To Faculty Council Members: Your critical study of these minutes is requested. If you find errors, please call, send a memorandum, or E-mail immediately to Diane L. Maybon, ext 1-5693.

NOTE: Final revisions are noted in the following manner: additions underlined; deletions over scored.

MINUTES
FACULTY COUNCIL
November 6, 2007

CALL TO ORDER

The Faculty Council meeting was called to order at 4:15 p.m. by Robert L. Jones, Chair.

ANNOUNCEMENTS

A. Next Faculty Council Meeting - December 4, 2007 - A103 Clark Building - 4:15 p.m.

Jones announced that the next Faculty Council meeting will be held on December 4, 2007 in Room A103 Clark Building.

B. Administration/Faculty Dialogue - December 4, 2007 - 3:45 to 4:15 p.m.

Jones announced that the Administration/Faculty Council Dialogue for the December 4, 2007 Faculty Council meeting will be presented by Tony Frank, Provost/Senior Vice President. Frank will present an update on FY 2008-09 Budget and Planning.

C. Faculty Council Current Issues Topic - December 4, 2007

Jones announced that the Administration/Faculty Council Dialogue for the December 4, 2007 Faculty Council meeting will be announced.

D. President’s Fall Semester Faculty Update - Thursday, November 15, 2007 - 4:00-5:00 p.m. - Lory Student Center - North Ballroom

Jones announced that the President’s Fall Semester Faculty Update is scheduled for Thursday, November 15 from 4:00 to 5:00 p.m. in the North Ballroom - Lory Student Center.

MINUTES TO BE APPROVED

A. Faculty Council Meeting Minutes - October 2, 2007

Paul Kugrens moved to approve the Faculty Council Meeting Minutes of October 2, 2007.
UNFINISHED BUSINESS

A. Election - College of Natural Sciences Representative to the University Discipline Panel - Committee on Faculty Governance

Victor Baez, Chair, Committee on Faculty Governance, nominated on behalf of the Committee on Faculty Governance, the following faculty member to serve on the University Disciplinary Panel:

Iuliana Oprea  Natural Sciences  2010

Jones asked for nominations from the floor. Hearing no nominations, the nominations were closed.

Iuliana Oprea was elected to serve a three-year term (November 6, 2007 to June 30, 2010) on the University Disciplinary Panel.
REPORTS TO BE RECEIVED

A. Provost/Senior Vice President Report - Tony Frank

Tony Frank reported that at the beginning of the semester he had charged an ad hoc committee to develop an integrated strategic planning and budgeting process for the institution. He noted that Rick Miranda, Dean College of Natural Resources, and Mike Harris, Associate Vice President for Budgets and Financial Planning co-chaired this ad hoc committee. The committee also included representatives from Faculty Council and the Committee on Strategic and Financial Planning. He noted that the new process will refresh plans every third year, rather than an annual budgeting process. The new process will allow the removal of accomplished goals and the addition of new goals. It will also allow running two budget cycles simultaneously – fine tuning the current budget (based on funding and budget information) and beginning the planning process (soliciting campus comment) for the next budget. The new process provides continuity without reinventing everything each year.

Frank presented a budget update. He noted that approximately $47 million will be requested. Of that amount, approximately $22 million will be allocated to mandatory costs and the remaining amount will be allocated to quality enhancements and other areas. Frank noted that this is the beginning of a long process that will continue with the legislative session this spring.

Frank also reported that he met with the Committee on Strategic and Financial Planning on November 1 to report on two Vice President Operation Forum and Council of Deans retreats held to discuss “people, places, and money.”

FRANK’S REPORT WAS RECEIVED.

B. Faculty Council Chair Report - Robert Jones

Jones reported on CSU-Colorado. He noted that he has been involved in numerous discussions regarding the academic program management for CSU-Colorado. He
assured Faculty Council members that faculty academic materials will not be used for CSU-Colorado unless there is consent from the faculty member - even if the academic materials are placed on-line. He pointed out that CSU faculty members who want to participate in CSU-Colorado will be offered works for hire. He added that he will continue to work with administration regarding CSU-Colorado.

