule for these meetings are available in the packet. Membership lists and parliamentary motions are also available in the packet.

2. Schedule of 2020-2021 Faculty Council Meeting Dates (pp. 3)
3. Faculty Council Membership for 2020-2021 (pp. 4-7)
4. Faculty Council Standing/Advisory Committee Membership for 2020-2021 (pp. 8-12)
5. Parliamentary Motions – Quick Reference (p.13)
6. Parliamentary Motions – What They Mean (p.14)
7. Faculty Council Resolution on Provost and Executive Vice President Rick Miranda (pp. 15-16)

8. CSU Fort Collins Faculty Council Officer Comment for BOG Public Form –June 5, 2020 (pp.17-18)

Chair Doe: Asked: Are there any questions regarding the above material? Hearing none, moved on to award presentations.

9. Presentation of Harry Rosenberg Award to Jenny Morse

Chair Doe: Presented Jenny Morse as the recipient of the Harry Rosenberg Award. Congratulated Jenny and thanked her for her service. Discussed a little history on this award. Jenny Morse is serving her fourth term on the Non-Tenure Track Faculty Committee. This award is to recognize her distinguished service. There will be a plaque made.

10. Recognition of Rita Knoll

Chair Doe: We wanted to recognize Rita Knoll for all her service to the Faculty Council. She served the Faculty Council from December 2013 to March 2020. Rita now works for the CU Medical program at CSU, and is working from the Fort Collins location, located on the 4th floor of the medical health center.

Rita Knoll: Thanked everyone and expressed sincere gratitude to the Faculty Council. Feels it was a privilege to work with such a dedicated group. Loves her new job, and expressed hope that people will come visit. She will be working in the office on Wednesdays.

Chair Doe: Thanked Rita and wished her all the best in her new position. Will get the plaque to her soon.

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting – May 5, 2020 (pp. 19-24)
2. Faculty Council Meeting – June 16, 2020 (pp. 25-30)

Chair Doe: Asked: Are there any corrections to be made to these minutes? Can we have a motion to approve these minutes?

Motion to approve made by Steve Reising and Marie Legare (second). Minutes unanimously approved.

C. CONSENT AGENDA

1. UCC Minutes – May 1 and 8, 2020. UCC Minutes were approved by Executive Committee on behalf of Faculty Council at the May 19, 2020 Executive Committee Meeting (pp. 31-28)

Chair Doe: Explained that these minutes were approved by Executive Committee on behalf of Faculty Council, and that this will sometimes happen with items that are time sensitive. Asked if Brad Goetz had any comments on these.

Brad Goetz: Nothing to comment on these.

Chair Doe: Please use the chat box to approve these University Curriculum Committee minutes. Requested yay's first, nay's second.

UCC minutes unanimously approved.

D. ACTION ITEMS

1. Welcome to President Joyce McConnell and Discussion

Chair Doe: We will begin with President McConnell, and are thankful she has joined us today. We would also like to introduce Yolanda Bevill, if she is on this call. Asked if President McConnell would like to introduce her.

President McConnell: Would love to introduce Yolanda, who is our new Vice President of University Communications. She has been working with the team since July 1st. Yolanda is from the University of Texas system, and has also worked in public service. Feels she is very aware of the concerns that faculty has about communication around pandemic preparedness, testing, and protocols.

Yolanda Bevill: Thanked Faculty Council for having her. Considers faculty the “boots on the ground” and help make everything run. Wanted to thank everyone for their work to get the semester started. Wants to improve internal communications at CSU. Feels we can use major improvement talking more effectively and efficiently across multiple platforms. Also wants to push out external communication in a pro-active way, with the goal to raise our profile regionally and nationally. Welcomes feedback and suggestions, and wants to know how faculty want to be communicated with. Encouraged Faculty Council members to reach out to her, and is looking forward to working with the Faculty Council.

President McConnell: Thanked Yolanda and expressed appreciation that she is here.

Vice President Bevill: Thankful to be here and is looking forward to the work to be done.

Chair Doe: We want to move to President McConnell due to time constraints. Was thankful for her presence at the June 16th Faculty Council meeting. Knows people will want to hear from her.

President McConnell: Thanked Chair Doe for having her. Wanted to start by thanking the faculty for their phenomenal work to get us to this point in the semester. Appreciated the work done in the spring and over the summer. CSU is down only a little bit in undergraduate and graduate enrollment, as well as overall enrollment. States this is really because of the faculty. Tells other presidents what phenomenal faculty we have. Wants Provost Pedersen to speak to other issues

once she is done with her report. Wanted to also thank Rick Miranda for all his years of service and commitment.

President McConnell: Has a small budget presentation, will be quick. We went to the Board of Governors in June and the budget was approved including some of the Board of Governors reserves and re-financing some of the CSU-Fort Collins debt. Did not have to take enormous budget cuts in this academic year. Wanted to also discuss where the state budget is, because the State of Colorado's budget process impacts our budget. CSU has been told to expect a 10% budget cut based on the FY 2020 budget. The governor cut the state education budget by 58%. Backfill permitted with CARES money, and we ended up with only a 5% cut. It was suggested we go back to the FY 2020 budget as a baseline and plan for a 10% cut. Created scenarios for a 5%, 10%, and a 20% cut. The state will be giving us another 5% cut based on FY 2020 budget and a 20% cut on the FY 2021 budget. The latter is a conservative budget process. Will be completing an inclusive budget process going forward. Census for student enrollment will close on September 9th. That will give us a more complete revenue picture, which will help us in making budget decisions. Our next Board of Governors meeting will be in October. Wanted to thank Stephanie Clemons for the incredible work she has done with the Board of Governors. Has been extraordinary in raising faculty concerns to the Board and representing Faculty Council well.

President McConnell: Wanted to thank any faculty who joined us for the racial justice rally last Friday. Lasted two hours in front of the Administration Building. Resolved at 8:30p.m. Student speakers were amazing. Had met with the organizers to discuss protocols regarding health and safety. For the most part, everything went pretty well. Everyone was social distanced and wearing masks, only a few instances where social distancing was not practiced. Speakers on steps were not sitting 6 feet apart. Will brief on free-speech rights as well as pandemic protocols.

President McConnell: Wanted to update everyone on progress with health and safety. Keeping track of active cases, we have had only 100 total COVID cases since we started counting in March 2020. Almost all of them were asymptomatic. Since we began operations on campus, only 24 students and 5 staff tested positive. All were contact traced and placed in quarantine if in close contact and to self isolate if they tested positive. In addition to the 5,000 people we tested in the first week, we will now be doing testing in a broader way. Tents will offer tests to students. This addresses the student concerns that may have been at a social gathering. The research faculty are working to determine viral loads around campus (e.g. part residence hall or class) to target the testing.

Provost Mary Pedersen: Thank you, President McConnell. It is a real honor to meet with you today. Looking forward to serving alongside the Faculty Council. Thanked Rick Miranda for his support and helping her transition, and for all his fundamental work he has left for me to step into. Congratulated him on the Resolution and congratulated Jenny Morse for her award and recognition.

Provost Pedersen: Deans are reporting that 64% (roughly 6,000) sections are in person or hybrid mode this fall. Working with leadership teams and deans to identify information around classroom health and safety protocols to communicate with faculty. New messaging coming out

when a positive case occurs in a classroom. In terms of testing, we are implementing increased testing Tuesday-Friday. We are trying to make it as convenient as possible. Goal is to keep the campus as safe and healthy as possible. Undergraduate enrollment is down 4%, graduate enrollment down 2%, overall degree-seeking enrollment down 3.5%, and overall enrollment is down 5%.

Provost Pedersen: There is a pandemic meeting every Friday. Health and wellness continues to be the topic, specifically support needed. Have had two Town Halls that were very well attended. Want to hold another for faculty to discuss their concerns and how we can help.

President McConnell: Asked: Do we have time for questions?

Chair Doe: We have about 10-12 minutes for questions. Asked Faculty Council members if they have questions, discussed how to do this through the chat.

Antonio Pedros-Gascon: Can you please give us any update on the investigation related to what was reported by the Coloradoan? Any date we can know we have a report back?

President McConnell: Thanked Antonio for his question. We have a general counsel talking with investigators to make sure it is as neutral as possible. The OGC may have a report in a week or two after Labor Day. It is unclear when the full report will be completed. Have asked OGC to ask the investigators if we can have a firmer date. Will let you know once I have it.

Chair Doe: Thank you, Antonio. Any other questions?

Karen Barrett: Thanked President McConnell for the informative reports. Noted that she is on the faculty of School of Public Health. Expressed concern about aerosol contact typical in a classroom, including airborne transmission of very small particles. Had looked on the website with regards to air purity and airborne transmission, and it did not seem like a whole lot of attention had been paid to the public health aspect of airborne transmissions. Could either President McConnell or Provost Pedersen provide more information?

President McConnell: Provost Pedersen has been working more directly with researchers. Asked if she could speak to this.

Provost Pedersen: We created information on ventilation that was submitted through the deans. This has been a big topic of discussion. The CSU classroom ventilation precautions include daily flushing of buildings with regards to filtration and following ASHRAE recommendations. We look at ventilation and airflow. We are working with the utilities team to maximize ventilation potential in each building. This is an important issue. We understand the critical role of this issue. There is a one page summary on the website of what we have been doing with regards to ventilation, including guidelines being followed.

Barrett: Did not see a sheet on the website, but had not seen that anyone health-related had been consulted for this. Discussed contact tracing guidelines for six feet and in the classroom setting.

Provost Pedersen: Yes, information is changing. Have been proactive about following up with students even if they were more than 6 feet away. Have expanded on that.

President McConnell: Response around classroom contact tracing is being updated every day. Proximity is just one factor.

Chair Doe: Let's move on to Silvia Canetto.

Silvia Sara Canetto: Thanked both President McConnell and Provost Pedersen for their reports. Wanted to follow up on athletic subsidies.

President McConnell: Thank you for asking. Cannot answer question right now, the athletic budget has been disrupted due to the pandemic. Without understanding revenue, we can't address the question. The Mountain West Conference is working on telling us if we will have any revenue from media rights. Would be happy to give a report at the next Faculty Council meeting depending on information that comes forward.

Chair Doe: Brad Conner has a question.

Brad Conner: Wanted to follow up on police and practices on campus. Any updates on the report due back in August?

President McConnell: Yes, should have included this in earlier statement. Rico Munn, Chair of Task Force, did file a preliminary report. The report was only preliminary because the students who we asked to participate were not available. They are now attending. The first item that the task force needed to determine was whether they wanted input from the CSUPD. They decided that they did not want representation from the CSUPD, but requested a liaison from them instead. The preliminary report was focused on that decision and the integration of students. Would you like an update when I receive one?

Brad Conner: Yes, I would like an update but can't speak for Faculty Council. Feels invested in this issue and would like to know more.

Chair Doe: Asked: Are there any other questions? Thanked both President McConnell and Provost Pedersen for joining the meeting. Faculty appreciates hearing from both of you directly. Provost Pedersen will be present at most Executive Committee and Faculty Council meetings, and invited President McConnell to join us whenever she is available.

President McConnell: Thankful for the opportunity. Thanked faculty again for all they have done and all they will do this year as we work through our challenges. Asked to stay on the meeting a while longer.

Chair Doe: Absolutely.

President McConnell: Thank you.

2. Election – Faculty Council Vice Chair – Committee on Faculty Governance
 - a. Candidate Statement – Ruth Hufbauer (p. 39)
 - b. Candidate Statement – Steve Reising (pp.40-41)

Chair Doe: Normally we have these elections in March. Sue James has moved into a new position as Vice Provost for Faculty Affairs, and is no longer eligible to serve in as Vice Chair. We wish her all the best. We have two candidates, Ruth Hufbauer and Steve Reising. Hopeful we can elect a Vice Chair today. We can also accept nominations from the floor. Invited nominations from the floor.

Joseph DiVerdi: Would like to self-nominate. Associate professor at CSU with a fair amount of service. Would like the opportunity to represent faculty in this capacity. Is also the Chair of the Committee on Strategic and Financial Planning.

Chair Doe: Expressed appreciation for the self-nomination. Would be honored to work alongside him. Must declare nomination out of order. As a non-tenure track faculty member, does not meet the requirements to be Vice Chair. While we cannot accept the nomination, it would be good to schedule a Faculty Council discussion to talk about eligibility requirements.

DiVerdi: Acknowledged, Sue. Will look forward to discussing at a future time.

Chair Doe: Turning over to Leo Vijayasaraty, who will be leading and conducting our election. Thanked Committee on Faculty Governance for coming up with a way to run this election.

Leo Vijayasaraty: The process is simple. Will post a link to the ballot in the chat box, where you can click on the link and vote for one of the candidates. Discussed process for including name in order to note eligible voters. You have a minute and then we will announce the results.

Vijayasaraty assisted a few people who had difficulty with the links.

Vijayasaraty: Announced the winner as Ruth Hufbauer. Thanked everyone for participating in the election.

Ruth Hufbauer: Thanked everyone. Looking forward to serving with Chair Doe.

Chair Doe: Thanked Ruth, and thanked Steve for putting forth his candidacy and for all the work he is doing for the Faculty Council. Will move to Steve Reising for the next item on the agenda.

3. Election – Faculty Council Standing Committee Nominees – Committee on Faculty Governance (p. 42)

Steve Reising: Congratulated Ruth. Motion to approve the nominations of the five candidates for the standing committees.

Chair Doe: Do we need a motion for this?

Melinda Smith: I believe Steve motioned, I second.

Jason Bernagozzi: Second.

Carole Makela: Second.

Chair Doe: Please use the chat box to vote yes or yay on this motion. Asked for nay's second.

Chair Doe: Unanimous approval for standing committee nominees. Thanked Steve for putting forth this list of nominees.

4. New Degree: Doctor of Occupational Therapy (O.T.D.) –
Approved by Executive Committee at meeting on August 18, 2020
– Ready to Sustain Debate (pp. 43-48)

Chair Doe: Called upon Brad Goetz to talk about this degree. Expressed hope that we can get this going for the department.

Brad Goetz: As in report. Moved that Faculty Council adopt this new Doctor of Occupational Therapy.

Chair Doe: Reminded people that this does not require a second since this was approved by the University Curriculum Committee. Do we have any questions? Noted that someone from the department was in the meeting and asked if they wanted to speak to it.

Aaron Eakman: Yes, thank you, I support this degree.

Chair Doe: Move to approve this degree.

Motion approved of Doctor of Occupational Therapy.

5. Title IX Appendices Changes – Committee on Responsibility and Standing of Academic Faculty – Marie Legare, Chair (pp. 49-72)

Chair Doe: Asked Marie Legare to discuss the Title IX changes.

Marie Legare: Thanked Chair Doe. Changes have been made to the appendices based on legislative changes and federal mandates. The appendices have been split into two due to the two topics including sexual harassment. Discussed how the appendices will be split, which will require the re-ordering. Since appendices are university policy, we can really only vote yes or no to include it in the Faculty Manual. Assured everyone that Chair Doe and legal council have been working on this change to make sure it is congruent with new legislation.

Chair Doe: Does anyone have any questions? Marie, there was an Executive Committee question that came up about why track changes were not shown.

Legare: The edits were so large that it was difficult to show as track changes. Because of federal regulations, a lot of Appendix 1 and 2 had to be re-worded in such a way that they had to be completely re-written.

Chair Doe: We do not have much choice as these are federal mandates, only how they appear in the Faculty Manual. That is the substance of the change, pretty substantial. Asked: Does anyone else have any questions?

Chair Doe: Can we have a motion to accept these changes?

Legare: Moved.

Pedros-Gascon: Second.

Makela: Second, to inclusion in the Manual and re-ordering.

Chair Doe: Title IX Appendices changes approved and will appear in the Faculty Manual as described. Thanked everyone.

E. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President Report – Mary Pedersen

Chair Doe: Invited Provost Pedersen back if she had anything more to report.

Provost Pedersen: Nothing to add to report given earlier in meeting.

2. Board of Governors Report – Stephanie Clemons (pp. 73-74)

Stephanie Clemons: Please accept report as submitted. Asked: Are there any questions about the report? Hearing none, went back to Chair Doe.

3. Faculty Council Chair Report – Sue Doe

Chair Doe: We are doing well on time. Will take a few minutes to discuss who Faculty Council are. The definition is provided on the Faculty Council website. Our Faculty Council has an opportunity and responsibility to shared governance. Discussed the three phases of Faculty Council's history: self improvement, development of code, and elected faculty members. Have included a fourth phase which includes the current time: a shift in university funding models and reductions in state funding in context of highly dynamic culture change. Also noted the importance of the land grant mission.

Chair Doe: Was part of the Recovery Advisory Committee, and has been a part of the Teaching Continuity Committee, Council of Deans, and Executive Leadership Team since starting as the

Faculty Council Chair on July 1st. Was on a budget recovery committee from March until June. All that budget work really matters. The campus was taking on a huge challenge with the pandemic. The Board of Governors heard our seriousness and partnership from the campus. Now meeting nearly every day with the Teaching Continuity Committee to address challenges we would be facing with in-person, hybrid, and remote context. We continue to work on these efforts.

Chair Doe: Have been visiting all the standing committees. Will be meeting with all of them by the end of September. Discussed task forces, lightning rounds, and the Laps and Chats. Hopes for this year and have begun to launch task forces to bring current issues to Faculty Council. Will also introduce lightning rounds talks at the end of Faculty Council meetings. Laps and Chats are taking place on Thursday afternoons at 3:00p.m. Don our face coverings, and happy to walk or jog with you around the Oval to chat.

Chair Doe: Working with Stephanie Clemons to help make better connections with the Board of Governors. Would like to invite Board of Governors members to Faculty Council meetings. Working to secure their responses and RSVPs to meetings as soon as possible.

Chair Doe: Elaborated on the task forces. Task forces would meet from mid to late September until the end of the semester. The idea is to infuse new life via the task forces. We have many university concerns and hope to expand faculty engagement in shared governance. Want to help others become familiar with our work. The first idea for a task force is with regards to information technology. We want to work with IT to address faculty concerns regarding IT. Working with Brandon Bernier to address these concerns. Other task forces include intellectual property of faculty and President McConnell's annual evaluation. Please let Chair Doe know by September 7th if you are interested in being a part of one of these task forces. What is another faculty commitment? Want to address non-tenure track faculty eligibility for Faculty Council leadership positions.

4. Faculty Council Standing Committee 2019-2020 Annual Reports
 1. Faculty Council Report to the Board of Governors (pp. 75-83)
 2. Committee on Faculty Governance (84-85)
 3. Committee on Intercollegiate Athletics (pp. 86-88)
 4. Committee on Libraries (**pending**)
 5. Committee on Non-Tenure Track Faculty (pp. 89-99)
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 8. Committee on Scholastic Standards (pp. 102-104)
 9. Committee on Strategic and Financial Planning (pp. 105-107)
 10. Committee on Teaching and Learning (pp. 108-114)
 11. Committee on University Programs (pp. 115-118)
 12. University Curriculum Committee (pp. 119-129)

Chair Doe: Noted that these reports are available in the packet. Encouraged everyone to read through these, Thanked all these standing committees and their members for all their tremendous work they do throughout the year on our behalf.

Antonio Pedros-Gascon: Did we not receive the standing committee reports? Can we move to postpone? Members should be allowed to ask questions regarding these documents.

Chair Doe: Can we have a motion to postpone the standing committee reports until the next Faculty Council meeting?

Marie Legare: Second.

Motion unanimously approved to postpone these reports until the next meeting. These will be placed on the agenda for the October 6, 2020 Faculty Council meeting.

Chair Doe: Now we invite our faculty presentations. We hope that these help campus and others to know what we do at CSU. Invited everyone to listen to these presentations.

F. DISCUSSION

a. Lightning Round Presentations

1. Ed Hall – Associate Professor of Ecosystem Science and Sustainability

Chair Doe: Thanked Ed for joining us and looked forward to hearing from him. Asked him to introduce himself and the work he is doing.

Ed Hall, Associate Professor of Sustainability and Ecosystem Science in the Warner College of Natural Resources. Resident SoeGes Fellow for this year. Discussed Tilapia Farms in Honduras from Lake Yajoa that was being negatively impacted by tilapia farming despite meeting certification requirements. There has been a deterioration of water quality over the past few years, which has led to a national debate in the country of Honduras. There are challenges to working in Honduras because of a lack of recent data. Received a handwritten notebook from a retiring researcher that had handwritten data for the past 3 years on the lake. Recruited students to partner with a nonprofit to find out what is happening with the lake, and developed a study that has tested 1,274 samples so far. The goal is to work to ensure the eco-system of the lake is better cared for and can still allow tilapia farming.

Chair Doe: Thanked Ed for putting the presentation together and for joining us.

2. Dan Beachy-Quick – Professor of English, University Distinguished Teaching Scholar and Monfort Scholar

Chair Doe: Now we will go to Dan Beachy-Quick. Dan is a poet, essayist, and translator. Recently listed for a national book award, is a distinguished teaching scholar, and Monfort scholar. Is now serving as assistant chair of the Department of English.

Dan Beachy-Quick: Thanked Chair Doe for inviting himself and Ed, and opening up this opportunity for faculty to come and discuss what they are doing. Read two poems to Faculty Council. One poem was translated from ancient Greek by him, the other he wrote. Discussed how he wanted to start translating to get closer to words. Exploring poetry as a “made thing”.

Chair Doe: Thanked both Dan and Ed for joining us and for the beautiful poetry.

Chair Doe: Do we have a motion to adjourn this meeting?

Stephanie Clemons: Moved.

Meeting was adjourned at 6:01p.m.

- Sue Doe, Chair
- Sue James, Outgoing Vice Chair
- Stephanie Clemons, BOG Representative
- Amy Barkley, Executive Assistant

ATTENDANCE
BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING
2020-2021

Chair: Sue Doe
Executive Assistant: Amy Barkley
Professional Registered Parliamentarian: Lola Fehr
Vice-Chair: TBD
BOG Representative: Stephanie Clemons

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2022
<u>Jason Bruemmer</u>	Animal Sciences	2021
<u>Cynthia (Cini) Brown</u> (excused)	Bioagricultural Sciences & Pest Management	2021
Kelly Curl	Horticulture & Landscape Architecture	2022
Jim Ippolito	Soil and Crop Sciences	2023
Marco Costanigro	College-at-Large	2023
Bradley Goetz	College-at-Large	2022
Andrew Norton	College-at-Large	2023
Health and Human Sciences		
<u>Nancy Miller</u>	Design and Merchandising	2021

Raoul Reiser	Health and Exercise Science	2022
David Sampson	Food Science and Human Nutrition	2022
Karen Barrett	Human Development and Family Studies	2023
Bolivar Senior	Construction Management	2023
Aaron Eakman	Occupational Therapy	2023
Carole Makela	School of Education	2021
Shannon Hughes	School of Social Work	2022
Business		
Bill Rankin	Accounting	2023
Stephen Hayne	Computer Information Systems	2021
John Elder	Finance and Real Estate	2022
Yolanda Sarason	Management	2021
(substituting for Dawn DeTienne, on sabbatical for 2020-21)		
Engineering		
Kristen Rasmussen	Atmospheric Science	2021
<u>Margarita Herrera-Alonso</u>	Chemical and Biological Engineering	2022
Peter Nelson	Civil and Environmental Engineering	2021
Ali Pezeshki	Electrical and Computer Engineering	2022
Kirk McGilvray	Mechanical Engineering	2023
Thomas Bradley	Systems Engineering	2023
TBD	College-at-Large	2022
Steven Reising	College-at-Large	2022
J. Rocket Luo	College-at-Large	2022
Liberal Arts		
Mary Van Buren	Anthropology & Geography	2023
Jason Bernagozzi	Art	2022
Ziyu Long	Communication Studies	2022
Ramaa Vasudevan	Economics	2023
Tony Becker	English	2023
Albert Bimper	Ethnic Studies	2022
Maria Del Mar Lopez-Cabrales	Languages, Literatures, and Cultures	2022
<u>Jared Orsi</u>	History	2023
Michael Humphrey	Journalism and Technical Communication	2023
Wes Kenney	Music, Theatre, and Dance	2023
Moti Gorin	Philosophy	2022
Peter Harris	Political Science	2021
Tara Opsal	Sociology	2022
Ajean Ryan	College-at-Large	2023
Antonio Pedros-Gascon	College-at-Large	2023
Emily Morgan	College-at-Large	2023
Marcela Velasco	College-at-Large	2021
<u>Del Harrow</u>	College-at-Large	2021

Maura Velazquez-Castillo	College-at-Large	2021
Natural Resources		
Randall Boone	Ecosystem Science and Sustainability	2023
Chad Hoffman	Forest and Rangeland Stewardship	2023
David Koons	Fish, Wildlife, & Conservation Biology	2021
William Sanford	Geosciences	2023
<u>Alan Bright</u>	Human Dimensions of Natural Resources	2023
Natural Sciences		
<u>Jennifer Nyborg</u>	Biochemistry & Molecular Biology	2022
Melinda Smith	Biology	2021
George Barisas	Chemistry	2023
Ross McConnell	Computer Science	2022
Dylan Yost	Physics	2021
Silvia Sara Canetto	Psychology	2022
Mary Meyer	Statistics	2022
TBD	Mathematics	2023
Alan Van Orden	College-at-Large	2023
Anton Betten	College-at-Large	2022
Brad Conner	College-at-Large	2022
James Liu	College-at-Large	2023
TBD	College-at-Large	2022
Veterinary Medicine & Biomedical Sciences		
DN Rao Veeramachaneni	Biomedical Sciences	2022
Kevin Haussler	Clinical Sciences	2022
Elizabeth Ryan	Environmental & Radiological Health Sciences	2023
Tony Schountz	Microbiology, Immunology and Pathology	2021
Candace Mathiason	College-at-Large	2022
Marie Legare	College-at-Large	2023
Adam Chicco	College-at-Large	2022
Christianne Magee	College-at-Large	2022
Gerrit (Jerry) Bouma	College-at-Large	2021
Jennifer Peel	College-at-Large	2023
John Rosecrance	College-at-Large	2023
Sheryl Magzamen	College-at-Large	2023
University Libraries		
Linda Meyer	Libraries	2022
<i>Ex Officio</i> Voting Members		
Sue Doe	Chair, Faculty Council/Executive Committee	2021
TBD	Vice Chair, Faculty Council	2021
Stephanie Clemons	BOG Faculty Representative	2021
Steve Reising, Chair	Committee on Faculty Governance	2021

<u>Todd Donovan</u> , Chair	Committee on Intercollegiate Athletics	2021
<u>Jerry Magloughlin</u> , Chair	Committee on Libraries	2021
Jenny Morse , Chair	Committee on Non-Tenure Track Faculty	2021
Marie Legare , Chair	Committee on Responsibilities and Standing of Academic Faculty	2021
Melinda Smith , Chair	Committee on Scholarship, Research, and Graduate Education	2021
Karen Barrett , Chair	Committee on Scholastic Standards	2021
Joseph DiVerdi , Chair	Committee on Strategic and Financial Planning	2021
Shawn Archibeque , Interim Chair	Committee on Teaching and Learning	2021
<u>Mo Salman</u> , Chair	Committee on University Programs	2021
Bradley Goetz , Chair	University Curriculum Committee	2021
Susan (Suellen) Melzer	Committee on Non-Tenure Track Faculty	2021
Denise Apodaca	Committee on Non-Tenure Track Faculty	2021
Christine Pawliuk	Committee on Non-Tenure Track Faculty	2022
Ashley Harvey	Committee on Non-Tenure Track Faculty	2022
<u>Jamie Nielson</u>	Committee on Non-Tenure Track Faculty	2022
Leslie Stone-Roy	Committee on Non-Tenure Track Faculty	2022
Mary Van Buren	Committee on Non-Tenure Track Faculty	2023
Steve Benoit	Committee on Non-Tenure Track Faculty	2022
Natalie Ooi	Committee on Non-Tenure Track Faculty	2022
Pinar Omur-Ozbek	Committee on Non-Tenure Track Faculty	2023

Ex Officio Non-Voting Members

Joyce McConnell	President
Mary Pedersen	Provost/Executive Vice President
Brett Anderson	Special Advisor to the President
Kim Tobin	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Blake Naughton	Vice President for Engagement and Extension
Leslie Taylor	Vice President for Enrollment and Access
Susan James	Vice Provost for Faculty Affairs
Karen Estlund	Dean of Libraries
Brandon Bernier	Vice President for Information Technology
Kathleen Fairfax	Vice Provost for International Affairs
Yolanda Bevill	Vice President for University Communications
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
<u>Lynn Johnson</u>	Vice President for University Operations
James Pritchett	Dean, College of Agricultural Sciences
Lise Youngblade	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
<u>David McLean</u>	Dean, College of Engineering
Mary Stromberger	Dean, Graduate School

Ben Withers

Jan Nerger

Mark Stetter

John Hayes

Catherine Douras

Dean, College of Liberal Arts

Dean, College of Natural Sciences

Dean, College of Vet. Medicine & Biomedical Sciences

Dean, Warner College of Natural Resources

Chair, Administrative Professional Council

MINUTES

Executive Committee

Tuesday, August 25, 2020

3:00pm – Microsoft Teams

Present: Sue Doe, Chair; Stephanie Clemons, BOG Representative; Timothy Gallagher, Past Faculty Council Chair; Amy Barkley, Executive Assistant; Carole Makela, Health and Human Sciences; Antonio Pedros-Gascon, Liberal Arts; Linda Meyer, Libraries; David Koons, Natural Resources; Melinda Smith, Natural Sciences; Jennifer Peel, Veterinary Medicine & Biomedical Sciences; Yolanda Sarason, Business

Guests: Joyce McConnell, President; Mary Pedersen, Provost/Executive Vice President; Steve Reising, Committee on Faculty Governance Chair; Richard Eykholt, Committee on Responsibilities and Standing of Academic Faculty; Susan James, Vice Provost for Faculty Affairs/Outgoing Vice Chair

Absent: none

Chair Doe called the meeting to order at 3:04 pm.

Welcomed everyone to the Executive Committee Meeting. Welcomed President McConnell to the meeting and thanked her for her time.

Reminded everyone of Teams etiquette.

Will start with President McConnell so we are respectful of her time.

SEPTEMBER 1, 2020 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – September 1, 2020 – Microsoft Teams - 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – October 6, 2020 – Microsoft Teams – 4:00pm
2. Schedule of 2020-2021 Faculty Council Meeting Dates
3. Faculty Council Membership for 2020-2021
4. Faculty Council Standing/Advisory Committee Membership for 2020-2021
5. University Committees
6. Parliamentary Motions – Quick Reference
7. Parliamentary Motions – What They Mean
8. UCC Minutes – May 1 and 8, 2020. UCC Minutes were approved by Executive Committee on behalf of Faculty Council at the May 19, 2020 Executive Committee Meeting
9. Faculty Council Resolution on Provost and Executive Vice President Rick Miranda

10. CSU Fort Collins Faculty Council Officer Comment for BOG
Public Form –June 5, 2020

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting – May 5, 2020
2. Faculty Council Meeting – June 16, 2020

C. UNFINISHED BUSINESS

D. REPORTS TO BE RECEIVED

1. Faculty Council Standing Committee 2019-2020 Annual Reports
 - a. Faculty Council Report to the Board of Governors
 - b. Committee on Faculty Governance
 - c. Committee on Intercollegiate Athletics
 - d. Committee on Libraries
 - e. Committee on Non-Tenure Track Faculty
 - f. Committee on Responsibilities and Standing of Academic Faculty
 - g. Committee on Scholarship, Research, and Graduate Education
 - h. Committee on Scholastic Standards
 - i. Committee on Strategic and Financial Planning
 - j. Committee on Teaching and Learning
 - k. Committee on University Programs
 - l. University Curriculum Committee

E. CONSENT AGENDA

F. ACTION ITEMS

1. Election – Faculty Council Vice Chair – Committee on Faculty Governance – Steve Reising
 - a. Candidate Statement – Ruth Hufbauer
2. New Degree: Doctor of Occupational Therapy (O.T.D.)

G. DISCUSSION

AUGUST 25, 2020 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Minutes—August 18, 2020

Chair Doe: Are there any corrections?

No corrections requested so declared official.

II. Items Pending/Discussion Items

A. *Announcements*

Chair Doe: Will start doing “Laps and Chats” this Thursday at 3:30pm for an hour around the Oval. Invited anyone to join her for conversation during that hour.

Chair Doe: There will be a survey going out to faculty to see how things are going. Shawn Archibeque (Chair of the Committee on Teaching and Learning) and Doe are working on this.

1. The Next Executive Committee Meeting will be held on September 8, 2020 on Microsoft Teams – 3:00pm.
2. Presentation of Harry Rosenberg Trophy to recipient Jenny Morse

Chair Doe: We will be presenting the Harry Rosenberg Trophy to recipient Jenny Morse. We will be adding Rita Knoll to this award ceremony as well. Rita Knoll was past Executive Assistant for Faculty Council from 2013 through this past March. Would like to do a little bit of an award ceremony at the Faculty Council meeting next Tuesday, and include Rita.

3. Motion to nominate 5 Standing Committee Representatives – Steve Reising, Committee on Faculty Governance

Steve Reising joined us to discuss this motion. Chair Doe reminded everyone that we will have a Vice Chair election at the September 1st Faculty Council meeting. Asked Steve Reising to address the election and how it will be handled.

Reising: Announced that he is now one of the two candidates up for Vice Chair. The other candidate is Ruth Hufbauer. We have recruited Leo Vijayasarathy to help run the election. Vijayasarathy will send us a test using Qualtrics to conduct the votes. Only Amy Barkley and Vijayasarathy will have access to the names of the voting members, and only they will receive the results.

Stephanie Clemons: Stated there will be new Faculty Council members. May need a reminder about absentee or proxy votes.

Tim Gallagher: Proxy votes are not allowed, but substitutes may vote. Proxy votes are a violation of Robert's Rules of Order. The substitute will have full power to vote in their own full judgement.

Clemons: Follow-up question. Is substituting for her department representative, but wants to clarify she cannot vote twice.

Gallagher: Correct, not eligible to vote since already a member.

Reising: Will get an email together for clarification with Chair Doe to determine language regarding substitutes.

Chair Doe: Will meet off-line to discuss this.

Chair Doe: Do we have a motion for the new standing committee representative nominees to stand for election at the September 1st meeting?

Antonio Pedros-Gascon: Moved.

Melinda Smith: Second.

Motion passed to place this item on the agenda for September 1st Faculty Council meeting.

B. Action Items

1. Welcome President Joyce McConnell and Discussion

President Joyce McConnell thanked the Executive Committee for having her at the meeting. President McConnell participated in "move in" and visited with families as students moved in on Tuesday, August 25th. Stated she was happy and impressed with the move-in process and the testing that occurred. Move-in is usually two days, and this year, it was five days. Strict protocols were used. Noted that the COVID testing was going very well. They tested 4900 people so far, with only five positive cases, who were all students. Four of them were asymptomatic. All have been quarantined.

