

## **Annual Report Committee on University Programs (CUP)**

**September 1, 2025- June 30, 2026**

Members: Committee Chairs: Day Halsey (CHHS) and Kristy Nowak (University Libraries).

Lindsay Burnette (CAS), Dinaida Egan (administrator, OVPR), David Koons (WCNR), Dale Lockwood (CNS), Jose Luis Suarez-Garcia (CLA), Hong Miao (COB), Sarah Raabis (CVMBS), Mitchell Olsen (COE), Melinda Smith (Chair, Faculty Council) Ex-Officio, student representatives Noah Belanger (graduate student) and Grace Bennet (undergraduate student)

### **Activities summary.**

CUP had 7 organized meetings, detailed below, and numerous email exchanges informing the biennial review process and new CIOSU application review.

The primary workload of the CUP is the biennial review of the University programs (CIOSUs). This year, 41 CIOSUs were evaluated for renewal, and 2 new CIOSU applications were evaluated for approval. Each member reviewed 6-7 CIOSUs, and all members reviewed the 2 new applications. The co-chairs reviewed all 41 CIOSUs for biennial evaluation and the new applications. Each CIOSU was reviewed by at least 3 CUP members. The biennial CIOSU review process was completed in late January and early February, and one new application was reviewed and approved in October, and the second new application was reviewed during the biannual CIOSU review process in early January. The process for review is online in *InfoReady* and extremely efficient. Dinaida Egan provided detailed administrative support ensuring all applications were complete and available for review.

#### **1. Meetings**

- |                       |                                                   |
|-----------------------|---------------------------------------------------|
| a. September 18, 2025 | CUP, meeting, chair election, new application     |
| b. October 6, 2025    | CUP, meeting, review new application              |
| c. December 18, 2025  | CUP, review evaluation process                    |
| d. January 21, 2026   | CUP, review results, initial recommendation       |
| e. February 11, 2026  | CUP, additional review, finalized recommendations |
| f. March 11, 2026     | CUP, manual language discussion                   |
| g. March 30, 2026     | CUP, manual language recommendation discussion    |

2. Review results: 35 CIOSUs were approved for continuation and 6 for termination, following request of the CIOSU director. 2 new CIOSU applications were approved by CUP. Two reports were provided to the Faculty Council.

3. The Committee submitted a proposal to edit the language in the Faculty Manual in Section B.2.6.1 defining a CIOSU. The language edit was approved by the Faculty Council during the May Faculty Council meeting.

4. CUP continues to provide feedback on the biennial evaluation process. Some CIOUSUs do not include a budget that is useful in the evaluation process. CUP encourages a change in the language in *InfoReady* to stress the importance of providing adequate budget information. CUP also plans to review the timeline and process for biennial reviews in the 26-27 academic year and make recommendations for the process following the approval of manual language change to the definition of CIOUSUs.

Action Items:

- CUP will continue to review the process and language in *InfoReady* to ensure CIOUSUs and overseeing administrators submit adequate information for the biennial review.
- CUP will review the timeline for biennial review and all process steps to include a clear rubric based on the updated language approved by Faculty Council for the manual definition of CIOUSUs.
- CUP will recommend clearer direction on how to notify CIOUSUs of responses at the completion of the review process. The CUP recommends utilizing the *InfoReady* system to complete the review process and send the committee recommendation to the CIOUSU administrator.