JONES' REPORT WAS RECEIVED.

C. Report from Board of Governors Faculty Representative - Tim Gallagher

Tim Gallagher reported that his full written report is on pages 13-15 of the Faculty Council agenda materials. He noted that in regard to the editorial that appeared in the Rocky Mountain Collegian, he was not at liberty to discuss comments made in Executive Session, but noted that outside of Executive Session he affirmed the importance of free speech. He explained that he will continue to represent the faculty in the on-going discussions regarding CSU-Colorado. Gallagher also urged Faculty Council members to visit the website mentioned in his report on page 15 to review the findings of a scientific poll commissioned by the Denver Metro Chamber of Commerce. He noted that according to this scientific survey, the public favors the continuation of Tabor and had doubts whether Referendum C revenues have been directed as promised.

GALLAGHER’S REPORT WAS RECEIVED.

CONSENT AGENDA

A. Changes in Curriculum to be Approved: University Curriculum Committee Minutes: September 17 and 24, and October 1, 2007

B. Approval of Degree Candidates - Fall Semester 2007

Richard Eykholt, Vice Chair Faculty Council, moved on behalf of Executive Committee, that Faculty Council adopt the Consent Agenda.
EYKHOLT’S MOTION WAS ADOPTED – THE CONSENT AGENDA WAS APPROVED.

SPECIAL ACTIONS

A. Request for Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program – University Curriculum Committee

Carole Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST FOR EXTREME ULTRAVIOLET AND OPTICAL SCIENCE AND TECHNOLOGY GRADUATE INTERDISCIPLINARY STUDIES PROGRAM AS FOLLOWS:

An Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program be established in the Department of Electrical and Computer Engineering to be effective Spring Semester 2008.

Makela explained that according to the documentation provided by the Department of Electrical and Computer Engineering, the proposed Extreme Ultraviolet and Optical Science and Technology Graduate Interdisciplinary Studies Program is designed to serve individuals who are seeking to gain knowledge and experience in the generation and applications of coherent extreme ultraviolet or soft x-ray light. The program is inherently interdisciplinary including: lasers, optical, plasma, material, chemical, and biological sciences and engineering. With its National Science Foundation Center for Extreme Ultraviolet Science and Technology, a partnership with the University of Colorado and the University of California Berkeley, Colorado State University has unique expertise in this area. The program is open to graduate students and professionals who hold a B.S. degree in a science or engineering discipline. The program will be administered by an advisory board consisting of a chair and faculty members from Electrical and Computer Engineering, Chemistry, and Physics. This request has been reviewed and approved by the Committee on Scholarship, Research, and Graduate Education on September 13, 2007. The University Curriculum Committee reviewed and approved this request on October 1, 2007.

Paul Laybourn expressed concerns that the interdisciplinary studies program
contains three courses from the Department of Biochemistry and Molecular Biology but contains no indication that the department signed off on this request or was involved in the decision. Makela responded that the Colleges of Natural Resources and Engineering and faculty members from Biochemistry and Molecular Biology were involved in the discussion concerning this program. She added that the signature omission was recognized and taken care of in the University Curriculum Committee.

MAKELA’S MOTION WAS ADOPTED.

B. Request for Minimum Grade Requirement - Psychology Major - University Curriculum Committee

Makela, Chair University Curriculum Committee, MOVED THAT FACULTY COUNCIL ADOPT THE REQUEST FOR MINIMUM GRADE REQUIREMENT - PSYCHOLOGY MAJOR - TO BE EFFECTIVE FALL SEMESTER 2008 AS FOLLOWS:

Students must have a C- or better in each: PSY 100; PSY 210; PSY 250; PSY 252; PSY 401; and the three lecture-lab pairings of courses in Psychology.