President McConnell: Everything depends on students and employees following protocols. Sent out email announcements last week. The challenge was laid out that this was on the students and employees if they want to stay on campus. Has been happy to see that everyone she has seen so far around campus have been in compliance with health protocols. Yesterday, all students she saw were wearing masks. Also went into a couple classes, all students there gave her strong ratings about being there. All students in Clark classroom said they were happy to be on campus face to face. Reports there was an 87%

decline in reported parties and incidents, a very steep decline from last year. Student activities were very limited this year. Ram Welcome was all virtual. All Housing and Dining staff, Student Affairs, Resident Hall, and COVID testing all contributed to this success. She saw a lot of enthusiasm that may wear down after a while, but will work on keeping up the importance of compliance.

Provost Mary Pedersen: We met with all the deans today. All deans were very positive about the first day. The teams have prepared, so most people are very encouraged by our start.

President McConnell: Happy about student behavior and the faculty did a great job with all they are doing for our students. Big shout-out. Also had the Commissioner of Higher Education and other legislators visiting on Day 1. They were impressed with all they saw on our first day at CSU Fort Collins.

Chair Doe: Thanked President McConnell for her kind words. Asked: How will CSU make the decision to go remote?

President McConnell: Provost Pedersen has led research teams to see what triggers will be. Asked Provost Pedersen to address this question.

Provost Pedersen: We have scenario planning this Friday. In addition, a small team has been pulled together to look at the data. They will follow the data and will continue to keep testing to help them make decisions. We are trying to stay at the front end to catch cases early to prevent future numbers of the virus. We are using the campus data and affluent data. We are in a unique situation to gather data. We are developing best case scenarios. We will have new data to share in a couple weeks.

President McConnell: Ultimately, the county gets to make the decision in the end. Poudre School District went remote amidst questions about whether CSU can make face-to-face classes work. President has contacted Poudre School District to learn more about how they determined the triggers that would affect their decision. Because we were able to receive our tests sooner, around 24-48 hours, we were more well-positioned to begin the semester in person. Poudre School District's testing turn around was much slower, which did not bode well for timely contact tracing. The difference in our approaches and testing resources put CSU in the driver's seat of determining our decisions based on three categories: testing and the reliability and confidence in testing, different triggers that need to be examined, and thinking creatively about the steps that need to be taken before going completely remote. Noted that the difference between March and now was testing, knowledge, and access to supplies. There are a lot of factors that support this decision making.

Jennifer Peel: Prefaced question with statement that she is an epidemiologist with public health. Asked what the process is for testing moving forward.

President McConnell: We have 2500 PCR (nasal swab) tests that we are deploying in a more targeted way. Rapidly pursuing a saliva test. There are two options right now: to buy a saliva test on the market, which wasn't an option in the spring, and to continue our own development of testing and validate our own saliva tests on campus. It is believed we can have saliva tests for our campus in 4-6 weeks. Will be using PCR to help bridge this gap. Looking at using indications of flares to test in more effective way based on results. Then do contact tracing and quarantining.

Provost Pedersen: Following scenario planning last Friday, Alan Rudolph is developing a strategy around the highest risk groups, such as residence hall personnel. The intent is to message carefully to those students who went to a party they "shouldn't have" and to make sure they can be tested immediately. Rudolph is looking at "leaky windows" of where the virus might emerge on campus, such as parties and residence halls.

President McConnell: States to Jennifer Peel that she would love to get her involved. We have a lot of researchers on the public side, but would like to get more public health people involved.

Peel: Happy to help.

President McConnell: Great.

Chair Doe: Asked if there were any other questions relating to COVID. Moved to budget questions. Asked: If there are mid-year budget revisions, when will they take place and will faculty be given advance notice?

President McConnell: Planned the budget out for a year to the Board of Governors. Only if state asks for mid-year budget cuts would we want to look at our budget differently. Has received no indication from the state that any cuts are being required. Will have an enrollment census on September 9th. The good news right now is that we are a little bit down, but that's all. Unless there is a big drop-off in enrollment and retention, we will be aligned with our projected budget. For FY 2022, state told us to expect a 10% budget cut to the FY 2020 budget. They cut us 58% this year, but backfilled 53% with CARES money. So, going back to 2020. The Board of Governors has asked us to not only consider both 10% and 20% calculation. We will wait for census and then will give a report to Board of Governors in October. We will have enrollment figures by then. We will also know more about state mid-year budget cuts.

Chair Doe: Provost Pedersen, usually the Provost gives budget draft reports to the Faculty Council. That has been a helpful exercise for Faculty Council to see the budget. We value the report.

Provost Pedersen: Would be happy to do this. Can give these reports starting in October.

Chair Doe: Asked where the athletics budget fits. Asked where it sits, where are those numbers and why do the numbers differ depending on the source. Asked if it was

possible to get an athletics report and an idea of what this budget is and its visibility. Are there obstacles about seeing the athletic budget from last year?

President McConnell: Had requested the athletic budget to be presented last year, but it didn't happen. It was determined during the meeting that it wasn't necessary. Fast forward to now, wants to set the stage for athletic budget. There will likely be no revenue for the entire academic year for athletics. It does not look like we will have athletic activities through December based on the Mountain West Conference. Was hopeful that maybe would come back in January, but is not sure if this is possible. Primary revenue is ticket sales and media rights, but will have no ticket sales. The Mountain West Conference is in the midst of negotiating media rights. The media companies are not sure they can give rights even if we do play in the spring. On the expense side, athletics is in the midst of cutting expenses. A large part of the budget is scholarships. We want to stand by the athletes and the scholarships will continue. We do not want to cut them. The NCAA came forward with a protocol that discusses scholarship retention. CSU made the decision to keep the scholarships before the NCAA decision. Salary reductions and furloughs are other factors we are looking at on the expense side. Once we get numbers we can share the budget more.

Chair Doe: Invites additional questions. No follow-up questions on budget, it seems. Another burning question is about hiring strategies, specifically higher administration positions. Asked about the need for more visible searches. How do you go about deciding when to hire from within versus an outside search. There is a perception that we hire internally quite a bit.

President McConnell: It is a great question. When I came here, was very surprised by the amount of internal hiring. Every search but one or two since I got here has been an open search. Has conducted many open searches for upper level positions that have opened recently, including some deans and the Provost. Created a new office, and for that Diana Prieto was an internal hire. On the other hand, the opening in Translational Medicine led to an open search. One promotion was Sue James to Vice Provost of Faculty Affairs. There was no search for two reasons: needed someone to move into that position inside of one month and we are in the midst of a pandemic, did not want Mary to do a search for nine months after she got here. This was an exception, as most other searches have involved a national search and OEO involvement.

Chair Doe: Antonio Pedros-Gascon would like to talk about something a bit different here: announced and unannounced searches.

Antonio Pedros-Gascon: Asked if these searches have been properly announced and public. Understands the pressure of the search. Feels not having open searches limits a more diverse group of candidates.

President McConnell: Agrees with Pedro-Gascon. This is one of the goals for the Search Committees. Have been opening searches and using a national firm. That is why we have a female Provost for the very first time, and Vice President for Communications is an

African American female. We have identified very diverse candidates. Are looking to fill more positions, and will fill them with interim people who will stay on until the positions are filled. These will be open searches.

Chair Doe: Tim Gallagher noted in the chat that Ellie Gilfoyle was Provost for several years.

Chair Doe: Moved onto the next question about shared governance. How do you see the Faculty Council sitting in the shared governance structure in this institution? This is your second year and we want to strengthen the vision of shared governance for faculty involvement and find that Faculty Council input is valued. As a group, we take the message that we want to strengthen shared governance and interest in it, as well as that Faculty Council members are themselves a part in developing this value. Executive Committee believes it is important to be involved in governance of this institution. What is your experience with past institutions and how might Faculty Council help in the visioning of shared governance?

President McConnell: In previous institutions, I was used to faculty being involved in working groups rather than using Faculty Council as a point of shared governance. Faculty Council members are so involved, different from where I was before. Philosophy of shared governance is that we are pulling people in all the time, and not just inside the Faculty Council. Allowing people in more conversations. This discussion may help expand and planning on how to have meaningful shared governance. I want to give Provost Pedersen a chance to say something as well.

Provost Pedersen: CSU has a similar structure to her previous institution. Discussed how the committees relate to the Faculty Council and how issues are brought to the attention of the Faculty Council.

Chair Doe: We have strong standing committee structures. Issues come up from the committees to the Executive Committee and then will be determined whether they are ready to go to Faculty Council for debate and discussion.

Provost Pedersen: Would like to discuss the most pressing issues that are coming to Faculty Council and to have a strong partnership with the council to make sure issues are being addressed. Would like both herself and President McConnell to be engaged in discussions that you want us to be involved in.

Chair Doe: Would like to talk to the Executive Committee about creating task forces. Interested in forming small groups for a short term engagement to address pressing issues and create a report for these issues. The idea is to deepen our ability to address some of the pressing issues in front of us. Specifically discussed a task force for IT needs, where faculty is valued and sought by the Interim director, Brandon Bernier.

President McConnell: I think this is critical. We had an IT partnership with faculty, and this is important in that it relates to the end user.

Provost Pedersen: Had a permanent faculty committee on IT. It is important to make sure teaching and IT are aligned.

Chair Doe: Asked for some parting words for the Faculty Council to help them continue to be a voice in this pandemic. Was thankful to be a part of the recovery team and the teaching continuity committee. Was a little surprised that there weren't more faculty involved. Goes back to shared governance. Asked: Could we address this as an objective and allow faculty to be more meaningfully involved in these conversations?

President McConnell: Announced: We have a coalition of students who are protesting this Friday from 2:30pm to 4:30pm. Has been talking with the organizer to balance public health protocols and the need for free speech. Will be at this gathering. They will gather at the Oval and then walk downtown. There will be educational opportunities and markers as they walk.

Chair Doe: Thanked President McConnell for coming.

President McConnell: Didn't know she was invited to Executive Committee before. Looking forward to Faculty Council meeting next week.

[Sue Doe notes after the meeting that Tim Gallagher made a standing invitation to President McConnell for Executive Committee meetings last year but the message seems to have not gotten to her.]

Chair Doe: Thank you, Provost Pedersen, for staying on. Only one hour to do a lot of work.

2. Title IX Appendices Update – Richard Eykholt, Committee on Responsibilities and Standing of Academic Faculty (pp. 12-36)

Richard Eykholt joined us to discuss the Title IX changes with Executive Committee.

Richard Eykholt: There were changes that were made to the Title IX policy as you can see in the rationale. In re-writing it, it is quite a bit different. OGC has written this new policy. Many groups have been consulted, including Tim Gallagher last year, Chair Doe, and it has been approved by the President and the Board. We need to split Appendix 1 in the Faculty Council Manual as they are two new policies now. The decision is now whether Faculty Council wants the new Title IX policy in the Manual. Eykholt then described the changes that will need to happen to the Manual because of the split and re-numbering.

Chair Doe: Clarifies that this is not up for debate as far as language goes, just how it goes into the Manual.

Pedros-Gascon: We are just offered the final version rather than language that shows track changes. Difficult to see revisions for discussion.

Eykholt: We do not always have the ability to edit Appendixes. It has been completely reorganized due to the Department of Education-based changes working from federal regulations. Because there were so many changes, the previous appendices will have to be completely struck out and re-written. Expresses that he understands the concern. We have no say in the policy. We just have the choice whether we want it in the Faculty Council Manual.

Carole Makela: Fully agree we want it referenced in the Manual. Easier for faculty. Has one editing note: on top of page 18, "Examples of Stalking Behavior", the sixth bullet point appears to need to be two separate ones.

Eykholt: Threats to harm, self, or others? And vandalizing others?

Makela: They should be two different bullets.

Chair Doe: Good catch!

Eykholt: This might have happened in cutting and pasting. Eykholt offers to contact Bob Schur to confirm it was a typo. Notes it shows in the policy library the same way. Will contact Bob Schur and bring it to his attention. Will let Chair Doe know so we can bring the change to the floor. Will be an easy correction to make. Thanked Carole Makela for pointing that out. Asked Antonio Pedros-Gascon if he answered his question.

Pedros-Gascon: Yes. This is a different type of process where there's no reference to previous wording.

Eykholt: Previous wording is still available in the Faculty Manual on the website. If preferable, suggested that Amy Barkley, Sue Due, or himself copy and paste the language and cross everything out for reference.

Chair Doe: Do we have a motion to put this on the agenda for Faculty Council. Is it ready to sustain debate?

Stephanie Clemons: Moved.

David Koons: Second.

Tim Gallagher: Also attempted second and reminded people that he is a non-voting member but is allowed to move motions and second.

Chair Doe: Are we ready to vote? Requested votes be placed in the chat.

Six yeas, one abstain. Motion passed to be placed on agenda for September 1st Faculty Council meeting. Will make every effort to get typo changed with Bob Schur prior to the meeting.

Motion for this passed.

Minutes later, Eykholt sent Chair Doe an email saying that the typographic error was confirmed by Bob Schur who encouraged us to make the change for the agenda for Faculty Council.

C. Reports

1. Provost/Executive Vice President Report – Mary Pedersen

Provost Pedersen had to leave the meeting early. Vice Provost for Faculty Affairs Susan James spoke in her place. Provost Pedersen would like to attend as many Executive Committee and Faculty Council meetings as possible, and Vice Provost James will attend in her place when she is unavailable.

Vice Provost James: First day of classes went fairly well. Referenced Provost Pedersen's earlier statements about how that was going. There was a concern about how long testing was taking, with a 72-hour delay. The testing firm they hired just went through an overload period. They are now back in sync with a faster response.

Chair Doe: Requested clarification on budget cuts that were mentioned earlier. Because we are doing a 5% cut is it just another 5%?

Vice Provost James: Yes.

Chair Doe: Cannot imagine what a 20% cut exercise might look like. The enrollment numbers were astonishingly good.

Vice Provost James: Yes, campus enrollment is only down about 5%. Will wait for census but things are looking good.

Chair Doe: Sounds like CSU Online is up by 6% and even more in credit hours. A chunk of that money goes back to departments. The budget does all appear to hinge on enrollment. Noted that transfer numbers are also up. Emphasized that the faculty efforts are the reason that students have decided they want to be here, Combination of face-to-face and online seemed to affect enrollment.

Vice Provost James: Wanted to comment on discussion about shared governance. It is an opportunity to have issues run through Faculty Council from Provost and President.

Chair Doe: Felt there was not enough representation of faculty on the working groups over the summer. It is possible that administrators felt they were sparing faculty so they could do their normal work over the summer, but Doe would have liked to see more

faculty in working groups and at a seat at the table. Would have liked some faculty influence in those conversations. Had so much information coming at us, if we would have been more involved, may not have felt as such a flurry and so confusing as we approached the start of classes.

2. Board of Governor's Report – Stephanie Clemons

No report at this time. Given last week.

3. Faculty Council Chair Report – Sue Doe

Chair Doe: On Monday, August 31st, I'm following the Tim Gallagher tradition to have a Parliamentary meeting. If you wish to attend, please let Chair Doe know. Amy Barkley will forward you the invitation. Feels it is important for as many people as possible to understand the Parliamentary procedures. New Faculty Council members will be invited as well.

Discussed earlier conversation around task forces. Possible task force around IT, which has been identified as an area of need. Feels there is a role for faculty to be involved in the conversation about IT. Idea of a task force is that they would meet in the fall, have a very clear mission. Head of IT is very interested in this conversation and eager to have the faculty voice involved.

Clemons: Used to chair Teaching and Learning Committee. Had been asked to be the voice of faculty with IT. Suggests connecting with Matt Hickey about what they used to do before?

David Koons: Several colleges have IT committees with faculty involvement, which would be a source to tap into.

Jennifer Peel: Agrees with David. Asked if looking for faculty representatives only from faculty council or more broadly.

Chair Doe: More broadly. If you know people who might be interested, send them forward. We can act according to what we learn.

Makela: Noted in the chat that IT is not all teaching and learning based, that it has an impact on research as well.

Pedros-Gascon: Directed a question to Vice Provost James. Was surprised that the Administrative Professional Council have no agendas or meeting minutes on the website. Wondered about administrators not receiving the information. Disclosure and transparency are important.

Vice Provost James: Will find out what is going on with that situation and will report back.

Tim Gallagher: Wanted to announce his retirement at the end of December. Is available until then to help the Executive Committee and Faculty Council do their important work.

Chair Doe: Congratulated Tim and will pick his brain as much as possible before retirement.

Chair Doe: Had one more announcement. Has been toying with the idea of putting out in front of Faculty council and those who attend a little bit of public relations about who faculty are. Had some dismay in meetings in spring about misunderstandings about the work that faculty are engaged in, and what faculty do, even when they are not on campus, such as during breaks. Would like to spend the last ten minutes of each Faculty Council meeting to feature two faculty members, each getting five minutes/lightning round on what they are doing. Want to allow them to present what they are working on, research, artistry, etc. Already asked two faculty members to present at the September 1st meeting, pending Executive Committee's thoughts on this. Idea is to celebrate faculty and educate one another across campus

Clemons: Thinks this is a great idea. Suggested the 10 minutes should be earlier in the Faculty Council meeting.

Melinda Smith: Agreed about timing.

Pedros-Gascon: Would rather place it at the end so no votes are rushed.

Vice Provost James: Recommended live streaming or capturing on video for social media to get it further out to students.

Pedros-Gascon: Hopes there is a diversity of people and disciplines involved.

Chair Doe: Noted the suggestions and will take these ideas under advisement.

Chair Doe: Any further business? Moved to adjourn.

Pedros-Gascon: Moved.

David Koons: Second.

D. Discussion Items

Executive Committee adjourned at 4:57p.m.

Sue Doe, Chair
Sue James, Outgoing Vice Chair
Stephanie Clemons, BOG Representative
Amy Barkley, Executive Assistant

MINUTES

Executive Committee

Tuesday, September 8, 2020**3:00pm – Microsoft Teams**

Present: Sue Doe, Chair; Ruth Hufbauer, Vice Chair; Stephanie Clemons, BOG Representative; Timothy Gallagher, Past Faculty Council Chair; Amy Barkley, Executive Assistant; Carole Makela, Health and Human Sciences; Antonio Pedros-Gascon, Liberal Arts; Linda Meyer, Libraries; David Koons, Natural Resources; Jennifer Peel, Veterinary Medicine & Biomedical Sciences; Yolanda Sarason, Business

Guests: Brad Goetz, Chair University Curriculum Committee; Mary Pedersen, Provost/Executive Vice President; Susan James, Vice Provost for Faculty Affairs

Absent: Melinda Smith, Natural Sciences (excused)

Chair Doe called the meeting to order at 3:04 p.m. Reminded everyone of Teams etiquette, turning video and audio off when not speaking, turning it on when speaking so we can see and hear you.

Chair Doe: Welcomed everyone to the Executive Committee meeting. Commented on the weather and expressed hope that everyone was okay. Asked Sue James how things were going for her in the mountains with the evacuation. Will check in with everyone since today is a short meeting.

Chair Doe: Discussed mechanisms of recording meetings and why we do this. The recordings are used to check the accuracy of meeting minutes, and then we are getting rid of them. Our parliamentarian, Lola Fehr, has reminded us that meeting minutes and recordings are subject to subpoena. Had not been in the practice of recording meetings previously because they were face to face and were different. We now have this easy mechanism for doing so and want to be really conscious of some of the reasons we weren't doing it earlier. With this in mind, we are using these records to check the accuracy of our minute taking, and then we are disposing of them. Understood that this is a fairly common practice around campus, so if somebody thinks or knows otherwise, let us know and we will revise accordingly.

Chair Doe: Laps and Chats are still happening every Thursday for an hour. Anyone interested in having face-to-face chats with me are welcome to join. Amy Barkley and her son William have been with us, and another faculty member joined us last week. This is a good mechanism for human interaction.

Chair Doe: Would like to hear from Executive Committee members about how things are going. We want to see how classes, anything is going. Our Provost might also be interested in hearing from everyone. What are you hearing from your faculty regarding their classes in the COVID environment, whether online or hybrid or face-to-face, could everybody give a one minute statement? Something that stands out for you that is either going well or not going well, or a

concern that has emerged? Given the complexity of this semester, it is important we hear from one another, about a minute each. Will go around the room and call on people.

Chair Doe: Why don't we start with David Koons. What are you hearing in your neck of the woods?

David Koons: Things are going, moving along. Do hear a common report that students are down and if it is our fault. When you compare notes, seems to have been the case on Day One and continues to be the case.

Chair Doe: So kind of low morale, in other words.

Koons: Low morale, you know, maybe it's the most social time in their lives, so think it's a bigger disruption to them perhaps than we realize.

Chair Doe: Good point. Thanked David for his comments. How about Yolanda?

Yolanda Sarason: Getting the sense that students are obeying the rules pretty much, haven't been big issues. The College of Business was pretty set up for hybrid because they have a lot of technology, were building it over the summer as well. The glitches are minor. Doesn't feel like it is just the students are down. It's really weird being on campus, it's one thing in the summer for there not have many people on campus, but feels different now to go on campus and not see many people. Miss my colleagues.

Chair Doe: Agreed. Antonio, what about you?

Antonio Pedros-Gascon: Thinks things are going well in general. Would agree that it seems like less students are engaging in the university period. Considerable part of department have decided to do as many face-to-face as possible. Extremely complicated, for example, to teach a foreign language not face-to-face. Challenges are different based on disciplines, needs to be considered. Many colleagues (NTTFs) are teaching four classes, which is hard for them and difficult. This is a challenging moment, but more challenging for NTTFs.

Chair Doe: Thank you, Antonio. Heard from Wayne Hall, our tech person, that he imagined just from his own experience in the tech world that the amount of effort being expended is not twice as much but three times as much in the current environment, especially if you are teaching hybrid or attempting to pivot to meet the needs of absent students. Thought this was an interesting insight from someone who is not actually teaching but has knowledge of the technology and the complexities. Carole, how about you?

Carole Makela: Thinks the students are better prepared for the weather than adaptations to hybrids, face-to-face, and online. Think one of the bigger challenges some of our colleagues are having relate to the teacher prep program, the interface with the school districts, and what is happening there each day and in what modes they are operating under. Worked out well in the state in the spring, there are still standards of how many face-to-face hours students in teacher prep have to have. Spending a lot of time there, but getting it worked out well.

Chair Doe: Layers in that are fairly enormous, not just our own teaching, but the teaching of teachers. Appreciate that. Jennifer?

Jennifer Peel: Echoed what everyone else said. Hearing from students and faculty that it is hard to create a sense of community, particularly with new students at the graduate and undergraduate level. Hearing questions about what is coming next, what will happen after pandemic? Resurgence concerns, will things change on a dime again. Hearing from parents, faculty, staff and students who have young children in school that it is hard to sustain with everything that is going on. Hard to be there for that student and get your work done as well.

Chair Doe: Very complex, thank you. How about you, Linda?

Linda Meyer: In the libraries, getting a fair number of people in now that the library is open. Open only to CSU community, must have Ramcard in order to gain access to the building. Dean Karen Estlund walked around the library in the first week of classes with her mask on enforcing mask compliance. So we got pretty good compliance, people put their masks on. Had questions about if it was necessary, had a few students who did not think they needed a mask if they were more than six feet apart, so a bit of teaching there. Lots of staff working remotely still. Preparing instruction sessions to possibly be offered remotely, seems like instruction rooms are either being used for other courses or are closed. Will check into this. The study cube is closed due to lack of ability for social distancing. Discussion about re-purposing that section of the building for this next year. Works in archives, have only had a few people in. Limit of two people in the reading room at a time with only one archivist available at a time. Hearing from other library faculty that they thought they would have more time since they are not physically coming onto campus. They don't have travel time, but the workload has seemed to increase. Can have computer on all the time, so tempting to work late in order to get things done. Morale is pretty good, will see how rest of this semester continues.

Chair Doe: Thank you, Linda. Good reminder about the lack of boundaries if you never leave the office. Stephanie, what about you?

Stephanie Clemons: In the Department of Design and Merchandising. Teaching three classes this semester, two of them are synchronous, remote and in-person at the same time via Teams. Have to do this because we have an international student and a couple of students needing accommodation. Went from strictly face-to-face to handling synchronous learning this way. Have about 50 students, most prefer being there face-to-face. First couple weeks were hard, had a lot of technical issues, had equipment that did not get there in time. Typically what we teach is hands-on studio experiences, feels like we are teaching in an old-fashioned way. Proximity is connection with our students, can't have this. Have a faculty member teaching a freshman class in the ballroom, feels she is working this room well. Hear faculty are also putting off their journal manuscripts, have less time to work on them. Have some that have had theirs accepted and cannot find time for final edits. Currently working as a faculty advisor for a student organization that is very active, have used this opportunity to double up on the number of professional events they are offering to students. Have a priority to reach out to K-12 because they can do that. Do that typically with our community service learning-type projects and

community outreach, are setting those up with middle schools and high schools. Had a big meeting last Thursday just introducing on a personal level our faculty who teach the freshman classes.

Chair Doe: Thank you, Stephanie. Ruth, how about you?

Ruth Hufbauer: Would echo what a lot of people are saying—hard to create community, lots of great creativity. Would like to bring up something we haven't heard as a scientist is that research is really hard to progress. Not sure why regulations are different. We can have people with a six foot distance over much of the course of the day, for example, in a library, but we can't. We can only have one person per 200 square feet in a laboratory, and my lab is 350 square feet. So we have one person and this complex rotating schedule so that we can try to get work done, and it is really hard to get research done if you need to be physically present to do experiments in a lab. Restrictions are extremely tight. Thinks hours of exposure matters a lot, not just six feet with a mask. Thinks someone should sit down and do the math, if the volume of air exchanged in a classroom different than that from a lab.

Chair Doe: That's a very interesting and different insight, Ruth. Thank you for that. Sounds like something for the Pandemic Preparedness, the Research Team.

Hufbauer: Understand they are looking out for our best interest, but think that it's not the same math that is going into those equations. Would love to know exactly why that decision is what it is and if there is any flexibility in the long haul.

Chair Doe: Provost Pedersen, do any of those scenario planning events shed any light on that?

Provost Pedersen: Have been hearing that there is a huge question around the six foot rule and what flexibility there is. Feels that there are different parameters given to us each time. Frustrating because the basis for these are not clear to me. Would ask what we were basing these on and nobody had an answer. Think the struggle is because we just don't have enough research and people are almost being, in certain circumstances, overly cautious. With the research lab situation, there are different ways that could be approached. Could use pods, have a certain number work together and take certain precautions. Don't see creative thinking about things like these, maybe wouldn't be flexible enough, but need to think about these kind of things. Will have scenario planning this Friday, will focus on our saliva testing. Think we can develop strategy over early intervention. Don't have good guidelines, thinks this is the biggest problem.

Chair Doe: Thank you for that. Brad, do you have any insights from your neck of the woods?

Brad Goetz: Nothing new to add, would echo what everyone else is saying. Teaching something similar to Stephanie, so can understand what she's saying about the studio environments. Students are coming in smaller chunks and at a slower pace. Not sure it's a bad thing.

Chair Doe: Sounds good, thank you. What about you, Tim?

Tim Gallagher: Can give a slightly different perspective. Since I am over 65, was offered the option of teaching my classes 100% online. Became clear late last academic year that we had oversold the notion of asynchronous content for online classes, and so in my college we were all told that we should have synchronous content for online classes. Have been having one class meeting per week that is live that is synchronous and the students seem to enjoy it. Always looking for ways to do things better, feel good about that. Do hear some of the same issues of students being a bit down. No question that they're not getting the social aspect of the college experience. No way of avoiding this in the current circumstances, just a big uncertainty hanging over us. Worried about how many fall students will come back in the spring, who are willing to do this again.

Chair Doe: Thanks, Tim. Sue James, do you have anything you could add?

Susan James: Would agree with everything we're hearing. One other thing that has not yet been voiced is that there is concern from a few individuals that some of our lowest paid workers are on the front lines of everything we are doing here, whether it's on the instruction side with GTAs and non-tenure track faculty, or the folks who work in housing and dining. Always worry about the equity issues, pandemic has highlighted these issues.

Chair Doe: Thank you. Did I get everyone except the Provost?

Provost Pedersen: You got me, have to get off at 4:00p.m. for a pandemic preparedness meeting.

Chair Doe: Could we have you give your report first? Do we need a motion to change the order of the agenda? Asked: Are we okay with that? Received approval from Executive Committee to skip to Provost Pedersen's report.

SEPTEMBER 1, 2020 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – September 1, 2020 – Microsoft Teams - 4:00 p.m.

A. ANNOUNCEMENTS

1. Next Faculty Council Meeting – November 10, 2020 – Microsoft Teams – 4:00pm
2. Confirmation of Faculty Council Registered Parliamentarian – Lola Fehr
3. Confirmation of Faculty Council Executive Assistant – Amy Barkley

B. MINUTES TO BE APPROVED

1. **Executive Committee – August 25, 2020**
2. Faculty Council Meeting – September 1, 2020

C. UNFINISHED BUSINESS

1. Return to postponed discussion on Committee Annual Reports
 1. Faculty Council Standing Committee 2019-2020 Annual Reports
 - a. Faculty Council Report to the Board of Governors
 - b. Committee on Faculty Governance
 - c. Committee on Intercollegiate Athletics
 - d. Committee on Libraries (**pending**)
 - e. Committee on Non-Tenure Track Faculty
 - f. Committee on Responsibilities and Standing of Academic Faculty
 - g. Committee on Scholarship, Research, and Graduate Education
 - h. Committee on Scholastic Standards
 - i. Committee on Strategic and Financial Planning
 - j. Committee on Teaching and Learning
 - k. Committee on University Programs
 - l. University Curriculum Committee

D. CONSENT AGENDA

1. UCC Minutes – August 28, 2020

E. ACTION ITEMS

1. Revisions to the *Graduate and Professional Bulletin: The Advisory System* – Committee on Research, Scholarship, and Graduate Education – Melinda Smith, Chair

F. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President Report – Mary Pedersen
2. Faculty Council Chair Report – Sue Doe
3. Board of Governors Report – Stephanie Clemons

G. DISCUSSION**H. FACULTY LIGHTNING ROUND PRESENTATIONS**

SEPTEMBER 8, 2020 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Minutes—August 25, 2020

Chair Doe: Are there any corrections for these minutes? Hearing none, considered unanimously approved.

B. Faculty Council Meeting Minutes – September 1, 2020 (pending)

Chair Doe: Are there any corrections to be made on these minutes? Hearing none, also considered these unanimously approved. Asked Amy Barkley to record this and we will move on.

Yolanda Sarason: I am new to this committee, but I want to applaud whoever is putting these meeting minutes together. Lot more than I remember.

Chair Doe: Let's hear it for Amy and Stephanie for taking great notes, and it is not small task, can attest to that. Was doing it for three years, found it to be one of the most difficult things to do. To pay attention to the meeting and take notes, very very difficult. So thank you for saying that, know they will appreciate it.

II. Items Pending/Discussion Items

A. *Announcements*

1. The Next Executive Committee Meeting will be held on September 15, 2020 on Microsoft Teams – 3:00pm.

Chair Doe: Our next Executive Committee meeting will be a week from today at the same time. If you have looked ahead at all, we do have four Executive Committee meetings before our next Faculty Council meeting, so that gives us some time to build this agenda. We will have many items coming to us over the course of the weeks, so we have time to plan ahead.

2. Confirmation of Faculty Council Registered Parliamentarian – Lola Fehr
3. Confirmation of Faculty Council Executive Assistant – Amy Barkley

Chair Doe: We will do a confirmation of our Faculty Council Registered Parliamentarian and our new Executive Assistant, Amy Barkley, who is on this call. Hopefully you all have gotten an opportunity to meet Amy. Normally this would have occurred at the September Faculty Council meeting, but because we are both new, did not realize that this was an agenda item. Carole Makela and Time Gallagher were kind enough to point this out to us, so we will make sure it is

on the agenda for next time so that they are both confirmed by the membership. Asked: Do we have any questions on those things so far?

B. Old Business

1. Return to postponed discussion of Committee Annual Reports
 - i. Faculty Council Standing Committee 2019-2020 Annual Reports
 - a. Faculty Council Report to the Board of Governors
 - b. Committee on Faculty Governance
 - c. Committee on Intercollegiate Athletics
 - d. Committee on Libraries (**pending**)
 - e. Committee on Non-Tenure Track Faculty
 - f. Committee on Responsibilities and Standing of Academic Faculty
 - g. Committee on Scholarship, Research, and Graduate Education
 - h. Committee on Scholastic Standards
 - i. Committee on Strategic and Financial Planning
 - j. Committee on Teaching and Learning
 - k. Committee on University Programs
 - l. University Curriculum Committee

Chair Doe: Wanted to apologize for mishandling this at the Faculty Council meeting. Wanted to give everyone an opportunity to discuss these. Asked: Antonio, know you thought there might be some room for discussion around these? Did you want to talk about these now or wait until the Faculty Council meeting and we will return to it.

Pedros-Gascon: Had a couple questions regarding reports. One was for the ASCSU report on page 114 of the Faculty Council agenda for September 1st. There was a reference of oral and written language, feels sign language should be included. Sign language is the fastest growing language in the nation. Being more inclusive, should include other modes of communication. Also had a question about the athletics report. There was a clear complaint from a student about transparency between the Athletics administration and students. Understand there is a need for confidentiality, but feels more information needs to be disclosed.

Chair Doe: Yes, had noticed that as well. Asked: The part you were referring to where it said athletes who are having issues with some professors not allowing to make up exams or being available?

Pedros-Gascon: No, not that, after that. Agree absolutely with that question, believe faculty should be more flexible and there should be a clear willingness to accommodate. One I am looking at is on page 87.

Chair Doe: Page 30 of our current agenda.

Pedros-Gascon: There was a comment about weak transparency between athletics administration and students. More concerned about this issue than some of the other issues laid out here, such as meal options available.

Chair Doe: Asked: Am I correct in saying that you want to address these questions at the next Faculty Council meeting, to follow up on?

Pedros-Gascon: Would like to make sure chairs of these committees are in attendance to answer any questions about these reports. Remind chairs they should be in attendance, otherwise may have to pull report out until we can have that kind of response.

Chair Doe: Thank you, Antonio. Asked: Are there any other comments about these reports?

Gallagher: Wanted to make a point regarding the issues that Antonio brought up. Several issues that should be aired to Faculty Council, that is why we put these reports on the agenda for faculty to read and give feedback. At the end of the day, the report is what the committee says it is. We are not allowed to edit a report. Final decision as to what is in the report is the author of the report. Am 100% on board with Antonio's suggestion that we get any issues on the floor so they get into the minutes and those points of view are on the record. Thinks this is very helpful.

Chair Doe: Great, thank you Tim.

Pedros-Gascon: Agreed with Tim. Interested in knowing some of the specifics of what is presented in the report. Wording in reports asks for feedback and comments on the wording.

