

Committee on Responsibilities and Standing of Academic Faculty (CoRSAF)

Annual Report – for August 2022 to May 2023

Members:

Lise Aubry (Natural Resources)
Richard Eykholt (Natural Sciences)
Hong Maio (Business)
Jennifer Martin (Agriculture)- Chair
Blythe Legasse (Liberal Arts)
Caroline Mehaffey (Vet Med and Bio Sci)
Mark Shelstad (Libraries)
Chris Weinberger (Engineering)
Gloria Luong (Health and Human Sciences)
Tony Cheng (Natural Resources)

CoRSAF met twelve (12) times during the 2022-2023 academic year:
September 1, September 22, September 29, October 13, November 3,
January 25, February 15, March 8, April 7, April 12, April 19, and April 27

Actions taken by CoRSAF and outcomes on the revisions suggested to the
Administrative and Faculty Manual included the following:

- **Faculty Manual Section E.2**
 - Action: Additional revisions following feedback from Faculty Council from Spring 2022.
 - Outcome: Revisions were submitted to Faculty Council in October 2023 and passed during October Faculty Council meeting. Board of Governors approved updates in Spring 2023.

- **Faculty Manual Section E.10.5**
 - Action Items: Added clarification of language related to the Promotion & Tenure process, specifically related to the finality of the decision
 - Outcome: Revisions were submitted to Faculty Council in January 2023 and presented at the February Faculty Council meeting.

- **Faculty Manual Section E.J**

- Action Items: Committee worked closely with the Office of General Council (Linda Schutjer) to review committee recommendations for the complete revision of Section J. Committee members discussed changes with their constituents and answered questions before submitting proposed revisions for Faculty Council consideration.
 - Outcome: Revisions were submitted to Faculty Council for consideration. Request was made from the Office of General Counsel in April 2023 to send the revisions back to CoRSAF for further deliberation and input from OGC staff members. Additional input from OGC was received in May 2023. CoRSAF will resume working on approving revisions in Fall 2023.
- **Faculty Manual Preface**
- Action Items: CoRSAF proposed revisions to the Preface of the Faculty Manual for clarification that state or federal regulations and Board policies override the manual
 - Outcome: Revisions were submitted to Faculty Council in January 2023 and presented at the February Faculty Council meeting.
- **Administrative Leave Policy**
- Action Items: CoRSAF members met with Dr. Michael Antolin, chair of the Task Force on Administrative Leave, to review the campus Administrative Leave policies and identify opportunities to revise the manual to offer clarification and guidance.
 - Outcome: The committee will resume this work in Fall 2023

Respectfully,

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