Makela explained that the PSY courses and the lecture-lab pairings are required of all psychology majors. The lower-division courses (100, 210, 250 and 252) provide the foundation for upper division psychology courses in the program of study. According to documentation provided by the department, students need a C- or better level of proficiency in these courses to succeed in the upper division courses. PSY 401 is the capstone course in psychology. A C- or better will demonstrate that the student has achieved an acceptable (albeit minimum) proficiency in their major. A grade lower than a C- indicates a lack of proficiency in their knowledge of psychology and their ability to apply that knowledge. The three lecture-lab pairings of courses will vary among students, but are selected by the students with their future interests in mind. These courses are important for students to be successful and at least a C- level of proficiency is required for future success.
MAKELA'S MOTION WAS ADOPTED.

C. Proposed Revisions to the Manual, Section E.2.3.b - Guidelines on Teaching and Advising Responsibility and Section I.12.4 - Class Attendance Regulations - Committee on Teaching and Learning

Naomi Lederer, Chair Committee on Teaching and Learning, MOVED, THAT FACULTY COUNCIL ADOPT THE PROPOSED REVISIONS TO THE MANUAL, SECTION E.2.3.b - GUIDELINES ON TEACHING AND ADVISING RESPONSIBILITY AND SECTION I.12.4 - CLASS ATTENDANCE REGULATIONS TO BE EFFECTIVE UPON BOARD OF GOVERNORS APPROVAL AS FOLLOWS:

Additions - Underlined Deletions - Strikeouts

E.2.3 Guidelines on Teaching and Advising Responsibility

b. Faculty members are responsible for informing students of the attendance expectations and consequences, and of the methods to be employed in determining the final course grade and of any special requirements of attendance which differ from the attendance policy of the University.

Lederer explained that since the University does not have a formal attendance policy, the deleted phrase is seen as irrelevant. The added language is to match language in I.12.4 if accepted.

I.12.4 Class Attendance Regulations

Instructors and departments are responsible for establishing class attendance policies that clearly delineate unexcused absences and excused absences.
Unexcused absences that hinder the student's attainment of instructional objectives may be considered in the determination of the course grade (see Section E.2.3.b). Excused absence These policies must accommodate student participation in University-sanctioned extracurricular/co-curricular activities. Students must inform their instructors prior to the anticipated absence and take the initiative to make up missed work in a timely fashion. Instructors must make reasonable efforts to enable students to make up work which must be accomplished under the instructor's supervision (e.g., examinations, laboratories). In the event of a conflict in regard to this policy, individuals may appeal using established University procedures.

Lederer explained that it has been unclear throughout the University whether attendance can be used for grading purposes. This proposed change explicitly states that in fact unexcused absences that hinder the students attainment of instructional objectives may be considered in the determination of the course grade.

Jones asked for unanimous consent to discuss this motion ad seriatim. There were no objections.

Jones asked for discussion on Section E.2.3. There was no discussion.

Jones asked for discussion on Section I.12.4. Kugrens asked Lederer to provide examples of grading consequences due to absences. Lederer mentioned that some courses require class attendance for group projects or oral presentations and absences would have a detrimental effect on learning. Alan Lamborn, Vice Provost for Undergraduate Affairs, pointed out that other examples could include participating in foreign language, speech, and music classes. Lamborn added that the motion focuses on penalties for absences in class rather than rewards for coming to class. Julia Inamine noted that she had concerns regarding the word “delineate” which means list. Inamine asked how a faculty member would be able to delineate the difference between unexcused and excused absences. Lederer noted that she could not provide specific examples but explained that an excused absence would not affect a student's grade, but an unexcused absence could affect a student's grade. Eykholt explained that it was suggested to the Committee on Teaching and Learning
that the word “delineate” be changed to “distinguish.” Paul Morley noted that this proposal seems to advocate that being excused from lectures is acceptable. He added that any absence would have a negative affect on a student’s grade. Patricia Ryan asked if the burden of proof is on the faculty member as opposed to the student? Lederer responded that faculty members must clearly state their class attendance requirements in their syllabus. John Straayer asked what is the downside of passing Section E.2.3.b and not Section I.12.3? Makela explained that the University Curriculum Committee deals with courses proposals that require attendance as part of the grade and there is currently no written policy regarding this issue. She added that if Section E.2.3.b was adopted it could cover this requirement.