Chair Doe: Thank you, Antonio. Would like to chat with you off-line to track your objectives, can take it from there, unless others have observations.

C. Action Items

1. UCC Minutes – August 28, 2020

Chair Doe: Brad Goetz had to step away, but noted in the chat these minutes are pretty straight forward. Asked: Do we have a motion to approve these minutes?

Clemons: Moved.

Chair Doe: We do not need a second since these come from a committee. Asked: Any questions? Tim, do we need a vote on these or can we just approve?

Gallagher: Do need approval, can then be placed on the consent agenda.

Chair Doe: Let's hear how many are yay for placing these on the agenda and specifically in the consent agenda.

Chair Doe: Motion approved to place on the consent agenda for the Faculty Council meeting on October 6, 2020.

2. Revisions to the *Graduate and Professional Bulletin*: The Advisory System – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair
3. Revisions to the *Graduate and Professional Bulletin*: Inter-University Graduate Programs – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair

Chair Doe: Melinda is ill and unable to join us. Cannot make the motion or speak on these motions. Asked: Do we prefer to defer and come back to these next time?

Pedros-Gascon: If it is not urgent, would recommend waiting.

Chair Doe: Asked: Does anyone else have a strong feeling one way or another? Let's wait until next week to hear from her regarding these motions. Will table these until next week. If there is no objections, will table until next meeting.

D. Reports

1. Provost/Executive Vice President Report – Mary Pedersen

Provost Mary Pedersen: Spend a lot of the day around the pandemic. Have at least three meetings every single day around dealing with the pandemic and making sure that we're staying on top of it. Goal is to try to connect all of our researchers and their data with our day-to-day decisions. Have typically four meetings a day—a check-in with the President in the morning, a meeting at noon with the pandemic team where we focus on our public health frontline team that are dealing with all the positive cases, quarantine cases, and doing the contact tracing. At 4:00 p.m. we meet with the larger pandemic team, and then at 5:30 p.m. we meet with the data team. Have finally connected our wastewater data. There are 17 different sites around campus, and we have them all mapped out and we know exactly which buildings each one is coming from. Three times a week we are testing each of those sites. Correlating this data with our positive cases.

Provost Pedersen: Monitoring dorms, we had numbers go up in Braiden, so went in right away and did extra testing. Trying to stay on the front end of it. The earlier we can identify individuals that are positive, the less the spread will be. Last Friday we tested over 800 students, we added a session on Saturday and tested another 377. Our testing is targeted in areas that we are expecting higher numbers, so you will see the prevalence might increase a little bit. Prior to this it has been under 1%, jumped to about 1.5% which is still very, very low. Again, targeted so you expect the numbers to be higher. The biggest thing is the outbreak with the fraternity. They have been quarantined. Goal is to really test the highest risk groups. Also trying to get the saliva test up and running (closer to \$10 a test instead of \$92 a test). Moving to a less expensive testing model. The other challenge is to communicate with faculty and students in classes. The Health Center contact tracing team is different from the general CSU one. The Health Center won't necessarily reach out, depending upon the timing of infection, if it is within a 48 hour time window. They

will only reach out if it is within a 48-hour window of what they consider to be close contact when the student is more highly infectious.

Provost Pedersen: Another challenge is to get seating charts from all faculty. Would love your recommendation on this, because the Larimer County Public Health has said that if you do not have seating charts, they will place your entire class under quarantine and we do not want that. We sent out a message on Friday to all departments and associate deans and deans. It did not go directly to faculty, and wondering if we should maybe resend it directly to faculty or what would be a good way to really convey the urgency to faculty. Asked: Did all of you get that email?

Chair Doe: Would be my recommendation to resend it. Something about getting a message from your office or the President's office that conveys this is important. Clarity that this is important because I do think that especially since it was Friday right before the long weekend, easy to have that kind of fall into people's circular file, so to speak.

Provost Pedersen: Will work to get something out right away.

Chair Doe: Was clear in the message on Friday why this is important. Not just that the county wants it but how important it is in order to trace cases. If students are changing seats everyday, losing stability around contact tracing.

Provost Pedersen: Have had somebody tell me they have a chart for every single day, which one do I want. Not the approach we want, it has to be one that is current.

Chair Doe: Carole Makela wrote in the chat that it would be important to include a link to the actual seating chart so that people can get to it quickly and then utilize it.

Provost Pedersen: We had another Town Hall scheduled tentatively for next week, are going to go ahead and do that. Will share as much detail around the data with faculty as possible. Any input anyone has on that would be helpful.

Stephanie Clemons: Have a couple questions. How many have COVID that are positive at this time?

Provost Pedersen: From which point in time?

Clemons: From last week.

Provost Pedersen: Okay, from last week, including the fraternities, the total number was 12, so really quite low. Trying to put together a summary table to see this in phases over time, will share this information. If you look at overall the number of tests that we ran this week, the entire last batch we did came back negative, no positives at all, which is kind of unbelievable. Something encouraging was that all positives we had on Saturday were all from the fraternity and Braiden Hall, so they were all localized. No new outbreaks, which is good news. Have been testing the wastewater, so far all have come back negative. There are ten children that live in

University housing trying to get testing for them. The UC Health president has reaching out and they are willing to send a mobile unit over there.

Clemons: Had concerns about Labor Day.

Provost Pedersen: Had two reports of parties over the weekends where police had been called. People had dispersed by the time police arrived. Right now testing on campus is going to be every Tuesday and Friday, but thinking if we can get a mobile unit, can respond more quickly and have some sites that we might be able to go into the community where students can come too.

Chair Doe: Can you speak to the scholar strike and your message from earlier this morning? Know many people are struggling with what would be an appropriate response. A national event around social justice. Asked: What is your sense of whether people are engaging in this?

Provost Pedersen: Were trying to get an idea last week of how much conversation there was and interest around it, and we didn't hear very much. Was really this weekend where we decided that we needed to be sending something, on many campuses it might come from the Vice President of Diversity and Equity. Every campus has a little bit different culture. Mine came out late because I didn't realize individuals thought it should come from the Provost, and I was very willing to do it. Starting and accepting that we are all on the learning curve and that we all have a responsibility. If we can step into the responsibility now, faculty will be more prepared. How to prepare faculty to discuss this in the classroom. Attended a conference last year which had a lot of sessions on how to just begin the conversations. We have a lot of wonderful resources on campus here. Ethnic Studies department putting resources together. Went to protest last Friday, heard that everyone wants "action" but what exactly does that mean? Need to do research and educate ourselves, and figure out what that means with regards to policy, changing policy, even in our own system. Very supportive of it, want to continue talking with people across campus to discuss this.

Chair Doe: Diversity office has done great work to expand to faculty and students to help them step out of the bystander role and move to someone who can intervene. Impressed by their efforts and skill sets they are passing along to people. Numerous workshops and institutes are extremely helpful.

Provost Pedersen: That is wonderful to hear.

Chair Doe: Asked: Do we have any other questions for the Provost? Want to be respectful of her time.

Antonio Pedros-Gascon: Wondering about the census, how do the numbers look? Still only down 5%?

Provost Pedersen: That is a good question, Antonio, will probably have an update soon. Probably in the next day or two, takes a few days to finalize. The 5% down was from all enrolled, including non-degree programs. For degree programs we were only down 3.4%. Have not heard

any updates from last week, will probably hear in a few days. Graduate enrollments were actually up and our non-residents I believe were slightly up.

Chair Doe: Thinks that online instruction was up too, correct?

Provost Pedersen: Significantly it was those partner programs, the ones where we have partnership with the other states. Those were higher also. Looking much better than anticipated.

Clemons: Had another question about spring semester. Already have people in her department making calendars for the spring. Asked: Is there is any update for spring semester with regards to the pandemic?

Provost Pedersen: We are planning on starting at the same time, working on a decision regarding spring break. Need to have faculty requests for accommodations for spring schedule. Moving process forward with the Council of Deans for these two things. Will have an update soon, no date yet.

Clemons: Thank you for the update.

Provost Pedersen: Thanked everyone for letting her join.

2. Faculty Council Chair Report – Sue Doe

Chair Doe: Expressed thanks that we got a chance to discuss the scholar strike with Provost Pedersen. Have people in department wondering how best to advise people. Didn't want to say the wrong thing but also didn't want to seem to be turning a blind eye to this important moment. Glad that Provost Pedersen stepped in and provided us some language around that and encouragement for faculty to follow their conscience.

Chair Doe: We are still hoping to have Board of Governors members join us for a Faculty Council meeting. Many have expressed that this would be valuable. This has been conveyed to Stephanie Clemons, working to formalize this to get representatives at our meetings.

Chair Doe: Third issue to discuss is task forces. Would like to explain a bit more. Did not see enough faculty representation in working groups over the summer, and therefore the faculty voice was missing. Perhaps the rationale was to spare us from that work, but there is a need for the faculty voice in those circumstances. Became clear that in many of those meeting structures that assumptions were being made around the faculty workload, what they do and don't do. Could have been easily corrected if there had been more faculty voices in those environments. A lot of issues have boiled up, partially because of the pandemic, or possibly because they were issues before, and now the pandemic and on-going social justice issues have shone a bright light on these issues. Want to launch new conversations around these issues, bring in faculty that aren't necessarily on other committees but have expertise. Having task forces of people with short-term commitments who bring expertise around these issues. The, in a focused way, will bring an oral and/or written report on these issues, deliver to the Executive Committee, and outline what the next step is for a standing committee or other group to move forward and make

progress. Issues that have come up include IT. Brandon Bernier came from Madison, WI, where there was a very strong shared governance around IT. He is eager to know what faculty members need, and how his office can best help. Second task force is regarding online instruction and intellectual property. Also want a task force around the Presidential evaluation. The idea is to revise the presidential evaluation process, had been working on this last spring with Tim Gallagher and Antonio Pedros-Gascon. We want faculty input on the presidential evaluations, which had been lacking previously. Will be a Qualtrix survey.

Pedros-Gascon: Would be happy to continue this process.

Chair Doe: Also want to discuss shared governance in our environment. Have been discussing this with Carole Makela. Will discuss a more focused approach to tackle this for a semester. Not just enhance shared governance but enhance the value of shared governance. Our involvement in shared governance is crucial, last 5-6 months have shown us how important this is.

Chair Doe: There are lots of efforts around campus for equity, inclusion and diversity. Asked: Is the faculty voice as involved as it could be in DEI efforts? What role might Faculty Council play? Eager to re-engage and have a voice in those conversations. Would love to get these task forces off the ground in the next week, they are a semester-long assignment.

Vice Provost Susan James: Am interested in having these conversations.

Chair Doe: Asked: Do we have any questions before I move on?

Yolanda Sarason: Asked: Is there any chance you can send a list of task forces you are considering?

Chair Doe: Yes, will put these in the chat box. Asked: Does anyone else have questions?

Clemons: Asked: Is there anything else we should be doing with regards to a non-tenure track faculty task force?

Chair Doe: Would actually like to talk about non-tenure track faculty issues. Not sure if we need a task force around these issues. Met with the chair of the Committee on Non-Tenure Track Faculty before this meeting. We discussed Joseph DiVerdi's self-nomination and how it drew attention to this issue. They want movement forward on the proposal they have had in front of the Committee on Faculty Governance since last fall. Right now, the Committee on Teaching and Learning is pondering becoming a "specialized committee" so they can have a non-tenure track faculty member. All of the members of the committee could then vote on Faculty Council.

Gallagher: Noted in the chat that the Committee on Faculty Governance cannot come to a consensus on how to handle the Committee on Non-Tenure Track Faculty issue.

Chair Doe: Asked: Could the Committee on Non-Tenure Track Faculty bring their materials to the Faculty Council to discuss?

Gallagher: Believes this is a great idea to have this as a discussion item on the floor of the Faculty Council. Need to pry this issue loose from just the Committee on Faculty Governance, might help them get the consensus they need to move forward.

Chair Doe: Asked: Do we have any other thoughts on this?

Vice Provost James: Have suggested to the Provost that we re-invigorate the non-tenure track faculty task force that was going on at the upper administration level. Last year, Alex Bernasek came out with a lot of recommendations around salary minimums and things like that. Not the same thing being discussed here, but the reason I bring it up is that we are going to re-invigorate that and it will be focused very much on the issues that need attention right now. Longer term planning around representation and Faculty Council. Want to make sure that there is a liaison involved in that task force that's also involved in your task force.

Chair Doe: Would maybe make sense to have this as a discussion item first and then see how the task force is doing. Then see what next steps need to be, don't want to duplicate anyone's efforts or interfere. Asked: Antonio, do you have a question?

Pedros-Gascon: Would make sense to re-invigorate the committee that Sue James mentioned, but also warrants a discussion. Would encourage discussion with Executive Committee so that we can start fine tuning and try to be as conducive and helpful as possible.

Gallagher: When we created the special Faculty Council committees, that was done deliberately to find a back door way to give more voting power to non-tenure track faculty. Doesn't feel it's the right way to go to make the Committee on Teaching and Learning a specialized committee, the unintended consequences might be considerable. Should look at the whole thing and make the policy say what we want it to say.

Chair Doe: The Committee on Faculty Governance seems to be encouraging this move.

Clemons: Respect all of our standing committees. Would be great if it was set up in an issues format, discussing issues at hand. Curious why there are disagreements in the Committee on Faculty Governance. Weave in what task forces have done. Get as much information in before opening it up for discussion.

Ruth Hufbauer: Great idea to put it as a discussion item. Have served on the Committee on Faculty Governance, understand these disagreements. It is a huge change and a big responsibility for a small committee to make that decision. Should bring it to broader committee to discuss pros and cons. Logistics to consider across colleges as far as representation goes. There is a concern it will weaken faculty governance. Come up with specific issues we want to discuss, will pinpoint where the problems are and how we can help.

Chair Doe: Sounds like we need to put this on as a discussion item. Need to discuss this through Executive Committee. Asked: Should that include as many groups we're imagining, how do you propose we have this conversation?

Pedros-Gascon: We should invite both the Committee on Faculty Governance and the Committee on Non-Tenure Track Faculty. The Committee on Non-Tenure Track Faculty can then elaborate how they would like to proceed. Then we can figure out if we can build bridges or find compromises to move forward.

Clemons: If the goal is know whether or not the topic is ready to sustain debate, not sure how Executive Committee should really move forward. Asked: Does this relate to the task force on share governance? This fits into the and is related to what will happen with hiring after the freeze on hiring is lifted. Proposal to have an Executive Committee discussion before the main discussion with Faculty Council.

Gallagher: Clarification about rule about sustaining debate. Not a motion, just discussing a discussion item. Totally appropriate for Executive Committee to frame the discussion before taking it to the floor of the Faculty Council.

Clemons: Thank you.

Pedros-Gascon: Suggested some discussion with both groups, and then Executive Committee discussion following that, so that everyone can present their opinions on Executive Committee.

Clemons: If the power is in the question that is posed, maybe we frame the question differently. Ask Faculty Council what they think the issues would be.

Chair Doe: Really appreciate all of this. Will take these ideas and mull over it a bit and will come up with a strategy to move forward.

3. Board of Governors Report – Stephanie Clemons

No report at this time.

E. Discussion Items

Pedros-Gascon: Would like an update from Vice Provost James about the minutes from the Admin Pro Council.

Vice Provost James: Website was under construction, they did not realize they were not there or people could not see them. Is working with communications team to correct issue, has not heard back after her last night from last week.

Pedros-Gascon: Did not seem to have updates for several years. Concerns that people are not receiving the information.

Vice Provost James: Thank you, Antonio.

F. Faculty Presentations

Chair Doe: Asked: Were these presentations of value? Should we continue this?

Yolanda Sarason: Thought they were excellent. Was a little skeptical, having it at the end of a long meeting, but thought it was really interesting to hear what was happening across campus.

Vice Provost James: Noted in the chat that she loved them.

Chair Doe: Ed Hall was mortified he had issues with his PowerPoint. Assured him we still appreciated his presentation. Pairing of scientist with a poet, hope is that we start to see the range of things happening. Please send names of those you might like to do this or be interesting.

Linda Meyer: Noted in the chat that she thought it was great, and the sense was that the faculty generally approved.

Vice Provost James: Like the idea of getting fairly new hires involved, in addition to folks who have been here for some time.

Clemons: This is something the Board of Governors would enjoy.

Chair Doe: Asked: Do we have any other business? Do I have a motion to adjourn?

Clemons: Moved.

Meyer: Second.

Executive Committee adjourned at 4:55 p.m.

Sue Doe, Chair
Ruth Hufbauer, Vice Chair
Stephanie Clemons, BOG Representative
Amy Barkley, Executive Assistant

MINUTES
Executive Committee
Tuesday, September 15, 2020
3:00pm – Microsoft Teams

Present: Sue Doe, Chair; Ruth Hufbauer, Vice Chair; Stephanie Clemons, BOG Representative; Timothy Gallagher, Past Faculty Council Chair; Amy Barkley, Executive Assistant; Carole Makela, Health and Human Sciences; Antonio Pedros-Gascon, Liberal Arts; Linda Meyer, Libraries; David Koons, Natural Resources; Melinda Smith, Natural Sciences; Jennifer Peel, Veterinary Medicine & Biomedical Sciences; Yolanda Sarason, Business

Guests: Brad Goetz, Chair University Curriculum Committee; Susan James, Vice Provost for Faculty Affairs; Jenny Morse, Chair, Committee on Non-Tenure Track Faculty; Steve Benoit, Vice Chair, Committee on Non-Tenure Track Faculty; Benjamin Withers, Dean, College of Liberal Arts

Absent: none

Chair Doe Called the meeting to order at 3:02 p.m.

Chair Doe: We have a busy schedule today and will give you a synopsis of it in a minute, but want to head right into meeting and have us take a look at the minutes and go ahead and get them approved if we can.

October 6, 2020 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – October 6, 2020 – Microsoft Teams - 4:00 p.m.

A. ANNOUNCEMENTS

1. Welcome new Vice Chair Ruth Hufbauer
2. Next Faculty Council Meeting – November 10, 2020 – Microsoft Teams – 4:00pm
3. Confirmation of Faculty Council Registered Parliamentarian --- Lola Fehr
4. Confirmation of Faculty Council Executive Assistant – Amy Barkley

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting – September 1, 2020
2. Executive Committee Meeting – September 8, 2020

C. UNFINISHED BUSINESS

- i. Return to postponed discussion on Committee Annual Reports
 - 1. Faculty Council Standing Committee 2019-2020 Annual Reports
 - a. Faculty Council Report to the Board of Governors
 - b. Committee on Faculty Governance
 - c. Committee on Intercollegiate Athletics
 - d. Committee on Libraries (**pending**)
 - e. Committee on Non-Tenure Track Faculty
 - f. Committee on Responsibilities and Standing of Academic Faculty
 - g. Committee on Scholarship, Research, and Graduate Education
 - h. Committee on Scholastic Standards
 - i. Committee on Strategic and Financial Planning
 - j. Committee on Teaching and Learning
 - k. Committee on University Programs
 - l. University Curriculum Committee

D. CONSENT AGENDA

- 1. UCC Minutes – August 28, 2020
- 2. UCC Minutes – September 4, 2020

E. ACTION ITEMS

- 1. Revisions to the *Graduate and Professional Bulletin: The Advisory System* – Committee on Research, Scholarship, and Graduate Education, Melinda Smith, Chair
- 2. Revisions to the *Graduate and Professional Bulletin: Inter-University Graduate Programs* – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair

F. REPORTS TO BE RECEIVED

- 1. Provost/Executive Vice President Report – Mary Pedersen
- 2. Faculty Council Chair Report – Sue Doe
- 3. Board of Governors Report – Stephanie Clemons

G. DISCUSSION

H. FACULTY LIGHTNING ROUND PRESENTATIONS

SEPTEMBER 15, 2020 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Minutes—September 8, 2020

B. Faculty Council Meeting Minutes – September 1, 2020

Chair Doe: Asked: Are there any corrections to the minutes from the Executive Committee meeting of September 8th? What about the Faculty Council meeting minutes of September 1st? Are there any corrections to be made to those?

Hearing none, minutes approved by unanimous consent. Moved on to announcements.

II. Items Pending/Discussion Items

A. *Announcements*

1. Welcome new Vice Chair Ruth Hufbauer

Chair Doe: Was remiss and did not introduce our new Vice Chair, Ruth Hufbauer, to our ranks. Delighted to have her here. Ruth was elected in the special election we had on September 1st.

Ruth Hufbauer: Thanked Chair Doe.

2. The Next Executive Committee Meeting will be held on September 22, 2020 on Microsoft Teams – 3:00pm.

Chair Doe: Want to announce that our next Executive Committee meeting will be next Tuesday, our usual time of 3:00 p.m. Steve Reising will be joining us to discuss the governance proposals they have had from the Committee on Non-Tenure Track Faculty in front of the Committee of Faculty Governance since last December. We will be hearing from Steve Benoit and Jenny Morse today. They will talk to us a little bit about those proposals. Jenny has a commitment until 4:00 p.m., so Steve will be holding down the fort until Jenny can join us.

Chair Doe: Have placed in the chat all of the task forces that are up and running. Thanked those Executive Committee members that have been kind enough to step up and be involved in those task forces. There is one other task force that does not have an Executive Committee member on it is the IT task force. Am on that task force, and it's already become an almost unwieldy size, so think we are okay there. Encouraged members to take a look at those task forces and to let her know if any of them are of interest. Would be delighted to have you involved if you have the expertise or desire to be involved.

Chair Doe: We will be trying the Polly polling system for voting today. Has seen it used in other meetings, want to see if we can pull it off.

Chair Doe: Was on an Executive Leadership Team meeting yesterday, learned a couple things. Don't think either of them will be surprising. Colorado State University students are being amazingly compliant with requests being made of them regarding face coverings, social distancing, no parties. Watching the COVID dashboard, the cumulative total since May 21st is 189 cases, which includes faculty, staff, and students. Analysis over the recent data is that there is between one and eight new cases per day over the past week. Much lower than anyone predicted. Things going well. Enrollment holding pretty steady.

B. Old Business

C. Action Items

1. Review of "Prioritization of Courses and Action in Case of Covid Spike" – Teaching Continuity Committee. **The Teaching Continuity Committee requests the Executive Committee's prompt review of this time sensitive document which they are working on but may not be distributed until just prior to the Executive Committee meeting.**
2. Teaching Continuity Information for Executive Committee Review

Chair Doe: Dean Withers is bringing a document which was shared from the Teaching Continuity Committee. The Committee has determined this document requires some narration and is being presented in front of a few groups, including us. Invited Dean Withers to speak to this document.

Dean Ben Withers: Thanked everyone for the opportunity. Glad to be here, important that we share these kinds of documents with this group and others across campus so that people are broadly informed and we get the input that we need.

Dean Withers: To provide some context, the Teaching and Learning Community Task Force has been in existence since back in April and was put together by the President and then-Provost Rick Miranda. Was charged with getting the classroom environment ready for the fall. Joined the committee with my fellow deans Jan Nerger from Natural Sciences and Lise Youngblade from Health and Human Sciences. Recently have added Beth Walker from Business. Have had Sue Doe join us over the process of summer, been great to have her and her perspective. Now looking towards spring.

Dean Withers: The document we are looking at was put together by the Teaching Continuity Committee at the request of the Pandemic Planning Team, which is the President's overarching task force. Was at their request so that the campus could be prepared in various scenarios if we were to see spikes across campus. Have been fortunate with a relatively compliant student body. Thinks our students have been much more community minded than what we have seen in other campuses. Incidents of transmission have been relatively low. Have not seen any transmission

cases from classrooms. Faculty doing great job of maintaining protocols. Isolated incidents of people not wearing masks, but have complied once being asked. Everyone is doing their job. This document we put together is a guideline, a recommendation, that will go to the President should we see a sudden spike campus-wide in transmission. Document outlines a couple options to make sure we are prepared on the academic side so we maintain academic excellence and the mission standards of the University.

Dean Withers: There are three options outlined:

- 1) If relatively modest spike, keep lab and studio courses on campus—courses that are difficult or impossible to conduct in an online environment.
- 2) If it is a moderate spike, everything online for 14 days—essentially quarantine everyone on campus.
- 3) What would happen if we needed to go completely online.

Will not go through rest of the document, feels it is relatively self-explanatory. Would love to have feedback to take back to the Committee and share with the President and Provost.

Jennifer Peel: Expressed appreciation for this document and all the effort that went into it. Had a couple of questions in terms if the public health team at CSU was involved in creating this. Also wondered if there were definitions in mind in terms of mild, moderate, and severe spikes to clearly define what those mean.

Dean Withers: To answer first part, yes, the public health folks have been involved in our discussions. They are part of the 4:00 p.m. meeting that the President convenes every day. Kelly Long and I are members, represent the academic side. Have tried to avoid any algorithmic approach due to so many different variables, haven't looked at a certain number. Considering other types of conditions that are involved, particularly with the community. Low percentage of cases in Larimer county are coming from CSU compared to CU in Boulder county. Looking at impact in terms of community and what would be the impact of making certain decisions based on that broader view. Does that help you?

Peel: Hard to look at this not taking in the context of the community. We do not live separately from the community and the students don't either. Thinks this is all great. Being in public health, ecstatic to see our numbers, but would caution that everything is inching up right now. Looking at the longer-term trends. Thinks this is wonderful to have in place because it may come into play soon.

Dean Withers: We want to obviously hope for the best and make sure we are doing everything that we can to tamp down transmission, to do the health protocols in the classrooms, to do the testing, but we also need to be prepared for worst case scenarios or middle case scenarios. Will take document to the President and communicate that based on what we are hearing from public health professionals, here are options short of taking everything remote. Allows for teaching continuity.

Antonio Pedros-Gascon: Asked: What is the protocol for communicating to faculty and students? Will we receive a Central Administration or will it be transmitted by Dean's and/or chairs?

Dean Withers: Those would come directly from the President and from the Provost, but it would be incumbent on them to share that message across campus just like we did in March.

Chair Doe: Want to probe this group a little but to see if they can look at the levels of phasing and just to see if they have any responses. If we start at bottom, phase 4 and everything is closed. Then phase 3, all undergraduate and graduate courses go remote. Then phase 2, all undergraduate courses go remote, but graduate courses remain on campus. Want to ponder this for a moment. Asked: Does that concern you at all? Does that seem as if some faculty would be exposed and others wouldn't? Can you imagine a scenario in which this could create greater concern among some groups rather than others? Just trying to probe a little bit to see if that was thought through. And then phase one, some degree of outbreak, in-person undergraduate courses are going remote except for first year seminars, 100 level courses, and graduate courses. Asked: Does anything about that concern you, or do you think it should concern us?

Pedros-Gascon: Does not have an issue with this, feels faculty will speak out if they feel they are taking unnecessary risks. Understanding also that people may have specific needs, will depend on very personal things that people may decide to engage in one way or another.

David Koons: Thanked Dean Withers for this document. Appreciative of the efforts to limit the disturbance in the planning for both student and faculty members. Encouraged everyone to look again at option 2, quarantine and then back to classes. Concerned that switching back and forth between off-campus and on-campus among courses might cause a bigger disruption and could lead to a lower quality. Want to think about this in the context beyond a single course.

Dean Withers: The intention there is that all courses in that option would go remote if we were to see a widespread outbreak. There would be no exceptions to the quarantine period, so that is the intention on this document.

Chair Doe: Asked: Jennifer, did you have another question?

Peel: Yes. Wondered why all undergraduate courses were lumped together, and why graduate courses remain in person even as undergraduate goes remote.

Dean Withers: Graduate students tend to be older and more mature academically. Received feedback in the spring that graduate students should be able to meet with small classes and mentors. Other universities are doing this similarly, as there's so little evidence of classroom transmission. Felt we could rely on professional and academic maturity of graduate students to keep cases down. Some degree of confidence that they are doing the correct things in the classroom, including those in small lab environments.

Chair Doe: Asked: Across the country, isn't it right that a lot of graduate programs have determined they will stay open while their undergraduates go remote?

Dean Withers: Yes, that is correct. University of North Carolina Chapel Hill is a good example of that. Got a lot of press for starting in a face to face hybrid modality. After the first two days of

classes, took all undergraduate courses remote, but kept their graduate and professional programs with the ability to meet face to face.

Peel: Can see how you would want to leave the option for programs or courses to make that case. Will also point out that many schools of public health are online, as are their graduate programs.

Dean Withers: Can adjust wording a little bit on that to make it clear what we're doing is that we're telling the University to give folks that option. Would not want to have it done on just the individual level, needs to be in consultation with Department chairs and we need to think about the needs of the student. Basically saying that the University is willing to see graduate programs continue in that environment as opposed to just making the blanket statement that everyone goes.

Peel: Yes, could be something along the lines that you have to show you have a plan and justification for doing so.

Dean Withers: Again, this document provides that scaffolding, there are going to be a lot of things that would have to be followed up on. This document doesn't go into those details, it just provides the scaffolding for decision-making, and then we would have to get to work to put all those details into place.

Chair Doe: Asked: Any other questions? Thanked Dean Withers for bringing the document, hoped this was helpful feedback for the committee. Asked: Any further questions?

Dean Withers: Stephanie raised her hand.

Stephanie Clemons: Thanked Dean Withers for the presentation and for being interested in hearing feedback from us. Was wondering whether it having some type of polling device with Faculty Council members where a question like this could go out where there might be comments from certain departments that could give you additional information related to these levels. Would be hesitant to put a "yes" when not aware of impact on specific departments. Might be too much feedback or too granular, but possible one or two issues that are brought forward that may change when they consider "moderate" to.

Dean Withers: Welcome to input, plan is to share this broadly. Discussing this with graduate students, any time we can get useful input. Our goal is to present this to the President and hope they find it helpful. We can filter for more information. Will leave it up to this committee how best to poll Faculty Council.

Chair Doe: Thanked Dean Withers. Welcomed him to stay if he wanted.

3. UCC Minutes – September 4, 2020

Chair Doe: Next up we have our University Curriculum Committee minutes. Asked: Can we make a motion to move on this?

Pedros-Gascon: Moved.

Clemons: Second.

Chair Doe: We are going to use Polly. Asked: Any comments on these minutes while we wait for Amy to get that set up?

Brad Goetz: No, these ones are pretty straightforward. Do have a special action item coming to you for next week.

Minutes approved unanimously.

4. Revisions to the *Graduate and Professional Bulletin*: The Advisory System – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair

Chair Doe: We will move to Melinda Smith to discuss this action item, changes to the Graduate Professional Bulletin regarding the Advisory System. Asked: Melinda, would you like to speak to this?

Melinda Smith: Can give you a little bit of background. Just updating language so that because of the change in titles that have occurred for faculty, both tenure track and non-tenure track. Much more inclusive now, which is great. Asked: Can I make a motion? Move that Executive Committee approves this for consideration for Faculty Council.

Chair Doe: Clarified that we were just looking at the first one of the two. Asked: Is there any discussion?

Pedros-Gascon: Believe it's more inclusive and like the fact that it relies on departments to make that kind of decision. Thinks it is a very good decision.

Chair Doe: Thank you. Asked: Amy, do you want to put a Polly poll up there? Is everyone seeing it? We have votes occurring.

Clemons: That's for only the first one, correct?

Chair Doe: Correct.

Clemons: Okay, so we may just want to make those Polly polls a bit more specific.

Approved unanimously. Will be placed on agenda for Faculty Council meeting on October 6th, 2020.

5. Revisions to the *Graduate and Professional Bulletin*: Inter-University Graduate Programs – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair

Chair Doe: Asked: Melinda, would you like to speak to the second one?

Smith: Reported that CU backed out of the agreement, so it no longer makes sense to have this in the Bulletin. Unfortunately, now students will have to pay to take courses from CU.

Chair Doe: Had one question about this. Asked: Does this whole section just go away? Is that the way I am reading it?

Smith: Yes, because it's pretty much null and void.

Clemons: Asked: Melinda, how long has this been in place for? I mean, when has this gone away? Basically five years ago, ten years ago, or just last year?

Smith: Last year. Talked to Dean Stromberger during our discussions, was pretty clear that this was really under subscribed. Not many students actually do this, but now if they want to, they're going to have to pay tuition rather than having these courses available for free.

Pedros-Gascon: Asked: Would they have to pay full tuition or the equivalent in credits would be paid by CSU?

Smith: No, they would have to pay whatever tuition CU would charge.

Pedros-Gascon: Thank you, that was my understanding.

Smith: So it would be arguably discouraging for students to do that.

Smith: Motion to have this approved by Executive Committee for review by Faculty Council.

Koons: Second.

Chair Doe: Asked: Are we ready for a vote? We are looking at the second one, the Inter-University Graduate Programs.

Linda Meyer: While we are voting, have a question about the Polly. Asked: Is there a chance we could try out the anonymous version today too so that when we have a vote we don't want everybody to see how we voted?

Chair Doe: Yes, and that is an interesting question. For this group, it's really not an issue, but interesting piece of this when we get the big Faculty Council going. We have a lot of guests. Doesn't think people are knowingly voting when they shouldn't, just sometimes people don't know whether they should be voting or not. Can try the anonymous way out today. Need to give this a little bit of thought, different when we get a big group going.

Meyer: Wonders if there is an option where the folks who are conducting the election can see who the people are that are voting but that everyone else can't necessarily see how people voted.

Barkley: Did not see a way to make it completely anonymous, but will do more research to figure out how this works. Will try the anonymous function on any further motions or votes we do today.

Pedros-Gascon: Liked the way we voted for Vice Chair. Took a little time but worked fine. Identities were protected. Had to be careful that only those given voting rights were able to cast votes.

Tim Gallagher: Noted in the chat that Polly has an option under results settings to not share with audience.

Approved unanimously. Will go on agenda for Faculty Council meeting on October 6th, 2020.

D. Reports

1. Provost/Executive Vice President Report – Mary Pedersen

Chair Doe: Asked: Sue James, will you be giving a report since Mary is not here?

Vice Provost Susan James: Was not provided a report by Provost Pedersen, but do have some comments.

Vice Provost James: Clarified the tenure extension for untenured faculty. This holds not just for people going up this year, but for anyone pre-tenure, including new hires. There was a bit of confusion in the Council of Deans of who this applied to. Reason to bring it up here was that the tenure process is under the purview of the Faculty Council and Manual, but this kind of situation is just not addressed in the manual. Wanted to make sure Executive Committee was aware of this and if there are any concerns or suggestions, we want to hear about it.

Gallagher: Wanted to speak to this. Manual has some specific language related to this as Sue James pointed out. The Provost office has occasionally made some changes to the way that's done, but always in a way that's more permissive for the faculty member. So long as there's no harm to the faculty member, this has come to be accepted as something that is not in conflict at all with faculty interests or with the policies in the Manual.

Vice Provost James: That makes a lot of sense, Tim. Asked: Anybody else have comments on that?

Pedros-Gascon: Thinking more about also the impact that this may have on sabbaticals and research. Hope there can be some kind of leniency, approving of those who may even decide to postpone.

