

## Annual Report Committee on University Programs (CUP)

September 1, 2024- June 30, 2025

Members: Committee Chairs: Day Halsey (CHHS) and Tian Wang (COB).

Lindsay Burnette (CAS), Dinaida Egan (administrator, OVPR), David Koons (WCNR), Dale Lockwood (CNS), Jose Luis Suarez-Garcia (substituting for Fabiola) (CLA), Sarah Raabis (CVMBS), Melinda Smith (Chair, Faculty Council) Ex-Officio, Khaleedah Thomas (Libraries), student representatives Tyler Johnson (graduate student) and Ava Wilkins (undergraduate student)

Activities summary.

CUP had 5 organized meetings, detailed below, and numerous email exchanges informing the biennial review process and new CIOSU application review.

The primary workload of the CUP is the biennial review of the University programs (CIOSUs). This year 31 CIOSUs were evaluated for renewal, and 1 new CIOSU application was evaluated for approval. Each member reviewed 3 CIOSUs and all members reviewed the new application. The co-chairs reviewed all 31 CIOSUs for biennial evaluation and the new application. Each CIOSU was reviewed by at least 3 CUP members. The biennial CIOSU review process was completed in late January and early February and the new application was received and reviewed in late March. The process for review is online in InfoReady and extremely efficient. Dinaida Egan provided detailed administrative support ensuring all applications were complete and available for review.

### 1. Meetings

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|----------------------|---|
| a. August 20, 2024   | CUP, member meeting and chair election                    |
| b. January 8, 2025   | Chairs and Dinaida Egan, Preparing for Jan 10 CUP meeting |
| c. January 10, 2025  | CUP, review procedure explanation                         |
| d. February 27, 2025 | CUP, review of results, finalized recommendations         |
| e. April 3, 2025     | CUP, review of new application, finalized recommendation  |

2. Review results: 30 CIOSUs were approved for continuation and 1 for termination, following request of the CIOSU director. The 1 new CIOSU application was approved by CUP. Two reports were provided to Faculty Council.

3. CUP continues to provide feedback on the biennial evaluation process. Some CIOSUs do not include a budget that is useful in the evaluation process. CUP encourages a change in the language in InfoReady to stress the importance of providing adequate budget information.

Action Items:

- CUP will continue to review the wording in the guidance for renewal to ensure CIOSU directors follow the budget forms.

- CUP will recommend clearer direction on how to notify CIOSUS of responses at completion of the review process. The CUP recommends utilizing the InfoReady system to complete the review process and send the committee recommendation to the CIOU administrator.