**GALLAGHER MOVED FOR DIVISION OF THE QUESTION.**

**GALLAGHER’S MOTION WAS ADOPTED.**

**LEDERER’S MOTION TO ADOPT SECTION E.2.3.b WAS ADOPTED.**

**LEDERER’S MOTION TO ADOPT SECTION I.12.4 FAILED.**

Section E.2.3.b was adopted as follows:

**Additions - Underlined**

**Deletions - Strikeouts**

**E.2.3 Guidelines on Teaching and Advising Responsibility**

b. Faculty members are responsible for informing students of the attendance expectations and consequences, and of the methods to be employed in determining the final course grade and of any special requirements of attendance which differ from the attendance policy of the University.

D. Proposed Addition to the Manual, Appendix 5 - Research Misconduct Administrative Procedures - Colorado State University - Committee on Scholarship, Research, and
Graduate Education

Jones announced that this item has been withdrawn from the agenda.

CURRENT ISSUES TOPIC

A. Katie Gleeson, President Associated Students of Colorado State University (ASCSU), and Dan Palmer, Director of Academic Affairs ASCSU - Student Issues

Katie Gleeson, President Associated Students of Colorado State University (ASCSU), and Dan Palmer, Director of Academic Affairs ASCSU, explained that they would present several issues that were of concern to the students at Colorado State University.

Student Issues noted were:

- Affordable Textbooks
- Voter Registration and Voter Participation
- Plus/Minus Grading
- AIRES/RamCT
- Student Course Survey
- RamRide
- Honor Code
- Higher Education Affordability
- Board of Governors - Student Representation
- Collegiate Readership Program

Straayer asked if the Board of Governors have discussed issues that could become a serious concern, such as the expiration of Referendum C. Gleeson responded that the Board of Governors are very interested in the student representatives input. However, since it has met only once this semester these issues have not come up. Gallagher noted that the Board of Governors is very serious about the Colorado State University “stretch goals” and it has lobbyists at work regarding these issues. C. W. Miller asked if the students have a recommendation regarding plus/minus
grading and if they have considered putting the student course survey on the web. Palmer responded that students have an opinion on both sides of the plus/minus issue and continue to work with the Committee on Teaching and Learning regarding this issue. Gleeson noted that most students are more concerned with the issue of consistency of grading between same sections. She said that she feels more discussion is needed regarding the elimination of plus/minus grading and the students are not advocating the complete elimination of the plus/minus grading. Palmer added that the students are looking at changing the questions on the Student Course Survey.

Jones thanked Gleeson and Palmer for coming to Faculty Council.

The Faculty Council meeting adjourned at 5:24 p.m.
ATTENDANCE

BOLD INDICATES PRESENT AT MEETING
UNDERLINE INDICATES ABSENT AT MEETING

Agricultural Sciences
Stephen Koontz
John Scanga
William Jacobi
Harrison Hughes, Excused
Greg Butters
Dennis Lamm
Louis Bjostad

Agricultural and Resource Economics
Animal Sciences
Bioagricultural Sciences & Pest Management
Horticulture & Landscape Architecture
Soil and Crop Sciences
College-at-Large

Applied Human Sciences
Ken Tremblay for Molly Eckmann
Robert W. Gotshall
David Sampson
Thao Le
Mary Nobe
David Greene
Cliff Harbour
Victor Baez

Design and Merchandising
Health and Exercise Science
Food Science and Human Nutrition
Human Development and Family Studies
Construction Management
Occupational Therapy
School of Education
School of Social Work

Business
William Mister
Dan Turk
Patricia Ryan
Jackie Hartman
Tom Ingram for Joe Cannon

Accounting
Computer Information Systems
Finance and Real Estate
Management
Marketing

Engineering
Chris Kummerow

Atmospheric Science
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David Dandy, Excused
Chemical Engineering
Tom Sanders
Civil and Environmental Engineering
Ricky Kwok for Steve Reising
Electrical and Computer Engineering
Azer Yalin
Mechanical Engineering
Paul Heyliger
College-at-Large
TBD
College-at-Large