Vice Provost James: Yes, this question came up for those who have had to postpone their sabbatical. Will likely have a permissive approach to this, if someone was not able to take a sabbatical due to the pandemic, will not have to wait another seven years to apply. Will make sure we communicate out to campus about that.

Chair Doe: It looks like both Jennifer Peel and Stephanie Clemons have questions. Asked: Jennifer, you want to go first?

Peel: Just would like to say I think it's important to keep this in place. Think it's very important for junior faculty to have this option as long as it continues to be an option that they don't have to take it. Important to include new hires, definitely support it.

Chair Doe: Sounds like it is all in the messaging. Can't imagine how terrifying this moment would be if I was newly hired. Messaging seems to be really important and needs to be broadly distributed.

Vice Provost James: The Provost will be sending out a letter on behalf of the Committee of Gender Equity on the needs of equity and flexibility during this time of COVID. We know this is not normal times.

Chair Doe: I think Stephanie had a question.

Clemons: More of a comment of support, going back to the tenure clock extension. When we think of the first year of someone coming to a new culture and campus, it is a real struggle sometimes. Many different reasons to support this.

Chair Doe: Even given the strange teaching circumstances that teachers are under, having some messaging out to chairs and TMP committees about humane ways of doing observations, how they are helping people with their annual evaluations that will be contributing to their progress towards tenure.

Vice Provost James: Some folks are doing some really heavy lifting right now and they need to get credit for that. Need to get folks to recognize those sorts of things.

Pedros-Gascon: One area of concern is that there is a reduction of funding for any research for new tenure tracks, in addition to the fact that traveling is limited. Concerned about impact of 10%, 5% reductions are having specifically on those funding when it comes to colleagues on the tenure track. Hope down the line the Provost office can think of something to remedy.

Vice Provost James: One suggestion I might recommend to them is to think about a fund aimed specifically at junior faculty.

Pedros-Gascon: Problem is those are not usually very well extended. Make sure we are making those sources known so people can apply.

Vice Provost James: Thank you.

2. Faculty Council Chair Report – Sue Doe

Chair Doe: Still doing Laps and Chats on Thursday afternoons. Good fortune to share time with baby William, as Amy Barkley has been joining us. We have had three or four faculty members join us so far. Basically a way to have office hours in this current moment.

Chair Doe: Continuing to work with the Teaching Continuity Committee. Also attending Executive Leadership Team and Council of Deans meetings. All working very hard. The Teaching Continuity Committee was meeting daily during the summer, is now meeting twice a week, and has now determined that they need four meetings a week. Fully into spring scheduling. We are being asked to have spring schedules ready by September 24th. A lot happening to make all of that work, will be affected by temporary work adjustments, what Poudre decides about their classes. Lot of things won't be resolved by the end of September, but we must plan. Still planning on the typical start date. No determination yet on whether or not we will have a spring break. Many other institutions are not taking spring break.

Chair Doe: Visiting all the standing committees. Have been to four or five already, scheduled for the rest of them. Also been talking consistently with the other councils, feels we have a particularly good collaboration at the moment.

3. Board of Governors Report – Stephanie Clemons

Clemons: No report at this time. The next Board of Governors meeting on October 8-9, 2020. Slated to be at CSU-Fort Collins, likely over Zoom.

Chair Doe: Thanked Stephanie. Before we go into discussion item, have lined up two faculty members for our October 6th Faculty Council meeting. Ruth Hufbauer has agreed, and D.L. Stewart from the School of Education. Trying to get a nice cross-section.

Pedros-Gascon: Had a question for Stephanie. Asked: When we will receive information about the CSU system budget? Know they had announced a 10% reduction on expenses, but would like to know how those numbers compared to the number of new hires that CSU system has hired.

Clemons: Had a question from Carole Makela about enrollment numbers for CSU Online, if the 10,000 new students were half time or full time students and they were about 50% each. Had responded to Carole directly about that, but will let everyone on Executive Committee know that. Still getting information about the system budget as well. Wanted to bring up that last year we were giving Tim different ideas for discussions and presentations, had Joe Parker of Athletics at our last Board of Governors meeting, might be interesting to invite into Faculty Council meeting.

Chair Doe: Asked: Is there a mechanism by which we could invite the Board of Governors to come to our Faculty Council meeting? Something we have discussed quite a bit.

Clemons: Thinks personal invitations via email would be best.

Chair Doe: Great, thank you so much. Will follow up with you.

E. Discussion Items

1. Return to discussion of Non-Tenure Track Faculty in shared governance

Chair Doe: Welcomed Jenny Morse and Steve Benoit. They have been kind enough to come here today to talk about the proposals they have had in front of the Committee on Faculty Governance since last fall. The Committee on Faculty Governance will join us next week, and then the Executive Committee will decide how to proceed for September 29th. Will turn it over to Jenny and Steve. Thank you for being here.

Benoit: Thankful for the committee being willing to have this discussion. Have a slideshow.

Benoit: It is all in Section C.2.1.3.1 and there are two changes that we submitted in our proposal. The first paragraph describes the people who are counted in figuring out the number of at-large representatives that each Department would get. Our proposal is that when we make that change, we make a change to include contract and continuing faculty. The second change is the second paragraph which describes who can actually serve on Faculty Council, and we have proposed making the same change there to permit contract and continuing appointment type to hold elected positions on Faculty Council, either departmental positions or at-large. Not considering adjunct in this category.

Benoit: The rationale was submitted to the Committee on Faculty Governance. The rationale for having non-tenure track faculty counted toward apportionment is that the Faculty Council is a representation body for all faculty, and that is described in a section of the code here. It makes sense that a representative body of all faculty should include those that it claims to represent. Right now we have 785 non-tenure track faculty who are being represented in Faculty Council only through their colleges and members on the Committee on Non-Tenure Track Faculty. Much lower representation that the typical faculty member has in Faculty Council.

Benoit: The rationale for the second change is that all faculty members are protected by academic freedom. Have heard arguments against stating that non-tenure track faculty are vulnerable to pressure to vote or behave a certain way. If there is an issue of pressure, bullying, or intimidation, that should be addressed directly.

Benoit: These proposals were submitted to Faculty Governance in December of 2019. Met with them in March of 2020 to discuss the proposals, Don Estep was still present. In response to his opinions at that meeting, we have submitted revisions to the motions to clarify some of the rationale and justifications and those were submitted in April. Thought we would discuss this in early fall, and then when Joseph DiVerdi self-nominated and had it called out of order due to him being ineligible, raised it as another potential discussion topic.

Benoit: Discussed potential positive impacts of the proposal being passed. Would normalize non-tenure track faculty, help move us to a “one faculty” view. Would broaden the pool of where faculty members can be chosen from, provides service opportunities, takes load off tenure track faculty colleagues. See a lot of benefits with broader representation. Discussed how at-large representatives are allocated, and his estimates for representation. Predicts 13 to 22 non-tenure

track member if this is passed based on university employee roster and how at-large are distributed right now. Most are full or associate, and if that trend continues, then probably closer to 13 members. If non-tenure track are voted in proportionally, closer to 22 members.

Benoit: Showed graph showing faculty participation trends. In 1984, “special faculty” was redefined and the number of non-tenure track and temporary faculty members has exploded. Would like to combat the sense or impression that the way things are now is normal, and what the Committee on Non-Tenure Track Faculty is proposing is a radical change, but really they see it as a return to normal.

Jenny Morse: Appreciated visual of participation change. Thanked Steve.

Pedros-Gascon: Coming from Liberal Arts, one of the key departments, am aware of the situation and back this idea. Devil is in the details, but can be discussed. Foresee a potential problem in that the loss of at-large reps by some colleges and to Liberal Arts may take some persuasion. Another issue is the systemic situation, there might not be a lot of representation of non-tenure track faculty in colleges outside of the College of Liberal Arts. We want to create something that is transformational for the whole institution and it might end up being limited to one or two colleges.

Morse: Bring up a good point. We can decide what the limits are for that representation, for example, no more than 1/3 could be non-tenure track. Clarified that we are not advocating for adjunct faculty to be serving in these roles, but do want to count them in their numbers.

Pedros-Gascon: If my department serves as an example, non-tenure track voting has improved cordiality.

Peel: On the slide where you indicated the net change in the at-large representatives, you didn't indicate CBMVS which is the college I'm from, so was just curious does that mean no net change to the number if it was not indicated?

Benoit: Yes, if there was no change, I left it off the list.

Ruth Hufbauer: Want to second Antonio, am really in support of us moving forward with this. Think it is important to recognize that at-large folks and departmental representatives are representing non-tenure track faculty right now, just like you are proposing, adjunct should be represented. Wondering about counting of adjunct, seems odd if they are fairly temporary in the system. Like the idea of doing it proportionally, can convince folks of one faculty that that would be okay. Reluctant to not count non-tenure track folks as full faculty members and defining a 1/3 non-tenure track maximum, would rather just count. Everybody's counted the same, but that adjunct appointments aren't quite the same kind of appointment as continuing or contact. Would love your thoughts on those things.

Morse: Clarified that adjunct do not have the same service requirements, but the manual was changed so continuing and contract appointments do. Wouldn't make sense for us to impose, but

should be counted. We wouldn't ask them to serve because that's not part of their job at the University.

Benoit: Going back to Antonio's point, we need to frame it as we're not moving them to the College of Liberal Arts, we're correcting the distribution to match the actual distribution of the faculty. It's making representation for people that haven't been represented, not stealing representation away.

Tim Gallagher: Executive Committee's job is to bring things to the Faculty Council when it is ready. Don Estep kept things from moving forward last year, but now there is new membership, that might change. It is such a fundamental issue that the full faculty should decide it and discuss it.

Hufbauer: There were lots of discussions about this on Faculty Governance. What Sue has proposed is much more expedited. Vote at a later time, but discuss first.

Clemons: Asked: Steve, are you willing to share with us your slides? Would like to study the slides in the context of CSU hiring more non-tenure track. Sounds like the main argument relates to the fact that non-tenure track are more vulnerable. The part of the manual that states that Faculty Council represents all faculty is the most compelling. If Faculty Council doesn't agree with these changes, they should change that manual wording.

Benoit: Happy to share the slides. Asked: Should I send them to Sue?

Chair Doe: Yes, happy to distribute them. Carole Makela is next.

Carole Makela: Appreciated you showed the trends and the implications on the slides. Wants us to be alert to the fact that every department doesn't describe the term adjunct or use adjunct the same ways. May not be used consistently across campus. Just need to be clear.

Chair Doe: Believes when they are using the term adjunct, they are referring to the description described in the Manual.

Makela: We need to be clear then that that's the case in our discussion.

Morse: We are referring to the definition of the appointment as described in the Faculty Manual.

Chair Doe: Might be a potential point of confusion, might be hard for some people to wrap their head around.

Pedros-Gascon: Dissonance is needed. We can't always have the same ideas. Better to have real vote allocation. Recognition of dignity and many other things.

Morse: Completely agree. Forgot to add one thing, this change would also allow for non-tenure track faculty to serve as members of standing committees. The Committee on Teaching and Learning really wants non-tenure track members.

Chair Doe: Asked: Anything else?

Yolanda Sarason: New to this conversation and this discussion. Would be helpful in the argument to know what other universities are doing.

Chair Doe: In the 2016 CoNTTF proposal that was put together, they listed the best practices of 10 different institutions. Report can probably be shared with this committee. If Jenny or Steve can share it, would be happy to send it.

Pedros-Gascon: Hope after the vote you also get pay raises. Voting rights are long overdue, but down the line I hope we get more salary equity. If salaries are more competitive, then the institution would have a reason to hire more tenure track.

Clemons: Would predict that Faculty Council will be supportive, just depends on how they operationalize it.

Chair Doe: Asked: Any final comments, Steve and Jenny?

Benoit: Thanked Chair Doe for the opportunity.

Chair Doe: Thanked them both. What we are ultimately doing is determine whether or not something is ready to stand debate. Getting ideas out in front of people so they are educated about them before they come to a vote. Will talk with the Committee on Faculty Governance next time. Will discuss best ways forward. Thanked them for their contribution.

F. Faculty Presentations

Chair Doe: Asked: Do we have a motion to adjourn?

Pedros-Gascon: Moved.

Sarason: Second.

Executive Committee adjourned at 5:01 p.m.

Sue Doe, Chair
Ruth Hufbauer, Vice Chair
Stephanie Clemons, BOG Representative
Amy Barkley, Executive Assistant

MINUTES
Executive Committee
Tuesday, September 22, 2020
3:00pm – Microsoft Teams

Present: Sue Doe, Chair; Ruth Hufbauer, Vice Chair; Stephanie Clemons, BOG Representative; Timothy Gallagher, Past Faculty Council Chair; Amy Barkley, Executive Assistant; Carole Makela, Health and Human Sciences; Antonio Pedros-Gascon, Liberal Arts; Linda Meyer, Libraries; David Koons, Natural Resources; Melinda Smith, Natural Sciences; Jennifer Peel, Veterinary Medicine & Biomedical Sciences; Yolanda Sarason, Business

Guests: Mary Pedersen, Provost/Executive Vice President; Susan James, Vice Provost for Faculty Affairs; Steve Reising, Chair Committee on Faculty Governance; Leo Vijayasarathy, Committee on Faculty Governance; Brad Goetz, Chair University Curriculum Committee

Absent: none

Chair Doe Called the meeting to order at 3:02 p.m.

Chair Doe: Welcomed everyone to the meeting. We will head right into the announcements.

October 6, 2020 FACULTY COUNCIL AGENDA ITEMS:

I. Proposed Faculty Council Agenda – October 6, 2020 – Microsoft Teams - 4:00 p.m.

A. ANNOUNCEMENTS

1. Welcome new Vice Chair Ruth Hufbauer
2. Next Faculty Council Meeting – November 10, 2020 – Microsoft Teams – 4:00pm
3. Confirmation of Faculty Council Registered Parliamentarian --- Lola Fehr
4. Confirmation of Faculty Council Executive Assistant – Amy Barkley

B. MINUTES TO BE APPROVED

1. Faculty Council Meeting – September 1, 2020
2. Executive Committee Meeting – September 8, 2020

C. UNFINISHED BUSINESS

- i.** Return to postponed discussion on Committee Annual Reports
 1. Faculty Council Standing Committee 2019-2020 Annual Reports

- a. Faculty Council Report to the Board of Governors
- b. Committee on Faculty Governance
- c. Committee on Intercollegiate Athletics
- d. Committee on Libraries (**pending**)
- e. Committee on Non-Tenure Track Faculty
- f. Committee on Responsibilities and Standing of Academic Faculty
- g. Committee on Scholarship, Research, and Graduate Education
- h. Committee on Scholastic Standards
- i. Committee on Strategic and Financial Planning
- j. Committee on Teaching and Learning
- k. Committee on University Programs
- l. University Curriculum Committee

D. CONSENT AGENDA

1. UCC Minutes – August 28, 2020
2. UCC Minutes – September 4, 2020

E. ACTION ITEMS

1. Revisions to the *Graduate and Professional Bulletin: The Advisory System* – Committee on Research, Scholarship, and Graduate Education, Melinda Smith, Chair
2. Revisions to the *Graduate and Professional Bulletin: Inter-University Graduate Programs* – Committee on Scholarship, Research, and Graduate Education – Melinda Smith, Chair

F. REPORTS TO BE RECEIVED

1. Provost/Executive Vice President Report – Mary Pedersen
2. Faculty Council Chair Report – Sue Doe
3. Board of Governors Report – Stephanie Clemons

G. DISCUSSION

H. FACULTY LIGHTNING ROUND PRESENTATIONS

SEPTEMBER 22, 2020 EXECUTIVE COMMITTEE AGENDA ITEMS:

I. Minutes to be Approved

A. Executive Committee Minutes – September 15, 2020

II. Items Pending/Discussion Items

A. *Announcements*

1. The Next Executive Committee Meeting will be held on September 29, 2020 on Microsoft Teams – 3:00pm.

Chair Doe: The next Executive Committee meeting will be the same bat time, same bat channel. Had questions about anonymity when using Polly, would like to have Amy speak to this for just a moment.

Amy Barkley: Reported that you can choose to not share the results with the audience, and that there's an anonymous voting option. Would be able to see the results and who is voting as creator. Members would be able to see the numbers either way, but not who voted each way.

Chair Doe: Sounds like a pretty good solution. Can see how this goes and if we bump into more issues with it, we will solve those problems as we come to them. Thank you, Amy, for continuing to look into that.

Chair Doe: Want to bring to your attention that our Provost has a standing meeting every Tuesday afternoon at 4:00 p.m., so we may need to change the order of our agenda a little bit so we make sure to have plenty of time for her to give her report. Asked: Is there any objection to moving the Provost up in the agenda for future meetings? Might be challenging for the actual Faculty Council meetings, not so much the Executive Committee meetings. Getting text and chat messages to suggest this isn't really a problem. Had originally moved the reports to the end of the meeting to not lose time in giving reports. This will stay the same for Faculty Council meetings. We will move up the reports in Executive Committee meetings to accommodate the Provost's schedule. Approved by Executive Committee members.

B. *Old Business*

C. *Action Items*

1. Motion for Graduate Positions on Standing Committees – Committee on Faculty Governance – Steve Reising, Chair

Chair Doe: Asked: Is Leo or Steve here to make this motion? Stephanie, can you make this motion?

Stephanie Clemons: Would like to make a motion on the graduate student representatives presented here.

Chair Doe: You will see the names. There are not graduate members yet for some committees, but there are some listed here. They have been invited to participate in these committees with our approval. Thanked Stephanie for the motion.

Linda Meyers: Second.

Tim Gallagher: Believes motion needs to be placed on the October Faculty Council agenda as an action item, not for Executive Committee to approve these names.

Chair Doe: Motion passed. Will appear on the Faculty Council agenda for October 6th. Names will appear and we will take it from there.

2. UCC Minutes – September 11, 2020

Chair Doe: Brad Goetz has brought us the UCC Minutes from September 11th. Asked: Is there any discussion or questions? Hearing none, can we have a motion?

Melinda Smith: Moved.

David Koons & Antonio Pedros-Gascon: Second.

Chair Doe: Asked for yays and nays to appear in the chat.

Motion approved. Minutes will appear on the October 6th Faculty Council agenda.

3. Title Change to All-University Core Curriculum (AUCC) Category 1C – University Curriculum Committee – Brad Goetz, Chair

Chair Doe: Next item is also for Brad from the University Curriculum Committee. Asked Brad to speak about this item.

Brad Goetz: This proposal would change the name of the new 1C Category that Faculty Council approved a while back. Used to have a long and cumbersome title, proposing to change that title to be in accordance with the current topics, which are intermediate writing and quantitative reasoning. Becomes shorter, less cumbersome, but still the major topics of the category. Important to note that the category title is not necessarily the title of all the courses that fall into that category. This proposal is to shorten it from Self, Community, World: Dialogue About Diversity, Inclusion, and Equity to Diversity, Equity, and Inclusion.

Chair Doe: Thanked Brad. Asked: Can we make a motion and then have any questions or discussion?

Pedros-Gascon: Moved.

Yolanda Sarason: Second.

Chair Doe: Asked: Any questions?

Pedros-Gascon: The category may be really counterproductive to some of the courses and practices already in place, trying to teach diversity in many departments that are currently being taught. Should expect some kind of engagement regarding those questions.

Chair Doe: Thank you, Antonio. Interesting since the motion, the proposal, is really just about a change in title. Can see what you are saying, could engender another discussion about the content of the entire shift. Asked: Any other questions, or Brad, any comments on that?

Goetz: You're right, this is only asking to change the title. This wouldn't restrict them from teaching their classes, and don't think there would be any restriction from them proposing their classes as a Category 1.

Pedros-Gascon: Appreciated explanation. The biggest concern was how restrictive or specific was going to be the descriptor applied. The way in which it was described could be a counter to the realities of many disciplines that you are trying to teach already regarding diversity and similar topics. Do not specifically only address the US or similar issues, felt it was extremely constrained, sometimes faculty feel like it is a parochial interest for only dealing with the internal house and not the context for more global.

Chair Doe: Asked: Any other comments or questions? Concern around global issues was one of the things that animated this proposal. Concern in some quarters that this was becoming kind of a parochial concern as opposed to an emphasis upon global questions. Was part of the original concern, but probably right that just seeing the title might pull people back into that conversation even though the proposal is about the title, because the essence and substance of the changes have already been approved.

Chair Doe: Asked for Polly to vote on motion.

Motion passed. Will go on Faculty Council agenda for October 6th.

D. Reports

1. Provost/Executive Vice President Report – Mary Pedersen

Provost Mary Pedersen: Glad to join you for a short period of time. Would really value some input on the calendar for spring quarter. Having discussions right now about the time frame. Concerned about faculty and the time frame, know everyone is fatigued. Hearing from you all would be valuable. Right now the issues we are looking at for the spring semester are the start date, do we have a spring break, and then the end date. Start date is one we could change, but lots of issues around that, mostly because of financial aid distribution for students, since it is based on the first day of class started. Would be difficult to change that date. Other discussions about getting rid of spring break, whether to go remote after spring break, move spring break later, or

replace spring break with three day weekends. Would love your thoughts and input. Asked: As far as faculty goes, what are some of the things you think would support them the most of have the least impact on workload for the faculty?

Yolanda Sarason: Have a comment on spring break. Teaching graduating seniors, asked them last spring how many were going to travel anyway, many were still going to travel. There is fatigue of students as well. Hearing a lot of “this is my last spring break before I graduate”.

Ruth Hufbauer: From the faculty perspective, we breathe a huge sigh of relief when we reach spring break. Not having a break halfway through the semester would be hard.

Provost Pedersen: Asked: What are your thoughts about shifting it further into the semester so the idea of going remote would be not as big of an impact? Thinking about the labs and courses that are extremely challenging to do remotely.

Hufbauer: Good idea, have it later just like Thanksgiving is. In-person material can be focused on in the beginning of the semester, but still have a light at the end of the tunnel before the final push before finals.

Clemons: Heard that other institutions were giving a couple days off in the beginning of October even though they also have a fall break, just to give both faculty and students a break. President McConnell has been encouraging us not to work on Fridays, but faculty are still working on Fridays, and oftentimes the weekend. Discussed fatigue of students. Heard from Jody Donavan that based on faculty or student input that the fall break is too far into the semester anyway, and that spring break works better. Have had proposals from faculty in the past that want to move fall break sooner to keep students engaged.

Provost Pedersen: Know that President McConnell is looking into going to the Board of Governors to see if she can give some extra holiday time for faculty and staff.

Pedros-Gascon: Wanted to mention what people were discussing in the chat. Need to facilitate staff with kids, need to coordinate with school districts. No matter what, we need a whole week of break. Would discourage the option of no breaks and just weekends, will be tired at a certain point, and do not feel it would be conducive.

Provost Pedersen: Kelly Long has been working with Poudre School District. They do not have plans at this time, but we have been paying attention to that. Planning a Town Hall on October 2nd, hoping to get information out tomorrow about that, date has been shifting. We will discuss the research and date, testing, wastewater. Something we can look at while looking at spring semester. May need to do extensive testing as people come back.

Pedros-Gascon: Have received a few emails from faculty about COVID. Will read you the main questions that were sent. Asked: Could the faculty please be provided with more information about when they will and will not be notified about positive cases among their students? Also, could faculty please be provided with more information about guidance provided by CSU Public Health Team and Larimer County Public Health regarding circumstances that would call for a

change in modality? And if department heads or these teams deny faculty members' requests to change modality, would there be a process available to have that decision overturned?

Provost Pedersen: Had a notification that was supposed to go out yesterday, may still be being edited. Should have information about when faculty will be contacted with regards to positive cases, should go out soon. Second question is tough, one we have been struggling with. Trying to define parameters for that with the Larimer County Public Health Team. Work in progress. Will explore the third question, start to pursue this.

Clemons: Asked: Can faculty request a student that has indicated that they have tested positive for such documentation in order to waive participation or attendance?

Provost Pedersen: Brought this up with the pandemic team, how faculty can get some type of verification. They said the case manager would be the person to go to, they work in student affairs and are the ones supposed to be working directly with every student who is positive to make sure they are getting their class materials. Guidance was to have faculty contact the case managers. Not sure who to call, but case managers have complete list of all positive students.

Chair Doe: Asked: Would that involve not only just the students who test positive but the students who are quarantined?

Provost Pedersen: Really good question. Quarantine students are also getting support from case managers, so case manager should have both lists. Will verify this.

Pedros-Gascon: Have several emails, this is the second one. Read that a student had tested positive, informed the instructors, filled out the symptom checker and informed CSU. Instructor called health office two days after the student tested positive, pandemic team did not know anything about the case. Asked: How do we know if the student who has tested has informed CSU, and can we make sure they have informed CSU? And how do we know if the pandemic team is following through?

Provost Pedersen: Have actually addressed this situation in the letter we wrote, have had this come up a couple of times now. Students are testing outside of the CSU Public Health, and students are putting down an address. Now asking specifically if students are CSU students. Information going into different databases.

Pedros-Gascon: Seemed like a lack of internal communication, student had informed CSU and filled out symptom tracker.

Provost Pedersen: Not sure of window of symptom checker. Trying to get all within a 24-hour window, but sure there are a few that have fallen outside the window if they take a little bit longer.

Chair Doe: Asked: We want to be conscious of your time, can we leave you with three items that we can come back to?

Provost Pedersen: Yes.

Chair Doe: 1) Would like to know about census numbers, enrollment numbers. Maybe a little bit more fine-grained, would be helpful.

2) Also want to begin conversations addressing Colorado budget, maybe at Faculty Council meeting. Not sure what things will look like, possibly discuss this at Executive Committee next week.

3) Third thing is that there are a number of concerns around athletics. There are articles that everyone has access to. Have not heard any responses to some of the breaking news that we are reading. Almost certainly there will be questions at Faculty Council.

Clemons: Want to also address shared governance. Had addressed that at a previous meeting with your experiences and definition, thinks Faculty Council would benefit from hearing those.

Vice Provost Susan James: Wanted to run something by this group quickly. Many sabbaticals last year and this year have been interrupted. We wanted to send information out to people about how to deal with that. Was looking in the Manual, and there is already a provision to take sabbatical in two or three different time periods. Thinking we could simply communicate to faculty that if they want to complete their sabbatical post-pandemic that they can request that and apply for the remaining time left on their sabbatical. We want to create a process for this to happen. Wanted to run this by Executive Committee because we do oversee the Manual and sabbaticals.

Jennifer Peel: Noted that some people's sabbaticals were disrupted, may not have accomplished what they wanted to. Some may need to start over in order to attain sabbatical goals.

Vice Provost James: We will try to be flexible. There are state laws that govern how often someone can take a sabbatical, so need to abide by these. Want to make a process so people can tell us what happened and then look at each case individually.

Clemons: Curious about support to cover people's workloads. Know some that were denied due to workload concerns. Asked: Will there be any support from administration financially to offset that with faculty retiring?

Vice Provost James: That is probably a Mary question. Would have to prioritize the needs relative to other needs.

Clemons: Would like to see a degree of transparency around that so people understand the decision.

2. Faculty Council Chair Report – Sue Doe

Chair Doe: Attended the National Faculty Senate Conference, as well as Stephanie. There were over 100 faculty senators or chairs attended on Friday or Saturday. This was their first real conference, may do this more and more. In the future, if anyone is interested, believes any one of us could attend. Was not taxing time-wise, two major keynote presentations and breakout groups

to discuss issues that came from keynote speakers. Took a great deal from the conference, really practical things. Having tools that senates can share, discussed a shared governance survey that could go out to faculty regarding how they feel they are doing as far as participation in shared governance. We have a task force on this, Carole Makela and Lisa Langstraat are leading this task force.

Chair Doe: Breakout group was called “Workload in the Time of COVID”, discussed how people’s work has changed since March. Changes in service load, teaching load, the variety of ways courses are being delivered, and the sense of not being as involved in decision-making as they would like to be. Will be making a document of workload changes, want to create a national picture. Want to address the narrative that faculty are tired and not effective, want to show that students are getting a good product and teachers have pivoted effectively. Struck by what other campuses are doing to shine a light on the good work of people. Some senates reaching beyond faculty groups and creating resolutions of support for certain entities on campus that have really stood up during this period. Heard about one that was for IT, could imagine one for custodial staff. Doesn’t have to be all about faculty.

Chair Doe: Task forces are now all operational. IT work is ongoing, also the intellectual property task force. Brandon Bernier and a number of faculty involved with IT task force, will probably eventually link with intellectual property task force. Carole Makela is leading shared governance task force, Antonio is taking the lead on Presidential evaluation task force, and the diversity, equity, and inclusion task force that I have been working on with Stephanie Clemons, Ruth Hufbauer, and Susan James. All are off and running.

Chair Doe: Attended the Committee on Libraries meeting today. Having some challenges due to Elsevier database. Want to invite them to give a report to this committee, enormous implications for faculty. Need to make some hard decisions and do some negotiations.

Chair Doe: Stephanie and I have drafted a letter to the Board of Governors to invite them to our Faculty Council meetings. That is moving forward.

Clemons: Each will get an individual invitation.

3. Board of Governors Report – Stephanie Clemons

Stephanie Clemons: Board of Governors meeting is coming up on October 8th. No information on that meeting yet, will get the packets two weeks out.

Clemons: Sue and I both attended the National Faculty Senate Conference 2020. Was only able to attend Friday, Sue attended both days. Wanted to share some thoughts. Breakout sessions and keynote speakers had some interesting thoughts. They started off by asking what common challenges are at each institution, trying to find some commonality. They also asked us how we handle faculty morale given the faculty fatigue that is so common in the nation, how are we getting our students to obey the protocols at your institutions, and how many of us were online versus face-to-face versus hybrid? Mentioned a few differences seen at different institutions that were attending the conference. Felt our institution with reserve funds being used to handle

pandemic expenses, not taking any furloughs, and the Rams Take Care program, our university looked pretty well positioned compared to what else was happening at other institutions around the nation.

Clemons: Also discussed several other issues. Discussed the meaning of shared governance. There was commonality that faculty were not as involved in some decisions, our institution was not atypical in that regard. Quoted the definition of shared governance as “meaningful participation of the faculty in institutional decision-making”. Also discussed intellectual property, many institutions are thinking about this. Working with Tim Gallagher and Paul Dougherty on intellectual property issues specific to faculty teaching materials that are being uploaded to CSU Online or Canvas. The AAUP has links to types of questions to evaluate administrators, could be offered to the Board of Governors. Working with Antonio to bring forward a proposal on how to modify our gathering of data to offer input to the Board of Governors on our President’s annual evaluation.

E. Discussion Items

1. Return to discussion of Non-Tenure Track Faculty in shared governance

Chair Doe: We have invited the Committee on Faculty Governance to come and discuss their position on this discussion. We have invited Steve Reising and Leo Vijayasaraty to discuss this.

Steve Reising: Thanked Executive Committee for letting them come discuss. Had a short presentation.

Leo Vijayasaraty: Took over after some technical difficulties. Discussed the Committee on Non-Tenure Track Faculty’s proposal. Discussed pros and cons of changing the code in Section C.2.1.3.1. Noted there were some definite benefits of the proposed changes, but also some downsides. Wanted to discuss some ripple effects, and to have us think about what those might be more clearly. Discussed a few questions for Executive Committee to consider:

- Will our role in shared governance be weakened? Non-tenure track faculty have less job security than tenured faculty.
- Will non-tenure track faculty be able to state their opinion?
- How many of us really have resources to fight a legal battle as an individual?
- Would non-tenure track faculty as chair or vice-chair be able to negotiate with the administration?
- This is a sweeping change—if it doesn’t work out, could we reverse it?

Vijayasaraty: Discussed where the Committee on Faculty Governance was on this proposal. Thinking through all the implications. Looking at non-tenure track and tenure track ratios across campus and how this will affect representation. Addressed concern that non-tenure track faculty and tenure track faculty have different interests across the different units around campus. Asked: How will this change the membership and apportionment since some colleges have more non-tenure track faculty than other colleges. Noted that other changes may happen across the Faculty Manual that would have to be addressed.

Reising: A draft letter to department heads and Faculty Council has been written. Discussed how Faculty Council membership is determined, including at-large members, and what the changes would be in representation.

Vijayarathy: Charge of the Committee on Faculty governance is not just to recommend code changes, but also to interpret the code. Sort of in a bind. Asked: Do they pass this along, or get more consensus first from all departments?

Pedros-Gascon: Appreciated seeing all the numbers. Spoke in favor of the change. Stated we should be able to ask this institution to commit to a minimum percentage of tenure track lines in departments. Could have a maximum non-tenure track faculty number that could vote, for example.

Carole Makela: Sees fairness in representation of non-tenure track faculty. Asked: What are implications when issues and actions related to tenure policies are brought to Faculty Council?

Reising: Appreciated thoughts an input. Consider separate meetings for non-tenure and tenure track issues and how could voting be limited based on tenure status.

Tim Gallagher: Reminded Executive Committee that it is not their responsibility to vote, just whether or not this is ready to be considered as a discussion item. Want a solid process and then letting the full Faculty Council decide.

Vice Provost James: Shared governance is one of the things on our to-do list. Have a task force, various representatives from Faculty Council and faculty in general on task force. Say that in case we can help in any way.

Chair Doe: Having discussion on the floor does not nullify the work of a task force, hopefully the task force would weigh in with their insights and discuss certain issues if it did get onto the floor as a discussion. Think they are very complementary and not exclusive at all.

Vice Provost James: We will keep up with where Faculty Council is on shared governance.

Chair Doe: Thanked Leo and Steve for the presentation. Thankful to hear from both Committee on Faculty Governance as well as the Committee on Non-Tenure Track Faculty. Asked: are we ready to see this as a discussion item or should we return to this next week rather than trying to make this decision right now?

Makela: Thinks we are ready to see it as a discussion item. Some issues may not have answers at this time, and these may need more thinking and consideration.

Sarason: Would like to wait until next week to get input from colleagues in College of Business.

Hufbauer: Would like to have a discussion at Faculty Council, but agree with Carole that it would be good to put some parameters around it. Would be worthwhile to have initial discussion at Faculty Council, then delve further at later meetings.

Chair Doe: Asked: Are there any objections to further this discussion next week, setting parameters for the discussion?

No objections raised. Will resume this as a discussion item for the September 29th Executive Committee meeting.

Chair Doe: We will come back to this next week, set parameters for discussion in order to bring this to the floor. Asked: Any other issues for the good of the group?

F. Faculty Presentations

Chair Doe: Asked: Do we have a motion to adjourn?

Clemons: Moved.

Pedros-Gascon & Smith: Second.

Executive Committee adjourned at 4:58 p.m.

