

Date: September 13, 2024

To: Melinda Smith  
Chair, Faculty Council

From: Bharad Kannan  
Chair, Committee on Responsibilities and Standing of Academic Faculty  
Jennifer Martin  
Vice Chair, Committee on Responsibilities and Standing of Academic Faculty

Subject: **Faculty Manual Section E.2.2.1 Extension Faculty Appointments**

The Committee on Responsibilities and Standing of Academic Faculty submits the following:

MOVED, THAT SECTION E.2.2.1 OF THE ACADEMIC FACULTY AND ADMINISTRATIVE PROFESSIONAL MANUAL BE REVISED AS FOLLOWS:

**E.2.2.1 Extension Faculty Appointments (*new section added May 4, 2022*)**

CSU Extension may appoint faculty to deliver educational programs and services in extension or extended studies when the individual possesses training and experience useful to the University's mission to extend its teaching, research, and service programs. The following conditions apply to CSU Extension faculty appointment:

- a. These appointments are restricted to CSU Extension only, and these faculty have full voting rights within CSU Extension.
- b. These appointments can have the ranks of Extension instructor, Extension senior instructor, Extension master instructor, Extension assistant professor, Extension associate professor, and Extension professor.
- c. The criteria for these ranks are established in the CSU Extension code.
- ~~e~~d. Promotions ~~will~~ shall follow the procedures in section E.13.2.
- ~~e~~e. These appointments are not eligible for tenure and use titles ranks modified to reflect their specialized appointment (e.g., Extension Instructor) based on criteria established in the CSU Extension code.
- ef. These faculty members shall participate in annual reviews and the annual salary exercise in the same manner as tenured faculty.
- fg. The CSU Extension code shall specify the voting rights of Extension Faculty and their eligibility to participate on committees within CSU Extension.
- gh. These appointments are "at will" and are subject to termination by either party at any time. Section D.5.6 regarding the termination of "at will" appointments shall apply to "at will" faculty appointments.

h. Enrollment in a retirement program is mandatory. The faculty member is eligible for other fringe benefits and privileges (see Sections F and G and the Faculty and Administrative Professional Privileges and Benefits Summary Plan (SPD)), but not for sabbatical leave (see Section F.3.4).

Rationale:

The proposed changes clarify the names of the ranks that are used for Extension faculty.