Liberal Arts
Lynn Kwiatkowski
Anthropology
Patricia Coronel
Art
Elissa Braunstein
Economics
Carol Cantrell
English
Frederique Marie Andree Grim
Foreign Languages and Literatures
Jared Orsi
History
Cindy Christen
Journalism and Technical Communication
Joel Bacon
Music, Theater, and Dance
Michael McCulloch
Philosophy
John Straayer
Political Science
Evan Vlachos
Sociology
Kirsten Broadfoot
Speech Communication
Sue Pendell
College-at-Large
Eric Aoki
College-at-Large
Phil Cafaro
College-at-Large

Natural Resources
Barry Noon
Fish, Wildlife and Conservation Biology
Steven Fassnacht for Mark Paschke
Forest, Rangeland, and Watershed Stewardship
John Ridley
Geosciences
Maureen Donnelly  Human Dimensions of Natural Resources

Natural Sciences
Paul Laybourn  Biochemistry and Molecular Biology
David Steingraeber  Biology
George Barisas  Chemistry
Dale H. Grit  Computer Science
Kenneth Klopfenstein  Mathematics
Raymond ‘Steve’ Robinson  Physics
Patricia Aloise-Young  Psychology
Phil Chapman  Statistics
Stephen Stack  College-at-Large
Zinta Byrne  College-at-Large
Paul Kugrens  College-at-Large

Veterinary Medicine and Biomedical Sciences
James Madl  Biomedical Sciences
Juliet Gionfriddo  Clinical Sciences
John Reif  Environmental and Radiological Health Sciences
Ramesh Akkina  Microbiology, Immunology and Pathology
John Zimbrick  College-at-Large
Sue Vandewoude  College-at-Large
C. W. Miller  College-at-Large
Julia Inamine  College-at-Large
Paul Morley  College-at-Large
Jeffrey Wilusz  College-at-Large

University Libraries
Michelle Wilde  Libraries
Louise Feldmann  At-Large

Ex Officio Voting Members (*Indicates Elected Member of Faculty Council)
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Victor Baez* Chair - Committee on Faculty Governance
Sue LaRue Chair - Committee on Intercollegiate Athletics
Laurence Johnson Chair - Committee on Libraries
Steve Newman Chair - Committee on Responsibilities and Standing of Academic Faculty
Robert Gotshall* Chair - Committee on Scholarship Research and Graduate Education
Dan Turk* Chair - Committee on Scholastic Standards
David Dandy (Excused)* Chair - Committee on Strategic and Financial Planning
Naomi Lederer Chair - Committee on Teaching and Learning
Frank Peairs Chair - Committee on University Programs
Carole Makela Chair - University Curriculum Committee

Officers of Faculty Council
Robert L. Jones Chair
Richard Eykholt Vice Chair
Timothy Gallagher Board of Governors Faculty Representative
Diane Maybon Secretary
Kirk Hallahan Parliamentarian

Ex-Officio Non-Elected Non-Voting Members
Larry Edward Penley, excused President
Anthony Frank Provost/Senior Vice President
Robin Brown Vice President for Enrollment and Access
Bill Farland Vice President for Research
Blanche M. Hughes Vice President for Student Affairs
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Tom Gorell  Vice Provost for Faculty Affairs
Peter Dorhout  Vice Provost for Graduate Affairs
Lou Swanson  Vice Provost for Outreach and Strategic Partnerships
Alan Lamborn  Vice Provost for Undergraduate Affairs
Marc Johnson  Dean, College of Agricultural Sciences
April Mason  Dean, College of Applied Human Sciences
Ann Gill  Dean, College of Liberal Arts
Ajay Menon  Dean, College of Business
Sandra Woods  Dean, College of Engineering
Rick Miranda  Dean, College of Natural Sciences
Lance Perryman  Dean, College of Veterinary Medicine and Biomedical Sciences
Catherine Murray-Rust  Dean, University Libraries
Joseph O'Leary  Dean, Warner College of Natural Resources

Guests
Katie Gleeson - ASCSU President
Dan Palmer - ASCSU Director of Academic Affairs