Sue Doe, Chair
Ruth Hufbauer, Vice Chair
Stephanie Clemons, BOG Representative
Amy Barkley, Executive Assistant

**COLORADO STATE UNIVERSITY
FACULTY COUNCIL ANNUAL REPORT
TO THE BOARD OF GOVERNORS
July 2019 – May 2020**

Current Faculty Council Officers:

Timothy Gallagher, Chair
Sue Doe, Vice Chair
Stephanie Clemons, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Rita Knoll, Executive Assistant

Incoming Faculty Council Officers for 2020-2021:

Sue Doe, Chair
Sue James, Vice Chair
Stephanie Clemons, BOG Faculty Representative
Lola Fehr, Professional Registered Parliamentarian
Amy Barkley, Executive Assistant

Faculty Council acts as a representative body for the academic faculty and performs duties delegated to the faculty by acts of the legislature. The Faculty Council, subject to statutes of the State and regulations and policies of the Board of Governors (BOG), has jurisdiction over the general educational policies of the University and passes all rules and regulations necessary to University government. Faculty Council membership consists of one elected representative from each academic department and the Libraries, and a proportionate representation from each college as voting members. Upper-level administrators are *ex officio* non-voting members. The 2019-20 membership for the Faculty Council is attached. Below is a list of Faculty Council business during the 2019-20 academic year.

Action Items Requiring BOG Approval – 2019-2020 Academic Year:

Academic Faculty and Administrative Professional Manual Revisions 2019-20:

Section D.5.3.1 Types of Appointments

Section D.7.18 Retirement

Section E.2.1.1—E.2.1.5 Basic Types of Faculty Appointments

Section E.2.1.1 Tenured Appointments

Section E.2.1.2 Tenure-Track Appointments

Section E.2.1.3 Contract Faculty Appointments

Section E.2.1.4 Continuing Faculty Appointments

Section E.2.1.5 Adjunct Faculty Appointments

Section. F.3.13 Leave Without Pay

Section K Resolution of Disputes

Section K.1 General Information

Section K.1.1 Participants in the Section K Process and Definition of Terms

Section K.3 Definition of Action, Grievable Action, and Grievance

Section K.6.1 Initiation of Mediation Process

Section K.10.5 Recommendation of Hearing Committee

Section K.10.6.2 Review by the Provost
 Section K.10.6.3 Appeal of the Recommendation From the Provost
 Section K.10.6.4 Review by the President
 Section K.3.1 A Grievable Action does not include
 Section K.3.2 Types of Grievable Actions and Burden of Proof
 Section K.3.2.2 (“Class B”)
 Section K.12.4 Duties of a University Grievance Officer
 Section C.3.2.1.a Department Name Change in College of Agricultural Sciences—Change
 Department of Bioagricultural Sciences and Pest Management to Department of Agricultural
 Biology
 Section E.12.2 Research and Other Creative Activity
 Section J.2 Definitions
 Section J.3 Ownership and Rights
 Section I.4 Student Appeals of Interdisciplinary Decisions Made by University Hearing
 Officers
 Section I.5 Academic Integrity Policy and Academic Misconduct Procedures

Candidates for Degrees:

Fall Candidates 2019
 Spring Candidates 2020
 Summer Candidates 2020

New Degree Programs:

- Master of Public Policy and Administration, Plan C, College of Liberal Arts—effective Fall 2020
- Master of Sport Management, Plan C, College of Liberal Arts—effective Fall 2020
- Major in Dance (BFA), School of Music, Theatre, and Dance—effective Fall 2020
- Major of Agricultural Biology, Department of Agricultural Biology (formerly Department of Bioagricultural Sciences and Pest Management)—effective Fall 2020
- Ph.D. in Music Therapy, School of Music, Theatre, and Dance—effective Fall 2021

2019-2020 General Catalog Revisions (BOG Approval Not Required)

2019-2020 Curricular Policies and Procedures Handbook

No change

2019-2020 Graduate & Professional Bulletin Revisions (BOG Approval Not Required)

Requirements for all Graduate Degrees and Graduation Procedures
 Graduate Certificate Program
 Scholastic Standards
 Integrated Degree Program and Integrated Degree Program Plus Admissions
 The Advisory System
 Graduate Assistantship—Terms and Conditions of Appointment
 Definition of “In-State Residency” for Tuition Purposes

Graduate Study, Master Degrees
 Admission Requirements and Procedures
 The Advisory System—Non-Academic Members

New Centers, Institutes and Other Special Units

Institute for Research in the Social Sciences (IRISS)
 Center for Human-Carnivore Existence

Routine Action Items for Faculty Council Approval (BOG Approval Not Required)

Confirmation of Faculty Council Secretary and Parliamentarian
 Elections:

Faculty Council Officers
 Faculty Council Standing Committee Members
 Graduate and Undergraduate Student Representatives on Faculty Council

Standing Committees

Grievance Panel
 Discipline Panel
 University Benefits Committee

Approval of Appeal Chair nominees for Student Conduct Services
 All-University Core Curriculum (AUCC) language and requirements

Annual Reports (2019-2020):

Faculty Council Standing Committees
 University Benefits Committee
 University Grievance Officer Annual Report

Changes in Curriculum – 2019-2020

Recommendations for Continuance or Discontinuance of Centers, Institutes, and
 Other Special Units

Faculty Council Discussion Items 2019-2020:

None.

Faculty Council Special Reports 2019-2020:

October 1, 2019—CSU Mental Health Initiatives—Blanche Hughes and Lori Lynn

November 5, 2019—Task Force on Institutional Learning Objectives—Matt Hickey

December 3, 2019--2018 Employee Climate Survey Results-- Shannon Archibeque-
 Engle and Jennifer Schneider

March 3, 2020—Report on CSU-FC Research—Alan Rudolph

April 7, 2020—Report on Faculty and AP Retirement Changes—Teri Suhr and Robyn
 Fergus

May 5, 2020—Report on Faculty Ombuds “Types of Concerns and Issues Dealt With”—
 Kathy Rickard

Faculty Council Campus Issues 2019-2020:

Continued work on improving the status and rights of Non-Tenure Track Faculty

Enhancing the quality of online instruction

Worked with administration on ways to navigate necessary changes to academics due to the pandemic

Reviewed intellectual property issues and policies including those related to academic materials created by a faculty member

Faculty Council Resolutions 2019-2020:

October 2019—Faculty Council Resolution on Budget Priorities

Faculty Council Resolution on Budget Priorities

- (1) WHEREAS instructional spending per student at CSU has remained flat, after accounting for inflation, since 2009;
- (2) WHEREAS athletic subsidies have almost doubled during this same period, amounting to \$25.4 million in FY18;
- (3) WHEREAS \$5.9 million of these subsidies came from student athletic fees that raised the cost of attendance;
- (4) WHEREAS Faculty Council believes that more resources should be devoted to CSU's primary academic mission without increasing tuition and fees;
- (5) BE IT RESOLVED that Faculty Council urges the CSU administration to significantly reduce athletic program subsidies, and to use the savings to support the university's primary academic mission.

ENDNOTES 1. Budgetary subsidies are provided by the university to the athletic program to offset athletic program budget deficits. Athletic program budget data from NCAA financial reports, available at <https://sports.usatoday.com/ncaa/finances/>. The FY18 subsidy is reduced by a \$0.5 million transfer from athletics back to the general fund

May 2020—Faculty Council Resolution to Support Student Demands for Equity and to Share Action and Accountability:

Resolution to Support Student Demands for Equity and to Share Action and Accountability

Whereas, over the last five years, various students groups have called for actions on campus to promote well-being and learning at CSU;

Whereas, incidents have occurred that reflected bias, insensitivity, and disruptive behaviors, which have not been satisfactorily resolved;

Whereas, the Principles of Community have been adopted (2016) to guide CSU as a community of 'WE' characterized by inclusion, integrity, respect, service, and social justice;

Whereas, dialogue and learning depend on the ‘WE’ listening to each other, explaining what we know, and admitting what we don’t know;

Whereas, CSU has codes and policies that identify rights and responsibilities to guide actions and behaviors and related processes for review, to complain and to grieve (these include, but are not limited to, disruptive behavior, discrimination, harassment, bullying) within the context of state and federal laws

Be it resolved that Faculty Council:

Acknowledges students’ concerns;

Challenges the status quo and supports proactive efforts and accountability for continual improvements of the climate at CSU for all;

Calls upon our faculty peers to seek opportunities to learn of and lessen barriers to our and students’ learning and well-being;

Collaborates with students, staff, and administrators to assure the Principles of Community become universally integrated into the ‘what’ and ‘who’ we are as CSU’s community now and into the future

Assures that its annual reporting (Faculty Council and its committees) communicates progress and actions consistent with the Principles of Community and improvement of CSU’s climate for all.

MEMBERSHIP OF THE FACULTY COUNCIL 2019-2020

OFFICERS

Chair: Timothy Gallagher

Vice-Chair: Sue Doe

Executive Assistant: Rita Knoll

BOG Representative: Stephanie Clemons

Professional Registered Parliamentarian: Lola Fehr

ELECTED MEMBERS	REPRESENTING	TERM
Agricultural Sciences		
Stephan Kroll	Agricultural and Resource Economics	2022
Jason Bruemmer	Animal Sciences	2021
Cynthia (Cini) Brown	Bioagricultural Sciences & Pest Management	2021
Kelly Curl	Horticulture & Landscape Architecture	2021
Thomas Borch	Soil and Crop Sciences	2020
Bradley Goetz	College-at-Large	2021
Ruth Hufbauer	College-at-Large	2020

TBD	College-at-Large	2022
Health and Human Sciences		
Nancy Miller	Design and Merchandising	2021
Raoul Reiser	Health and Exercise Science	2022
David Sampson	Food Science and Human Nutrition	2022
Karen Barrett	Human Development and Family Studies	2020
Bolivar Senior	Construction Management	2020
Matt Malcolm	Occupational Therapy	2020
Carol Makela	School of Education	2021
Shannon Hughes	School of Social Work	2022
Business		
Larry Johnson	Accounting	2022
Stephen Hayne	Computer Information Systems	2021
John Elder	Finance and Real Estate	2022
Dawn DeTienne	Management	2021
Kathleen Kelly	Marketing	2021
Engineering		
Kristen Rasmussen	Atmospheric Science	2021
Margarita Herrera-Alonso	Chemical and Biological Engineering	2022
Peter Nelson	Civil and Environmental Engineering	2021
Siddharth (Sid) Suryanarayanan	Electrical and Computer Engineering	2022
Kirk McGilvray	Mechanical Engineering	2020
Susan James	College-at-Large	2022
Steven Reising	College-at-Large	2022
Jason Quinn	College-at-Large	2021
J. Rocky Luo	College-at-Large	2022
Liberal Arts		
Michael Pante	Anthropology	2020
Jason Bernagozzi	Art	2022
Ziyu Long	Communication Studies	2022
Ramaa Vasudevan	Economics	2020
Doug Cloud	English	2020
Albert Bimper	Ethnic Studies	2022
Maria Del Mar Lopez-Cabrales	Languages, Literatures and Cultures	2022
Thaddeus Sunseri	History	2020
Michael Humphrey	Journalism and Technical Communication	2020
Wes Kenney	Music, Theater, and Dance	2022
Moti Gorin	Philosophy	2022
Peter Harris	Political Science	2021
Tara Opsal	Sociology	2022
Antonio Pedros-Gascon	College-at-Large	2020

Steve Shulman	College-at-Large	2020
Lisa Langstraat	College-at-Large	2020
Marcela Velasco	College-at-Large	2021
Del Harrow	College-at-Large	2021
Maura Velazquez-Castillo	College-at-Large	2021

Natural Resources

Monique Rocca	Ecosystem Science and Sustainability	2020
David Koons	Fish, Wildlife, & Conservation Biology	2021
Seth Davis	Forest and Rangeland Stewardship	2020
Bill Sanford	Geosciences	2020
Tara Teel	HDNR in Warner College	2020

Natural Sciences

Jennifer Nyborg	Biochemistry and Molecular Biology	2022
Melinda Smith	Biology	2021
George Barisas	Chemistry	2020
Ross McConnell	Computer Science	2022
Yongcheng Zhou	Mathematics	2020
Dylan Yost	Physics	2021
Silvia Canetto	Psychology	2022
Mary Meyer	Statistics	2022
Chuck Anderson	College-at-Large	2020
Anton Betten	College-at-Large	2022
TBD	College-at-Large	2022
Brad Conner	College-at-Large	2021
Alan Van Orden	College-at-Large	2020

Veterinary Medicine & Biomedical Sciences

DN Rao Veeramachaneni	Biomedical Sciences	2022
Kevin Haussler	Clinical Sciences	2022
Elizabeth Ryan	Environmental & Radiological Health Sciences	2020
Tony Schountz	Microbiology, Immunology and Pathology	2021
Noreen Reist	College-at-Large	2020
Jennifer Peel	College-at-Large	2020
William Black	College-at-Large	2020
Marie Legare	College-at-Large	2022
Adam Chicco	College-at-Large	2022
Christianne Magee	College-at-Large	2022
Candace Mathiason	College-at-Large	2022
Gerrit (Jerry) Bouma	College-at-Large	2021

University Libraries

Linda Meyer	Libraries	2022
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Ex Officio Voting Members

Timothy Gallagher	Chair, Faculty Council/Executive Committee	2020
Sue Doe	Vice Chair, Faculty Council	2020
Stephanie Clemons	BOG Faculty Representative	2020
Steve Reising, Chair	Committee on Faculty Governance	2020
Todd Donavan, Chair	Committee on Intercollegiate Athletics	2020
Jerry Magloughlin	Committee on Libraries	2020
Jenny Morse, Chair	Committee on Non-Tenure Track Faculty	2020
Hong Miao, Chair	Committee on Responsibilities & Standing of Academic Faculty	2020
Melinda Smith, Chair	Committee on Scholarship Research and Graduate Education	2020
Karen Barrett, Chair	Committee on Scholastic Standards	2020
Joseph DiVerdi, Chair	Committee on Strategic and Financial Planning	2020
Matt Hickey, Chair	Committee on Teaching and Learning	2020
Mo Salman, Chair	Committee on University Programs	2020
Bradley Goetz, Chair	University Curriculum Committee	2020
Susan (Suellen) Melzer	Committee on Non-Tenure Track Faculty	2021
Denise Apodaca	Committee on Non-Tenure Track Faculty	2021
Christine Pawliuk	Committee on Non-Tenure Track Faculty	2022
Ashley Harvey	Committee on Non-Tenure Track Faculty	2022
Daniel Baker	Committee on Non-Tenure Track Faculty	2020
Leslie Stone-Roy	Committee on Non-Tenure Track Faculty	2022
Mary Van Buren	Committee on Non-Tenure Track Faculty	2020
Steve Benoit	Committee on Non-Tenure Track Faculty	2022
Natalie Ooi	Committee on Non-Tenure Track Faculty	2022

Ex-Officio Non-Voting Members

Joyce McConnell	President
Rick Miranda	Provost/Executive Vice President
Brett Anderson	Special Advisor to the President
Kim Tobin	Vice President for Advancement
Mary Ontiveros	Vice President for Diversity
Blake Naughton	Vice Provost for Engagement/Director of Extension
Leslie Taylor	Vice President for Enrollment and Access
Dan Bush	Vice Provost for Faculty Affairs
Karen Estlund	Dean of Libraries
Brandon Bernier	Vice President for Information Technology
Kathleen Fairfax	Vice Provost for International Affairs
Pam Jackson	Interim Vice President for External Relations
Alan Rudolph	Vice President for Research
Blanche M. Hughes	Vice President for Student Affairs
Kelly Long	Vice Provost for Undergraduate Affairs
Lynn Johnson	Vice President for University Operations
James Pritchett	Interim Dean, College of Agricultural Sciences

Lise Youngblade	Dean, College of Health and Human Sciences
Beth Walker	Dean, College of Business
David McLean	Dean, College of Engineering
Mary Stromberger	Dean, Graduate School
Ben Withers	Dean, College of Liberal Arts
Jan Nerger	Dean, College of Natural Sciences
Mark Stetter	Dean, College of Vet. Medicine & Biomedical Sciences
John Hayes	Dean, Warner College of Natural Resources
Catherine Douras	Chair, Administrative Professional Council

Committee on Faculty Governance (CoFG) Annual Report 2019-2020

Members for 2019-2020:

Agricultural Sciences: Ruth Hufbauer, Vice Chair

Health and Human Sciences: Scott Shuler

Business: Leo Vijayasathy

Engineering: Steven Reising, Chair

Liberal Arts: Emily Moore

Natural Resources: Troy Ocheltree

Natural Sciences: Don Estep

Veterinary Medicine and Biomedical Sciences: Quint Winger

University Libraries: Allison Level

The committee met in person or online on the following dates: 1/28/20, 2/11/20, 3/3/20, 3/31/20 and 4/28/20. All meetings were in person except for 3/31/20 and 4/28/20, which were held online on Teams. All CoNTTF Members were invited to the 3/31/20 meeting to discuss their proposed motions for changes to the Code. The committee chair met with the CoRSAF Chair and the Faculty Council Chair multiple times. The committee conducted significant business through e-mail discussions.

Code changes to the following sections were considered by CoFG:

- Changes to Section C.2.1.3.1 of the Code to eliminate ambiguity in the Code and maintain approximately equal proportional representation in the number of representatives on Faculty Council to the number of faculty members in each College and the Libraries were passed by CoFG and presented to Faculty Council by Steven Reising on May 5, 2020. The proposed changes were accepted by Faculty Council with well over 2/3 majority.
- Changes to Section C.2.1.3.1 of the Code proposed by CoNTTF to enhance the voice of NTTF in shared governance were considered and discussed at several committee meetings, including during the CoFG meeting with CoNTTF members on 3/31/20. The committee's consensus is that NTTF need to have a stronger voice in shared governance. However, the means and method to achieve that vision and goal need to be discussed among Departments, Colleges and the Libraries across the campus to determine the best way forward.

CoFG took the following actions regarding elections:

- Conducted elections for departmental and at-large representatives to Faculty Council.
- Conducted elections for members of Executive Committee.
- Made nominations for Faculty Council officers.
- Made nominations for members of Faculty Council standing committees.
- Made nominations for members of University Benefits Committee.
- Made nominations for members of Grievance Panel.
- Appointed substitutes for temporary vacancies on Faculty Council and its standing committees.

Faculty Council Committee on Intercollegiate Athletics
Annual Report – From September 2019 to May 2020

Member	College	Role / Title	# of meetings attended out of 4
Mike Wilkins	Agricultural Sciences	Member	3
Karen Hyllegard	Health & Human Sciences	Member	2
Todd Donovan	Business	Chair	4
Christian Puttlitz	Engineering (Mechanical)	Member	0
Cindy O'Donnell-Allen	Liberal Arts (Political Science)	Member	1
Kevin Crooks	Natural Resources (Forestry Rangeland)	Member	3
Shane Kanatous	Natural Sciences (Biology)	Member	4
Craig Webb	Veterinary Medicine & Biomedical Sciences	Member	0
Heidi Zuniga	University Libraries	Member	2
Ashlyn Foster & Taylor Millson	Student Representative (Undergraduate)	Undergrad Student Rep.	2
We were unable to identify a student to fulfill this role	Student Representative (Graduate)	Graduate Student	n/a
Kyle Saunders	Faculty Representative to Athletics (ex officio)	Ex-Officio	2

Dates of Meetings:

September 26, 2019
October 31, 2019
November 18, 2019 with SAAC Students
February 17, 2020

FCCIA met during the school year 2019-2020 four times, including meeting on November 18th with the SAAC students to discuss the previous year's exit surveys. (Note: The number of meetings for the 2019-2020 were down from previous years. This was due to the problems associated with COVID-19). The meeting with SAAC is the best means for FCCIA to understand how the students feel about their student-athlete experience here at CSU. The results of that meeting are reproduced here.

Four members of FCCIA met with SAAC on October 8th, and three met with SAAC on April 16th in the 3rd floor conference room of McGraw. We assured the group that what is said in the meeting will be kept in confidence and that we are charged with looking out for their welfare as student athletes. Traditionally, we use the athletic survey to guide our questioning of SAAC. However, a version of the survey results was

not available for our review. (We have since volunteer to create a survey for future use). Therefore, we used our experience with issues affecting student athletes to guide our questions.

FCCIA Notes from SAAC Meeting

November 18th, 2019

FCCIA members present: Todd Donovan, Heidi Zuniga, Kevin Crooks, Shane Kanatous, Karen Hyllegard, and Mike Wilkins

The FCCIA members visited with members of SAAC to address any low scores on the 2019 athletic survey and any other topics of concern to the student-athletes.

Travel Meals

The first question addressed was the relatively low score given to “meal quality” while traveling. When questioned about this issue student athletes were not concerned about the food on away trips.

Tutoring

Still have some issues with students having access to tutors for their upper division classes as well as unqualified tutors at the introductory levels.

The accounting lab closes at 4:00 when the athletes are not out of practice until 3:30. Is there a way to make an adjustment with the lab times?

Suggestion of having the course instructors suggest possible tutors possibly the TA2

Student were also interested in possibly being tutors for other athlete as possible community hours offset or for credit

Athletes still have issues with some professors not allowing them to make up exams or being available for meetings outside of regular office hours.

The most disturbing case was a student athlete with a diagnosed concussion, medical diagnosis, case management case being forced to take an exam and failing. This may be a case where the case management worker should step in and contact the instructor, and/or faculty council should discuss the issue of what are the rules for taking exams after a student has a concussion. We as members of FCCIA are willing to talk to those parties involved or have Kyle initiate this discussion.

Some student with scheduled medical procedures not being accommodated.

Some students mentioned professors who made public and disrespectful comments about the athletic performance of the team with the students in class.

Also, some issues with transparency between the athletic administration and the students about the state of certain issues or ongoing problems

Suggestion was to distribute the names and emails of the FCCIA members so athletes would know who they to contact with some of these issues in a timelier fashion.

It was also suggested that we attend some of the opening meetings with the teams to introduce ourselves and our roles

Shane B. Kanatous, Ph.D.
Professor in the Department of Biology
Colorado State University
Phone: 970-491-0782

Todd Donovan, Ph.D.
Associate Professor of Marketing
Colorado State University
Phone: 970-491-6897

**COLORADO STATE UNIVERSITY COMMITTEE ON NON-TENURE TRACK
FACULTY**

Annual Report for August 2019 to May 2020

MEMBERSHIP 2019-2020

Agricultural Sciences	Sue Ellen Melzer
Health and Human Sciences	Leann Kaiser/Ashley Harvey
Business	Jenny Morse, Chair
Engineering	Dan Baker
Liberal Arts	Denise Apodaca
Natural Resources	Natalie Ooi/Sean Bryan
Natural Sciences	Steve Benoit, Vice Chair
Veterinary Medicine and Biomedical Sciences	Leslie Stone-Roy
Libraries	Christine Pawliuk
Tenured Faculty	Mary Van Buren
Tenured Faculty	Jamie Neilson
At-large member	Joseph DiVerdi

I. Meetings

The Committee on Non-Tenure Track Faculty (CoNTTF) met 16 times during the 2019-2020 academic year. All 16 meetings focused on moving forward with our proposals and recommendations to improve the circumstances of non-tenure track faculty (NTTF) at CSU.

Since all non-tenure track members of CoNTTF are now voting members of Faculty Council, our 9 college reps attended the 8 Faculty Council meetings during 2019-2020.

- | | |
|----------|---|
| 08/27/19 | Reviewed challenges and requests from the summer and made plans for fall, including continuing to develop the website with Christine and Natalie leading |
| 9/10/19 | Discussed communication with administration, plans for Campus Equity Week, and challenges INTO faces with NTTF and shared governance |
| 9/24/19 | Discussed Extension, communication with central administration, website, Campus Equity Week plans, and voting rights. Reaffirmed CoNTTF's policies and procedures |

- 10/8/19 Confirmed Campus Equity Week plans, Mary Stromberger attended to discuss changes to the Graduate School Bulletin; Alex Bernasek attended to discuss the recommendations made by the NTTF Task Force and the responses from administration
- 11/5/19 Reviews CoRSAF's proposed changes to E.12, discussed crafting motions to change C.2.1.3.1, discussed concerns with professional development and Affiliate Faculty, discussed the proposal to get administrative funding for the CoNTTF Chair
- 11/19/19 Discussed proposed revisions to C.2.1.3.1 and E.2.1.3, discussed creating an award for an administrator who supports NTTF, discussed Affiliate Faculty, discussed the proposal to get administrative funding for the CoNTTF Chair
- 12/3/19 Website ready to go live, administrator award drafted
- 1/21/20 Discussed various events and issues across colleges, discussed data that could be collected from Institutional Research
- 2/4/20 Discussed section E motions under review by CoRSAF, explored queries for Institutional Research data, reviewed materials from NTTF Task Force and the Professional development email notice from Dan Bush, Vice Provost
- 2/18/20 Prepared to meet with NTTF Task Force at the next meeting, prepared for Adriana Kezar's talk, reviewed motions to sections C and E and the proposal to fund the CoNTTF Chair, reviewed administrator award
- 3/10/20 Members of the NTTF Task Force attended to discuss their recommendations and lingering challenges and concerns
- 3/24/20 Unofficial meeting of CoNTTF members to touch base during CoVID-19 crisis
- 4/7/20 Discussed invitation to add NTTF member to Retirement Plan committee, debriefed on meeting with CoFG and next steps, discussed writing a statement on equity and CoVID-19, reviewed UCC item on Faculty Council agenda
- 4/21/20 Worked on a statement on equity and CoVID-19, reviewed graphics Dan Baker created with Institutional Research data
- 5/5/20 Website is live, discussed Faculty Council agenda items, finalized leadership for 2020-2021, reviewed more outstanding graphics from Dan Baker
- 5/21/20 Emergency meeting to discuss contract situation

II. Additional Meetings and Presentations Prepared by CoNTTF members

- 6/12/19 Chair spoke with Sue James, President's Council on Culture

6/26/19 Chair discussed an NTTF's retirement benefits

7/10/19 Chair met with Alex Bernasek, Associate Dean in CLA

7/12/19 Chair connected with NTTF in the College of Business

7/12/19 Chair met with Richard Eykholt, UGO

7/14 /19 Chair spoke with multiple NTTF in the College of Business

7/17/19 Chair met with Samantha Ye, reporter for the Collegian

7/22/19 CoNTTF met with COB NTTF

7/24/19 Chair met with Dan Bush, Vice Provost

7/24/19 Chair met with Tim Gallagher, Faculty Council Chair

7/24/19 Chair discussed with multiple NTTF in the College of Business

7/30/19 Chair met with Dan Bush, Vice Provost

7/31/19 Chair spoke with Sue James, President's Council on Culture

7/31/19 Chair discussed promotions with NTTF in CLA

8/15/19 Chair met with Alex Bernasek, Associate Dean in CLA

8/15/19 Chair worked with CLA and IT support on NTTF lists and listserv

8/20/20 Vice Chair attended orientation for new NTTF

9/19/19 Chair spoke with Ashley Stokes of CSU Extension

9/24/19 Chair met with Joseph DiVerdi on NTTF Task Force

10/8/19 Christine Pawliuk and Natalie Ooi met with Happy Bennet about the website

10/11/19 Chair met with CoNTTF new member, Jamie Neilson

10/22/19 CoNTTF held a Listening Session

10/29/19 CoNTTF members attended NTTF Task Force Listening Session

11/8/19 CoNTTF members attended NTTF Task Force Listening Session

11/20/19 Christine Pawliuk met with Happy Bennet about the website

11/22/19 CoNTTF members attended NTTF Task Force Listening Session

12/3/19 Chair met with Tim Gallagher, Faculty Council Chair

1/14/20 Denise Apodaca presented *Using the individual development plan for non-tenure track faculty* for the Professional Development Institute

- 1/15/20 Denise Apodaca presented *Campus equity concerns of non-tenure track faculty* for the Professional Development Institute
- 2/20/20 Denise Apodaca presented *A day in the life of non-tenure track faculty* for the Graduate School Professional Development series
- 3/31/20 CoNTTF members met with CoFG
- 4/6/20 CoNTTF members attended Adriana Kezar's presentation
- 4/17/20 Responded to CoFG post-meeting with revised motions to section C
- 6/1/20 CoNTTF members attended the open meeting on the oval
- 6/3/20 Chair met with Faculty Council leadership
- 6/8/20 Chair met with President McConnell, Provost Miranda, and Faculty Council leadership

III. Proposal Documents and Committee Process

Proposed revisions on C.2.1.3.1 sent to Faculty Council Chair on 12/1

Discussed with CoFG on 3/31

Responded to CoFG post-meeting with revised motions on 4/17

Made statement on FC agenda item related to section C on 5/5, anticipating discussion or vote on section C proposals at first Faculty Council meeting Fall 2020

Proposed revisions to E.2.1.3 and E.2.1.4 sent to Faculty Council Chair on 12/1

Revisions received from CoRSAF on 1/30

Revisions sent to CoRSAF on 2/7

Withdrawn after discussion with CoRSAF and Executive Committee on 2/19

Proposed revision to K.3.1.g drafted

Proposal to provide central funding to CoNTTF Chair sent 12/1

Discussed proposal with Faculty Council chair on 12/3

Sent proposal to Provost on 12/6

Acceptance of proposal's basic idea and agreement of funding through 2023 confirmed from Vice Provost on 2/5

Proposal to create an Administrator Award sent to Faculty Council Chair on 3/7

Statement on Concerns of Non-Tenure Track Faculty during CoVID-19 sent to central administration on 4/24

Email to NTTF to identify Contract appointment faculty affected by Board of Governors decision not to renew any contracts sent 5/23

Letter to Executive Committee on Board of Governors decision not to renew any contracts sent 5/26

IV. Other Committee Business

Leadership and Committee Composition

- Jenny Morse served as Chair for 2019-20 and has been reelected for 2020-2021.
- Steve Benoit served as Vice-Chair for 2019-2020 and has been reelected for 2020-2021.
- Christine Pawliuk has volunteered to serve as Webmaster for Spring 2020.
- Jamie Neilson, CNS, was elected to serve as a tenure-track member of our committee.
- Dan Baker will be rotating off the committee. A new representative from COE has already been identified.
- The committee continues to reach out to ASCSU, inviting an undergraduate and graduate student to participate.

Business

Reporting: For the upcoming 2020-2021 Academic Year, CoNTTF expects to continue advocating for Contract appointments, identifying challenges NTTF face especially in light of the CoVID-19 circumstances and overwhelming uncertainty, and work with Institutional Research to prepare data-driven reports on the state of NTTF at CSU.

Identifying NTTF: INTO faculty continue to be an outlier in Institutional Research and shared governance, as do Affiliate Faculty, APs who have teaching responsibilities, and any Extension employees who are converted to faculty. We will continue to communicate with and advocate for these groups as well as tracking numbers of Contract faculty and faculty who are kept or moved below 50% in the Adjunct category.

Advocacy: We have received reports of Contract appointments not being renewed as well as faculty being moved below 50% to be kept on in the Adjunct category. We must identify these problem areas and continue communicating with Faculty Council leadership and central administration to improve the circumstances of NTTF by following the manual in spirit and rule, rather than allowing people in power to circumvent the rules to the detriment of the faculty who serve the mission of the university.

Pay: Salary compression is a serious concern for our new Senior and Master Instructor ranks. As the base pay is raised over the next few years, those who earned the new rank earlier may fall behind. For example, a more experienced faculty member (6+ years of experience) making \$45,000 in 2019 earned a promotion and 10% salary increase to then make \$49,500 in 2020. A less-experienced faculty (5 years of experience) making \$45,000 in 2019, benefits from the base-

pay increase of 2020 to make \$48,000. If this less-experienced faculty member also earns a promotion and 10% salary increase in 2021, this person now will be making \$56,100 or \$6,600 more than their more-experienced colleague. Therefore, it will be essential to set a band for Senior and Master Instructor rank pay and to have it reviewed each year as the base pay is increased to ensure that those with more years of service at any given rank are compensated appropriately.

Further areas for work include

- Working with CoFG on the Section C proposals that were sent to them in December 2019 and again in April 2020
- Working with Faculty Council leadership and the Provost's Office to create the Administrator Award proposed in March 2020
- Facilitating the annual NTTF Reception, which did not occur this year as we transitioned to a new president
- Creating a record of grievances & issues brought to the CoNTTF and their outcomes
- Encouraging NTTF voting representatives on all remaining Faculty Council Standing Committees:
 - Committee on Faculty Governance
 - Committee on Libraries
 - Committee on Responsibilities and Standing of Academic Faculty
 - Committee on Scholarship, Research, & Graduate Education
 - Committee on University Programs
 - University Curriculum Committee
- Identifying and report on voting rights for NTTF in departments and colleges
- Ask for an audit of the budget, particularly to investigate how NTTF are being paid

V. Graphic Representations of data from Institutional Research

Dan Baker worked with Institution Research to capture data from Fall 2019 in order to create a more concrete picture of the current circumstances of non-tenure track faculty at CSU. Below are the graphics he created to represent that data.

Distribution of Appointment Types for CSU NTTF Faculty - Fall 2020 Data



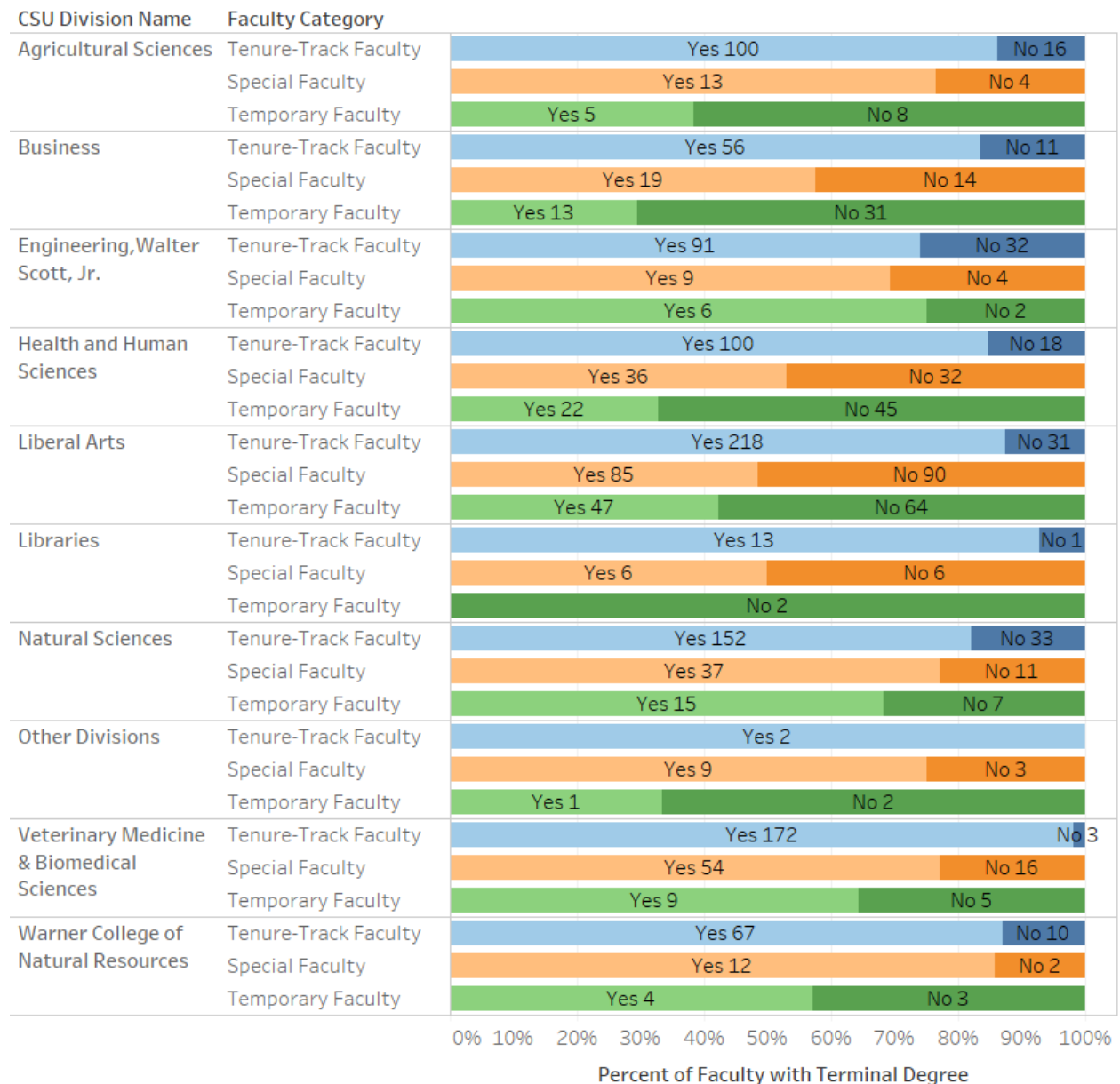
% of Total Count of Faculty Appointment Type for each CSU Division Name. Color shows details about Faculty Category and Faculty Appointment Type. The marks are labeled by count of Faculty Appointment Type and Faculty Appointment Type. The view is filtered on Faculty Category and Faculty Appointment Type. The Faculty Category filter keeps Special Faculty and Temporary Faculty. The Faculty Appointment Type filter keeps Adjunct, Continuing and Contract.

Average Student Credit Hours per Faculty Member - 2019-2020 Academic Year

CSU Division Name	Gender	Faculty Category			Average Across Cate..
		Tenure-Track Faculty	Special Faculty	Temporary Faculty	
Business	Female	445	1,138	167	665
	Male	537	1,145	427	668
Natural Sciences	Female	242	1,391	118	561
	Male	305	1,241	1,014	469
Liberal Arts	Female	222	553	194	363
	Male	280	707	108	357
Other Divisions	Female	57	326	93	249
	Male		691	45	562
Health and Human Sciences	Female	258	628	176	348
	Male	284	554	201	332
Warner College of Natural Resources	Female	260	787	238	358
	Male	212	830	70	302
Engineering, Walter Scott, Jr.	Female	167	576		233
	Male	296	1,063	152	341
Agricultural Sciences	Female	243	455	93	251
	Male	262	523	79	283
Veterinary Medicine & Biomedical Sciences	Female	186	171	231	181
	Male	236	214	27	221
Libraries	Female	10	5		7
	Male				
University Average		269	665	186	361

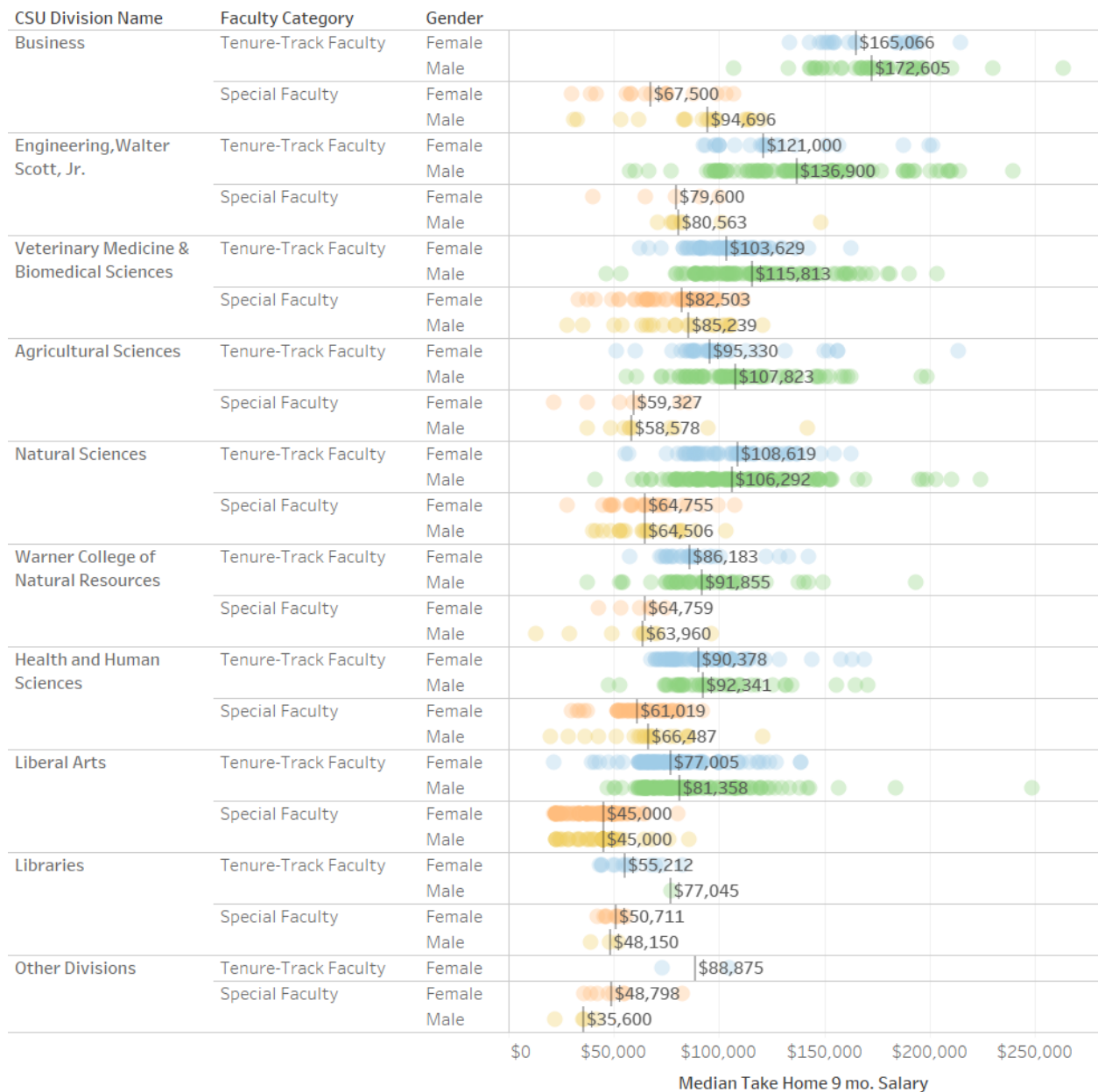
Faculty Category (color) and average of Pfy Total Sch (size) broken down by Faculty Category vs. CSU Division Name and Gender.

Number of Faculty with Terminal Degrees - Fall 2020 Data



% of Total Count of Faculty with Terminal Degree for each Faculty Category broken down by CSU Division Name. Color shows details about Faculty with Terminal Degree and Faculty Category. The marks are labeled by count of Faculty with Terminal Degree and Faculty with Terminal Degree. The view is filtered on Faculty with Terminal Degree, which keeps No and Yes.

Projected 9-Month Salary by Category & Gender - Fall 2020



Median Take Home 9 mo. Salary for each Gender broken down by CSU Division Name and Faculty Category. Color shows details about Faculty Category and Gender. The view is filtered on Faculty Category, which keeps Special Faculty and Tenure-Track Faculty.

Total Student Credit Hours Taught - 2019-2020 Academic Year

CSU Division Name	Faculty Category			Division Total
	Tenure-Track Faculty	Special Faculty	Temporary Faculty	
Liberal Arts	59,034	104,317	13,232	176,583
Natural Sciences	49,636	60,686	5,778	116,100
Health and Human Sciences	28,611	38,227	9,900	76,738
Business	29,939	31,979	4,087	66,004
Veterinary Medicine & Biomedical Sciences	35,975	10,778	420	47,173
Engineering, Walter Scott, Jr.	32,860	10,803	1,067	44,730
Agricultural Sciences	27,429	7,963	874	36,265
Warner College of Natural Resources	16,022	12,193	449	28,664
Other Divisions	113	5,043	138	5,294
Libraries	10	10		20

Faculty Category (color) and sum of Pfy Total Sch (size) broken down by Faculty Category vs. CSU Division Name.

Histogram of 'Special' NTTF FTE (Fall 2019 Data)

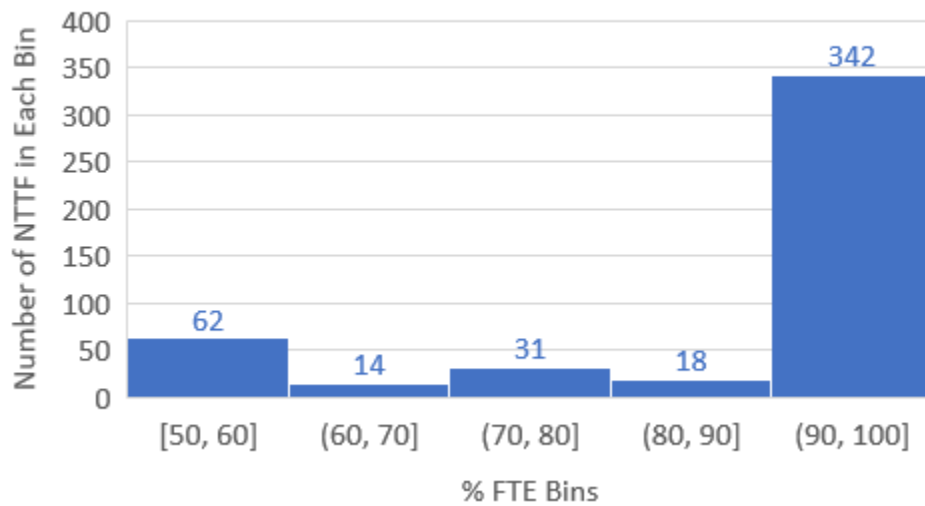


Figure description: According to Fall 2019 Institutional Research data, all NTTF with a contract or continuing appointment had >50% FTE with 73.2% (342/467) having >90% FTE appointments.

08/14/2020

To: Sue Doe, Chair Faculty Council

From: Richard Eykholt, CoRSAF

Re: **Summary of Activity for the Committee on Responsibilities and Standing of Academic Faculty (CoRSAF)**

Members:	Hong Miao, Chair	Business
	Jennifer Martin, Vice Chair	Agricultural Sciences
	Lise Aubry	Natural Resources
	Richard Eykholt	Natural Sciences
	Marie Legare	Vet. Med. and Biom. Sci.
	Stephen Mumme	Liberal Arts
	Svetlana Olbina	Health and Human Sciences
	Mark Shelstad	Libraries
	Chris Weinberger	Engineering

The following is a summary of activities for CoRSAF for the 2019-2020 Academic Year:

Approved Operating Procedures without any change.

Elected Hong Miao as the Chair.

Elected Jennifer Martin as the Vice Chair.

Submitted proposed changes to the following sections of the Academic Faculty and Administrative Professional Manual:

Section D.5.3.1
 Section D.7.18
 Section E.2.1
 Section E.2.1.3
 Section E.2.1.4
 Section E.12.2
 Section F.3.13
 Sections I.4 and I.10
 Section I.5
 Section J
 Section K
 Section K.3.1
 Section K.3.2
 Section K.12.4

Discussed several proposals from other Faculty Council committees and gave feedback to those committees.

Discussed proposal to link diversity and inclusion to promotion and tenure. This discussion will be continued next year.

Colorado State University
Committee on Scholarship, Research, and Graduate Education
Report, 2019-2020 academic year

Activities for the year:

Approved 53 new academic degrees or changes to existing degrees (7 PhD, 46 MA/MS)

Approved 21 new graduate certificates or changes to existing certificates

Approved creation of the Molecular, Cellular and Integrative Neurosciences Graduate Interdisciplinary program

Approved creation of a new SAU: School of Advanced Materials Discovery

Approved name change of SAU: The Leadership, Entrepreneurship, Arts Advocacy and the Public (LEAP) Institute for the Arts SAU changed to Arts Management SAU

Approved to temporarily stop admission to 8 academic degrees

Approved the following Graduate Bulletin resolutions (10 total):

1. Graduate Study – Master’s Degrees (for dual/joint master’s degrees)
2. Admissions Requirements and Procedures (for dual/joint master’s degrees)
3. Graduate Assistantship
4. Bulletin revisions to update pronouns
5. Advisory System (refer to Non-Academic Members, NTF titles)

Submitted by Melinda Smith (chair)

Members: Melinda Smith (chair), Don Samelson (co-chair), Greg Graff, Matt Kipper, Chris Harper, David Mushinski, Bill Sanford, Seonil Kim, Michelle Wilde, Dean Mary Stromberger (ex-officio), Matthew Saxton (graduate student)

COLORADO STATE UNIVERSITY COMMITTEE ON SCHOLASTIC STANDARDS

Annual Report for September 2019 to June 2020

COLLEGE MEMBERSHIP 2019-2020

- Agricultural Sciences: Zachary Johnson
- Health and Human Sciences: Karen Barrett
- Business: Michael Gross
- Engineering: Steve Simske
- Liberal Arts: Jason Frazier
- Natural Resources: Sally Sutton
- Natural Sciences: Alan Kennan
- Veterinary Medicine and Biomedical Sciences: Kristy Dowers
- Libraries: Kristy Nowak
- Office of the Provost (ex officio) Madlyn D’Andrea, Student Achievement

I. MEETINGS & ATTENDANCE

The Committee on Scholastic Standards met 10 times during the 2019-2020 academic year. Of these 10 meetings, 1 included review of academic dismissal appeals (fall 2019). There were no dismissal appeals necessary after spring 2020 due to the changes in the scholastic standards policies due to the coronavirus pandemic.

Note: While not optimal, committee members reviewed appeal requests online before the committee meetings when they were unable to attend the actual meetings due to short-term or extended travel or other professional conflicts.

- 09/05/19 Review of retroactive withdrawal requests
Members with excused absences: Jason Frazier and Kristy Dower
- 10/13/19 Review of retroactive withdrawal requests
Jason Frazier, Zach Johnson and Kristy Dowers
- 11/07/19 Review of retroactive withdrawal requests
Kristy Dowers and Zach Johnson
- 12/05/19 Review of retroactive withdrawals
Jason Frazier and Kristy Dowers, Zach Johnson
- 01/07/20 Review of academic dismissal appeals and retroactive withdrawals
Jason Frazier and Kristy Dowers
- 02/06/20 Review of retroactive withdrawal requests
Jason Frazier, Sally Sutton, and Zach Johnson
- 03/06/20 Review of retroactive withdrawal requests
Kristy Dowers and Zach Johnson

04/02/20 Review of retroactive withdrawal requests
 Kristy Dowers and Zach Johnson
 05/07/20 Review of retroactive withdrawal requests
 Zach Johnson
 06/11/20 Review of retroactive withdrawal requests
 Zach Johnson

II. Retroactive Withdrawal Requests 2019-2020 compared to previous years:

Outcomes	2019-20 (total 160)	%	2018-19 (total 155)	%	2017-18 (total 157)	%	2016-17 (total 125)	%	2015-16 (total 145)	%
Denied	4	2.5	9	5.8	8	5.1	2	1.6	12	8.3
Granted	132	82.5	109	71.2	121	77.1	93	74.4	103	71.0
Not Yet Decided (Incomplete)	4	2.5	3	2.0	2	1.3	1	0.8	1	0.7
Partially Granted & Denied	0	0	2	1.3	0	0	0	0.0	1	0.7
Partially Granted – Denied & Tabled	2	1.25	0	0	3	1.9	5	4.0	12	8.3
Tabled	18	19	30*	19.6*	23	14.7	24	19.2	16	11.0

*Tabled requests may be evaluated in future terms and numbers will be corrected on future reports.

III. Academic Dismissal Appeal Decisions

	2019-20 (total 93)	%	2018-19 (total 188)	%	2017-18 (total 151)	%	2016-17 (total 148)	%	2015-16 (total 133)	%
Denied	45	48.4	81	43.1	57	37.7	60	40.5	55	41.4
Granted	48	51.6	107	56.9	94	62.3	88	59.5	78	58.6

A. Fall 2019

Original Appeals:

- 115 total appeals (vs. 143 in Fall 2018 and 112 in Fall 2017)
- 5 not eligible and not reviewed
- 18 earned a cumulative GPA of 2.0 or higher (did not need to be reviewed)

Of the 110 reviewed:

- 48 granted with an average 8.15 QPD (vs. 84 granted 2018 with average 9.5 QPD)
 - o 32 received information about investigating a potential retroactive withdrawal
 - o This continues the trend to granting appeals for higher levels of Quality Point Deficiency and increasing numbers of students who should consider a retroactive withdrawal.
- 44 denied with an average 24.61 QPD (vs. 43 denied 2018 with average 25.3 QPD)
 - o 20 received information about investigating a potential retroactive withdrawal.

B. Spring 2020

Due to COV-19, no dismissal appeals were accepted.

Leadership and Committee Composition

- o Karen Barrett continued to serve as Chair for 2019 – 2020 and has agreed to serve 2020 - 2021.
- o Two new committee members joined in fall 2019 – Michael Gross in Business and Zach Johnson in Agricultural Sciences.
- o Madlyn D’Andrea rejoined the Committee on an interim basis replacing Rebecca Villalpando.

Business

The primary business for the year was the changing of the scholastic standards policies during spring semester due to the coronavirus pandemic. No student progressed on to probation, on to second semester probation nor was dismissed. An additional review of retroactive withdrawal requests was held in June, to allow students an additional chance to proceed in good standing. In April, all committee meetings were held online and will continue to do so in the fall. New members for fall have not been determined at this time.



**Committee on Strategic and Financial Planning
Annual Report, AY 2019-2020**

COMMITTEE MEMBERSHIP:

George Barisas (College of Natural Sciences)
 Joseph DiVerdi (*Chair*, Non-Tenure-Track Faculty, *ex-officio, voting*)
 Catherine Douras (Administrative Professional Council, *ex-officio, voting*)
 Tim Gallagher (Faculty Council, *ex-officio, non-voting*)
 James Graham (College of Health & Human Sciences)
 Laura Jensen (Office of the Provost, *ex-officio, non-voting*)
 Matthew Johnson (College of Vet Medicine & Biomedical Science)
 Janice Nerger (Council of Deans, *ex-officio, non-voting*)
 Angela Nielsen (Office of the Associate VP for Finance, *ex-officio, non-voting*)
 Arnold Paecklar (Graduate Student Body)
 Gregory Perry (College of Agricultural Sciences)
 Melissa Quesada (Undergraduate Student Body)
 Robert Schwebach (College of Business)
 Charles Shackelford (College of Engineering)
 Martin Shields (College of Liberal arts)
 Megan Skeehan (Classified Professional Council, *ex-officio, voting*)
 Yongli Zhou (Libraries)
 unfilled (College of Natural Resources)

MEETINGS & PARTICIPATION: The Committee on Strategic & Financial Planning (CoSFP) held meetings during the academic year regularly on the second Mondays of the month at 2:00-3:30 pm in room 106 of the Administration Building with some exceptions for conflicts with university holidays and related matters. Details on meeting attendance are documented in meeting minutes and the attached attendance records. Meeting style switched mid-semester from face-to-face to on-line in accordance with the university policy changes driven by the pandemic.

No changes to CoSFP Operating Procedures were made during this Academic Year.

REPRESENTATION ON UNIVERSITY COMMITTEES: The Chair participated and represented CoSFP interests at the Council of Deans and at Faculty Council meetings, schedule permitting. The Chair was also asked to participate in the *ad hoc* University Advisory Recovery Committee whose “Primary activity was to recommend strategies for reducing expenditures within the Educational and General Budget to be in line with projected resources, University priorities and initiatives.”

CHANGES TO PROPOSAL REVIEW PROCESS: During this year the Committee continued its deeper involvement with the Catalog and Curriculum Management System consisting of permitting all of the Committee membership (not only the Committee Chair) to access Proposed Program documents and receive electronic invitations to be informed when such items are available. This deeper involvement was judged to be helpful and sufficiently unobtrusive to continue it through the next academic year.

PROPOSED PROGRAM REVIEWS: The Committee reviewed documents from the following Proposed Programs and received presentations from the Program Proposers. All Programs were approved by the Committee with varying degrees of advice and recommendation. The reviewed, advised and approved Programs are:

- **CELL & MOLECULAR BIOLOGY GRADUATE PROGRAM CONVERSION TO SPECIAL ACADEMIC UNIT (SAU)**
- **CREATION OF THE MASTER OF SPORT MANAGEMENT**
- **CREATION OF THE MASTER OF PUBLIC POLICY AND ADMINISTRATION**
- **NAME CHANGE OF LEADERSHIP, ENTREPRENEURSHIP, ARTS ADVOCACY AND THE PUBLIC (LEAP) INSTITUTE FOR THE ARTS TO ARTS MANAGEMENT**
- **CREATION OF THE SCHOOL OF ADVANCED MATERIALS DISCOVERY AS A SAU**
- **CREATION OF THE BACHELOR OF SCIENCE DEGREE AND THREE CONCENTRATIONS IN AGRICULTURAL BIOLOGY**
- **CREATION OF THE BACHELOR OF FINE ARTS IN DANCE DEGREE**
- **CREATION OF THE DOCTOR OF OCCUPATIONAL THERAPY DEGREE**
- **CREATION OF THE PHD IN MUSIC THERAPY DEGREE**

COMMITTEE ISSUES:

The determination of the optimal position for CoSFP review in the Proposed Program process continues to be an incompletely resolved issue. Improvements in the process have been made and will be evaluated in the next academic year.

ACTIVITIES & ACCOMPLISHMENTS: The Committee continues to be a voice for mindfulness and oversight to Administration concerning the integration of strategic planning and budgeting initiatives especially for new programs through its critical and independent review.

The Committee expanded its examination of recently (over the past several years) installed Programs to review the actual performance (recruitment, enrollment, etc. plus overall financial) of these Programs with an eye to providing a tool to both future applicants and the Administration.

At its 4 May 2020 meeting the Committee unanimously voted to re-elect Joseph DiVerdi as Committee Chair for the next academic year (AY 2020-2021).

**Committee on Teaching and Learning
Annual Report
2019-2020 Academic year**

Committee Membership

Lumina Albert (COB), Shawn Archibeque (Vice-chair, COAS), Ryan Ashburn, Director of Academics (ASCSU), Tony Becker (CLA), Dan Bush (VPFA, *ex officio*), Ben Clegg (CNS), Jody Donovan (Dean of Students, *ex officio*), Tim Gallagher (Chair, Faculty Council, *ex officio*), Gwen Gorzelsky (Director, TILT, *ex officio*), Matt Hickey (Chair, CHHS), Kelly Long (VPUA, *ex officio*), Jenny McLean

(CVMBS), Brian Mitchell (Graduate Student Council, Secretary), Jenny Morse (Chair, Committee on Non-tenure Track Faculty), Julia Murphy (Registrar's Office, *ex officio*), Courtney Schultz (WCNR), Karan Venayagamoorthy (COE), Renae Watson (CSU Libraries).

Major CoTL Activities:

1. Institutional Learning Objectives (ILO) Report

- a. The report is attached below for reference. CoTL wishes to note and expressly thank the Task Force (all members named in the attached report) for the extended effort involved in the development of the ILOs.
- b. The ILO report has been widely shared, and CoTL is *strongly supportive* of ongoing steps to implement the report into practice.

2. Revisions related to new student course survey

- a. Pilot and adoption of Smart Evals (to replace Qualtrics) as the plug-in to Canvas for delivery. Implemented Fall 2019 term.
- b. Faculty Control of survey release dates (piloted summer 2020, to be fully implemented Fall 2020).
- c. Optional modules – in development; we anticipate formal motion to be sent to FC in the 20-21 AY.
- d. Implemented new option for faculty to write custom-questions – This was “fasttracked” due to the COVID-19 pandemic. CoTL will discuss formal/permanent implementation of this option and forward recommendations to FC for consideration.
- e. Motion to FC for implementation of a mid-term option for use of student course survey will be forthcoming in the 20-21 AY.

3. Canvas observer pilot-Athletics

- a. CoTL has worked closely with Athletics and the Canvas team on a pilot of an “observer” platform for athletics academic support staff. The language, faculty consent/awareness, access, and privacy issues have all been addressed. The pilot was conducted in the Fall 2019 and Spring 2020 terms, and continues in the Fall 2020 term.

- b. Formal endorsement from CoTL is contingent upon a report from the athletics and Canvas teams on use and effectiveness.

4. Collaborations with TILT colleagues

- a. Digital Measures framework to adopt the Teaching Effectiveness Framework (TEF) development by TILT.
- b. CoTL continues to provide regular feedback to the development of the TEF to TILT colleagues.

5. ASCSU resolution on student parent absence

- a. CoTL hosted ASCSU leadership on the issue of the ASCSU resolution regarding Student Parent absence language/messaging. CoTL is supportive of this effort.

6. CSU Online invited to join CoTL as ex officio member 7. Motion to amend General Catalog - repeated courses

- a. CoTL endorsed a formal motion to FC at the May 2020 meeting to amend the general catalog to address grade inflation concerns related to repeating course where a high grade has already been earned. This motion was shared with the Faculty Council Executive Committee in May, and will be resubmitted in the Fall 2020 term for formal consideration.

8. UDTs discussions

- a. CoTL is engaged in ongoing discussions with the UDTs faculty on the definition of the UDTs designation, the qualifications, nomination, and selection process. Any formal recommendations that emerge will be shared with Faculty Council for consideration.

9. Provost's Ethics Colloquium

- a. CoTL was involved in the planning and hosting of the annual Provost's Ethics Colloquium (Fall 2019). CoTL strongly supports continued investment in this important annual series. From the description on the Provost's Ethics Colloquium website:

The Provost's Ethics Colloquium and CSU's Center for Public Deliberation hosted a discussion and community conversation, Beyond Partisan Politics: Bridging Divides by Overcoming Our Echo Chambers, on Friday, November 8th in the Lory Student Center Theater.

Participants represented a diverse set of perspectives. While Joan Blades, founder of MoveOn.org and MomsRising.org, takes a progressive view, she advocates dialogue across difference through Living Room Conversations. Similarly, John Gable, who works in Silicon Valley and earlier worked for Sen. Mitch McConnell, takes a conservative view, yet urges us to engage a full range of perspectives on issues through his start-up AllSides, designed specifically to address the biases caused by "filter bubbles." Pedro Silva is a USAF Veteran and trained linguist who currently serves as an Associate Minister at the First Congregational Church Boulder, UCC. He has a passion for using expansive conversational models such as Living Room Conversations to engage subjects such as race, ethnicity, and political discourse.

September 9, 2019

To: Tim Gallagher, Chair, Faculty Council From: Matt Hickey, Chair, Committee on Teaching and Learning Subject: Report from the Task Force on Institutional Learning Objectives

The Committee on Teaching and Learning submits the following report from the Task Force on Institutional Learning Objectives (ILOs).

Background:

The most recent accreditation visit to CSU from the Higher Learning Commission (HLC) resulted in a suggestion to consider developing ILOs to frame the undergraduate curriculum. By stating the knowledge, skills, attitudes, and habits of mind an institution's graduates should demonstrate, ILOs clarify for current and prospective students, families, instructors, and other internal and external stakeholders the value of an education at that institution. During a 2017 Fall Forum session, Kelly Long, Laura Jensen, and Matt Hickey shared the rationale for developing ILOs, examples of peer institutions' ILOs, and explanations of how these institutions developed their ILOs, then led a discussion of options for how to proceed at CSU. Following the Fall Forum, the Provost's Office asked the Committee on Teaching and Learning (CoTL) to constitute and charge a Task Force with developing ILOs for CSU. The Task Force was constituted in October 2017 and met throughout the Fall 2017 and Spring 2018 terms. In April 2018, the Task Force submitted a preliminary report to

CoTL, recommending that stakeholder input be sought on the draft ILOs. From May-October 2018,

CoTL solicited and received this stakeholder input. The Task Force was reconvened in November 2018 and used this input to revise the ILOs over the next several months. CoTL received formal recommendations on ILOs from the Task Force in February 2019. The ILOs were discussed and edited in CoTL at the February 25 and March 11 meetings. CoTL formally endorsed the ILOs at the March 11 meeting, and the report was discussed at the September 6th UCC meeting. The draft graphic shared on the final page of the report was designed by one of the Task Force members, and simply serves to show the interconnectedness of the ILOs; they are not meant to "stand alone".

Recommendations regarding Institutional Learning Objectives

A report created by the CoTL Task Force on Institutional Learning Objectives

Task Force Members:

Lumina Albert (Associate Professor, College of Business, Daniels Ethics Fellow, member, CoTL)

Shannon Archibeque-Engle (AVP, Strategic Initiatives & Assessment, Office of the Vice President for Diversity)

Shawn Archibeque (Associate Professor, College of Agriculture and Associate Chair, CoTL)

Ben Clegg (Professor, College of Natural Sciences, member CoTL)

Maricela DeMirjyn (Associate Professor, College of Liberal Arts)

Jody Donovan (AVP, Student Affairs & Dean of Students)

Gwen Gorzelsky (Executive Director, The Institute for Learning and Teaching)

Matthew Hickey (Professor and UDTs, College of Health and Human Sciences, Chair, CoTL)

Katie Lloyd (Director of Career Education, The Career Center)

David McKelfresh (Executive Director for Assessment & Research, Student Affairs, Faculty, School of Education)

Latoya Noel (Academic Success Coordinator, Food Science and Human Nutrition)

Branislav Notaros (Professor and UDTs, College of Engineering)

Sara Rathburn (Professor, Warner College of Natural Resources)

Erica Suchman (Professor and UDTs, College of Veterinary Medicine and Biomedical Science)

Rena Watson (Assistant Professor, Morgan Library)

Kerry Wenzler (Director, Orientation and Transition Programs) Theresa Wernimont (Instructor, College of Business)

Introduction

In the Fall 2017 term, the Provost's Office invited the Faculty Council Standing Committee on

Teaching and Learning (CoTL) to form a Task Force to develop recommendations regarding Institutional Learning Objectives (ILOs) to help provide a framework for the overall educational mission at CSU. The impetus for developing ILOs arose from the most recent Higher Learning Commission (HLC) accreditation visit, when a suggestion was made that CSU consider developing ILOs. Nationally, many of our peer institutions have articulated ILOs to frame institutional educational objectives and help provide a coherent framework within which individual course and programmatic learning outcomes can be oriented.

ILOs are meant to provide a framework for curricular and co-curricular coherence; in principle, the ILOs are conceptually linked to the university [Principles of Community](#) and individual course-level and program-level student learning outcomes (SLOs). By design, the SLOs within any given course or program may justifiably be aligned with one or more ILOs as part of the overall curricular and cocurricular framework. The alignment between SLOs and ILOs allows for coherent curricular and program mapping and design, affords opportunities for reflection on the relationship between the

All University Core Curriculum (AUCC) and disciplinary coursework, and can provide students a framework for understanding the coherence between AUCC, discipline-specific, elective coursework, and co-curricular learning. Moreover, ILOs make explicit the guiding principles that form the basis of the educational experience at Colorado State University.

Colorado State University Institutional Learning Objectives

An education at CSU is an opportunity for rigorous engagement with people and ideas in an environment built on the foundation of intellectual diversity and the free exchange of ideas that are at the heart of academic and intellectual freedom and oriented toward the common good. The pursuit of learning is rooted in our fundamental commitment to diverse viewpoints, open inquiry, and constructive disagreement in our pursuit of scholarship and learning. This commitment is manifested as the sustained willingness to engage with and understand different perspectives, ideas, histories, and approaches to solving complex social problems - and the attendant responsible exercise of freedom of speech and freedom of association – that form the basis for the vibrant academic life of the university. It is equally manifested through practice in the components of a traditional liberal education - employing the habits of mind, stimulating imagination, developing appreciation for the creative arts, developing the ability to communicate effectively in speech and writing, and understanding the ethical implications and societal applications of discoveries in science and technology. Here, these components are joined with the distinctive features of a CSU education, including the consistent pursuit of environmental sustainability, multidisciplinary approaches to human and animal health, and our sustained commitment to equity and inclusive excellence that is oriented toward expanding educational opportunity and building collaborative communities that apply and adapt knowledge to pursue solutions to the complex problems that impact the citizens of Colorado, the United States, and the world. This commitment reflects our land-grant mission of access, excellence, and engagement to inspire responsible citizenship and promote lifelong learning and community development inside and outside the classroom. As a research-intensive university, CSU is committed to designing and delivering curricula informed by the best scholarship in the art and science of teaching and learning. This commitment to the science of teaching and learning informs our approach to continuous improvement in delivering on our educational mission. Given these foundational commitments, the CSU Institutional Learning Objectives (ILOs) toward which our educational experience and mission are oriented include:

Creativity

Education for creativity includes the development of an understanding of the ways in which the arts and sciences support expression of the diversity of the human experience and human community, and the development of the ability to apply creative skills in problem solving; it stimulates the imagination to inform new ways of understanding our place in the world and contributes to innovative solutions addressing the challenges we face locally and globally.

Reasoning

Education for reasoning includes the development and application of logic, analytic and synthetic skills, the reflective discovery and use of information, the ability to identify and understand problems, ask

effective questions, understand and apply ethical principles appropriate to the task(s) and communities at hand, and the application of requisite knowledge and skills as part of multidisciplinary approaches to key challenges at all levels of society.

Communication

Education for personal and professional expression includes the development of written and oral communication skills for technical, professional, and public audiences. These skills include developing the capacity to listen substantively and communicate effectively and respectfully in settings where a variety of viewpoints, cultures, identities, and objectives may intersect; skills central to effective and equitable communication in a diverse society.

Responsibility

Education for personal and social responsibility is built upon an understanding of the social and educational advantages of viewpoint diversity and the ability to learn from those with perspectives, histories, cultures, and identities different from our own. Personal and social responsibility involves shared deliberation on the just ordering of political and legal systems, the presence of and options for responding to systemic barriers to equity and inclusiveness, and an understanding of the interconnectedness of societies worldwide. Finally, personal and social responsibility also includes understanding and being able to articulate and justify the values and principles involved in personal decision-making, taking responsibility for our own actions, speech, and reasoned convictions, engaging in critical reflection, and as warranted, self-correction or principled dissent; as well as understanding and participating in relevant governance systems.

Collaboration

Education for collaboration is oriented toward the effective and sustainable stewardship of human, economic, and environmental resources. This involves developing cooperative and mutually beneficial relationships with others; understanding of the advantages of shared discourse, open inquiry, and constructive disagreement regarding proposed solutions to social problems; demonstrating skill in guiding and assisting a group, organization, or community in meeting its goals; understanding the dynamics of a group and exhibiting democratic principles as a leader or group member; and communicating a vision, mission, or purpose that encourages commitment and action in others.

In order to deliver on these Institutional Learning Objectives, CSU graduates will throughout their education be immersed in sustained engagement with and reflection upon the interrelated core and discipline-specific knowledge domains including:

- **Creative and Aesthetic Expression**
- **Ethical Foundations of Sciences and Societies**
- **Economic and Financial Literacy • Natural, Physical, Social and Behavioral Scientific Knowledge**
- **Qualitative and Quantitative Methods for Acquiring, Interpreting, and Using Data**
- **Historical Knowledge**
- **Civic and Political Knowledge**
- **Cultural and Global Knowledge**

These domains undergird the specific knowledge and skills requisite to contribute to society as graduates of CSU. They are integrated in a curricular and co-curricular design that prepares students for success both as professionals and as responsible and self-aware community citizens who are equipped to be lifelong learners.

Date: August 15, 2020

To: Sue Doe, Chair of Faculty Council

From: Mo Salman, Chair of the Committee on University Programs

Re: Committee on University Programs Report – 2019-2020

The Committee on University Programs is responsible for reviewing new applications and for oversight of all Centers, Institutes, and Other Special Units (CIOSUs) on a biennial basis. Each Administrative Director of each CIOSU selected for biennial review submits a brief report of its activities and accomplishments. Copies of all biennial reports are kept in the Office of the Vice President for Research, who is responsible for maintaining the updated list of all CIOSUs. Committee business was primarily conducted online by email and document exchange throughout the year.

Below is the list of the CUP committee members with their terms:

Composition of CUP (July 2019)

Agricultural Sciences	Tanja Hess	2021
Health and Human Sciences	Laurie Carlson	2021 Business
Tian Wang	2021	
Engineering	Eric Maloney	2021
Liberal Arts	Jose Luis Suarez-Garcia	2020
Natural Resources	Stuart Cottrell	2021
Natural Sciences	Anireddy Reddy	2020
Veterinary Medicine and Biomedical Sciences	Mo Salman, Chair	2020
University Libraries	Jocelyn Boice	2022
Student Representative (Undergraduate)	TBD	2020
Student Representative (Graduate)	TBD	2020
Office Vice President for Research (<i>ex officio</i>)	Ellen Fisher, Assistant VP for Strategic Initiatives	
Staff Support	Linda Foster - Office of the VPR- CIOSU	
	Record Keeping (Through August 10, 2020)	
Faculty Council Chair (<i>ex officio</i>)	Timothy Gallagher (Until July 2020)	

During the academic year of 2019-2020 the following activities were accomplished by this Committee.

I. The following list as for our recommendation for the approval for renewal

Applicant	College or Division	Name of Center or Institute or Other Special Unit (CIOSU)	Decision
Arabi, Mazdak	WSCOE	One Water Solutions Institute	RA
Belk, Keith	CAS	Center for Meat Safety & Quality	RA
Bishop, Gail	CVMBS	Argus Institute	RA
Black, Jerry	CVMBS	Equine Teaching and Research Center	RA
Braun, Barry	CHHS	Human Performance Clinical Research Laboratory	RA
Bunning, Marisa	CHHS	Center for Food Safety and Prevention of Foodborne Illness	RA
Chandrasekar, Chandra. V	WSCOE	CSU CHILL Radar facility	RA
Chen, Eugene	CNS	Materials Chemistry Program of Study	RA
Chicco, Adam	CVMBS	Center for Cardiovascular Research	RA
Colbert, Debora	Provost - TILT	Center for Mindfulness	RA
Crick, Dean	CVMBS	Mycobacterium Research Laboratories (MRL)	RA
Cutler, Harvey	CLA	Center for Disaster & Risk Analysis (CDRA)	RA
Dunbar, Brian	CHHS	Institute for the Built Environment	RA

Applicant	College or Division	Name of Center or Institute or Other Special Unit (CIOSU)	Decision
Enns, Richard	CAS	Western Center for Integrated Resource Management	RA
Folkestad, James	CHHS	Center for the Analytics of Learning and Teaching (C-ALT)	RA

Klein, Hilary	COB	Everitt Real Estate Center	RA
Kummerow, Christian	WSCOE	Cooperative Institute for Research in the Atmosphere (CIRA)	RA
Marchese, Anthony	WSCOE	Engines and Energy Conversion Laboratory	RA
McMeeking, Laura	Provost	STEM Center	RA
Page, Rod	CVMBBS	Flint Animal Cancer Center	RA
Peairs, Frank	CAS	Center for Sustainable Integrated Pest Management in Colorado	RA
Reynolds, Stephen	CVMBBS	High Plains Intermountain Center for Agricultural Safety and Health	RA
Ritter, Jr., Bill	Provost	Center for the New Energy Economy	RA
Rocca, Jorge	WSCOE	Center for Extreme Ultraviolet (EUV) Science and Technology	RA
Sanderson, John	WCNS	Center for Collaborative Conservation	RA
Schumacher, Russ	WSCOE	Colorado Climate Center	RA
Sebald, Ann	CHHS	Center for Educator Preparation	RA
Seng, Stephanie	CHHS	Center for Family and Couple Therapy (CFCT)	RA
Swaim, Randall	CNS	Tri-Ethnic Center for Prevention Research	RA
Weiner, Cary	Engagement	Rural Energy Center	RA
Orsi, Jared	CLA	Public Lands History Center	RA
Lappin, Mike	CVMBBS	Center for Companion Animal Studies	RA

II. The following application is proposed to be recommended for renewal with suggestions to enhance the performance of this CIOSU:

1. WCNS- Westfire Center- **It will be revisiting its strategic plan and goals due to transition in leadership; expect them to continue their strong contributions to the field.**

- III. NOT qualified applications at their current status- **The reasons for not qualified are listed.**
 - I. WCNS- Applied Isotope Research for Industry and the Environment (AIRIE) since **both Department Head and the Dean suggested against the renewal.**
 - II. WSCOE-Composite Materials, Manufacture and Structures Laboratory - **There is only one listed faculty member. The applicant has decided to withdraw the application.**
 - III. CHHS- Avenir Museum of Design and Merchandising – **The applicant lacks listed faculty members from more than one academic unit and there is a change in the leadership. Applicants requested postponement of this application to next year.**
- IV. New CIOSU applications

Four new applications were reviewed and evaluated during 2019-2020: Colorado State University Open Press, Center for Environmental Justice, Center for Professional Selling, Center for Human-Carniore Coexistence. The Centers for Human-Carniore and Environmental Justice were recommended for the approval; the other two centers were found to be insufficient for the approval as a new CIOSU.

On behalf of the Committee I thank the Faculty Council for their trust in assessment through their approval of our recommendations.

UNIVERSITY CURRICULUM COMMITTEE

Annual Report for 2019-2020

(July 1, 2019 through June 30, 2020)

1) Transmitted to the Faculty Council as special action items:

New Degrees

- Master of Sport Management (M.S.M.), Plan C (10/11/2019) ○ Master of Sport Management, Plan C, Business Foundations Specialization (10/11/2019)
- Major in Dance (B.F.A.) (1/31/2020)
- Major in Agricultural Biology (B.S.) (2/7/2020) ○ Major in Agricultural Biology, Entomology Concentration ○ Major in Agricultural Biology, Plant Pathology Concentration ○ Major in Agricultural Biology, Weed Science Concentration
- Doctor of Occupational Therapy (O.T.D.) (4/10/2020) – *pending review by Faculty Council, Board of Governors, and CCHE*
- Ph.D. in Music Therapy (4/10/2020) – *pending review by Board of Governors and CCHE*

All-University Core Curriculum (AUCC) Revisions

- Create a new AUCC category called '1C – Self, Community, World: Dialogue About Diversity, Inclusion, and Equity' and eliminate current category '3E – Diversity and Global Awareness' (4/17/2020)

Approval for Course Instructional Formats

- "The UCC supports approving the addition of all instructional formats (Face-to-Face, Mixed Face-toFace, Online/Distance) for all courses previously approved in any format. This would apply to all forthcoming course proposals from Spring 2020 to Spring 2021." (3/13/2020)

2) Other major actions submitted to Faculty Council through the minutes:

New Specialization

- Master of Sport Management, Plan C, Sport Marketing Specialization (4/10/2020)

New Concentrations

- Major in Computer Science, Artificial Intelligence and Machine Learning Concentration (3/6/2020)
- Major in Computer Science, Computing Systems Concentration (3/6/2020)
- Major in Computer Science, Networks and Security Concentration (3/6/2020)
- Major in Computer Science, Software Engineering Concentration (3/6/2020)
- Major in Mechanical Engineering, Aerospace Engineering Concentration (4/17/2020)
- Major in History, Digital and Public History Concentration (5/1/2020)

New Graduate Certificates

- Graduate Certificate in Business Application Development (10/18/2019)
- Graduate Certificate in Horticulture and Human Health (10/18/2019)
- Graduate Certificate in Cybersecurity (11/22/2019)
- Graduate Certificate in Communication and Technology (11/22/2019)
- Graduate Certificate in Biomaterials/Tissue Engineering (2/14/2020)
- Graduate Certificate in Data Engineering (3/13/2020)
- Graduate Certificate in Prevention Program Planning and Evaluation (3/13/2020)

New Minors

- Minor in Indigenous Studies (3/13/2020)
- Minor in Applied Data Science (4/3/2020)
- Minor in Data Science (4/3/2020)
- Minor in Design Thinking (4/17/2020)

New Interdisciplinary Minor

- Interdisciplinary Minor in American Sign Language (10/11/2019)

New Undergraduate Certificates

- Certificate in Sociological Methods (8/30/2019)
- Certificate in Seed Science and Technology (9/13/2019)
- Certificate in Museum and Cultural Heritage Studies (10/11/2019)
- Certificate in Business App Development (3/13/2020)
- Certificate in Business Analytics (3/13/2020)
- Certificate in Business Cybersecurity (3/13/2020)
- Certificate in Youth Mentoring with Campus Connections (3/13/2020)

Changes to Program Titles and Components Thereof

- **Renaming** the M.S. in Public Communication and Technology, Plan A and Plan B (9/13/2019) ○ New program titles:
 - M.S. in Journalism and Media Communication, Plan A and Plan B
 - Deactivated program titles:
 - M.S. in Public Communication and Technology, Plan A and Plan B
- **Renaming** the Master of Addiction Counseling, Plan C (M.A.C.) (11/1/2019) ○ New program title:
 - Master of Addiction Counseling in Psychology, Plan C (M.A.C.P.)
 - Deactivated program title:
 - Master of Addiction Counseling, Plan C (M.A.C.)
- **Renaming and restructuring** the Master of Greenhouse Gas Management and Accounting, Plan C (M.G.M.A.)
)
(3/6/2

020) ○

New
progra
m
title:

- Professional Science Master's in Ecosystem Science and Sustainability
- Deactivated program title:
- Master of Greenhouse Gas Management and Accounting, Plan C (M.G.M.A.)
- **Dropping concentrations** from the Major in Chemistry (11/15/2019) ○
Retain 'standalone' major: ○ Major in Chemistry
 - Deactivated program titles:
 - Major in Chemistry, ACS Certified Concentration ○ Major in Chemistry, Non-ACS Certified Concentration
- **Dropping concentrations** from the Major in Statistics (2/28/2020) ○
Retain 'standalone' major: ○ Major in Statistics
 - Deactivated program titles: ○ Major in Statistics, General Statistics Concentration ○ Major in Statistics, Mathematical Statistics Concentration

Previously Unpublished Graduate Programs – Approved Program Requirements added to the Catalog • Master of Science in Student Affairs in Higher Education, Plan A (12/13/2019)

- Doctor of Veterinary Medicine (5/8/2020)

Deactivated Programs

- Master of Business Administration, Global Social and Sustainable Enterprise Specialization (9/20/2019)
- Graduate Certificate in Accounting Ethics and Auditing (9/20/2019)
- Major in Mathematics, Computational Mathematics Concentration (9/27/2019)
- Major in Horticulture, Viticulture and Enology Concentration (10/11/2019)
- Minor in Applied Statistics (11/1/2019)
- Systems Engineering Graduate Interdisciplinary Program (11/22/2019)
- Master of Landscape Architecture, Plan C (M.L.A.) (11/22/2019)
- Dual Degree in Engineering Science, B.S. and International Studies, B.A. (1/24/2020)
- Dual Degree in Interdisciplinary Liberal Arts, B.A. and Engineering Science, B.S. (1/24/2020)
- Major in Engineering Science (1/31/2020) ○ Major in Engineering Science, Engineering Physics Concentration (1/24/2020) ○ Major in Engineering Science, Space Engineering Concentration (1/24/2020) ○ Major in Engineering Science, Teacher Education Concentration (1/31/2020)

- Major in Applied Computing Technology (3/13/2020) ○ Major in Applied Computing Technology, Computing Education Concentration (3/13/2020) ○ Major in Applied Computing Technology, Computing Technology Concentration (3/13/2020)
- Major in Environmental Horticulture, Landscape Business Concentration (5/1/2020)
- Major in Biomedical Sciences (5/8/2020) – *replaced by Major in Biomedical Sciences, Anatomy and Physiology Concentration last year (this major still exists, but a concentration must be selected now)*
- Major in Environmental Health (5/8/2020) – *replaced by Major in Biomedical Sciences, Environmental Public Health Concentration last year*
- Major in Microbiology (5/8/2020) – *replaced by Major in Biomedical Sciences, Microbiology and Infectious Disease Concentration last year*

New Subject Codes

- Add “STAR” – Statistics for Researchers (9/20/2019)

Administrative Unit Moves

- Moved *from* the Department of Ethnic Studies *to* the College of Liberal Arts:
 - WS-Women’s Studies subject code courses
 - Major in Women’s and Gender Studies
 - Interdisciplinary Minor in Women’s Study
 - Graduate Certificate in Gender, Power and Difference
- Moved *from* the Department of Chemistry *to* the School of Advanced Materials Discovery SAU: ○ MSE-Materials Science & Engineering subject code courses
- Moved *from* the College of Natural Sciences *to* the School of Advanced Materials Discovery SAU:
 - M.S. in Materials Science and Engineering
 - Ph.D. in Materials Science and Engineering
- Moved *from* Provost/Academic Vice President *to* the Cell and Molecular Biology Graduate Program SAU:
 - CM-Cell and Molecular Biology subject code courses
 - M.S. in Cell and Molecular Biology
 - Ph.D. in Cell and Molecular Biology
 - Ph.D. in Cell and Molecular Biology, Cancer Biology Specialization
- Moved *from* the Department of Biochemistry and Molecular Biology *to* the College of Natural Sciences: ○ Professional Science Master’s in Natural Sciences, Biological Data Analytics Specialization ○ Professional Science Master’s in Natural Sciences, Microscope Imaging Technology Specialization

Division of Continuing Education – New Online/Distance Degree Program Codes

- Major in Environmental and Natural Resource Economics (*Online Degree Completion*) (4/17/2020)

New Special Academic Unit

- School of Advanced Materials Discovery (9/20/2019) – *special action submitted to FC by Committee on Faculty Governance*

Special Academic Unit – Name Change

- *From The Leadership, Entrepreneurship, Arts Advocacy and the Public (LEAP) Institute for the Arts to Arts Management (11/15/2019) – pending review by FC, Council of Deans, and Board of Governors*

Newly Designated AUCC/Guaranteed Transfer (GT) Pathways Courses

- Category 1B: Quantitative Reasoning ○ **FIN 200**: Personal Finance and Investing (10/25/2019) ○ **STAT 201**: General Statistics (9/20/2019)
 - **STAT 204**: Statistics With Business Applications (9/27/2019)
- Category 3A: Biological and Physical Sciences ○ **ANTH 274**: Human Diversity (2/14/2020)
 - **LIFE 103**: Biology of Organisms-Animals and Plants (1/24/2020)
- Category 3B: Arts and Humanities ○ **CS 201/PHIL 201**: Ethical Computing Systems (9/6/2019) ○ **MU 133**: Survey of Jazz History (5/8/2020)
- Category 3C: Social and Behavioral Sciences ○ **SOC 270**: Social Production and Reality (4/3/2020) ○ **SOC 271**: Body and Society (4/3/2020)
- Category 3E: Diversity and Global Awareness ○ **LB 173**: Encountering the Global (2/21/2020)

Removed from AUCC

- Category 3B: Arts and Humanities ○ **LGER 250**: German Language, Literature, Culture in Translation (4/10/2020)
- Category 3C: Social and Behavioral Sciences ○ **SOWK 110**: Contemporary Social Welfare (8/23/2019)

Guaranteed Transfer (GT) Pathways Courses – Resubmissions reviewed by UCC to verify compliance with mandated CDHE content criteria and competencies.

- Quantitative Reasoning (GT-MA1) ○ **MATH 101:** Math in the Social Sciences (9/6/2019)
- Natural and Physical Sciences w/ Lab (GT-SC1) ○ **CHEM 108:** Fundamentals of Chemistry Laboratory (8/30/2019)
- Natural and Physical Sciences Lecture Without Lab (GT-SC2) ○ GR 204/WR 204 ~~GR 304/WR 304~~: Sustainable Watersheds (4/17/2020)
- Arts and Expression (GT-AH1) ○ **D 110:** Understanding Dance (10/25/2019) ○ **MU 100:** Music Appreciation (10/25/2019)
 - **MU 131:** Introduction to Music History and Literature (4/3/2020) ○ **TH 141:** Introduction to Theatre (4/10/2020)
- Literature and Humanities (GT-AH2) ○ **E 140:** The Study of Literature (8/30/2019) ○ **E 142:** Reading Without Borders (8/30/2019) ○ **E 232:** Introduction to Humanities (8/30/2019)
 - **E 238:** Contemporary Global 20th Century Fiction (8/30/2019) ○ **E 242:** Reading Shakespeare (8/30/2019) ○ **E 245:** World Drama (8/30/2019)
 - **E 270:** Introduction to American Literature (8/30/2019)
 - **E 276:** British Literature—Medieval Period to 1800 ~~Survey of British Literature~~ † (9/6/2019) ○ **E 277:** British Literature—After 1800 ~~Survey of British Literature II~~ (9/6/2019)
- Ways of Thinking (GT-AH3) ○ **SPCM 201:** History and Theory of Rhetoric ~~Rhetoric in Western Thought~~ (8/30/2019)
- World Languages (GT-AH4) ○ **LARA 200:** Second-Year Arabic I (9/6/2019) ○ **LARA 201:** Second-Year Arabic II (9/6/2019) ○ **LCHI 200:** Second-Year Chinese I (9/6/2019) ○ **LCHI 201:** Second-Year Chinese II (9/6/2019) ○ **LFRE 200:** Second-Year French I (9/6/2019) ○ **LFRE 201:** Second-Year French II (9/6/2019) ○ **LGER 200:** Second-Year German I (9/6/2019) ○ **LGER 201:** Second-Year German II (9/6/2019) ○ **LITA 200:** Second-Year Italian I (9/6/2019) ○ **LITA 201:** Second-Year Italian II (9/6/2019) ○ **LJPN 200:** Second-Year Japanese I (9/6/2019) ○ **LJPN 201:** Second-Year Japanese II (9/6/2019) ○ **LSPA 201:** Second-Year Spanish II (9/6/2019)
- Historical Perspectives (GT-HI1) ○ **AMST 100:** Self/Community in American Culture, 1600-1877 (11/22/2019) ○ **AMST 101:** Self/Community in American Culture Since 1877 (11/22/2019) ○ **ANTH 140:** Introduction to Archaeology ~~Prehistory~~

- (11/22/2019) ○ **HIST 150**: U.S. History to 1876 (5/1/2020)
- Economic or Political Systems (GT-SS1) ○ **ECON 101**: Economics of Social Issues (11/22/2019) ○ **ECON 202**: Principles of Microeconomics (11/22/2019) ○ **ECON 204**: Principles of Macroeconomics (11/15/2019) ○ **ECON 211**: Gender in the Economy (11/15/2019) ○ **ECON 212**: Racial Inequality and Discrimination (12/6/2019) ○ **ECON 240/AREC 240**: Issues in Environmental Economics (2/14/2020) ○ **POLS 101**: American Government and Politics (11/1/2019) ○ **POLS 103**: State and Local Government and Politics (12/6/2019) ○ **POLS 131**: Current World Problems (9/20/2019) ○ **POLS 232**: International Relations (9/27/2019)
 - **POLS 241**: Comparative Government and Politics (9/27/2019)
 - Geography (GT-SS2) ○ **GR 100**: Introduction to Geography (11/1/2019)
 - Human Behavior, Culture or Social Frameworks (GT-SS3) ○ **ANTH 100**: Introductory Cultural Anthropology (11/1/2019) ○ **ANTH 200**: Cultures and the Global System (11/22/2019) ○ **SOC 100**: General Sociology (11/22/2019) ○ **SOC 105**: Social Problems (11/22/2019) ○ **SOC 205**: Contemporary Race-Ethnic Relations (12/6/2019) ○ **SOC 220**: Global Environmental Issues (12/13/2019)

3) Processed CIM course proposals:

- 23% increase compared to previous 4-year average (2015-16 through 2018-19)

College	New	Major Change	Minor Change	Deactivation	Study Abroad	Experimental – 1 st offering	Experimental – 2 nd offering FYIs	Total	Change from 2018-19
Agricultural Sciences	16	16	4	13	2	6	1	58	+10
Business	14	16	8	3	5	4	0	50	+15
Engineering	21	51	10	11	3	21	12	129	+17
Health and Human Sciences	67	32	32	3	7	8	6	155	+42
Intra-university	6	6	1	0	3	2	1	19	-11
Liberal Arts	61	118	25	15	22	27	5	273	+100
Natural Resources	11	10	10	6	4	6	3	50	-30
Natural Sciences	31	30	14	1	2	21	9	108	+12
Vet Med and Biomedical Sciences	10	5	5	3	1	7	13	44	-14
Total	237	284	109	55	49	102	50	886	+141

Change from 2018-19	+26	+108	-12	-14	+8	+11	+14	+141
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Note: Dual-listed courses are counted under both subject codes.

'Experimental' category: Exceptions for 3rd experimental offerings are listed in the 'Miscellaneous Request' table below.

'Study Abroad' category: Includes all provisional (-82) and permanent Study Abroad course proposals.

4) Processed CIM program proposals:

- 45% increase compared to previous 4-year average (2015-16 through 2018-19)

College	New	New UG Cert	New Grad Cert	Major Change	Deactivation	Title Change -New	Title Change-Deactivation	Minor Change	Total	Change from 2018-19
Agricultural Sciences	4	1	1	9	2	0	0	0	17	+7
Business	0	3	2	32	2	0	0	5	44	+15
Engineering	1	0	2	13	5	0	0	2	23	+10
Health and Human Sciences	2	1	1	13	0	0	0	9	26	+2
Intra-university	0	0	0	5	1	0	0	1	7	-4
Liberal Arts	7	2	1	46	1	2	2	7	68	+43
Natural Resources	0	0	0	10	0	1	1	6	18	-12
Natural Sciences	6	0	0	15	5	2	2	2	32	+20
Vet Med and Biomedical Sciences	0	0	0	3	0	0	3	1	7	-8
Total	20	7	7	146	16	5*	8*	33	242	+73
<i>Change from 2018-19</i>	<i>-4</i>	<i>+7</i>	<i>+2</i>	<i>+46</i>	<i>+1</i>	<i>-6</i>	<i>+1</i>	<i>+26</i>	<i>+73</i>	

*Discrepancy between the Title Change-New and Title Change-Deactivation category totals is due to deactivations for the standalone Majors in Biomedical Sciences, Environmental Health, and Microbiology (the new Concentrations that replaced these majors were included on the 2018-19 UCC Annual Report).

'New' category: Includes new degrees, specializations, concentrations, and minors.

'Major Change' category: Includes 1 proposal to add Online/Distance degree codes to existing programs and 2 previously unpublished graduate programs, which submitted their program requirements for inclusion in the General Catalog.

5) Processed CIM Miscellaneous Request proposals:

- 46% increase compared to previous 4-year average (2015-16 through 2018-19)

College	New Special Academic Unit	New Subject Code	Department/ Unit Name Change	PreMajor code	Third Experimental Request	Temp. Stop Admission	Other	Total	Change from 18-19
Agricultural Sciences	0	0	0	0	3	0	0	3	-2
Business	0	0	0	0	0	0	1	1	+1
Engineering	0	0	0	0	1	0	2	3	+1
Health and Human Sciences	0	0	0	0	1	0	0	1	+1
Intra-university	1	0	0	0	0	0	1	2	-4
Liberal Arts	0	0	1	0	3	8	1	13	+10
Natural Resources	0	0	0	0	0	0	0	0	-2
Natural Sciences	0	1	0	0	2	0	0	3	+3
Vet Med and Biomedical Sciences	0	0	0	0	0	0	0	0	-2
Total	1	1	1	0	10	8	5	26	+6
<i>Change from 201819</i>	<i>n/a</i>	<i>-3</i>	<i>-1</i>	<i>-1</i>	<i>+3</i>	<i>+8</i>	<i>n/a</i>	<i>+6</i>	

'Temp. Stop Admission' category: New category this year to track requests to temporarily stop admissions to programs and to have this noted in the Catalog. One previous request in 2017-18 was reported in the 'Other' category.

'Other' category: Includes moving the administrative unit for WS subject code and programs and documentation of various requests.

6) **Administrative Updates processed by the Curriculum & Catalog Unit on behalf of UCC:**

- 8% decrease compared to 2018-19 (first year we kept track of administrative updates)

College of the change that necessitated Admin. Updates	Credit Not Allowed Statement	Course Deactivation	New Dual-list	Course # or Subject Code Changes	Administrative Unit Move	Updates/ Corrections	Total	Change from 18-19
Agricultural Sciences	0	0	0	1	0	0	1	-16
Business	0	1	0	7	0	22	30	+30
Engineering	0	0	0	4	0	11	15	-5
Health and Human Sciences	2	0	0	0	0	3	5	-5
Intra-university	0	1	0	0	0	2	3	-10
Liberal Arts	0	17	0	9	24	2	52	+25
Natural Resources	2	2	0	7	0	0	11	-13
Natural Sciences	1	0	0	0	28	1	30	+12
Vet Med and Biomedical Sciences	0	0	0	0	0	0	0	-6
Total	5	21	0	28	52	41	147	-12
<i>Change from 2018-19</i>	<i>-10</i>	<i>-16</i>	<i>-23</i>	<i>+26</i>	<i>+33</i>	<i>-22</i>	<i>-12</i>	

'Credit Not Allowed Statement' category: Added CNA statements to affected courses when UCC approved adding statement to corresponding course.

'Course Deactivation' category: Removed deactivated courses from program requirements (21 program updates processed for 9 course deactivations).

'New Dual-list' category: The CIM system was upgraded this year to automatically update program tables when dual-listing is added/removed/changed through course proposals, so we no longer need to update programs manually.

'Updates/Corrections' category: Administratively updated/corrected programs and courses for course credit changes, course repeatability statements, withdrawn/reversed proposals, effective terms, titles, prerequisite/registration information, etc.

7) Other Business:

- Updates to Curricular Policies & Procedures Handbook, including the Study Abroad section (10/4/2019) • Approved Curriculum Deadlines for 2020-2021 for actions effective Spring 2021-Fall 2022 (5/1/2020)

8) Attendance:

UCC Representatives	Present	Substitute/Excused
Brad Goetz, Agricultural Sciences (<i>Chair</i>)	29	1
Don Samelson, Business	26	4
Brad Reisfeld, Engineering	28	2
Ruoh-Nan 'Terry' Yan, Health and Human Sciences	29	1
Lynn Kwiatkowski, Liberal Arts	30	0
Sally Sutton, Natural Resources	28	2
Martin Gelfand, Natural Sciences	28	2
Doreene Hyatt, Veterinary Medicine and Biomedical Sciences	25	5
Beth Oehlerts, University Libraries	30	0
Chris Whitehead, Graduate Representative	29	1
Mitchell Ballew, Undergraduate Representative (9/13/19 - 5/8/20)	19	11
Kelly Long, Vice Provost for Undergraduate Affairs (<i>ex officio, non-voting</i>)	24	6
Administrative Support and Regular Guests	Present	Substitute/Excused
Shelly Ellerby, Curriculum Liaison Specialist	29	1
Susan Horan, Curriculum and Catalog Assistant	30	0
Office of the Registrar Guests	30	0
Division of Continuing Education (CSU Online) Guests	30	0

9) Meeting dates and minutes:

The UCC held scheduled meetings on the dates below and acted on items, as reflected in the minutes (<https://curriculum.colostate.edu/ucc-agendas-minutes/archives-agendas-minutes/>).

[August 23, 2019](#)

[August 30, 2019](#)

[September 6, 2019](#)

[September 13, 2019](#)

[September 20, 2019](#)

[September 27, 2019](#)

[October 4, 2019](#)

[October 11, 2019](#)

[October 18, 2019](#)

[October 25, 2019](#)

[November 1, 2019](#)

[November 8, 2019](#)

[November 15, 2019](#)

[November 22, 2019](#)

[December 6, 2019](#)

[December 13, 2019](#)

[January 24, 2020](#)

[January 31, 2020](#)

[February 7, 2020](#)

[February 14, 2020](#)

[February 21, 2020](#)

[February 28, 2020](#)

[March 6, 2020](#)

[March 13, 2020](#)

[April 3, 2020](#)

[April 10, 2020](#)

[April 17, 2020](#)

[April 24, 2020](#)

[May 1, 2020](#)

[May 8, 2020](#)

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **August 28, 2020** at 2:00 p.m. via Microsoft Teams.

The meeting adjourned at 3:30 p.m.

Minutes

The minutes of May 8, 2020 were approved electronically on May 11, 2020.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Other Business

The UCC approved a new category title for AUCC 1C:

~~Self, Community, World: Dialogue About~~ Diversity, ~~Inclusion~~ Equity, and ~~Equity~~ Inclusion.

Study Abroad Course – 1st Provisional Offering

Course #	Course Title	Notes	Effective Term
IE 382F	Study Abroad—Panama: Community Engagement	1 cr.; partial semester. Travel dates: 1/3/21-1/13/21 (11 days)	Spring 2021

Study Abroad Courses – Permanent Offerings

Course #	Course Title	Notes/Changes	Effective Term
BZ 435A	Study Abroad—Honduras: Field Course—Dolphin Behavior and Physiology	2 cr.; partial semester. Travel dates: 1/2/21-1/9/21 (8 days) Offered provisionally as BZ 482B (SP18: 11 students; SP19: 14 students; SP20: 15 students)	Spring 2021
IE 352B	Study Abroad—Costa Rica: Global Perspectives	1 cr.; partial semester. Travel dates: 1/3/21-1/14/21 (12 days) Offered provisionally as IE 382B (SP19: 11 students; SP20: 9 students)	Spring 2021
IE 352C	Study Abroad—Croatia: International Medical Shadowing	1 cr.; partial semester. Travel dates: 1/4/21-1/17/21 (14 days) Offered provisionally as IE 382E (SP20: 19 students)	Spring 2021
LJPN 252A	Study Abroad—Japan: Cultural Studies	3 cr.; partial semester. Travel dates: 1/1/21-1/15/21 (15 days) Offered provisionally as LJPN 282A (SP20: 8 students)	Spring 2021

New Course

Course #	Course Title	Notes	Effective Term
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MECH 517	Chemical Rocket Propulsion	Previously offered as experimental course MECH 581A4 (SP15: 17 students; SP19: 16 students). Proposed as an elective in the new Graduate Certificate in Aerospace Engineering .	Spring 2021
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Major Changes to Courses

Course #	Course Title	Notes	Effective Term
E 334	LGBTQ+ Literature Gay and Lesbian Literature	Edits to course title, description, and offering term; addition of prerequisite.	Spring 2021
HIST 475	Methods in Digital History History in the Digital Age	Edits to course title and description; addition of Distance/Online offering.	Spring 2021
POLS 392	Washington DC Semester Seminar	Credit change from 3 to 2-3 variable; edits to course description and offering term; addition of Add'l Reg Info: 'Students should register for 3 credits in the Spring and Fall semesters, and for 2 credits in the Summer term.'	Spring 2021

AUCC 3A and Guaranteed Transfer (GT) Pathways Course New Submission (*GT-SC2*)

Course #	Course Title	GTP Category/Notes	Effective Term
CHEM 120	Foundations of Modern Chemistry	Approved for GT-SC2 – Lecture Course without Required Laboratory and AUCC 3A: Biological & Physical Sciences	Spring 2021

AUCC 3A and Guaranteed Transfer (GT) Pathways Course New Submission (*GT-SC1*)

Course #	Course Title	GTP Category/Notes	Effective Term
CHEM 121	Foundations of Modern Chemistry Laboratory	Approved for GT-SC1 – Lecture Course without Required Laboratory and AUCC 3A: Biological & Physical Sciences	Spring 2021

AUCC 3B and Guaranteed Transfer (GT) Pathways Course New Submission (*GT-AH2*)

Course #	Course Title	GTP Category/Notes	Effective Term
LSPA 251	Spanish Language/Culture Language for Education Abroad	Edits to course title, description, offering year and term. Addition of Face-to-face offering. Approved for GT-AH2 – Literature and Humanities and AUCC 3B: Arts and Humanities	Spring 2021

AUCC 3B and Guaranteed Transfer (GT) Pathways Course Resubmissions (*GT-AH2*)

Course #	Course Title	GTP Category/Notes	Effective Term
LARA 250	Introduction to Arabic Cultures Arabic Language, Literature, Culture in Translation	Addition of Distance/Online offerings; edits to course titles, descriptions, and offering terms. Approved for GT-AH2 – Literature and Humanities and AUCC 3B: Arts and Humanities	Spring 2021
LCHI 250	Introduction to Chinese Culture Chinese Language, Literature, Culture in Translation		
LFRE 250	Introduction to French-speaking Cultures French Language, Literature, Culture in Translation		
LJPN 250	Introduction to Japanese Culture Japanese Language, Literature, Culture in Translation		
LRUS 250	Introduction to Russian Culture Russian Language, Literature, Culture in Translation		
LSPA 250	Introduction to Spanish-speaking Cultures		

	Spanish Language, Literature, Culture in Translation		
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AUCC 3B and Guaranteed Transfer (GT) Pathways Course Resubmissions (GT-AH4)			
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Course #	Course Title	GTP Category/Notes	Effective Term
LRUS 200	Second-Year Russian I	Addition of Distance/Online offerings; edits to course descriptions and offering terms. Approved for GT-AH4 – World Languages and AUCC 3B: Arts and Humanities	Spring 2021
LRUS 201	Second-Year Russian II		

AUCC 3C and Guaranteed Transfer (GT) Pathways Course Resubmission (GT-SS3)			
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Course #	Course Title	GTP Category/Notes	Effective Term
JTC 100	Media in Society	Approved for GT-SS3 – Human Behavior, Culture, or Social Frameworks and AUCC 3C: Social and Behavioral Sciences	Spring 2021

AUCC 3D and Guaranteed Transfer (GT) Pathways Course Resubmissions (GT-HII)			
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Course #	Course Title	GTP Category/Notes	Effective Term
HIST 100	Western Civilization, Pre-Modern	Approved for GT-HII – History and AUCC 3D: Historical Perspectives	Spring 2021
HIST 101	Western Civilization, Modern		
HIST 120	Asian Civilizations I	Addition of Distance/Online offerings. Approved for GT-HII – History and AUCC 3D: Historical Perspectives	
HIST 121	Asian Civilizations II		
HIST 151	U.S. History Since 1876	Approved for GT-HII – History and AUCC 3D: Historical Perspectives	
HIST 170	World History, Ancient-1500	Addition of Distance/Online offerings. Approved for GT-HII – History and AUCC 3D: Historical Perspectives	
HIST 171	World History, 1500-Present		

New Graduate Certificates		
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Program Title	Notes	Effective Term
Graduate Certificate in Human-Centered Design Thinking	Offered Online/DCE only.	Spring 2021
Graduate Certificate in Urban Agriculture	Offered Online/DCE only.	Spring 2021

CONSENT AGENDA

Experimental Courses – 1st Offering (<i>Approved by UCC Chair in CIM on behalf of UCC during the Summer</i>)			
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Course #	Course Title	Notes/Changes	Effective Term
ANEQ 480A2	Exploring Meat Export Opportunities	2 cr.; partial semester.	Fall 2020

ANEQ 480A3	Issues Management in the Beef Industry	1 cr.; partial semester; required field trips.	Fall 2020
AREC 180A1	Orientation to Agricultural and Resource Econ	1 cr.; partial semester.	Fall 2020
ART 281A1	Art for Non-Majors—Landscape Drawing	Distance/Online only.	Summer 2020
ART 281A2	Digital Multimedia for Non-Art majors	Distance/Online only.	Fall 2020
ART 381A5	Experimental Video for Non-Art Majors	4 cr.; Distance/Online only.	Fall 2020
ATS 781A3	Ocean-Atmosphere as Dynamical-Statmech System	2 cr.	Fall 2020
CBE 581A2	Bioseparation Processes	Offered Face-to-face and Distance/Online.	Fall 2020
CHEM 480A3	Chemistry of Hemp and Cannabis	Requires students to be 21 years of age.	Fall 2020
EDHE 681A1	Disability as Diversity in Higher Education	2 cr.; partial semester; offered Face-to-face and Distance/Online.	Fall 2020
ESS 380A2	Public Engagement and Citizen Science		Fall 2020
ESS 381A1	Global Climate Justice	Distance/Online only.	Fall 2020
ESS 581A3	International Climate Negotiations	2 cr.; partial semester; requires written consent of instructor.	Fall 2020
GR 281A1	Nature, Sex and Society	Distance/Online only.	Summer 2020
IU 181A4	Learning Through Dialogue Fall Seminar	2 cr.	Fall 2020
MATH 181A1	Precalculus Supplement for Success in Math	1 cr.; requires concurrent registration in a face-to-face section of MATH 117 or MATH 118 and approval of departmental representative.	Fall 2020
MIP 681A5	Introduction to Advanced Microbial Physiology	1 cr.; partial semester.	Fall 2020
MIP 681A6	Advanced Microbial Physiology Experimentation	1 cr.; partial semester.	Fall 2020
MIP 681A7	Microbial Physiology--Translational Discovery	1 cr.; partial semester.	Fall 2020
MIP 780A4	Post DVM Research Training Seminar	1 cr.	Fall 2020
MU 581A4	Advanced Kodály Pedagogy, Research, Analysis	5 cr.; Graduate only; Distance/Online only; requires written consent of instructor.	Summer 2020
NB 580A1	Neuroscience of Disease	2 cr.; Graduate only.	Fall 2020
NR 481A2	Geospatial Project Design and Analysis	4 cr.	Fall 2020
NRRT 680A2	Seminar in Cultural and Political Ecology	Distance/Online only.	Fall 2020
NSCI 181A3	Diversity Through Technology	2 cr.	Fall 2020
STAR 580A1	Logistic/Survival Analysis for Epidemiology	Offered Distance/Online and Face-to-face. Graduate only; requires written consent of instructor.	Fall 2020

Experimental Courses – 2nd Offering (for informational purposes only)

Course #	Course Title	Notes/Changes	Effective Term
ECE 280A1	Introduction to Project Practices	1 st offering: FA20 (5 students)	Spring 2021
ECE 481A3/ BIOM 481A3	Intro to Optical Techniques in Biomedical Eng	1 st offering: SP19 (5 students).	Spring 2021

MECH 480A5	Vehicle Dynamics	1 st offering: SP20 (17 students).	Spring 2021
MECH 481A4	Green Engineering--Materials and Environment	1 st offering: SP20 (17 students).	Spring 2021
MECH 581A9	Processing of Polymer Composites	1 st offering: SP20 (13 students).	Spring 2021
MIP 480A3/ CBE 480A3	Interdisciplinary Synthetic Biology Lab	1 st offering: SU19 (5 students).	Spring 2021
MIP 580B1	Intro to Mechanisms of Bacterial Pathogenesis	1 st offering: FA18 (11 students).	Spring 2021
MIP 580B2	Bacterial Pathogenesis Mechanisms & Lifestyle	1 st offering: FA18 (8 students).	Spring 2021
MIP 580B3	Bacterial Pathogenesis-Evading Host Defenses	1 st offering: FA18 (8 students).	Spring 2021
MIP 680A4	Fundamentals of Infectious Disease Immunology	1 st offering: SP19 (14 students).	Spring 2021
MIP 680A5	Immunity to Viruses	1 st offering: SP19 (9 students).	Spring 2021
MIP 680A6	Immunity to Bacteria and Parasites	1 st offering: SP19 (11 students).	Spring 2021

Minor Changes to Courses			
Course #	Course Title	Notes	Effective Term
CIVE 525	Water Engineering International Development Water Engineering: International Development	Edit to prerequisites: CIVE 339 or CIVE 401 or CIVE 438 <i>Administrative correction of course title (removing unnecessary subtopic)</i>	Spring 2021
ERHS 332	Principles of Epidemiology	Edit to prerequisites: STAT 301, may be taken concurrently or STAT 307, may be taken concurrently. and MIP 300, may be taken concurrently.	Spring 2021
HES 207	Anatomical Kinesiology	Edit to prerequisites: MATH 125, may be taken concurrently or MATH 155, may be taken concurrently or MATH 160, may be taken concurrently. <i>Submitted in CIM as a 'Major Change'</i>	Spring 2021

Course Deactivations			
Course #	Course Title	Notes/Changes	Effective Term
LB 170	World Literatures to 1500	<i>Curriculum & Catalog Unit will administratively remove as an elective in:</i> <ul style="list-style-type: none"> • INST-ASTZ-BA • INST-EUSZ-BA • INST-LTSZ-BA • INST-MEAZ-BA • IRLQ 	Spring 2021
LB 171	World Literatures-The Modern Period	<i>Curriculum & Catalog Unit will administratively remove as an elective in:</i> <ul style="list-style-type: none"> • INST-ASTZ-BA • INST-EUSZ-BA • INST-LTSZ-BA • INST-MEAZ-BA 	Spring 2021
MIP 350	Microbial Diversity	<i>Curriculum & Catalog Unit will administratively remove as an elective in:</i> <ul style="list-style-type: none"> • BLSC-BLSZ-BS 	Spring 2021

		• SOCR-SOEZ-BS	
MIP 436	Industrial Microbiology	Not referenced in any courses or programs.	Spring 2021

Covid-19 Related Changes Approved Over Summer

New Courses

Course #	Course Title	Notes/Changes	Effective Term
CBE 101A	Introduction to Chemical and Biological Engr: Lecture	2 cr.; offered Distance/Online and Face-to-face. Credit not allowed for both CBE 101 and CBE 101A.	Fall 2020
CBE 101B	Introduction to Chemical and Biological Engr: Laboratory	1 cr.; offered Face-to-face only. Credit not allowed for both CBE 101 and CBE 101B.	Fall 2020
MECH 200A	Introduction to Manufacturing Processes: Lecture	2 cr.; offered Distance/Online and Face-to-face. Credit not allowed for both MECH 200 and MECH 200B.	Fall 2020
MECH 200B	Introduction to Manufacturing Processes: Laboratory	1 cr.; offered Face-to-face only. Credit not allowed for both MECH 200 and MECH 200B.	Fall 2020

Major Change to Courses

CBE 101	Introduction to Chemical and Biological Engr	Updates to weekly schedule; edit to Add'l Registration Info: ' Credit not allowed for both CBE 101 and CBE 101A. Credit not allowed for both CBE 101 and CBE 101B. '	Fall 2020
MECH 200	Introduction to Manufacturing Processes	Edit to Add'l Registration Info: ' Credit not allowed for both MECH 200 and MECH 200A. Credit not allowed for both MECH 200 and MECH 200B. '	Fall 2020

Major Changes to Existing Programs

Program Title	Notes	Effective Term
CBEG-BS: Major in Chemical And Biological Engineering	Freshman year: adding CBE 101A and 101B as a Group B 'or' option.	Fall 2020
CBEG-BMEC-BS: Dual Degree Program: Biomedical Engineering, B.S. combined with Chemical and Biological Engineering, B.S.		
MECH-BS: Major in Mechanical Engineering	Sophomore year: adding MECH 200A and 200B as a Group B 'or' option.	Fall 2020
MECH-ACEZ-BS: Major in Mechanical Engineering, Aerospace Engineering Concentration		
MECH-BMEM-BS: Dual Degree Program: Biomedical Engineering, B.S. combined with Mechanical Engineering, B.S.		

Minutes approved by the University Curriculum Committee on 9/4/20.

Brad Goetz, Chair
Shelly Ellerby and Susan Horan, Curriculum
& Catalog

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A 'virtual' meeting of the University Curriculum Committee was held on **September 4, 2020** at 2:00 p.m. via Microsoft Teams.

The meeting adjourned at 3:15 p.m.

Minutes

The minutes of August 28, 2020 were approved.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under 'History' box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Exception Request for Third Experimental Course Offering			
Course #	Course Title	Notes/Changes	Effective Term
Third Offer of CBE 581A1	Engineering of Protein Expression Systems	1 st offering: SP19 (1 student) 2 nd offering: SP20 (8 students)	Spring 2021

Miscellaneous Memo Request Subject Code Change	
Request	Justification
American Sign Language, From LSGN to LASL	The discipline's normal prefix, that is, the one found in most universities, includes ASL as part of the prefix. This prefix allows students to more confidently find the classes. It also helps with web searches for classes.

New Courses			
Course #	Course Title	Notes	Effective Term
AB 340	Insect Biotechnology	Previously offered as experimental course BSPM 280A1 .	Spring 2021
ANTH 502	Cultural Analysis of Qualitative Data	1 cr.; Graduate only.	Spring 2021
ANTH 503	Cognitive Anthropology Field Methods	1 cr.; Graduate only.	Spring 2021
ANTH 504	Cultural Analysis of Personal Networks	1 cr.; Graduate only.	Spring 2021
ART 295L	Independent Study: Electronic Art	1-4 var. cr.; Junior standing and written consent of instructor required.	Spring 2021
ATS 556	Climate Intervention to Cool a Warming Planet	2 cr.; previously offered as experimental course ATS 580A4 .	Spring 2021

CHEM 448	Medicinal Chemistry	Offered Distance/Online and Face-to-face. Previously offered as experimental course CHEM 480A2 .	Spring 2021
CIVE 405	Sustainable Civil/Environmental Engineering	Offered Distance/Online and Face-to-face.	Spring 2021
ETST 265/ EDUC 265	Culture of Care in Schools	Offered Distance/Online and Face-to-face. Previously offered as experimental course ETST 281A1 .	Spring 2021
FSHN 601	Grant Writing in Nutritional Sciences	2 cr.; Graduate only. Previously offered as experimental course FSHN 580A3 .	Spring 2021
FW 572	Wildlife Conservation Communications	Distance/Online only; Graduate only. Proposed as an elective in FWCB-MFWC: Master of Fish, Wildlife, and Conservation Biology, Plan C (M.F.W.C.B.) .	Spring 2021
MATH 569B	Linear Algebra for Data Science: Geometric Techniques for Data Reduction	1 cr.; Graduate only; offered Distance/Online and Face-to-face. Previously offered as experimental course MATH 580A3 .	Spring 2021
MATH 569C	Linear Algebra for Data Science: Matrix Factorizations and Transformations	1 cr.; Graduate only; offered Distance/Online and Face-to-face. Previously offered as experimental course MATH 580A4 .	Spring 2021
MATH 569D	Linear Algebra for Data Science: Theoretical Foundations	1 cr.; Graduate only; offered Distance/Online and Face-to-face. Previously offered as experimental course MATH 580A5 .	Spring 2021
MIP 620	Advanced Prion Biology	1 cr.; Graduate only. Previously offered as experimental course MIP 680A3 .	Spring 2021
MECH 516	Life Cycle and Techno-Economic Assessment	Offered Distance/Online and Face-to-face. Previously offered as experimental course MECH 681A3 .	Spring 2021

Major Changes to Courses			
Course #	Course Title	Notes	Effective Term
CBE 693	Research Conduct and Practices Seminar-I	Credit change (1-18 var. to 1); edits to course title, description, and offering term; change of Grade Mode (from Instructor Option to S/U only).	Spring 2021
CBE 793	Seminar_H	Credit change (1-18 var. to 1); edit to course title; change of Grade Mode (from Instructor Option to S/U only).	Spring 2021
HORT 462	Viticulture Practices in Grape Production	Change from Face-to-face only to Online only; edits to course description, offering term, and prerequisites.	Spring 2021
JTC 328	Feature Writing	Edits to course description and offering term; addition of Distance/Online offering.	Spring 2021
JTC 335	Digital Photography	Edit to course title.	Spring 2021
JTC 340	Digital Video Editing	Edits to course title and offering term; removal of 'Required Field Trips'; change of Grade Mode (from Student Option to Traditional).	Spring 2021
JTC 342	Writing for Visual Specialized Electronic -Media	Edits to course title and offering term; addition of Distance/Online offering; change of Grade Mode (from Student Option to Traditional).	Spring 2021
MATH 617	Integration and Measure Theory	Credit decrease (4 to 3).	Spring 2021
NR 310	Ecosystem Services and Human Well-Being	Change of Department/Unit (from 1472-Forest & Rangeland Stewardship to 1480-Human Dimensions of Nat Res).	Spring 2021
PSY 492A	Seminar: Applied Social Psychology	Addition of Distance/Online offerings; edits to course descriptions and offering terms.	Spring 2021
PSY 492B	Seminar: Cognitive Psychology		

PSY 492C	Seminar: Counseling/Clinical Psychology		
PSY 492D	Seminar: Industrial/Organizational Psychology		
PSY 492E	Seminar: Perceptual and Brain Sciences		
PSY 492F	Seminar: Special Topics in Psychology		

AUCC 3B and Guaranteed Transfer (GT) Pathways Course Resubmission (GT-AH2)			
Course #	Course Title	GTP Category/Notes	Effective Term
ETST 240	Native American Cultural Experience	Edit to course description. Approved for GT-AH2 – Literature and Humanities and AUCC 3B: Arts & Humanities.	Spring 2021

AUCC 3D and Guaranteed Transfer (GT) Pathways Course Resubmissions (GT-HI1)			
Course #	Course Title	GTP Category/Notes	Effective Term
ETST 250/ HIST 250	African American History	Approved for GT-HI1 – History and AUCC 3D: Historical Perspectives	Spring 2021
ETST 252/ HIST 252	Asian American History		
ETST 255/ HIST 255	Native American History		

CONSENT AGENDA

Provisional Study Abroad Courses – Rescheduled Offerings			
<i>UCC has approved the below Study Abroad courses for 1st provisional offerings, but these offerings were rescheduled due to the COVID-19 pandemic. Curriculum will be taught as originally approved. Updated OIP approval letters and budgets are attached to each course in CIM.</i>			
Course #	Course Title	Cancelled Offering	Rescheduled Offering
GR 482A	Study Abroad--Vietnam: Land Change Science and Remote Sensing	Summer 2020	Summer 2021
INST 382C	Study Abroad—Mexico: Global Citizenship and Community Engagement	Spring 2021	Fall 2021
INTD 482A	Study Abroad--Austria: Alpine Architecture and Sustainable Design	Summer 2020	Summer 2021

JTC 382A	Study Abroad—Todos Santos: Multimedia Storytelling	Spring 2021	Fall 2021
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Minutes approved by the University Curriculum Committee on 9/11/20.

Brad Goetz, Chair
Shelly Ellerby and Susan Horan, Curriculum
& Catalog

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A 'virtual' meeting of the University Curriculum Committee was held on **September 11, 2020** at 2:00 p.m. via Microsoft Teams.

The meeting adjourned at 3:10 p.m.

Minutes

The minutes of September 4, 2020 were approved.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under 'History' box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

New Courses			
Course #	Course Title	Notes	Effective Term
EDAE 521	Introduction to Adult Education and Training	1 cr.; offered Distance/Online, Face-to-face, and Mixed Face-to-face.	Spring 2021
ERHS 705	Advanced Small Animal Diagnostic Imaging	4 cr.; Graduate only.	Spring 2021
GEOL 554	Remote Sensing of the Earth System	Previously offered as experimental course GEOL 580B2 .	Spring 2021
LGEN 465E	Studies in Foreign Film: Global	Offered Distance/Online and Face-to-face. Previously offered as experimental course LGEN 480A1 .	Spring 2021
POLS 308	Political Psychology		Spring 2021
SPCM 352	Screenwriting as Communication	Previously offered as experimental course SPCM 380A3 .	Spring 2021
SPCM 438	Communicating Urban Identities	Previously offered as experimental course SPCM 480A2 .	Spring 2021
VM 717	Spanish for Rural Veterinary Practice I	1 cr.; partial semester; offered Distance/Online only. Previously offered as experimental course VM 781A4 .	Spring 2021
VM 718	Spanish for Rural Veterinary Practice II	1 cr.; partial semester; offered Distance/Online only. Previously offered as experimental course VM 781A6 .	Spring 2021

Major Changes to Courses			
Course #	Course Title	Notes	Effective Term
ANTH 566	Field Methods Training in Online Environments	Changing from 3 credit lecture/lab course to 1-3 variable credit lab; addition of ' May be repeated for up to 6 credits '; edits to course description and offering term.	Spring 2021
JTC 345	Video Electronic Field Production	Edit to course title.	Spring 2021
JTC 347	Audio Production and Editing	Edit to course title.	Spring 2021

JTC 351	Publicity and Media Relations	Edits to course description, prerequisites and offering term; addition of Distance/Online offering; change in Grade Mode from Student Option to Traditional.	Spring 2021
JTC 356	Advertising Creativity and Copywriting	Edits to course description and prerequisites; addition of Distance/Online offering.	Spring 2021
JTC 357	Persuasion in Strategic Communication Advertising	Edits to course title and prerequisite.	Spring 2021
JTC 372	Web Design and Development Management	Edits to course title and prerequisite.	Spring 2021
JTC 417	Data Visualization Design Information Graphics	Edits to course title and description; addition of Distance/Online offering; removal of 'Required Field Trips.'	Spring 2021
JTC 420	Advanced Reporting	Edits to prerequisites; addition of Distance/Online offering.	Spring 2021
JTC 430	Advanced Digital Documentary Photography	Edit to course title; addition of Distance/Online offering.	Spring 2021
JTC 440	Advanced Electronic Media Production	Edits to course title, description and prerequisites; addition of Distance/Online offering; change in Grade Mode from Student Option to Traditional.	Spring 2021
JTC 470	Immersive Transmedia Storytelling	Edits to course title and description.	Spring 2021
LSPA 347	Spanish for Working with Youth and Families	Edit to course description.	Spring 2021
MECH 301A	Engineering Design III: Finite Element Analysis	Addition of Distance/Online offering.	Spring 2021
MECH 301B	Engineering Design III: Computational Fluid Dynamics	Addition of Distance/Online offering.	Spring 2021
MECH 337	Thermodynamics	Addition of Distance/Online offering; edit to course description.	Spring 2021
MU 440	Music Therapy Methods I	Edits to course description; addition of Distance/Online offering; edit to Add'l Reg Info: 'Admission to professional curriculum by music therapy faculty .'	Spring 2021
SOC 100	Introduction to General Sociology	Edits to course title and description.	Spring 2021
SOC 105	Social Problems	Edit to course description.	Spring 2021
VS 301	Research Seminar on Human-Animal Interactions	Credit increase (1 to 3); change of Schedule Type (Seminar to Lecture/Seminar); edits to course title and description.	Spring 2021

AUCC Category Change: *From* AUCC 3E *To* AUCC 3D
Guaranteed Transfer (GT) Pathways Course **Resubmission (GT-HI1)**

Course #	Course Title	Notes/Changes	Effective Term
ETST 253	Chicanx History and Culture	Existing AUCC 3E (Diversity and Global Awareness)/GT-HI; moved to AUCC 3D (Historical Perspectives)/GT-HI1 .	Spring 2021

New Graduate Certificate

Program Title	Notes	Effective Term
Graduate Certificate in Microbiome Science and Engineering		Spring 2021

CONSENT AGENDA

Minor Changes to Courses			
Course #	Course Title	Notes	Effective Term
POLS 550/ PPA 550	Advanced Public Administration	Removal of prerequisite: None PPA-553 <i>Submitted in CIM as a 'Major Change'</i>	Summer 2021
POLS 660/ PPA 660	Theories of the Policy Process	Removal of prerequisite: None PPA-500 <i>Submitted in CIM as a 'Major Change'</i>	Summer 2021

Minutes approved by the University Curriculum Committee on 9/18/20.

Brad Goetz, Chair
Shelly Ellerby and Susan Horan, Curriculum
& Catalog

UNIVERSITY CURRICULUM COMMITTEE MINUTES

A ‘virtual’ meeting of the University Curriculum Committee was held on **September 18, 2020** at 2:00 p.m. via Microsoft Teams.

The meeting adjourned at 3:50 p.m.

Minutes

The minutes of September 11, 2020 were approved.

Consent Agenda

The Consent Agenda was approved.

Please note: Approved curriculum changes are summarized below. Additional details may be viewed in the Curriculum Management (CIM) system by clicking on the hyperlinked course number or program title below. Once a course proposal is fully approved through the CIM workflow (approved proposal will be viewable under ‘History’ box on right side of CIM-Courses screen), the course should be available to be added to the Class Schedule in ARIES/Banner (contingent on the effective term approved by UCC and Scheduling deadlines).

Study Abroad Course – Permanent Offering			
Course #	Course Title	Notes	Effective Term
HIST 305	Study Abroad—Rome: Roman History	3 cr. Travel dates: 5/16/21-6/5/21 (3 weeks) Offered provisionally in SU20 as HIST 382E but cancelled due to COVID-19.	Summer 2021

New Courses			
Course #	Course Title	Notes	Effective Term
GR 418	Development Geographies		Spring 2021
JTC 348	Producing Podcasts	Offered Distance/Online and Face-to-face.	Spring 2021
LGEN 687	Internship	1-12 var. cr.; requires written consent of department chair.	Spring 2021
MU 256	Music Therapy Guitar IV	2 cr.; Music Therapy majors only.	Spring 2021
PSY 522	Positive Sport Psychology	Offered Distance/Online only. Electives in the new Graduate Certificate in Applied Positive Psychology	Spring 2021
PSY 621	Psychology of Calling and Meaningful Work		

Major Changes to Courses			
Course #	Course Title	Notes	Effective Term
BZ 329	Herpetology	Credit increase (3 to 4); edits to course description and prerequisites.	Spring 2021
CS 440	Introduction to Artificial Intelligence	Edit to course description; removing AUCC 4A designation (<i>4A designation already removed from programs</i>).	Spring 2021
CS 464	Principles of Human-Computer Interaction	Addition of Distance/Online offering; removing AUCC 4A designation (<i>4A designation already removed from programs</i>).	Spring 2021
FSHN 150	Survey of Human Nutrition	Addition of Distance/Online offering.	Spring 2021

JTC 192	Journalism Freshman Seminar	Change from 3 credit lecture/lab to 1 credit recitation; edits to course title and description; addition of Distance/Online offering; removal of 'credit not allowed' statement with JTC 210.	Spring 2021
JTC 210	Newswriting	Removal of 'credit not allowed' statement with JTC 192. <i>Administrative correction to Registration Information.</i>	Spring 2021
LGEN 487	Internship	Edits to course description, offering term, prerequisites, and Grade Mode; addition of 'Written consent of department chair' to Reg Info.	Spring 2021
MECH 237	Introduction to Thermal Sciences	Edit to course description and prerequisites; addition of Distance/Online offering.	Spring 2021
SOC 220	Environment, Food, and Social Justice Global Environmental Issues	Edits to course title and description. <i>Existing AUCC 3E course.</i>	Spring 2021
SOC 253	Intro to Criminology and Criminal Justice	Edit to course description.	Spring 2021
SOC 315	Applications of Qualitative Research	Edit to course description.	Spring 2021
SOC 330	Social Inequality	Edit to course description.	Spring 2021
SOC 334	Sociology of Intersectionality	Edit to course description.	Spring 2021
SOC 344	Health, Medicine, and Society	Edit to course description.	Spring 2021
SOC 364	Food, Agriculture and Global Society	Edit to course description.	Spring 2021
SOC 373	Visual Sociology	Edit to course description.	Spring 2021
SOC 474	Social Movements	Edit to course description.	Spring 2021

CONSENT AGENDA

Experimental Courses – 1st Offering

Course #	Course Title	Notes/Changes	Effective Term
ESS 480A8/ SOCR 480A8	Global Agriculture and Environmental Change		Spring 2021
LJPN 180A1	Intensive Japanese I	5 cr.	Spring 2021
MECH 480A8	Aerospace Propulsion	Offered Distance/Online and Face-to-face.	Spring 2021

Minor Changes to Courses

Course #	Course Title	Notes	Effective Term
CIVE 540/ CBE 540	Advanced Biological Wastewater Processing	Edit to prerequisites: CBE 320 or CIVE 339 or CIVE 438	Spring 2021
ECE 661	Advanced Topics in Embedded Systems	Edit to offering year: Every Third Year Edit to offering term: As Needed Spring	Fall 2021

Minutes approved by the University Curriculum Committee on 9/25/20.

Brad Goetz, Chair
Shelly Ellerby and Susan Horan, Curriculum
& Catalog

MEMO

TO: Tim Gallagher, Chair, Faculty Council

FROM: Melinda Smith, Chair, Committee on Scholarship, Research and Graduate Education

DATE: March 5, 2020

RE: Revisions to the *Graduate and Professional Bulletin: The Advisory System*

The Committee on Scholarship, Research, and Graduate Education move that Faculty Council adopt the following revisions to the section “The Advisory System” of the *Graduate and Professional Bulletin*, to be effective upon Faculty Council adoption:

Additions – underlined Deletions ~~overscore~~

The Advisory System

Since thoughtful planning is vital to a graduate student career, a comprehensive arrangement for advising has been established. Each student is initially assigned a faculty member as advisor by the head of the department in which the major is pursued.

A permanent advisor will be selected from among departmental faculty once initial entry to the program has been completed. (The temporary advisor may assume this role if appropriate.)

The advisor is the chief source of advice in the planning process. This individual works closely with the student throughout the graduate career on all matters related to the degree program.

A close, cordial, and professional relationship is therefore of the utmost importance. Both student and advisor should work at achieving mutual understanding and respect.

Except for those pursuing Plan C master’s degrees, each student has an individual graduate advisory committee. Members of the committee should be chosen on the basis of the student’s interests, the student’s experience with faculty members, and the advisor’s knowledge and expertise. The makeup of a graduate committee must be approved by the department head and, of course, agreed to by the potential members themselves. It is well for the student to assume the responsibility of securing these approvals and agreements.

The purpose of the committee is to make available to the student a broad range of knowledge and expertise. It aids in general advising of the student and assists in planning the major elements of the program. The committee also evaluates student progress throughout the graduate career. It may provide assessments at various stages and it administers the final examination. The committee is not responsible for reminding students of published deadlines nor for monitoring procedural details. The student should manage such matters independently.

The committee must consist of at least three faculty members for a master's degree program and at least four for a doctoral degree program. The members are as follows:

1. The advisor who serves as chairperson of the committee and who must hold academic faculty rank as a professor, associate professor, or assistant professor¹ of any appointment type within the department or program granting the degree;
2. One or more additional members from the department;
3. Any non-departmental faculty member who may be appropriate; and
4. One member from an outside department who, appointed by the Dean of the Graduate School, represents the Graduate School. The outside committee member appointed by the Dean of the Graduate School must hold a tenured, tenure-track, contract, continuing, transitional, joint, or emeritus/emera faculty appointment at CSU. The outside member should serve as an impartial external evaluator on the committee, ensuring quality of scholarship and fairness in process.
5. Non-CSU employees may obtain faculty affiliate appointments in an academic department in order to be eligible to serve on graduate committees. They may also be appointed to such committees through a nomination process that is reviewed and approved by CoSRGE (Faculty Council Committee on Scholarship, Research, and Graduate Education).

¹Department may specify in their Codes whether Senior or Master Instructors may serve as graduate student advisors.

Rationale:

Prior to the implementation of new appointment types and faculty ranks for non-tenure track faculty, special appointment faculty were eligible to serve as graduate student advisors as long as they held the rank of professor, associate professor, or assistant professor. These same faculty, if on the instructor track, are no longer eligible according to the current Bulletin language. The new language clarifies that departments can decide whether to allow senior or master instructors to serve as graduate student advisors, as specified by their Codes.

MEMO

TO: Sue Doe, Chair, Faculty Council

FROM: Melinda Smith, Chair, Committee on Scholarship, Research and Graduate Education

DATE: September 3, 2020

RE: Revisions to the *Graduate and Professional Bulletin*: The Advisory System

The Committee on Scholarship, Research, and Graduate Education move that Faculty Council adopt the following revisions to the section “Inter-University Graduate Programs” of the *Graduate and Professional Bulletin*, to be effective upon Faculty Council adoption:

Additions – underlined Deletions overscore

INTER-UNIVERSITY GRADUATE PROGRAMS

Colorado Exchange Program

~~Colorado State University, in cooperation with the Colorado School of Mines, the University of Northern Colorado, and the University of Colorado, provides tuition-free instruction for graduate students through a reciprocal agreement. The following conditions must be met to qualify for the program:~~

- ~~1. The graduate student is registered and paying full tuition and fees at the home institution.~~
- ~~2. The course requested is part of a regular load – *not an overload*.~~
- ~~3. The student is pursuing a program leading to an advanced degree. All courses requested must be required for the degree program or a prerequisite for one of the required courses.~~
- ~~4. The course is not offered on the student’s own campus when that student can take advantage of it.~~
- ~~5. The request is presented prior to the registration for the semester the term course is to be taken.~~
- ~~6. The request is presented any term except graduation semester.~~
- ~~7. A separate request form is completed for each course taken.~~
- ~~8. Space is available.~~

~~Tuition and fees for such registrations will be assessed as though the courses were taken on the CSU campus. Credits so earned may count toward fulfillment of degree requirements within the limits set by the student’s department, graduate committee, and the Graduate School. Credits earned at Colorado institutions in cooperative programs approved by the Graduate School at CSU may not exceed 49~~

~~percent of the total credits presented for an advanced degree. Credits used to fulfill degree requirements at one of the other institutions may not be used to fulfill requirements at CSU.~~

~~Additional information and registration forms are available in the [Office of the Registrar](#).~~

Rationale:

The agreement (1972) is outdated and recent attempts to align business procedures, system requirements and record practices with the original intent have resulted in inconsistencies across partner institutions and confusion for students. Recommended alternatives exist to accommodate students who wish or need to expand their graduate course options. Each campus has a means for nondegree students to enroll in and pay for courses in which they are eligible to enroll. Students may enter into a financial aid consortium agreement, if applicable, and request to transfer credits from the host campus to their respective home campus for degree applicability. For example, CU Boulder permits students from other institutions to enroll in CU Boulder classes via the ACCESS program, which is administered by the Division of Continuing Education.

BALLOT
October 2020
Graduate and Undergraduate Student Positions on Faculty Council Standing Committees
(One-Year Term)
Nominations from the Committee on Faculty Governance

Committee on Intercollegiate Athletics

TBD Undergraduate Student Representative 2021

TBD Graduate Student Representative 2021

Committee on Libraries

TBD Undergraduate Student Representative 2021

TBD Graduate Student Representative 2021

Committee on Scholarship, Research, and Graduate Education

Matt Saxton Graduate Student Representative 2021

Committee on Strategic and Financial Planning

TBD Undergraduate Student Representative 2021

Mackenzie Gill Graduate Student Representative 2021

Committee on Teaching and Learning

TBD Undergraduate Student Representative 2021

Brian Mitchell Graduate Student Representative 2021

Committee on University Programs

TBD Undergraduate Student Representative 2021

Kate McMahon Graduate Student Representative 2021

University Curriculum Committee

TBD Undergraduate Student Representative 2021

TBD Graduate Student Representative 2021

BALLOT
Academic Faculty Nominations to Faculty Council Standing Committees
October 6, 2020

COMMITTEE ON LIBRARIES

Term Expires

<u>JON CLARK</u> (Nominated by Committee on Faculty Governance)	COB	2023
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COMMITTEE ON RESPONSIBILITIES AND STANDING OF ACADEMIC FACULTY

Term Expires

<u>GLORIA LUONG</u> (Nominated by Committee on Faculty Governance)	CHHS	2023
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COMMITTEE ON TEACHING AND LEARNING

Term Expires

<u>JAMES FOLKESTAD</u> (Nominated by Committee on Faculty Governance)	CHHS	2023
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September 14, 2020

TO: Sue Doe, Chair
Executive Committee and Faculty Council

FROM: Brad Goetz, Chair
University Curriculum Committee

SUBJECT: Title change to All-University Core Curriculum (AUCC) category 1C

PROPOSAL:

The University Curriculum Committee moves that Faculty Council adopt the proposed revision to the AUCC category 1C title from “Self, Community, World: Dialogue About Diversity, Inclusion, and Equity” to “Diversity, Equity, and Inclusion.”

~~Self, Community, World: Dialogue About Diversity, Inclusion Equity~~, and ~~Equity Inclusion~~.

RATIONALE:

The original AUCC 1C title was too lengthy and the proposed title is more consistent with the other AUCC category titles.

The proposed changes were reviewed and approved by the University Curriculum Committee on August 28, 2020.